

# **ANNUAL REPORT**

## **TOWN OF BOLTON, VERMONT**

**“LAND OF BOULDERS AND BEARS”**

**FOR THE YEAR JULY 1, 2018 - JUNE 30, 2019**



**PLEASE TAKE THIS REPORT TO TOWN MEETING ON  
MONDAY, MARCH 2, 2020, 7:00 PM AT SMILIE MEMORIAL SCHOOL**

## TOWN MEETINGS | OFFICE HOURS

As a courtesy, please call the clerk or chair of each board in advance to schedule your appointment.

### Select Board Meetings

First and Third Mondays, 6:00 pm

Chair, Mica Cassara

Clerk, Amy Grover

### Special Select Board Meetings

Public Hearings

All scheduled as needed and warned in *Seven Days*

### Planning Commission

Second Tuesday, 6:00 pm

Chair, To Be Determined

Clerk, Paula Gervia

### Capital Planning Committee

Meet as Needed

Chair, Sharon Murray

Clerk, Amy Grover

### Conservation Commission

Third Monday, 6:00 pm

Chair, Amy Ludwin

Clerk, Paula Gervia

### Development Review Board

Fourth Thursday, 6:30 pm

Chair, Steve Diglio

Acting Clerk, Amy Grover

### Economic Resource Committee

Third Wednesday, 6 p.m.

Chair, Deb Shelby

### Energy Committee

Meet as needed

Chair, Juliette Juillerat

Clerk, Amy Grover

### Mt. Mansfield Unified Union School District

Please see the website for meeting information: [www.mmuusd.org](http://www.mmuusd.org)

### Town Office Hours

Monday - Thursday: 8:00 am to 4:00 pm

Friday: closed

Town Office Phone: 434-3064 and 434-5075

Town Office Fax: 434-6404

### Zoning Hours

Planning and Zoning Administrator, Larry Lewack

Monday: 10:00 am to 4:00 pm

Zoning Phone: 434-5075 x225

### Assessor Hours

Assessor, Kermit Blaisdell

Wednesday: 10:00 am to 2:00 pm

Assessor Phone: 434-5075 x223

Cover painting by Kathryn Devlin <https://devlinsart.wixsite.com/mysite> • Photos throughout Annual Report by Tim and Amy Grover



## DEDICATION

This year's Town Report is dedicated to Linda Baker in recognition of her outstanding service to our community. As a forty-five+ year resident of Bolton, Linda has served on the Planning Commission for 33+ years, many years as the Chair. A quick calculation reveals that is likely in excess of four hundred meetings; nearly one thousand hours, to say nothing of all the time Linda spent completing research and "homework" outside of those meetings. Linda has guided the process for updating eight Town Plans and multiple Zoning Regulation updates, has been involved with grant writing and administration, the hiring of new town staff, and helped to monitor all types of activity at both the state and local levels. As the Planning Commission Chair, Linda always had an eye on the best interests of our community, was always willing to share a laugh, and share her expertise and valuable common sense. Linda also helps to make Bolton a more beautiful community through her gorgeous flower gardens and willingness to share her "green thumb" and plants with friends, neighbors, and strangers alike.

Thank you Linda, here's hoping your retirement from the Planning Commission brings you much more time to stop and smell your roses, hibiscus, and magnolias!

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## POT LUCK DINNER

The Town will be hosting a potluck dinner prior to the start of Town Meeting on Monday, March 2, 2020.

Please bring your favorite dish to share (to serve 8 – 10 folks), and please identify the ingredients of your dish so that diners are aware of the contents for any allergy concerns.

Serving will begin at 5:45 p.m. and continue until the meeting starts. However, feel free to continue eating during the meeting.

As in the past, our Representatives Theresa Wood and Tom Stevens, as well as local board members, will be on hand to chat and answer questions.

Please make a note to join us and help to continue this tradition.

The Town will provide eating utensils, rolls, coffee, tea, cider and milk, and Town Meeting cake!

## BABYSITTING SERVICES

Babysitting will be available during Town Meeting night at Smilie School, separate from the meeting area, from 6:45 p.m. until all business is finished.

Local teenagers will be on hand to care for and entertain children of all ages. Please supply your child(ren) with any special items that will help them feel more comfortable, and with a favorite snack and drink.

Please contact Amy Grover at 434-5075 x 222 if you have any questions.



*Community Fair helpers Abby, Willa, and Rosa*



*Cookie Seller Bria at Town Meeting 2019*

## ELECTED TOWN OFFICERS

POSITION	OFFICER	YEAR ELECTED	TERM	TERM EXPIRES
<b>Town Moderator</b>	Leslie Pelch	2019	1 year	2020
<b>Town Clerk</b>	Amy Grover	2017	3 years	2020
<b>Town Treasurer</b>	Amy Grover	2017	3 years	2020
<b>Select Board</b>	Tony Barbagallo	2018	3 years	2021
	Michael "Mica" Cassara, Chair	2018	2 years	2020
	John Choate <sup>•3</sup>	2019	3 years	2020
	Wendy Hoffman	2019	2 years	2021
	Janet Metz	2019	3 years	2022
	Tony Barbagallo <sup>2</sup>			
	Michael "Mica" Cassara <sup>2</sup>			
<b>Board of Civil Authority</b>	John Choate <sup>2</sup>			
	John Devine, Justice	2018	2 years	2020
	Paula Gervia, Justice	2018	2 years	2020
	Amy Grover <sup>1</sup>			
	Wendy Hoffman <sup>2</sup>			
	Brenda McKeown, Justice	2018	2 years	2020
	Janet Metz <sup>2</sup>			
	Richard Reid, Justice	2018	2 years	2020
	Amy Grover	2019	1 year	2020
	Amy Grover	2019	1 year	2020
<b>Town Agent</b>				
<b>Grand Juror</b>				
<b>Town Constable</b>	Jeffrey Leete*	2019	1 year	2020
<b>Cemetery Commissioners</b>	Cheryl Ann Mendicino	2017	3 years	2020
	Penny J. Tinker	2017	3 years	2020
	Betty Wheelock	2017	3 years	2020
	Andrew Pond	2018	3 years	2021
<b>Mt. Mansfield Unified Union School District</b>				

### 2019-20 Session State Representatives Chittenden-Washington 1

Representative Theresa Wood Email: <a href="mailto:twood@leg.state.vt.us">twood@leg.state.vt.us</a>	Representative Tom Stevens Email: <a href="mailto:tstevens@leg.state.vt.us">tstevens@leg.state.vt.us</a>
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<sup>1</sup>BCA member, not Justice of the Peace, term of Clerk.

<sup>2</sup>BCA member, not Justice of the Peace, term of Select Board seat.

<sup>•3</sup>1 year remaining on a 3 year term.

\*Resigned effective date: 5/20/19 position currently vacant.

## HIRED AND APPOINTED TOWN OFFICIALS

POSITION	OFFICIAL	DATE OF HIRE OR APPOINTMENT	TERM EXPIRES
<b>Assistant Town Clerk &amp; Treasurer</b>	Carol Devlin	Hired 2013	
<b>Delinquent Tax Collector</b>	Amy Grover	Appointed August 2017	
<b>Planning Commission</b>	Linda Baker, Chair <sup>1</sup>	Appointed 1986	2022
	Steve Barner	Appointed 1990	2021
	Evan DesLauriers	Appointed 2017	2021
	Paula Gervia, Clerk	Hired 2017	
	Kaelyn Modrak	Appointed 2017	2020
	Deb Shelby	Appointed 2015	2020
<b>Conservation Commission</b>	Amy Ludwin, Chair	Appointed 2013	2022
	Steve McLeod	Appointed 2013	2022
	Virginia Haviland	Appointed 2015	2021
	Jerry Mullen	Appointed 2015	2021
	Rob Mullen	Appointed 2019	2022
	Paula Gervia, Clerk	Hired 2017	
<b>Sara Holbrook Parcel Stewards</b>	Pamela Gude	Appointed 2019	2021
	Sharon Murray	Appointed 2019	2021
<b>Preston Pond Steward</b>	Rob Mullen	Appointed 2018	2020
<b>Development Review Board</b>	John Devine, Secretary	Appointed 2014	2021
	Steve Diglio, Chair	Appointed 2014	2020
	Larry Lewack, Staff	Hired 2018	
	Rob Ricketson	Appointed 2015	2022
	Adam Miller	Appointed 2015	2022
	Adam Beaudry, Vice Chair	Appointed 2017	2021
<b>Tree Warden</b>	Luke Ingram	Appointed 2014	Annual Re-Appt
<b>Planning and Zoning Administrator</b>	Larry Lewack	Hired 2018	
<b>Animal Control Officers</b>	Jeffrey Leete <sup>2</sup>	Appointed 2017	Annual Re-Appt
	Rob Mullen	Appointed 2017	Annual Re-Appt
<b>Assessor</b>	Kermit Blaisdell	Hired 1988	
<b>Assessor Assistant</b>	Linde Emerson	Hired 2015	
<b>Health Officer</b>	Jason Wolstenholme	Appointed 2019	2022
<b>Fire Chief</b>	Mike Gervia	Appointed 1997	Annual Re-Appt
<b>Fire Warden</b>	Mike Gervia	Appointed 2018	2023
<b>Economic Resource Committee</b>	Curtis Hunter	Appointed 2016	2021
	Ernest Levesque	Appointed 2016	2022
	Deb Shelby, Chair	Appointed 2016	2022
	Sue Ann Sinnamon	Appointed 2016	2020
	Alison Smith	Appointed 2018	2020
<b>Capital Planning Committee</b>	Select Board member: Tony Barbagallo Planning Commission member: Steve Barner Former Select Board members and residents: Sharon Murray, Chair; Jen Dudley-Gaillard, Vice Chair Resident: Joss Besse Annual re-appointments.		

<sup>1</sup>Resigned effective December 10, 2019.

<sup>2</sup>Resigned effective May 20, 2019. Position vacant.

**Emergency Management Director  
Energy Committee**

M. Peter Siegel <sup>1</sup>		
Henry Corse	Appointed 2018	2020
Juliette Juillerat,	Appointed 2018	2020
Town Energy Coordinator & Energy Committee Chair		
Lexi Haselton	Appointed 2018	2021
Peter Schoen	Appointed 2018	2021
Sharon Murray,	Appointed 2019	2021

**Representatives to CCRPC**

CCRPC representative		
Joss Besse,	Alternate appointed 2019	2021
CCRPC representative		
Joss Besse "PAC"	Appointed 2018	2020
Sharon Murray "PAC" alternate	Appointed 2018	2020
Joss Besse "TAC"	Appointed 2019	2021
Sharon Murray "TAC"	Alternate appointed 2019	2021
Joss Besse "CWAC"	Appointed 2019	2021
Sharon Murray "CWAC"	Alternate 2019	2021

**Chittenden Solid Waste District  
Representative**

Duncan Galbraith	Appointed 2018	2020
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**Senior Meal Coordinator  
Cemetery Caretakers**

Doris Wheelock	
Allan Sumner	Hired 2018
David Streeter	Hired 2014

**Highway Department**

Eric Andrews, Foreman	Hired 1999 FT
Glenn Armstrong	Hired 2011 FT
Dan Champney	Hired 2015 PT
Cody Quenneville	Hired 2019 FT

**Area Principals**

**Smilie Memorial School**

Barbara Tomasi-Gay

**Camels Hump Middle School**

Mark Carbone

**Mt. Mansfield Union High School**

Michael Weston

**CESU Superintendent**

John Alberghini

<sup>1</sup>*Resigned effective October 10, 2019. Position vacant.*

CCRPC – Chittenden County Regional Planning Commission

\*PAC – Planning Advisory Committee

\*TAC – Transportation Advisory Committee

\*CWAC – Clean Water Advisory Committee



*Thanks!*

## **TOWN SECTION**

### **TOWN WARNINGS AND BALLOTS**

**Notice to Voters**

**Town Warning**

**Sample Town Ballots**

**Minutes of March 4, 2019 Town Meeting**

### **FINANCIAL**

**Auditor's Letter (report available to download [www.boltonvt.com](http://www.boltonvt.com))**

**Delinquent Tax Collector's Report**

**Proposed 2020-21 Budget**

**Reserve Fund**

**Tax Rate Information**





## **NOTICE TO VOTERS**

### **ANNUAL TOWN MEETING DAY 2020**

#### **BEFORE ELECTION DAY:**

**CHECKLIST POSTED** at the Town Office by February 2, 2020. If your name is not on the checklist, then you must register to vote. **SAMPLE BALLOTS** will be posted by February 22, 2020.

**HOW TO REGISTER TO VOTE:** There is no deadline to register to vote. You will be able to register to vote on the day of the election. You can register before the election by visiting the Town Office or going online to [olvr.sec.state.vt.us](http://olvr.sec.state.vt.us).

**REQUEST EARLY or ABSENTEE BALLOTS:** You or a family member can request early or absentee ballots at any time during the year of the election in person, in writing, by telephone, email, or online at [mvp.sec.state.vt.us](http://mvp.sec.state.vt.us). The latest you can request ballots for the Local Election is the close of the Town Office on March 2, 2020. (Any other person authorized by you who is not a family member must apply in writing or in person for a ballot for you.)

- Please note: no person, except Justices of the Peace, may take any ballot from the Town Office on behalf of another person.
- Unless the registered voter comes in person to the Town Office to vote or to take their ballot, early or absentee ballot requests are processed by mailing the ballot/s directly to the registered voter.

#### **WAYS TO VOTE YOUR EARLY or ABSENTEE BALLOT:**

- You may vote in the Town Office before the deadline.
- Voter may take his or her ballot(s) out of the Town Office and return in same manner as if the ballots were received by mail.
- Have ballot mailed to you, and mail or deliver it back to the Town Office before Election Day or to the polling place (Smilie Memorial Elementary School) before 7:00 p.m. on Election Day.
- If you are sick or disabled before Election Day, ask the town clerk to have two justices of the peace bring a ballot to you at your home. (Ballots can be delivered on any of the eight days preceding the day of the election or on the day of election.)

#### **ON ELECTION DAY:**

**If your name was dropped from the checklist in error**, or has not been added even though you submitted a timely application for addition to the checklist, you can fill out a new registration form.

If the clerk or Board of Civil Authority does not add your name, you can appeal the decision to a superior court judge, who will settle the matter on Election Day. Call the Secretary of State's Office at 1-800-439-VOTE (439-8683) for more information.

**If you are a first time voter who submitted your application to the checklist individually by mail and did not submit the required document**, you must provide a current and valid photo identification, or a bank statement, utility bill, or government document that contains your name/current address.

**If you have physical disabilities**, are visually impaired or can't read, you may have assistance from any person of your choice. If any voters you know have disabilities let them know they can have assistance from any person of their choice.

**If you know voters who cannot get from the car into the polling place** let them know that ballot(s) may be brought to their car by two election officials.

**IF YOU HAVE ANY QUESTIONS OR NEED ASSISTANCE WHILE VOTING, ASK YOUR TOWN CLERK OR ANY ELECTION OFFICIAL FOR HELP.**

**NO PERSON SHALL:**

- Vote more than once per election, either in the same town or in different towns.
- Mislead the Board of Civil Authority about your own or another person's true residency or other eligibility to vote.
- Hinder or impede a voter going into or from the polling place.
- Socialize in a manner that could disturb other voters in the polling place.
- Offer bribe, threaten or exercise undue influence to dictate or control the vote of another person.

**FOR HELP OR INFORMATION:** Call the Secretary of State's Office at 1-800-439-VOTE (439-8683). (Accessible by TDD)

**If you believe that any of your voting rights have been violated**, you may file an Administrative Complaint with the Secretary of State's Office, 128 State Street, Montpelier, VT 05633.

**If you believe you have witnessed efforts to commit any kind of fraud or corruption in the voting process**, you may report this to your local United States Attorney's Office.

**If you have witnessed actual or attempted acts of discrimination or intimidation in the voting process**, you may report this to the Civil Rights Division of the United States Department of Justice at (800) 253-3931.

**INSTRUCTIONS FOR VOTERS using Paper Ballots**

**CHECK-IN AND RECEIVE BALLOTS:**

- Go to the entrance checklist table.
- Give name and, if asked, street address to the election official in a loud voice.
- Wait until your name is repeated and checked off by the official.
- An election official will give you a ballot.
- Go to a vacant voting booth.

**MARK YOUR BALLOT:** For each office listed on the ballot, you will see instructions to “Vote for not more than one, or Vote for not more than two, etc.”

- To vote for a candidate, fill in the oval to the right of the name of the candidate you want to vote for.
- WRITE-IN candidate(s). To vote for someone whose name is not printed on the ballot, use the blank “write-in” lines on the ballot and either write-in the name or paste on sticker, then fill in the oval.

**CHECK OUT:**

- Go to the exit checklist table and state your name in an audible voice.
- Wait until your name is repeated and checked off by the official.

**CAST YOUR VOTE** by depositing your voted ballot in “Voted Ballots” box.

**LEAVE** the voting area immediately.



*Toss that frying pan! 2019 Community Picnic at Kilpeck's*



*Frying Pan Toss winners at the Community Picnic at Kilpeck's*

WARNING  
TOWN OF BOLTON ANNUAL TOWN MEETING  
MONDAY, MARCH 2, 2020

The legal voters of the Town of Bolton are hereby warned and notified to meet at Smilie Memorial Elementary School, 2712 Theodore Roosevelt Highway (Route 2), Bolton at 7:00 p.m. on Monday, March 2, 2020 to transact the following business from the floor:

- ARTICLE 01. Shall the voters of the Town of Bolton accept the FY 2018-2019 Town Report?
- ARTICLE 02. Shall the voters of the Town of Bolton establish expenses for the members of the Select Board?
- ARTICLE 03. Shall the voters of the Town of Bolton vote a budget of \$1,075,855 to meet the expenses and liabilities of the town and authorize the Select Board to set a tax rate sufficient to provide the same?
- ARTICLE 04. Shall the voters of the Town of Bolton vote to pay real and personal property taxes to the Town Treasurer in four (4) installments with due dates of September 15, 2020; November 15, 2020; February 15, 2021 and May 15, 2021?
- ARTICLE 05. Shall the voters of the Town of Bolton authorize the Select Board to borrow money for the necessary needs of the town as they arise?
- ARTICLE 06. Shall the voters of the Town of Bolton appropriate \$150,000 in uncommitted general funds to the following reserve fund, in addition to those reserve contributions included in the FY 2020-2021 Proposed Municipal Budget?
- Highway Reserve Fund                      \$150,000
- ARTICLE 07. To transact any other business thought proper when met.


AUSTRALIAN BALLOT QUESTIONS


Voting by Australian ballot will be conducted on Tuesday, March 3, 2020 at Smilie Memorial Elementary School, between the hours of 7 a.m. – 7 p.m., at which time the polls will close. The Town will hold an informational meeting on Monday, March 2, 2020 at 7 p.m. regarding Articles 08 – 09. The following articles will be voted by Australian Ballot:

- ARTICLE 08. To elect all town officers as required by law:
- One Cemetery Commissioner for a term of three (3) years
  - One Cemetery Commissioner for a term of two (2) years remaining on a three (3) year term
  - One Cemetery Commissioner for a term of one (1) year remaining on a three (3) year term
  - One Grand Juror for a term of one (1) year
  - One Select Board member for a term of two (2) years
  - One Select Board member for a term of three (3) years
  - One Town Moderator for a term of one (1) year
  - One Town Constable for a term of one (1) year
  - One Town Agent for a term of one (1) year
  - One Town Treasurer for a term of three (3) years
  - One Town Clerk for a term of three (3) years
- ARTICLE 09. Shall the voters of the Town of Bolton authorize the Select Board to add a one quarter cent (1/4¢) addition to the tax rate to support the Conservation Fund?

  
Tony Barbagallo

John Choate

  
Mica Cassara, Chair

  
Wendy Hoffman




Janet Metz

Received for record at Bolton this 21<sup>st</sup> day of January 2020.

  
Amy Grover, Town Clerk and Treasurer

**TOWN OF BOLTON**  
**ANNUAL TOWN MEETING**  
**MARCH 03, 2020**

**INSTRUCTIONS TO THE VOTERS**

- Use BLACK PEN or PENCIL to fill in the oval .
- To vote for a person whose name is printed on the ballot, fill in the oval  to the right of the name of that person.
- To vote for a person whose name is not printed on the ballot, write or stick his or her name in the blank space provided and fill in the oval  to the right of the write-in line.
- Do not vote for more candidates than the "Vote for not more than #" for an office.
- If you make a mistake, tear, or deface the ballot, return it to an election official and obtain another ballot. DO NOT ERASE.


=====

FOR TOWN MODERATOR

For a one year term

Vote for not more than one person

LESLIE PELCH..... 

WRITE-IN ..... 

=====

FOR TOWN AGENT

For a one year term

Vote for not more than one person

AMY GROVER..... 

WRITE-IN..... 

=====

FOR GRAND JUROR

For a one year term

Vote for not more than one person

AMY GROVER..... 

WRITE-IN..... 

=====

FOR CONSTABLE

For a one year term

Vote for not more than one person

JONATHAN DENNIS..... 

WRITE-IN..... 

=====

*Sample Ballots were printed before statutory deadlines. Actual ballots may differ.*






# TOWN OF BOLTON

## ANNUAL TOWN MEETING

### MARCH 03, 2020

#### INSTRUCTIONS TO THE VOTERS

- Use BLACK PEN or PENCIL to fill in the oval .
- To vote for a person whose name is printed on the ballot, fill in the oval  to the right of the name of that person.
- To vote for a person whose name is not printed on the ballot, write or stick his or her name in the blank space provided and fill in the oval  to the right of the write-in line.
- Do not vote for more candidates than the "Vote for not more than #" for an office.
- If you make a mistake, tear, or deface the ballot, return it to an election official and obtain another ballot. DO NOT ERASE.

=====

#### FOR SELECT BOARD MEMBER

For a three year term

Vote for not more than one person

LYNDA DESLAURIERS.....

WRITE-IN.....


=====

#### FOR SELECT BOARD MEMBER

For a two year term

Vote for not more than one person

MICA CASSARA.....

WRITE-IN .....

=====

#### FOR TOWN CLERK

For a three year term

Vote for not more than one person

AMY GROVER.....

WRITE-IN .....

=====

#### FOR TOWN TREASURER

For a three year term

Vote for not more than one person

AMY GROVER.....




WRITE-IN .....

=====

*Sample Ballots were printed before statutory deadlines. Actual ballots may differ.*

**TOWN OF BOLTON**  
**ANNUAL TOWN MEETING**  
**MARCH 03, 2020**

**INSTRUCTIONS TO THE VOTERS**

- Use BLACK PEN or PENCIL to fill in the oval .
- To vote for a person whose name is printed on the ballot, fill in the oval  to the right of the name of that person.
- To vote for a person whose name is not printed on the ballot, write or stick his or her name in the blank space provided and fill in the oval  to the right of the write-in line.
- Do not vote for more candidates than the "Vote for not more than #" for an office.
- If you make a mistake, tear, or deface the ballot, return it to an election official and obtain another ballot. DO NOT ERASE.


=====

FOR CEMETERY COMMISSIONER

For a three year term

Vote for not more than three

BETTY WHEELLOCK..... 

WRITE-IN ..... 

=====

FOR CEMETERY COMMISSIONER

For two years remaining on a three year term

Vote for not more than one person

PENNY TINKER..... 

WRITE-IN..... 

=====

FOR CEMETERY COMMISSIONER

For one year remaining on a three year term

Vote for not more than one person

CHERYL MENDICINO..... 

WRITE-IN..... 

=====

*Sample Ballots were printed before statutory deadlines. Actual ballots may differ.*

**TOWN OF BOLTON**  
**ANNUAL TOWN MEETING**  
**MARCH 03, 2020**

INSTRUCTIONS TO THE VOTERS: If you are in favor of the following question, please make a mark in the box opposite the YES. If you are opposed to the following question, please make a mark in the box opposite the NO.

SHALL THE VOTERS OF THE TOWN OF BOLTON AUTHORIZE THE SELECT BOARD TO ADD A ONE QUARTER CENT ( $\frac{1}{4}\%$ ) ADDITION TO THE TAX RATE TO SUPPORT THE CONSERVATION FUND?

YES ..... [    ]

NO ..... [    ]

*Sample Ballots were printed before statutory deadlines. Actual ballots may differ.*

Town of Bolton  
3045 Theodore Roosevelt Highway  
Bolton VT 05676

TOWN MEETING MINUTES  
Smilie Memorial School  
March 4, 2019  
7 p.m.

- Announcements prior to calling Town Meeting 2019 to order:

1. Welcome to all, especially new residents and voters.
2. Representatives Theresa Wood and Tom Stevens:

Theresa Wood:

- Our legislative report is available in the foyer.
- It was a fast start in Montpelier with 40 new members and new committee assignments.
- We are working on a critical childcare bill; this is a critical issue for our workforce, and for family quality. Childcare needs to be accessible and affordable. We are working with the Governor and expect this to be out of committee in “passover” after Town Meeting.
- The Health Commissioner has stated that e-cigarette use among teen agers has increased 78%, which is reversing the progress we have made on nicotine addiction among our youth. This information on increase was self-reported on behavior risks surveys. The Governor has proposed a tax on e-cigarettes comparable to tobacco tax. Youth are purchasing e-cigarettes through the internet, and the bill would ban sales over the internet unless the buyer is a wholesale vendor.
- Over 40 bills regarding climate change have been introduced, including increases to the weatherization program, and charging stations, but no carbon tax for this year.
- I am accessible to hear your questions and concerns: [twood@leg.state.vt.us](mailto:twood@leg.state.vt.us)

Tom Stevens:

- The first weeks of the biennium have been high test!
- I want to note that when bills pass through committees, there is still a way to go from there.
- Bill H.3 addresses racial equity in educational programs, providing another tool and information to bring in a broader education.
- I am the Chair of the General, Housing and Military Affairs committee and we have been working H. 107, a Family and Medical Leave insurance program that has equitable funding for employees and employers, allowing for up to 12 weeks of leave at 100% wages.
- We are also considering a minimum wage bill, which was vetoed last year, and a cannabis bill, however control of sales is a question.
- Other issues have remained the same as years past, including a tough budget situation. The commitment to pay for pensions for teachers and state workers is being addressed. Previous legislatures chose not to put in contributions. Beth Pearce (State Treasurer) has set up schedule to address the funding, and we are on schedule to pay this off in 2038. This is a large expense from the general fund, reducing funding for other items such as clean water and childcare.

- Vermont is the only state in the nation that elects our Adjutant General with the general assembly. We are unique in this and it presents an interesting situation. My question is; is this something we really need to be “unique” about? Should the Adjutant General be chosen by legislatures? This is an interesting dilemma. In other states the AG is chosen by the Governor. Colonel Greg Knight was elected, and has promised to change the culture.
  - Please stay in touch, my contact information is in our report: [tstevens@leg.state.vt.us](mailto:tstevens@leg.state.vt.us)
3. Andrew Pond, Bolton’s MMMUSD representative and Board Chair, MMMUSD update:
- With respect to taxes; this is the first school budget without the merger incentive. The current projection is for a slight decrease in taxes.
  - Current budget includes \$525K for capital expenditures. This is one of the advantages of a merged district; being able to keep up with capital expenses.
  - John Alberghini, MMMUSD Superintendent was honored as the Vermont Superintendent of the Year.
  - The Huntington school district has not merged, and there is a pending lawsuit (forced merger).
  - The Underhill ID school is being repurposed; used for preschool, a possible birth to 3 care space, and the administrative offices in Richmond are expected to move there.
  - The foreign language immersion program is very popular. It started in the Jericho kindergarten (1/2 day in Spanish, ½ day in English) with 18 slots available and 31 applications. We are discussing creating a second immersion program in Richmond.

Smilie News:

- The garden out in back is wonderful, and enrollment is creeping up, requiring the addition of a teacher next year. Classes are returning to “straight” (not mixed grade) classes next year.
  - Capital projects at Smilie include repairing the sidewalk and replacing one or both boilers.
  - MMMUSD is taking over the maintenance of the Smilie parking lot from the town next fiscal year.
  - The Vermont River Conservancy has purchased the 3.2 acres which includes the “Potholes.” The District has concerns about the VRC’s plans to house port-o-lets, install signs, and create steps to access the brook, all on the town property behind the school. MMMUSD has not yet officially expressed those concerns to the Bolton Select Board.
4. Good Citizen of the Year 2019 presentation by Brenda McKeown to Paula Gervia.
5. Mica Cassara recognized outgoing Select Board member Sharon Murray. Sharon Murray noted her thanks, being honored to serve, her appreciation to town staff and volunteers, noting opportunities to serve on various boards.
6. Rod Wheelock noted that there are activities available through the Community Senior Center, emphasizing the new monthly coffee time at the Bolton Fire Station.
7. Wendy McGee and Mark Forkey from the Waterbury Senior Center Board noted that the WSC provides “Meals on Wheels” to 2- 3 residents in Bolton; 1,100 meals per year. Federal funds provide \$3.63 per meal, which cost \$10.80 prepared and delivered. They have requested a \$1,000 appropriation in the budget. They also have daily activities, and encourage you to see their flyer in the foyer.
8. Leslie Pelch as the Bolton Community Network representative noted the BCN organizes the “Holiday



Crates of Cheer” (holiday basket) with the help of a lot of volunteers, organized a harvest dinner last fall, which will be in concert with the Economic Resource Committee’s 2019 Community Fair in November, and is organizing a fun town/community picnic July 20<sup>th</sup> at the Kilpeck’s farm on Duxbury Road. Comments on the picnic are welcome.

9. Information on Bolton’s seven BOLLs was provided by Rosa Ricketson and Willa Pelshoen.
10. Moderator Leslie Pelch recognized and introduced of all candidates running for office in 2019.
11. Sharon Murray gave an update on the Notch Road Tunnel project:
  - There was an advisory vote at the last Town Meeting asking the town to follow up with the state on this project, and request that it be removed from the Transportation Improvement Program (TIP).
  - We did take that advisory vote seriously. The BSB met with CCRPC (they have control over the TIP) to become informed on the process and to discuss the options.
  - The BSB, with the help of Senator Chris Pearson, held a meeting with Transportation Secretary Joe Flynn. Our concerns were “heard and taken under advisement,” and the plan going forward was for updated traffic counts and a revised scope of work that we hoped would address more safety concerns. It was noted by the state that if the project was removed from the TIP, funding would be pulled from another area.
  - The project remained on the TIP, and the December preliminary plans did include safety items; repair the base and walls, pave the surface, paint the interior white, add lighting, address the approaches with a stop sign on Route 2 and a yield sign on the uphill side of the tunnel. The existing pedestrian signal, installed, maintained and owned by the Green Mountain Club as part of their DRB approval, is under discussion. CCRPC reviewed the preliminary plans and had suggestions. We are trying to make the existing arrangement as safe as possible.
  - The issue here is the difference in costs: \$500K for a culvert rehabilitation versus 5 million dollars for a bridge.
  - MMMUSD is now dropping students on uphill side of the tunnel.
  - We are expecting final plans next week, and there is a comment period until March 27<sup>th</sup>. VTrans expects to contract in July, with construction from August 1 - October 15, all night work from 7 p.m. to 6 a.m. They will always be able to accommodate emergency vehicles and pedestrians, but the tunnel will be closed at night, for pre-scheduled periods.
  - VTrans is trying to make this the least disruptive as possible, and we’ve done the best we can as a small town.
  - We have one more opportunity for comments, please let us know if you have any feedback.

Jen Dudley-Gaillard: Did we get the pedestrian count back?

Sharon Murray: Not yet, it was a camera count and VTrans hasn’t had the staff to get the count, they have to actually look at the camera footage and get the count.

Roseann Cohen: Will cars back up onto Route 2 if there is a stop sign there?

Sharon Murray: VTrans assures us that based on the vehicle count, there will not be any issues with vehicles queuing up onto Route 2.

Roseann Cohen: Will there be information provided to the community on closures?

Sharon Murray: Yes.

The Moderator asked if there were any other questions or comments, there were none.

Moderator Leslie Pelch announced the informational meeting on Article 10.

**Article 10: Shall the voters of the Town of Bolton authorize the purchase or lease of a class 4 or 5 (medium duty) work truck, for the Highway Department, price not to exceed \$83,000, to be financed over a period not to exceed five years?**

Tony Barbagallo:

- This question is on replacing the 2013 Dodge, maintenance costs are high, and it is referred to as “the lemon.”
- The Dodge is a little lighter duty than our performance needs here in Bolton.
- The replacement would a heavier duty truck, 15,000-pound rear axle, and funding would be 50% from reserves, and 50% financed for a five-year term, and we would be trading in the Dodge.

John Devine: Would this be a diesel engine?

Tony Barbagallo: Yes.

Jeffrey Leete: I can attest as an employee that drives the Dodge that the truck is undersized. We need that truck to plow and open up the Notch Road first, so that the big trucks can get up there. It definitely gets put through its paces, and it is under sized for what the town needs it to do. This is also the case up on Wentworth and Thacher Roads. I strongly urge the town to approve the purchase of a larger vehicle.

Mica Cassara: The repair costs have been high, \$7,200 this year, and maintenance is over budget by \$4,000.

Amy Grover: No, that was \$7,200 just this week (laughter)!

Tony Barbagallo: I have the repair costs. It has been over \$34,800 on repairs since inception.

Ron Lafreniere: This vehicle has had to plow Duxbury Road, it is not made to snow plow 4 miles each way. It is undersized, a larger truck is definitely needed.

The Moderator asked if there were any other questions or comments, there were none.

Call to Order

- Moderator Leslie Pelch called Town Meeting to order at 8:02 p.m.

**Article 1 ~ Shall the voters of the Town of Bolton accept the FY 2017 – 2018 Town Report?**

**Motion: Bernie Moore**

**Second: Debbie Andrews**

Rodney Pingree: On page 36 of the report, on the tax rate information, there is an error on top right, that is not a number.

Leslie Pelch: That should be annual taxes per “\$1,000” of value.

Amy Grover: Per \$100,000.

Leslie Pelch: That’s per \$100,000 of assessed value.

Duncan Galbraith: On page 5, of officials, you are missing the town's representative to the Chittenden Solid Waste District (CSWD) which is me.

No further discussion. The moderator called for a vote. All were in favor. Article 1 passed.

**Article 2 ~ Shall the voters of the Town of Bolton vote a budget of \$1,035,859 to meet the expenses and liabilities of the town and authorize the Select Board to set a tax rate sufficient to provide the same?**

**Motion: John Devine**

**Second: Henry Corse**

Melissa Champney: On line 84, what is the Road Commissioner's \$2,000 stipend for, we have never had one.

Mica Cassara: We have not had a Road Commissioner, and at this time we have had member of the Bolton Select Board acting as one. This would entail acting as a liaison between the Highway Department and the Bolton Select Board to convey information. That way the Highway Department is not hearing from multiple people; all of the information is channeled through the Road Commissioner, and there are statutory duties for that position. We are trying to smooth things out between us, with less confusion for all.

Melissa Champney: So, hiring?

Mica Cassara: It would be an appointment, but it would probably be an additional person, not a Select Board member.

Sharon Murray: This is also partly because we are now under the Municipal Roads General Permit (MRGP) and we are now required to maintain more records, and inventories. Our road crew is not set up to do the reporting work. There also is a job description the Select Board drafted for this position. It does involve being a liaison, and also the potential to be liaison to state agencies. The small stipend is similar to that of the fire chief, and we recognize that the responsibilities may exceed the stipend. We want to reinstitute this position as an appointed position to deal with the administrative work.

Melissa Champney: Is this why the tech support is up?

Tony Barbagallo: No, that was to address the need for managed services; security and cloud back up.

Sharon Murray: That is also for a computer and internet for the town garage. MRGP maps are computer based and the highway needs to have access.

Deb Shelby: I noticed that legal services have increased greatly over the last three years.

Tony Barbagallo: We have been addressing a couple of significant legal issues; the Antley access litigation on Mill Brook Road at over \$39K, which is resolving, and tax appeals from James Geddes on the Bolton Valley Access Road, which is over \$35K to date. The Superior Court upheld the town's assessment for Mr. Geddes' property, and it is now under appeal to the Vermont Supreme Court by Mr. Geddes. Mr. Geddes has also appealed his lots across the road, and we anticipate that this will be continuing. These are the reasons for the budget increases.

Pamela Gude: What can we do to reinstate library card reimbursement? All of our neighboring towns have library services in their budgets. Can I ask to amend the budget? I see that the costs averaged \$778 per year. This is a service that people were actually using; the more pinched people are, the more we need this

reimbursement.

Lelsie Pelch: You can propose an amendment.

**Motion: Pamela Gude: I make the motion to amend the budget to include \$815 for library card reimbursement.**

**Second: Megan Fitzpatrick**

Jen Dudley-Gaillard: One possibility is to reduce the Waterbury Senior Center allocation down from \$1,000; the most we have given is \$200. I'm wondering if people are nervous about that total amount. We could shift those funds toward the library card reimbursement. The other possibility is to allocate those funds to the Community Senior Center, they facilitate a lot of events as well.

Janet Metz: Why was the reimbursement cut out?

Amy Grover: The funds were shifted to a recreation line item with the thought that it would serve more of the community such as Green Up Day, the Harvest dinner and upcoming town picnic.

Lynda DesLauriers: The fee for the Waterbury Library is \$10 per person, and the Richmond Library is \$35, and gives access to libraries throughout the state.

Judith Bergeron: Richmond Library also includes Williston, and a network of other towns.

Brief discussion between Leslie Pelch and Mica Cassara to pause additional budget information while there is a motion on the floor.

Rodney Pingree: I heard that funds could be shifted, but I'm hearing that this motion is to increase the budget.

Leslie Pelch: We need to vote on the amendment first, and then go to a second amendment if needed. The motion is to increase the town budget by \$815 for library card reimbursement for citizens.

**No further discussion. The moderator called for a vote. All were in favor, and \$815 was added to the budget for library card reimbursement.**

Melissa Champney: On page 31 there is an increase in the wages for the Highway Department. Did we hire another person, and if not, where did that money go?

Tony Barbagallo: We did not hire another person, we carried that cost and we have not spent those funds.

Megan Fitzpatrick: It looks like the Zoning Administrator wages are going up significantly, why?

Sharon Murray: That position has been combined with the Development Review Board planning assistant; that expense line was zeroed out.

Mica Cassara: I want to point out a few budget items. We are increasing Highway Department and Fire Department line items due to new equipment. We kept the total budget increase to 2.6 %, between the CPI and Social Security percentages of 2.4% and 2.8 %. I don't think that an additional \$815 will change that significantly. I think that's a reasonable increase for a town our size.

Jen Dudley-Gaillard: I want to commend the board on their hard work and to all of the other folks that contributed to drafting the budget. It's not an easy process, and you've done a great job keeping it to 2.6%. I saw an earlier draft (as a member of the Capital Planning Committee) which was much higher, and I was nervous for you (laughter), but you've done a great job (applause).

Brenda McKeown: I'm feeling that there is a bit of unfinished business here with moving or shifting monies. The \$1,000 allocated to the Waterbury Community Center; shifting \$815 of that, to be recognized as money moved? Jen?

Jen Dudley-Gaillard: I don't feel like \$815 will make or break a budget. I feel surprised that the Waterbury Senior Center allocation went up so much, there are other deserving organizations. But I don't want to be voting to take money from seniors (laughter), I'm fine leaving it in.

Sharon Murray: The Waterbury Senior Center is specifically for "Meals on Wheels." Those costs are really in the \$3K – 4K range, they are asking for supplement to this. That is why the Select Board agreed to the \$1K, but this is open to discussion.

Ron Lafreniere: On line 66, speed control services, I know some people feel we shouldn't contract out for this. As a Duxbury Road resident, I can tell you that this is very necessary. I would like the Select Board to shift the monitoring times. The 4 – 6 p.m. time frame is very dangerous, and police are never there on a weekend. We need to look at those times and get coverage for that. There is a lot of out of state traffic on the weekends, they do not know that road, and we have farm animals and little children. We need to be more proactive be sure something doesn't happen to someone over there.

Ralph DesLauriers: There was a ton of work done last year on erosion control on Thacher and Wentworth Roads, is that in the budget?

Sharon Murray: We will get to that under Article 5.

Kim Kilpeck: We have the Lafreniere farm on Duxbury Road, we never did hear about the results of the studies that were done, never got any answers to that and I am curious. With us having horses and cows – I have to step back away from the road; there are erratic drivers, a lot of traffic, the bridge, the walking trail, and many out of state cars. We put pylons out in the road when we are doing work, and we would buy speed bumps if that is what it would take to slow things down before somebody gets hurt. Why can't we get a reduction in speed?

Sharon Murray: We did get a speed study done, it was required for the traffic ordinance. The lowest limit that road can be is 35 mph, the lowest it can go legally for a class two road which connects different towns.

Tony Barbagallo: I attended a traffic calming workshop. The speed limit is too fast for speed bumps, better signage and fog lines were discussed as calming options, but we did cut fog lines from the budget.

Sharon Murray: We authorized installation of "Share the Road" signs, but at 35 mph we can't install speed bumps or speed tables.

Steve Barner: I want to challenge that. Skunk Hollow Road is 35 mph, and connects towns. It has 3 speed tables on it, I'm not sure that information about speed bumps/tables is correct.

Duncan Galbraith: Is the town receiving any money from traffic tickets?

Sharon: Yes, we do. We reduced coverage this year because Bolton Valley folks said they felt they were being



targeted. We've shifted to patrolling vs. stationary speed enforcement.

Ralph DesLauriers: I understand that the police to do patrolling because of issues on Duxbury Road. People coming to work are getting tickets. One person has received \$400 in fines, I think she's learned (laughter). People that are coming to work in the morning are getting tickets, a lot of Bolton Valley staff are being stopped. I thought the purpose for patrolling was for Duxbury Road, but obviously it's easier picking on the Bolton Valley Access Road. I'm in favor of the police moving to Duxbury Road (laughter).

Sharon Murray: we did reduce the coverage this year, and modified how the areas were covered, and kept the two areas enforced/patrolled as Duxbury Road and the Bolton Valley Access Road.

Jeffrey Leete: On line 65 for Richmond Rescue, where did that number come from? For contract services that come into town, that comes out to \$231 per person, who then get charged a \$3000 ambulance bill.

Sharon Murray: The request and the number came from Richmond Rescue, they provide quarterly reports on the services provided.

**Motion: Jeffrey Leete: I make the motion to amend that; to level fund that from the previous year, \$18,660.**

**Second: Rob Mullen**

Duncan Galbraith: Is that assessed by the number of the calls or by the population?

Mica Cassara: That is uncertain.

Sharon Murray: Their report is on page 83 of the Town Report.

**No further discussion. The moderator called for a vote on the amendment to level fund Richmond Rescue at \$18,660. Could not determine the voice vote. The Moderator called for a raise of hands: aye 29, nay 32, the motion did not carry.**

No further discussion. The moderator called for a vote on Article 2, which included the library reimbursement amendment for a budget total of \$1,036,674. All were in favor. Article 2 passed.

**Article 3 ~ Shall the voters of the Town of Bolton vote to pay real and personal property taxes to the Town Treasurer in four (4) installments with due dates of September 15, 2019, November 15, 2019, February 15, 2020, and May 15, 2020?**

**Motion: Lela McCaffrey**

**Second: Bernie Moore**

John Westie: Why do we vote on this every year?

Leslie Pelch: To give that authority to collect taxes 4 times a year to the Treasurer.

Amy Grover: You can vote to change this to once a year on September first (laughter).

Jen Dudley Gaillard: That would make it easier on the Treasurer, but I recognize one payment could be a hardship for taxpayers.

No further discussion. The moderator called for a vote. All were in favor. Article 3 passed.

**Article 4 ~ Shall the voters of the Town of Bolton authorize the Select Board to borrow money for the necessary needs of the Town as they arise?**

**Motion: Jen Dudley-Gaillard**

**Second: Steve Peery**

No further discussion. The moderator called for a vote. All were in favor. Article 4 passed.

**Article 5 ~ Shall the voters of the Town of Bolton appropriate \$88,200 in uncommitted general funds to the following reserve funds, in addition to those reserve contributions included in the FY 2019-2020 Proposed Municipal Budget:**

**Highway Reserve Fund: \$73,000**

**Highway Equipment Reserve Fund: \$10,000**

**Fire Equipment Reserve Fund: \$5,200**

**Motion: Brittany LaBerge**

**Second: Deb Andrews**

Ron Lafreniere: What is the total of uncommitted funds?

Sharon Murray: Paving costs a lot of money, we have been focusing on capital expenses and equipment. I mentioned the permitting for town highways that went into effect, and we have to make improvements on a lot of roads and pave. The Select Board has asked the Capital Planning Committee to include roadwork in the capital budget. We had \$295,000 in unassigned general funds, a large portion of that is highway funds from scheduled paving which was delayed last year and for stormwater work on Wentworth and Thacher which was funded through grants. We also hope to get a VTrans paving grant for a portion of the Bolton Valley Access Road, and we need to provide a \$35K match. The \$10K will be applied to sign equipment or any overrun on the truck costs. The \$5,20 is a match for a \$100K federal grant for BVFD airpicks, which were purchased originally with grant funding. We are using reserve funds to leverage money we can get through grants. The state has been level funding paving grants, we have to fund the rest. When we went out to bid for paving Wentworth and Thacher, costs were much higher than anticipated. There is a bill in the legislature for an additional gas tax to give towns more funds for paving, which was discussed at the Select Board level. We didn't sign on as the increased costs could be a hardship on our more rural commuters. We are trying to address the condition of our roads, build up the highway reserve fund to match grants, do special projects, extend the paving budget to do a better job maintaining our roads, and will be actively budgeting going forward. Specifically, the funds are for matching grants, the work truck or sign equipment, and matching the fire grant. If we don't receive the grants, those funds will stay in the reserve fund for future uses. We are trying to make sure the tax rate stays on an even keel year to year.

Tony Barbagallo: Did that answer your question?

Ron Lafreniere: Yeah, finally!

Sharon Murray: You know I talk a lot Ron (laughter!).

No further discussion. The moderator called for a vote. All were in favor. Article 5 passed.

**Article 6 ~ Shall the voters of the Town of Bolton establish expenses for the members of the Select Board?**

**Motion: Jen Dudley-Gaillard: I make the motion to set the expenses at \$30 per meeting.**

**Second: Judith Bergeron**

Jen Dudley-Gaillard: We had a lengthy discussion last year around babysitting costs and the fact that being on the Select Board is a ton of work outside of meetings including reading emails, phone calls, responding to issues.

Melissa Champney: I think we should keep it the way it is. My husband used to be on the Select Board and it was \$10 a meeting, not that long ago. Every year we've jumped that up. This year let's keep it at \$25.

Rob Mullen: My Dad was on the Select Board too. Just because there is a history of underpaying the Select Board doesn't mean we should continue to do so.

No further discussion. The moderator called for a vote. The majority were in favor. Article 6 passed.

**Article 7 ~ To transact any other business thought proper when met.**

The Moderator noted that binding votes were not allowed.

Amy Ludwin: There is BOLL by door setup for tonight, so for tonight and tomorrow during voting we have a new BOLL location! Please take a book or leave a book. I also want to encourage folks to support Article 9 tomorrow, the ¼ cent for the Conservation Fund. That is a small amount of money; for a \$100K house that is \$2.50, a \$200K house would be \$5, I would like your support on that article. Thank you.

Mica Cassara: I agree with Amy, and I am speaking for myself, not as a member of the Select Board. It is not a lot of money, and it is worthwhile. In the past the fund has enabled us to do a number of things that have been beneficial for the town such as the PPCA town forest, and the canoe access on the Winooski River.

Ralph DesLauriers: Speaking of small amounts of money, there are really deep potholes on the Bolton Valley Access Road. An employee just spent \$800 to fix their car. It wouldn't cost that much for some cold patch to go into the road. I do know that cold patch won't last all winter, but it will last a month or so. A lot of folks can't afford \$800 every time they hit a pothole.

Steve Barner: If I were a skier, and I know Ralph DesLauriers wouldn't say this, but if I were a skier and I hit a pothole that cost me for repairs like that, I don't think I'd come back. We value Bolton Valley as an economic driver, it's an embarrassment that the road is that bad.

Moderator Leslie Pelch: is there any other business?

No further discussion.

**Motion to adjourn the meeting: Duncan Galbraith  
Second: Bernie Moore**

Moderator Leslie Pelch adjourned the meeting at 9:15 p.m.

Attest: Amy Grover  
Town Clerk & Treasurer

These minutes were accepted on March 18, 2019

Mica Cassara  
Wendy Hoffman

**Sullivan, Powers & Co., P.C.**  
CERTIFIED PUBLIC ACCOUNTANTS

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November 25, 2019

Selectboard  
Town of Bolton, Vermont  
3045 Theodore Roosevelt Highway  
Bolton, Vermont 05676

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Bolton, Vermont as of and for the year ended June 30, 2019, and have issued our report dated November 25, 2019. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and "Government Auditing Standards", as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated May 20, 2019. Professional standards also require that we communicate to you the following information related to our audit.

Our Responsibilities under U.S. Generally Accepted Auditing Standards and "Government Auditing Standards"

As stated in our engagement letter, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with the modified cash basis of accounting. Our audit of the financial statements does not relieve you or management of your responsibilities.

As part of our audit, we considered the internal control of the Town of Bolton, Vermont. Such considerations are solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

As part of obtaining reasonable assurance about whether the Town of Bolton, Vermont's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants. However, providing an opinion on compliance with those provisions was not an objective of our audit.



Town of Bolton, Vermont

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November 25, 2019

Our responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement. We are responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.

#### Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in our engagement letter.

#### Significant Audit Findings

##### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Town of Bolton, Vermont are described in Note I to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed this year.

We noted no transactions entered into by the Town of Bolton, Vermont during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

##### *Difficulties Encountered in Performing the Audit*

We encountered no difficulties in dealing with management in performing and completing our audit.

##### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. We proposed an adjustment that in our judgement had a material effect on the financial reporting process. This audit adjustment related to revenues. This audit adjustment was caused by recording loan proceeds in the wrong fund. This correction was considered material in relation to the financial statements taken as a whole. This adjustment was posted by management.

##### *Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Town of Bolton, Vermont

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November 25, 2019

### *Management Representations*

We have requested certain representations from management that are included in the management representation letter dated November 25, 2019.

### *Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a “second opinion” on certain situations. If a consultation involves application of an accounting principle to the Town of Bolton’s financial statements or a determination of the type of auditor’s opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

### *Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to our retention as the Town of Bolton, Vermont’s auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

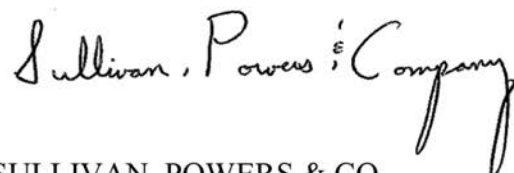
### Other Matters

We were not engaged to report on the Statement of Cash Receipts, Cash Disbursements and Changes in Modified Cash Basis Fund Balance – Budget and Actual – Budgetary Basis – General Fund, which accompanies the financial statements. We did not audit or perform other procedures on this other information and we not express any opinion or provide any assurance on it.

### Restriction on Use

This information is intended solely for the use of the Selectboard and management of the Town of Bolton, Vermont and is not intended to be, and should not be, used by anyone other than these specified parties.

Respectfully submitted,



SULLIVAN, POWERS & CO.  
Certified Public Accountants

**The full Auditor’s Report is available at [www.boltonvt.com](http://www.boltonvt.com)**

## DELINQUENT TAX COLLECTOR'S REPORT

Delinquent Taxes outstanding as of June 30, 2018	\$32,993.59
Delinquent Taxes assigned for collection as of May 20, 2019	+\$58,950.37
Delinquent Taxes collected from July 1, 2018 to June 30, 2019	-\$67,923.22
Adjustments, Errors, Omissions, and Abatements	-\$208.66
Outstanding Delinquent Taxes as of June 30, 2019	<u>\$23,812.08</u>
	=====

\*These numbers do not include collections of Delinquent Taxes from July 1, 2018 to the time of this annual report.

Delinquent Taxes collected from July 1, 2019 to December 31, 2019	\$13,895.50
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*Town Clerk's transportation after Harper--skis!*



*Friends of Wheeler Field*



Town of Bolton Expenditure Report and DRAFT FY 20/21 Budget

Town Administration	FY 16/17		FY 17/18		FY 18/19		AVG 16-19	FY 19/20		FY 20/21		FY 20/21 Change	
	Budget	Actual	Budget	Actual	Budget	Actual		Budget		Budget		(\$)	(%)
<b>Personnel</b>													
Clerk/Treasurer Wages	\$78,482	\$76,230	\$78,753	\$78,769	\$80,313	\$80,326	\$ 78,437	\$82,772	\$84,844	\$2,072	2.5%		
DRB/Planning Assistant	\$4,390	\$1,776	\$9,568	\$2,398	\$4,880	\$164	\$ 1,446	\$0	\$0	\$0	NA		
Zoning Administrator Wages	\$10,975	\$7,504	\$9,568	\$8,073	\$9,759	\$21,401	\$ 12,326	\$25,085	\$25,709	\$624	2.5%		
Board Clerk	\$0	\$0	\$1,575	\$503	\$1,575	\$1,470	\$ 658	\$1,620	\$1,660	\$40	2.5%		
Assessor Assistant Wages	\$1,250	\$281	\$750	\$331	\$630	\$177	\$ 263	\$550	\$560	\$10	1.8%		
PTO Pay Out	\$0	\$0	\$2,316	\$0	\$3,349	\$1,545	\$ 515	\$3,447	\$3,531	\$84	2.4%		
Social Security	\$7,945	\$7,991	\$8,849	\$7,961	\$8,454	\$9,070	\$ 8,341	\$9,446	\$9,662	\$216	2.3%		
Retirement	\$4,343	\$4,226	\$4,094	\$4,565	\$4,715	\$4,920	\$ 4,570	\$4,963	\$5,320	\$357	7.2%		
Health Insurance	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$ 10,000	\$10,000	\$10,000	\$0	0.0%		
Dental Coverage	\$1,500	\$1,187	\$1,400	\$1,238	\$1,246	\$1,222	\$ 1,216	\$1,286	\$1,325	\$39	3.0%		
Worker's Comp Insurance	\$587	\$426	\$676	\$751	\$767	\$673	\$ 617	\$625	\$850	\$225	36.0%		
Unemployment Insurance	\$550	\$331	\$645	\$125	\$350	\$144	\$ 200	\$375	\$175	(\$200)	-53.3%		
Disability Insurance			\$0	\$0	\$362	\$377	\$ 126	\$377	\$331	(\$46)	-12.2%		
Training	\$500	\$665	\$650	\$350	\$650	\$502	\$ 506	\$500	\$500	\$0	0.0%		
Select Board Stipends	\$1,875	\$1,980	\$2,275	\$2,048	\$3,275	\$3,275	\$ 2,434	\$3,900	\$3,900	\$0	0.0%		
Constable Stipend	\$500	\$500	\$500	\$500	\$250	\$250	\$ 417	\$250	\$250	\$0	0.0%		
Animal Officer Stipends					\$500	\$500	\$ 167	\$500	\$500	\$0	0.0%		
Health Officer Stipend	\$0	\$0	\$250	\$250	\$250	\$250	\$ 167	\$250	\$250	\$0	0.0%		
BCA/BTA Stipend	\$540	\$680	\$540	\$450	\$600	\$750	\$ 627	\$600	\$650	\$50	8.3%		
Board Stipends	\$0	\$0	\$2,100	\$1,400	\$2,040	\$1,170	\$ 857	\$1,800	\$1,800	\$0	0.0%		
<b>Town Office</b>													
Heating Fuel	\$1,500	\$1,353	\$1,500	\$247	\$1,000	\$533	\$ 711	\$1,000	\$1,000	\$0	0.0%		
Electricity	\$1,750	\$1,221	\$1,750	\$1,181	\$1,750	\$1,326	\$ 1,243	\$1,350	\$1,450	\$100	7.4%		
Trash Removal	\$320	\$360	\$350	\$360	\$360	\$421	\$ 380	\$371	\$500	\$129	34.8%		
Building Maintenance/Repairs	\$2,500	\$1,839	\$2,500	\$2,093	\$2,500	\$1,878	\$ 1,937	\$2,500	\$2,500	\$0	0.0%		
Office Operating Expenses	\$6,900	\$6,896	\$6,900	\$6,620	\$6,900	\$6,860	\$ 6,792	\$6,900	\$6,900	\$0	0.0%		
Telephone/Fax/Internet	\$3,500	\$3,238	\$3,500	\$3,081	\$3,500	\$3,416	\$ 3,245	\$3,500	\$3,500	\$0	0.0%		
Copier Lease & Images	\$4,800	\$4,084	\$4,500	\$2,516	\$3,200	\$4,202	\$ 3,601	\$3,200	\$3,200	\$0	0.0%		
Meeting Expenses	\$300	\$235	\$300	\$207	\$300	\$217	\$ 220	\$300	\$300	\$0	0.0%		
Bolton Gazette	\$2,300	\$2,274	\$2,300	\$2,277	\$2,300	\$2,182	\$ 2,244	\$2,300	\$350	(\$1,950)	-84.8%		
Postage	\$3,500	\$3,498	\$3,800	\$2,880	\$4,100	\$2,815	\$ 3,064	\$3,500	\$3,500	\$0	0.0%		
Printing/Advertising	\$4,000	\$5,712	\$4,000	\$4,232	\$5,000	\$3,513	\$ 4,486	\$5,000	\$3,750	(\$1,250)	-25.0%		
Land Record Archiving	\$2,000	\$1,190	\$2,000	\$1,999	\$3,000	\$3,005	\$ 2,065	\$3,000	\$3,000	\$0	0.0%		
Property Maintenance	\$2,500	\$2,100	\$2,500	\$2,014	\$2,500	\$1,437	\$ 1,850	\$2,500	\$2,000	(\$500)	-20.0%		
Property & Casualty Insurance	\$8,800	\$8,643	\$8,900	\$7,688	\$6,778	\$6,466	\$ 7,599	\$6,350	\$6,150	(\$200)	-3.1%		
Cemetery Care	\$4,200	\$3,698	\$4,200	\$3,500	\$4,200	\$2,465	\$ 3,221	\$4,000	\$4,250	\$250	6.3%		
Office/Computer Equipment	\$2,000	\$2,873	\$2,000	\$2,000	\$2,000	\$1,147	\$ 2,007	\$2,400	\$3,500	\$1,100	45.8%		
Computer Tech Support	\$2,200	\$2,100	\$2,200	\$708	\$2,200	\$6,103	\$ 2,970	\$7,775	\$8,000	\$225	2.9%		
NEMRC	\$2,000	\$2,049	\$2,000	\$2,110	\$2,100	\$2,174	\$ 2,111	\$2,100	\$5,725	\$3,625	172.6%		

Web Page Expenses	\$500	\$0	\$250	\$0	\$250	\$249	\$	83	\$100	\$100	\$0	0.0%
Election Expenses	\$3,500	\$3,668	\$1,750	\$1,147	\$3,500	\$3,593	\$	2,803	\$1,500	\$3,500	\$2,000	133.3%
Constable Expenses	\$300	\$207	\$250	\$274	\$250	\$55	\$	179	\$250	\$200	(\$50)	-20.0%
Assessor Expenses	\$500	\$490	\$900	\$297	\$900	\$396	\$	394	\$700	\$500	(\$200)	-28.6%
Zoning/Health Officer Expenses	\$200	\$0	\$200	\$0	\$200	\$199	\$	66	\$200	\$200	\$0	0.0%
Recreation Fund	\$0	\$0	\$500	\$333	\$500	\$180	\$	171	\$750	\$750	\$0	0.0%
Conservation Commission	\$500	\$361	\$600	\$665	\$600	\$600	\$	542	\$600	\$700	\$100	16.7%
Planning Commission	\$3,000	\$2,992	\$3,000	\$1,418	\$3,000	\$3,050	\$	2,487	\$3,000	\$3,000	\$0	0.0%
Development Review Board	\$250	\$0	\$250	\$250	\$1,150	\$1,150	\$	467	\$250	\$400	\$150	60.0%
<b>Taxes, Fees</b>												
Membership Fees	\$4,025	\$3,904	\$4,025	\$3,916	\$3,901	\$3,951	\$	3,924	\$4,005	\$4,130	\$125	3.1%
County Tax	\$6,280	\$6,098	\$6,280	\$5,890	\$6,167	\$5,770	\$	5,919	\$5,950	\$6,115	\$165	2.8%
Fees (bank & state)	\$1,300	\$1,410	\$1,300	\$735	\$1,400	\$1,536	\$	1,227	\$1,250	\$1,250	\$0	0.0%
<b>Contracted Services</b>												
Legal Services	\$17,000	\$21,756	\$20,000	\$16,861	\$20,000	\$37,621	\$	25,413	\$20,000	\$20,000	\$0	0.0%
Bookkeeping/Auditing Services	\$11,400	\$12,680	\$10,400	\$11,750	\$10,400	\$10,400	\$	11,610	\$10,650	\$14,650	\$4,000	37.6%
Property Tax Maps	\$2,000	\$1,650	\$2,150	\$1,650	\$1,650	\$1,206	\$	1,502	\$1,750	\$1,750	\$0	0.0%
Assessor Services	\$19,500	\$16,000	\$16,000	\$16,000	\$16,000	\$16,000	\$	16,000	\$16,000	\$25,550	\$9,550	59.7%
Richmond Rescue	\$17,510	\$17,510	\$18,120	\$18,120	\$18,660	\$18,660	\$	18,097	\$19,220	\$19,604	\$384	2.0%
Speed Control Services	\$3,000	\$720	\$5,000	\$4,005	\$4,000	\$2,805	\$	2,510	\$4,000	\$0	(\$4,000)	-100.0%
<b>Service Organization Allocations</b>												
Chittenden Unit Special Investigations	\$1,798	\$1,798	\$2,187	\$2,187	\$2,169	\$2,169	\$	2,051	\$2,159	\$2,209	\$50	2.3%
Visiting Nurses Association	\$780	\$780	\$780	\$780	\$750	\$750	\$	770	\$750	\$750	\$0	0.0%
Committee on Temporary Shelter	\$250	\$250	\$250	\$250	\$250	\$250	\$	250	\$250	\$250	\$0	0.0%
Our Community Cares	\$250	\$250	\$250	\$250	\$250	\$250	\$	250	\$275	\$275	\$0	0.0%
Steps to End Domestic Violence	\$200	\$200	\$200	\$200	\$275	\$275	\$	225	\$275	\$350	\$75	27.3%
Front Porch Forum	\$50	\$50	\$50	\$50	\$50	\$50	\$	50	\$50	\$50	\$0	0.0%
Waterbury Senior Center	\$0	\$0	\$200	\$200	\$0	\$0	\$	67	\$1,000	\$1,000	\$0	0.0%
Library Card Reimbursement	\$600	\$815	\$0	\$0	\$0	\$0	\$	272	\$815	\$800	(\$15)	-1.8%
Vermont Family Network									\$0	\$250	\$250	NA
Vermont Adult Learning									\$0	\$200	\$200	NA
Bolton's Senior Meals									\$0	\$750	\$750	NA
<b>Town Administration Subtotal</b>	<b>\$273,200</b>	<b>\$260,728</b>	<b>\$284,601</b>	<b>\$252,653</b>	<b>\$283,925</b>	<b>\$299,511</b>		<b>\$270,964</b>	<b>\$ 302,141</b>	<b>\$ 320,675</b>	<b>\$ 18,534</b>	<b>6.1%</b>
<b>Highway Department</b>								<b>AVG</b>	<b>FY19/20</b>	<b>FY20/21</b>	<b>FY 20/21 CHANGE</b>	
<b>Personnel</b>								<b>16-19</b>	<b>Budget</b>	<b>Budget</b>	<b>Change (\$)</b>	<b>% Change</b>
Wages/FT	\$78,060	\$75,182	\$77,043	\$77,858	\$113,567	\$82,118	\$	78,386	\$118,373.00	\$122,324.00	\$3,951	3.3%
Wages/OT	\$10,000	\$15,876	\$12,479	\$12,416	\$9,827	\$14,791	\$	14,361	\$10,244.00	\$10,586.00	\$342	3.3%
Wages/PT	\$9,500	\$8,340	\$9,500	\$6,280	\$5,022	\$8,803	\$	7,808	\$5,161.00	\$5,291.00	\$130	2.5%
Road Commissioner Stipend	\$0	\$0	\$0	\$0	\$0	\$0	\$	-	\$2,000.00	\$2,000.00	\$0	0.0%
PTO Pay Out	\$0	\$0	\$1,418	\$0	\$2,984	\$814	\$	271	\$3,114.00	\$4,667.00	\$1,553	49.9%
Workers Comp	\$9,450	\$8,011	\$9,232	\$8,436	\$12,732	\$7,420	\$	7,956	\$9,766.00	\$10,710.00	\$944	9.7%
Unemployment Insurance	\$625	\$375	\$645	\$125	\$600	\$97	\$	199	\$600.00	\$225.00	(\$375)	-62.5%



Disability Insurance																
Social Security	\$7,475	\$8,112	\$7,954	\$8,324	\$10,435	\$9,120	\$	156	\$630.00	\$518.00	(\$112)					-17.8%
Retirement	\$3,753	\$4,624	\$4,744	\$4,623	\$6,208	\$5,103	\$	4,783	\$6,631.00	\$7,258.00	\$627					4.2%
Health Insurance	\$27,396	\$11,704	\$13,298	\$11,441	\$35,038	\$13,311	\$	12,152	\$35,530.00	\$24,771.00	(\$10,759)					9.5%
Dental Insurance	\$1,300	\$397	\$435	\$420	\$1,367	\$423	\$	417	\$1,441.00	\$1,125.00	(\$316)					-21.9%
Uniforms	\$1,000	\$919	\$1,000	\$997	\$2,000	\$1,294	\$	1,070	\$2,000.00	\$2,000.00	\$0					0.0%
Training Fees and Mileage	\$500	\$366	\$500	\$502	\$1,000	\$1,130	\$	666	\$1,000.00	\$1,000.00	\$0					0.0%
Contracted Services	\$10,000	\$2,879	\$8,000	\$9,260	\$8,000	\$4,332	\$	5,490	\$8,000.00	\$14,000.00	\$6,000					75.0%
Town Garage																
Garage Operating Expenses	\$7,000	\$6,620	\$7,000	\$8,728	\$7,000	\$11,175	\$	8,841	\$7,000.00	\$9,000.00	\$2,000					28.6%
Telephone	\$1,400	\$1,227	\$1,400	\$1,113	\$2,000	\$2,362	\$	1,567	\$4,820.00	\$3,250.00	(\$1,570)					-32.6%
Heating Fuel	\$6,200	\$5,159	\$6,200	\$3,244	\$3,000	\$3,865	\$	4,089	\$3,100.00	\$3,500.00	\$400					12.9%
Electricity	\$2,300	\$1,715	\$2,300	\$2,209	\$2,100	\$1,941	\$	1,955	\$2,100.00	\$2,100.00	\$0					0.0%
Building Maintenance	\$2,000	\$699	\$2,000	\$7,222	\$3,000	\$2,557	\$	3,493	\$4,000.00	\$4,000.00	\$0					0.0%
Property and Casualty Insurance	\$10,750	\$10,941	\$10,850	\$8,871	\$7,075	\$6,823	\$	8,878	\$6,900.00	\$6,800.00	(\$100)					-1.4%
Municipal Roads General Permit			\$0	\$0	\$2,640	\$1,140	\$	380	\$500.00	\$740.00	\$240					48.0%
Local Grant Match	\$0	\$808	\$0	\$0	\$0	\$0	\$	269	\$0.00	\$0.00	\$0					NA
Equipment																
Tree Removal	\$0	\$0	\$0.00	\$0	\$0.00	\$0	\$	-	\$1,000.00	\$1,000.00	\$0					0.0%
Equip Rentals	\$1,000	\$918	\$1,000.00	\$110	\$1,000.00	\$1,642	\$	890	\$2,500.00	\$2,500.00	\$0					0.0%
Equip Repair	\$3,500	\$2,342	\$3,000.00	\$144	\$2,500.00	\$742	\$	1,076	\$600.00	\$600.00	\$0					0.0%
Small Equip Purchase	\$600	\$672	\$2,600.00	\$347	\$600.00	\$338	\$	452	\$4,500.00	\$4,500.00	\$0					0.0%
Safety Equip	\$500	\$455	\$500.00	\$90	\$500.00	\$498	\$	348	\$500.00	\$500.00	\$0					0.0%
Tools	\$500	\$397	\$500.00	\$460	\$500.00	\$1,063	\$	640	\$1,000.00	\$1,200.00	\$200					20.0%
Materials																
Gravel	\$25,000	\$25,000	\$20,000.00	\$14,882	\$40,000.00	\$23,375	\$	21,086	\$40,000.00	\$40,000.00	\$0					0.0%
Sand	\$10,800	\$7,746	\$9,800.00	\$9,689	\$9,800.00	\$10,238	\$	9,224	\$10,500.00	\$10,500.00	\$0					0.0%
Resurfacing	\$65,000	\$67,728	\$80,000.00	\$2,261	\$90,000.00	\$90,000	\$	53,330	\$70,000.00	\$80,000.00	\$10,000					14.3%
Cold Patch	\$500	\$140	\$500.00	\$656	\$800.00	\$1,125	\$	640	\$800.00	\$1,000.00	\$200					25.0%
Erosion Control	\$2,000	\$602	\$2,000.00	\$802	\$2,000.00	\$791	\$	732	\$1,000.00	\$1,000.00	\$0					0.0%
Stone Lining					\$10,000.00	\$0	\$	-	\$10,000.00	\$10,000.00	\$0					0.0%
Culverts	\$8,000	\$0	\$9,000.00	\$5,880	\$9,000.00	\$1,148	\$	2,343	\$6,000.00	\$6,000.00	\$0					0.0%
Road Signs	\$1,750	\$0	\$2,000.00	\$2,650	\$2,000.00	\$1,065	\$	1,238	\$2,000.00	\$2,000.00	\$0					0.0%
Chloride	\$1,000		\$0	\$0	\$500.00	\$0	\$	-	\$1,000.00	\$1,000.00	\$0					0.0%
Salt	\$40,000	\$45,910	\$40,000.00	\$42,655	\$42,000.00	\$61,152	\$	49,906	\$48,000.00	\$50,000.00	\$2,000					4.2%
Road Repair (Non FEMA, BV & Thacher)		\$5,050	\$0.00	\$14,005	\$0.00	\$0	\$	6,352	\$0.00	\$0.00	\$0					NA
Vehicles																
2005 International	\$6,000	\$15,699	\$4,000.00	\$0	\$0.00	\$0	\$	5,233	\$0.00	\$0.00	\$0					NA
2013 Dodge	\$2,500	\$3,554	\$2,500.00	\$6,593	\$3,500.00	\$19,349	\$	9,832	\$4,000.00	\$0.00	(\$4,000)					-100.0%
2018 Landscape Truck									\$0.00	\$500.00	\$500					NA
2018 Loader	\$2,000	\$2,962	\$4,000.00	\$324	\$500.00	\$0	\$	1,095	\$100.00	\$400.00	\$300					300.0%
2017 International A	\$1,000	\$2,864	\$1,000.00	\$1,380	\$1,000.00	\$3,540	\$	2,595	\$1,500.00	\$2,000.00	\$300					33.3%
2017 International B			\$0.00	\$978	\$1,000.00	\$904	\$	627	\$1,000.00	\$1,500.00	\$500					50.0%
1999 Grader	\$2,500	\$1,537	\$3,000.00	\$12,249	\$3,000.00	\$680	\$	4,822	\$5,000.00	\$5,000.00	\$0					0.0%

IMT Roadside Mower	\$500	\$292	\$500.00	\$650	\$500.00	\$152	\$	365	\$2,500.00	\$0.00	(\$2,500)	-100.0%
Fuel	\$27,000	\$20,213	\$25,000.00	\$23,026	\$25,000.00	\$23,433	\$	22,224	\$25,000.00	\$25,000.00	\$0	0.0%
Oil/Lube	\$2,000	\$688	\$1,500.00	\$1,142	\$2,000.00	\$652	\$	827	\$3,000.00	\$4,000.00	\$1,000	33.3%
Tires	\$4,500	\$4,661	\$3,500.00	\$2,628	\$3,500.00	\$4,358	\$	3,882	\$3,500.00	\$3,500.00	\$0	0.0%
Cutting Edges	\$4,500	\$4,509	\$4,300.00	\$6,574	\$5,200.00	\$4,878	\$	5,320	\$5,000.00	\$5,000.00	\$0	0.0%
<b>Highway Dept Subtotal</b>	<b>\$401,359</b>	<b>\$377,894</b>	<b>\$396,698.00</b>	<b>\$322,244</b>	<b>\$492,538</b>	<b>\$430,221</b>	<b>\$</b>	<b>376,786</b>	<b>\$493,761</b>	<b>\$505,877</b>	<b>\$12,116</b>	<b>2.5%</b>

Fire Department	FY 16/17		FY 17/18		FY 18-19		AVG 16-19	FY 19/20		FY 20/21		FY 20/21 CHANGE	
	Budget	Actual	Budget	Actual	Budget	Actual		Budget		Budget	Change (\$)	% Change	
<b>Personnel</b>													
Fire Chief Stipend	\$1,500	\$1,500	\$2,000	\$2,000	\$2,000	\$2,000	\$	1,833	\$2,000	\$2,000	\$0	0.0%	
Volunteer Training Stipends	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$	8,000	\$8,000	\$8,000	\$0	0.0%	
Training Fees and Mileage	\$1,500	\$1,593	\$1,500	\$1,109	\$1,500	\$1,162	\$	1,288	\$1,500	\$1,500	\$0	0.0%	
Social Security	\$0	\$0	\$0	\$0	\$0	\$0	\$	-	\$0	\$1,500	\$1,500	NA	
Turnout Gear	\$4,000	\$4,058	\$4,000	\$4,403	\$4,500	\$4,167	\$	4,209	\$4,500	\$4,500	\$0	0.0%	
<b>General Operations</b>													
General Operations	\$7,000	\$6,499	\$7,000	\$6,944	\$7,000	\$7,074	\$	6,839	\$7,000	\$7,000	\$0	0.0%	
Property and Casualty Insurance	\$11,000	\$12,205	\$11,000	\$11,495	\$11,500	\$13,634	\$	12,445	\$14,150	\$14,350	\$200	1.4%	
Workman's Comp Insurance	\$500	\$1,409	\$1,493	\$2,129	\$1,493	\$848	\$	1,462	\$1,075	\$1,550	\$475	44.2%	
Telephone/Internet	\$4,750	\$4,477	\$4,250	\$4,007	\$4,250	\$3,821	\$	4,102	\$4,250	\$3,900	(\$350)	-8.2%	
Mutual Aid Dues	\$300	\$0	\$300	\$0	\$300	\$350	\$	117	\$150	\$350	\$200	133.3%	
Dispatch Services	\$4,200	\$3,441	\$4,500	\$3,891	\$4,000	\$3,670	\$	3,667	\$4,000	\$4,000	\$0	0.0%	
<b>Fire Station</b>													
Building Maintenance/Repair	\$1,500	\$1,519	\$1,500	\$3,459	\$2,000	\$3,062	\$	2,680	\$2,000	\$2,500	\$500	25.0%	
Heating Fuel	\$7,000	\$5,791	\$6,500	\$3,930	\$3,700	\$6,217	\$	5,313	\$4,200	\$5,500	\$1,300	31.0%	
Electricity	\$2,000	\$2,044	\$2,000	\$2,071	\$2,100	\$2,461	\$	2,192	\$2,100	\$2,100	\$0	0.0%	
<b>Equipment</b>													
Communications/Radio Equipment	\$500	\$319	\$500	\$153	\$500	\$680	\$	384	\$650	\$1,000	\$350	53.8%	
Small Equipment/Tools	\$6,000	\$5,995	\$6,000	\$5,258	\$6,000	\$5,953	\$	5,735	\$6,000	\$7,600	\$1,600	26.7%	
Equipment Repair	\$1,500	\$107	\$1,300	\$1,717	\$1,300	\$1,298	\$	1,041	\$1,300	\$1,300	\$0	0.0%	
Equipment Testing			\$2,000	\$0	\$2,000	\$1,013	\$	338	\$3,000	\$3,000	\$0	0.0%	
<b>Vehicles</b>													
Vehicle Maintenance/Repair	\$5,000	\$8,503	\$6,000	\$10,175	\$6,500	\$13,111	\$	10,596	\$6,500	\$7,000	\$500	7.7%	
Vehicle Operation	\$450	\$402	\$750	\$312	\$750	\$392	\$	369	\$500	\$500	\$0	0.0%	
<b>Fire Dept Subtotal</b>	<b>\$66,700</b>	<b>\$67,862</b>	<b>\$70,593</b>	<b>\$71,053</b>	<b>\$69,393</b>	<b>\$78,913</b>	<b>\$</b>	<b>72,609</b>	<b>\$ 72,875</b>	<b>\$ 79,150</b>	<b>\$ 6,275</b>	<b>8.6%</b>	

Debt Service Payments	FY 16/17		FY 17/18		FY 18/19		AVG 16-19	FY 19/20		FY20/21		FY20/21 Change	
	Budget	Actual	Budget	Actual	Budget	Actual		Budget		Budget		Change (\$)	% Change
Town Office Construction/Principal	\$19,242	\$19,242	\$19,242	\$19,242	\$0	\$0	\$ 12,828	\$0	\$0	\$0	\$0	NA	
Town Office Construction/Interest	\$849	\$849	\$424	\$411	\$0	\$0	\$ 420	\$0	\$0	\$0	\$0	NA	
Notch Road Reconstruction/Principal	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$ 40,000	\$40,000	\$40,000	\$20,000	(\$20,000)	-50.0%	
Notch Road Reconstruction/Interest	\$4,700	\$4,107	\$3,250	\$3,154	\$2,240	\$2,148	\$ 3,136	\$1,095	\$1,095	\$525	(\$570)	-52.1%	
Fire Truck/Principal	\$19,425	\$16,257	\$0	\$0	\$0	\$0	\$ 5,419	\$10,693	\$10,693	\$10,693	\$0	0.0%	

Fire Truck/Interest	\$428	\$308	\$0	\$0	\$0	\$0	\$0	\$0	103	\$3,573	\$3,233	(\$340)	-9.5%
Fire Station Renovation/Principal	\$14,286	\$14,286	\$14,286	\$14,286	\$14,286	\$14,286	\$14,286	\$14,286	14,286	\$14,286	\$14,286	\$0	0.0%
Fire Station Renovation/Interest	\$6,251	\$6,674	\$6,251	\$6,237	\$5,834	\$5,810	\$6,240	\$5,417	6,240	\$5,417	\$5,005	(\$412)	-7.6%
2017 International Truck A Lease Paym	\$14,425	\$14,425	\$14,425	\$14,425	\$14,425	\$14,425	\$14,425	\$14,425	14,425	\$14,425	\$14,425	\$0	0.0%
2017 International Truck B Principal					\$14,000	\$14,000	\$4,667	\$14,000	4,667	\$14,000	\$14,000	\$0	0.0%
2017 International Truck B Interest					\$1,748	\$1,748	\$583	\$1,176	583	\$1,176	\$885	(\$291)	-24.7%
2018 Bucket Loader Principal					\$0	\$0	-	\$6,233	-	\$6,233	\$6,233	\$0	0.0%
2018 Bucket Loader Interest					\$0	\$0	-	\$2,206	-	\$2,206	\$1,997	(\$209)	-9.5%
2019 Landscape Truck Principal								\$0		\$0	\$7,200	\$7,200	NA
2019 Landscape Truck Interest								\$0		\$0	\$1,080	\$1,080	NA
<b>Debt Service Subtotal</b>	<b>\$119,606</b>	<b>\$116,148</b>	<b>\$97,878</b>	<b>\$97,755</b>	<b>\$92,533</b>	<b>\$92,417</b>	<b>\$102,107</b>	<b>\$113,104</b>	<b>\$</b>	<b>\$</b>	<b>\$9,562</b>	<b>\$ (13,542)</b>	<b>-12.0%</b>

	FY 16/17		FY 17/18		FY 18/19		AVG	FY 19/20	FY 20/21 Change			
Reserve Fund Contributions	Budget	Actual	Budget	Actual	Budget	Actual	16-19		Change (\$)	% Change		
Town Office Capital Reserve	\$0	\$0	\$0	\$0	\$1,000	\$1,000	\$ 333	\$2,500	\$2,500	100.0%		
Planning Project Fund	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$ 4,000	\$4,000	\$4,000	0.0%		
Highway Garage Reserve Fund	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$ 8,000	\$8,000	\$0	-100.0%		
Highway Equipment Reserve Fund	\$35,000	\$35,000	\$43,638	\$43,638	\$32,000	\$32,000	\$ 36,879	\$21,567	\$14,000	(\$7,567)	-35.1%	
Highway Projects/ Guardrails	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$ 2,500	\$2,500	\$25,000	\$22,500	\$2,500	900.0%
Fire Station Reserve Fund	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$ 2,500	\$2,500	\$2,500	\$0	\$0	0.0%
Fire Equipment Reserve Fund	\$15,000	\$15,000	\$27,640	\$27,640	\$21,000	\$21,000	\$ 21,213	\$14,376	\$23,500	\$9,124	\$23,500	63.5%
Reserve Fund Subtotal	\$67,000	\$67,000	\$88,278	\$88,278	\$71,000	\$71,000	\$ 75,426	\$55,443	\$74,000	\$18,557	\$18,557	33.5%
TOTAL	\$927,865	\$889,632	\$938,048	\$831,983	\$1,009,389		\$897,892	\$ 1,037,324	\$ 1,079,264	\$ 41,940		4.0%

\*Estimate

Note: A formula error in the Service Organization Allocation section of the draft FY 20-21 budget was discovered after Select Board approval on January 21, 2020, totaling \$3,409 (those four Allocations are highlighted). For this reason, the Town Meeting Warning reflects a draft budget total of \$1,075,855, and the draft budget presented in this Town Report reflects a draft budget total of \$1,079,264. This total takes into account the additional \$3,409, increasing the percent change from 3.7% to 4%.



## TOWN OF BOLTON RESERVE FUND SPREADSHEET

ACCOUNT			D (1)	E (2)	I (3)	Description	Accumulative FY 18-19
<b>HIGHWAY ACCOUNTS</b>							
Highway Equipment	140,676.72		111,231.00	62,325.00	17.28		189,600.00
Highway Buildings	48,753.82		8,000.00		46.18		56,800.00
Resurfacing/Guardrails	15,516.13		2,500.00		3,942.84		21,958.97
Notch Road Repairs	25,509.55			25,509.25	(0.30)		(0.00)
Road Cut Bond Checks	4,545.46			1,000.00			3,545.46
							-
<b>FIRE ACCOUNTS</b>							-
FD Equipment	87,847.53		143,000.00	104,070.00	153.47		126,931.00
FD-Building	12,598.84		2,500.00		2.16		15,101.00
FD-Hose	1,512.71				2.29		1,515.00
<b>GENERAL ACCOUNTS</b>							-
Town Office Reserve	0		1,000.00		-		1,000.00
Restoration	5,391.23		1,478.00		30.77		6,900.00
Scholarship	1,875.00			600.00	-		1,275.00
Land Conservation	27,568.41		3,219.18	264.02	1.43		30,525.00
Firewood Sales for Conservation Fund	3,000.00		7,179.77		0.23		10,180.00
Hardship Fund	1,109.74						1,109.74
Emberley Fund	1,832.79			1,832.79			-
Planning Reserve Fund	11,821.00		4,000.00		4.00		15,825.00
							-
YTD Interest							482,266.17
				195,601.06	4,200.35		
			18-19 Deposits	18-19 Expenses	18-19 Interest		482,266.17

## TOWN OF BOLTON

### TAX RATE INFORMATION

FY	Non-Resident Education Rate	Resident Education Rate	Municipal	MMU Accrual	Conservation	Library	Total	Town Budget	Annual Taxes per \$100,000 of Value
04-05	\$2.044	\$1.93	.79	.02	.01		\$2.864 (non) \$2.750 (resident)	\$608,950	\$2,864 \$2,750
05-06	\$2.0558	\$2.0025	.79		.01		\$2.8558 (non) \$2.8025 (resident)	\$610,050	\$2,855.80 \$2,8025
06-07*	\$1.15	\$1.14	.45		.01		\$1.61 (non) \$1.60 (resident)	\$652,900	\$1,610 \$1,600
07-08	\$1.2738	\$1.22	.48		.0025		\$1.7563 (non) \$1.7025 (resident)	\$672,900	\$1,756.30 \$1,702.50
08-09	\$1.3325	\$1.2454	.5382		.0025		\$1.8732 (non) \$1.7861 (resident)	\$700,845	\$1,873.20 \$1,786.10
09-10	\$1.4345	\$1.3571	.5262				\$1.9607 (non) \$1.8833 (resident)	\$716,750	\$1,960.70 \$1,883.30
10-11	\$1.4873	\$1.4758	.52				\$2.0073 (non) \$1.9958 (resident)	\$696,450	\$2,007.30 \$1,995.80
11-12*	\$1.3674	\$1.3487	.45				\$1.8174 (non) \$1.7987 (resident)	\$744,700	\$1,858.80 \$1,798.70
12-13	\$1.386	\$1.3906	.4730			.0012	\$1.8588 (non) \$1.8648 (resident)	\$772,500	\$1,860.20 \$1,864.80
13-14	\$1.4366	\$1.5501	.52		.0025		\$1.9566 (non) \$2.0701 (resident)	\$802,600	\$1,959.10 \$2,072.60
14-15	\$1.5048	\$1.7046	.53		.0025		\$2.0348 (non) \$2.2346 (resident)	\$847,900	\$2,037.30 \$2,237.10
15-16	\$1.4965	\$1.5895	.54				\$2.0365 (non) \$2.1295 (resident)	\$893,927	\$2,036.50 \$2,129.50
16-17*	\$1.5895	\$1.0639	.5979		.0025		\$2.1899 (non) \$2.2043 (resident)	\$927,490	\$2,189.90 \$2,204.30
17-18	\$1.5496	\$1.4922	.5905		.0025		\$2.1426 (non) \$2.200852 (resident)	\$936,048	\$2,142.60 \$2,085.20
18-19	\$1.5862	\$1.4950	.6469		.0025		\$2.2356 (non) \$2.1474 (resident)	\$1,009,389	\$2,2356 \$2,1474
19-20	\$1.6592	\$1.5463	.6571		.0025		\$2.3188 (non) \$2.2059 (resident)	\$1,037,324	\$2,318.80 \$2,295.90

\*Rappraisal completion year

Revised: 08/09/2019



## **TOWN OF BOLTON**

### **Reports • Letters**

**Bolton's Own Little Libraries**

**Clerk and Treasurer**

**Conservation Commission**

**Development Review Board**

**Economic Resource Committee**

**Energy Committee**

**Fire Warden (burning permits)**

**Highway Foreman**

**Planning Commission**

**Planning & Zoning Administrator**

**Select Board**

**Vital Records**

**Volunteer Fire Department**



*Working with the State Archivists on the shed records - Jenne, Amy, Rachel and Carol*

## BOLTON'S OWN LITTLE LIBRARY GROUP

It's been another year of reading and book exchanges at our Bolton's Own Little Libraries (BOLL). This year our volunteers have once again been stocking and caretaking our seven small, self-service libraries in neighborhoods throughout Bolton. Each library houses two to four dozen books and operates under the "Take a Book, Leave a Book" policy. BOLLs are open 24 hour/day and have a wide array of books for all ages. Inventory is constantly changing as people exchange books, so come on by to see what's available. There's no due date or late fees ever-- just pop it back in a BOLL box when you're finished.

How do you find the BOLL nearest you? BOLLs are the brightly painted little boxes that are located at: the east end of Fernwood Manor, 445 Duxbury Road, on the Bolton Valley Access Road outside the Lotus Lodge, half way down Notch Road, Stage Road across from the Condos, where the Long Trail crosses Rt. 2 ( this one temporarily down for repair), and at the Town Office. Leslie Pelch's map of all the locations can be seen on the BOLLs Facebook page: <https://www.facebook.com/groups/217540608350423/> Map images are also posted at the libraries, Smilie School, and at the Town Office so that everyone can see where the seven BOLLs are located. There is also a link on the Bolton Town Website: <http://boltonvt.com/government/maps-orthophotos/>



The BOLLs would not exist and thrive without our readers and our volunteers who look after the BOLLs. We always welcome new volunteers to help rotate the books between the libraries. If you are interested in helping to look after a little library, please be in touch with us at [amy@mymountain.com](mailto:amy@mymountain.com) or at 999-2196.

Thank you to the Richmond Free Library for donations and to Steve Madden, librarian at Camel's Hump Middle School, for inspiring our BOLLs back in the beginning!

Bolton: the place to be

Own your curiosity

Love a story, find a book, share a book

Love to learn, free!

Submitted by Amy Ludwin & Jen Dudley-Gaillard on behalf of The Bolton's Own Little Library Group

## CLERK & TREASURER LETTER

### Town Meeting:

Town Meeting will be held on Monday, March 2, 2020, at 7 p.m. at Smilie Memorial School. Continuing our Town Meeting tradition, we will hold our annual community potluck dinner starting at 5:45 p.m. Please bring a dish to share and enjoy the opportunity to chat with our representatives Theresa Wood and Tom Stevens, members of Bolton's boards, and of course your friends and neighbors.

Articles 1 – 7, which includes the town budget under Article 3, and appropriation of uncommitted general funds under Article 6, will be transacted from the floor on Monday, March 2, 2020.

Articles 8 – 9, which includes Election of Officers and Conservation Fund  $\frac{1}{4}$  cent, will be voted by Australian ballot on Tuesday, March 3, 2020.

Tuesday, March 3, 2020 is also the Presidential Primary. Please note: you must declare a political party when voting in the Presidential Primary: V.S.A Title 17, Chapter 57, Section 2704: "A person voting at the Primary shall be required to ask for the ballot of the party in which the voter wishes to vote and an election official shall record the voter's choice of ballot by marking the entrance checklist with a letter code, as designated by the Secretary of State, to indicate the voter's party choice."

### Finances:

**Audit:** The FY 18-19 audit was successfully completed in November 2019. The complete audit report is posted on the town's website: [www.boltonvt.com](http://www.boltonvt.com)

**Reserve Fund:** As of June 30, 2019, the Reserve Fund balance stood at \$482,266.17 and includes \$71,000 deposited as allocated in the FY 18-19 budget, but does not include the voter approved appropriation of \$95,575 in uncommitted general funds to reserve funds. That transfer was completed in September 2019, FY 19-20. A copy of the Reserve Fund spreadsheet is included in the Town Report. Please refer to the spreadsheet for specific amounts within the fund.

**Budget:** In the budget process for FY 20-21, the Select Board, Capital Planning Committee & town staff carefully reviewed expenditures, averages, and identified outliers to accurately reflect the realistic costs of running the Town of Bolton. I also want to note that unfortunately, there was an error in the FY 20-21 draft budget, and therefore, the budget total within Town Warning that was approved by the Select Board at their January 21, 2020 meeting. Four cells within the Service Organization Allocations were not included in the total for that section, and therefore not included in the total for the overall budget. The four organizations were CUSI, Vermont Family Network, Vermont Adult Learning, and Bolton's Senior Meals, for a total of \$3,409. This error was addressed, and those four allocations are reflected in the draft budget in this Town Report, increasing the overall budget from \$1,075,855 (3.7% increase) to \$1,079,264 (4% increase). I take full responsibility for not identifying that formula error and apologize to both the Select Board and our community. As always, registered voters will have the opportunity to address this and any other budget concerns or questions when voting on the town budget under Article 3 at Town Meeting.



*Amy Grover Town Clerk and Treasurer*

Debt: The town's debt service of \$99,562 accounts for approximately 9.21% of the proposed municipal budget. This is a reduction from \$113,104 / 10.9% in FY 19-20.

### Grants and Awards:

A VLCT PACIF Grant was successfully submitted and approved, providing 50% of the funding to purchase the six new ergonomic office chairs in the conference room.

The Town of Bolton received a community development award of \$1,000,000 through Vermont's Department of Housing and Community Development in June 2019, funded through the federal Community Block Grant program, administered by the U.S. Department of Housing and Urban development. Bolton's award was a partial subgrant to Bolton Valley Community Water and Sewer to conduct improvements to the system which serves nearly 180 residential and commercial users, and a partial loan to Bolton Valley Resort to support hotel renovations to become a four-season destination with year-round job creation.



*Brenda McKeown presents 2019 Good Citizen of the Year Award to Paula Gervia*

### Voter Checklist and Elections:

The town registered 66 new voters in 2019, and the checklist (as of 1/22/2020) stands at 983 voters, with 147 challenged voters.

Many thanks to the Board of Civil Authority and volunteers who assist at elections. Running the 2019 Town Meeting, and the upcoming elections in 2020 – Town Meeting and the Presidential Primary, August Primary, and November General Election would be impossible without your help. Additional ballot counters are always needed and appreciated in General Election cycles – can you help? Please contact the Town Office.

Town Meeting 2019 saw 161 voters out of 986 registered voters participate: 16.3%.

### Town Records:

During the 2019 calendar year, 439 documents totaling 1,546 pages were recorded in the Land Records.

We continue to work on implementing best practice procedures and identifying areas for improvement with respect to all of the records under the care of the town. With HUGE thanks to Rachel Onuf and Jenne Greaves from the Vermont State Archives and Records Administration office for their knowledgeable assistance, we were able to complete the full examination/inventory of the nearly 50 boxes of records that had been stored offsite at Smilie School, then moved to the shed at the Town office (purchased just for that purpose), all while wearing respirators! We were able to determine which records were to be shredded, saved or conserved. Among the treasures that re-emerged were a bound book of Town Reports 1907-1929 (town copies only went back to 1927), a missing Grand List from the 2000s, and many documents pertaining to the construction of I89 through Bolton. There are several boxes of records which will be more closely examined, with potential to be integrated into the records in the vault as conservation funding and staff time allows.



**In addition:**

Ten Land Record Books were microfilmed by Goodway Document Service.

Review of Lister, DRB and zoning files for Bolton properties is ongoing (as is organization in general to enable easier record access and location), which is addressing removal of private information such as social security and bank account numbers, and removal of multiple copies.

We are continuing the process of developing a disaster management plan for the records in the town's care.

**Dog Licensing:**

There were 138 dogs registered in 2019 (down 11 dogs from 2018).

Reminder: all dogs and wolf hybrids are required by state statute 20 V.S.A. § 3581 to be licensed on or before April 1st of each year. A current rabies certificate is required for a license, and we are happy to issue licenses by mail. Please note: license fees for 2020 are per VT statute and include a late fee for dogs licensed after April 1st. The fees are as follows:

Prior to April 1st: neutered \$9, un-neutered \$13.

After April 1st: neutered \$11, un-neutered \$17.

The town's Animal Control Officer is Rob Mullen. Rob should be contacted for any domestic animal complaints. Please see the website for contact information: <http://boltonvt.com/contact-us/>



*Phoebe visits the Mt Stimson Tower*

**Grand List:**

The 2019 Grand List shows a total of 779 taxable parcels, with 389 home-steads declared, and a total municipal value of \$1,299,354.

2019 Equalization Study Results: Common Level of Appraisal (CLA) 93.73% or 0.9373, Coefficient of Dispersion (COD) 9.93%.

CLA definition: This is a term used by the VT Department of Taxes and it affects every VT property owner's school tax calculation. The CLA is an adjustment to listed property values, calculated annually for each town to adjust the listed value of properties to reflect fair market value as closely as possible.

COD definition: This is a measure of the average deviation between selling prices of recently sold properties from the average town-wide level of appraisal. A COD of 10% or less is considered to reflect a relatively high level of equity across taxpayers' assessments. By statute, if a town's COD is greater than 20%, the state is required to withhold education, transportation and other funds from the offending town.

**Services provided to our residents:**

- DMV renewals (\$3)
- Dog Licensing (see above for fees)
- Faxing, copying (no charge)

- Notary (no charge), Town Clerk only. Please note, the town has a “Notarial Services Policy.” The town does not notarize wills, mortgages, deeds, divorce documents or child custody papers, nor copies of documents such as driver licenses, passports, diplomas, etc.
- Sale of Green Mountain Passports (\$2)
- Voter registration (no charge)

### A soggy end to 2019:

It was an unexpected and unwanted surprise to open the Town Office on Monday, December 30th and be greeted by the soothing sounds of a waterfall – except that the sound was coming from the kitchen ceiling! The hot water tank located in the ceiling, had failed, dumping 1 – 3.5” of water throughout the entire office, including the vault. Thanks to a rapid response (40 minutes) and the great team from Servpro Winooski/Stowe, clean-up and drying were underway within an hour and continued for 8 days, with 41 fans and multiple de-humidifiers, providing 84 decibels of sound. We are fortunate that thanks to our careful placement of the permanent records in the vault, they were unharmed. Thanks again to Rachel Onuf, from the Vermont State Archives, who came at our request to verify that there were no mold blooms or other damage brewing in the vault. Servpro’s industrial dehumidifier removed an additional 35 gallons of water from the vault after the initial removal of water on the floor. Damage in the office was primarily contained to office supplies, several pieces of pressboard furniture (which had to be disposed of), ceiling tiles, electrical (APC units, power strips, kitchen ceiling light), and plumbing (relocating the hot water tank to the bathroom floor, and we are going to be installing a water alarm). Recovery, repair, and replacement is still underway, and we have used this as a difficult learning opportunity to evaluate our normal operations and procedures, and to mitigate any future damage due to some type of “surf’s up” event!

### Thank you:

As always, I want to recognize and thank all of our town employees, town boards, representatives to county boards, and volunteers who all contribute enormously to our community. We simply couldn’t “do it” without you. Our small town truly depends on all of you to keep our town operating smoothly and efficiently, and you all help to make a positive difference for Bolton, thank you! I especially want to thank:

Linda Baker, who retired from the Planning Commission in December 2019 after 33 years of service as a member and as the Chair. Thank you Linda! Now you will have much more time to keep your gardens looking even more beautiful.

Jeffrey Leete, who ably served not only as Animal Control Officer and Town Constable, but also as the Assistant Fire Chief and as a part time member of our highway team. We wish Jeff and his wife Lisa (and Ember!) well in their new Kentucky home.

Brittany LaBerge for her service to the town as a Justice of the Peace. We wish Brittany and her husband Matt (and Oreo!) well in their new Essex home.



*Board of Civil Authority: Wendy Hoffman, John Choate, Sharon Murray (term expired 3/19), Paula Gervia, Vice Chair, Brenda McKeown, Chair, Mica Cassara, Tony Barbagallo, Rich Reid - missing from picture John Devine and Janet Metz (term began 3/2019)*

Pete Siegel for his service to the town, most recently as Emergency Management Director. Pete wore many “town hats” over the years, and we appreciate his numerous years of service to our community. We wish Pete and his wife Elaine well in their new home in New York state.

Sharon Murray for her service to the town serving as a member of the Select Board and Vice Chair for 5 years.

Chuck and Sue Rooney, for being such wonderful neighbors and friends to us here at the Town Office for many, many (30+?) years. We miss having you right next door at the Bolton Store and wish you well as you turn a new page here in Bolton.

And lastly, a TITANIC thank you to Carol Devlin, Assistant Town Clerk & Treasurer, for her consistently outstanding work, help and support. It's not every Assistant Town Clerk who would cheerily don rubber boots to come to work at their office!

Our staff and volunteers spend countless hours taking on an amazing variety of projects and assignments, all with the ultimate goal of making our town and community a better place to live, work, and play. Please take the time to read their reports included in this Town Report! We hope that their efforts may entice you to step forward to also volunteer - there are several volunteer opportunities available, please see the town website for more information.

Please feel free to stop in, we enjoy visiting with you.

With appreciation to the residents of Bolton for providing this opportunity to serve our town,

Amy Grover, Town Clerk & Treasurer



*Audit time*



*Greening Up Bolton!*



*Ready to help on Green Up Day!*



## CONSERVATION COMMISSION

The role of the Bolton Conservation Commission (BCC) is to promote stewardship of natural and cultural resources in Bolton and to advise the Select Board (SB), Planning Commission (PC), Development Review Board (DRB) and other town groups as needed on matters relating to the environment. The current membership of the CC has diverse backgrounds with some expertise in the fields of ecology and natural resources; we draw upon professionals, and friends in the public and private sectors to assist our efforts. The BCC typically convenes on the third Monday of every month except August, at 6:00 at the Town Office. We welcome interested citizens at our meetings.

We've got a great membership team on the BCC, consisting of: Virginia Haviland, Jerry (Gerard) Mullen, Steve McLeod, Amy Ludwin (Chair), and Rob Mullen, who joined the BCC as a member fall 2019 and continues to serve as Steward of the Preston Pond Conservation Area (PPCA); supported by our Clerk, Paula Gervia. Tucker Andrews has been helping us out on some projects this year, and will be requesting appointment to the BCC in 2020. Deb Shelby and Will Peery have been steady helpers involved in the care for and upkeep of trails at the PPCA, and we warmly welcomed Sharon Murray and Pamela Gude as Co- Stewards of the Sara Holbrook Area.



*Conservation Commission Rob Mullen, Steve McLeod, Virginia Haviland, Jerry Mullen (photo of), Amy Ludwin, Chair*

Our public property stewards, Rob, Sharon, and Pamala were all are appointed on a voluntary basis; they regularly visit and scout our natural areas to assess how management goals are being met for the property. This may include scouting trails, assessing access points and parking, identifying and reporting any signs of illegal use, and observing ecosystem function and services. In addition to our Stewards, we continue to enjoy and appreciate the support of our small group of volunteers who are on call for occasional trails work as friends of the PPCA.

The PPCA continues to be carefully managed in accordance with the plan adopted in 2017. The PPCA is widely appreciated by residents and visitors from out of town and is becoming increasingly popular. Increased use leads to increased erosion on trails, cars outnumbering parking spaces, dog traffic and concern from abutting landowners. In light of this, we are reviewing how the PPCA is listed in hikers' guides, and chose to opt out of one this fall. To help address these issues, the BCC has scouted new trail access to the popular "Libby's Look" destination that will help to create a more stable and durable trail over the long term, limiting erosion and runoff. Funding was sought at the end of 2019 through a Recreational Trails Program Grant in partnership with the Vermont Youth Conservation Corps, who will perform the work if awarded. Trails that have in the past crossed abutting private land have now been fully rerouted onto Town land within the PPCA. More and higher quality trail signage and new holders for updated maps have been provided by one of our dedicated volunteers, Camel's Hump Middle School Technology Design Teacher Quinn Keating, and his students. It is our hope that providing good maps and signs at the PPCA will help unfamiliar visitors easily navigate our trail system. Increased signage addressing dogs visiting the PPCA has also been installed. ATV use is prohibited under the PPCA's conservation easement, yet occasional ATV use is an issue in the PPCA; when this happens, it is reported to our State Game Wardens who have the authority to ticket and address this. Please be advised that ATVs are not allowed in the PPCA. In addition to being prohibited in the property's conservation easement, ATVs cause damage to our carefully maintained trails and may cause erosion and impacts to sensitive areas.

Chittenden County Forester, Ethan Tapper, continues to provide invaluable service in the management of the town's public forested land and writes regular articles for the Gazette on forestry and related topics. In 2019 forest management at the PPCA, with logging done by West Bolton resident Kyle Pratt, was completed, and after a long, wet spring and summer, forestry trails were stabilized for long term use. Thanks to all of you who were patient throughout the extended trail closure spring 2019 which allowed proper ground conditions for forestry trail stabilization to occur. This helped create trails that are much more stable than those the town inherited upon taking ownership of the PPCA, which will benefit public access to the PPCA in the long term. Additionally, thanks to all our volunteers who helped clear recreational trails of brush in April, and to the UVM Forestry club, who helped complete a 2-acre wildlife patch cut prescribed in the PPCA's Forest Management Plan.

As a result of the forest management at the PPCA over the last two winters, we were able to help create a more healthy, diverse forest, encouraging the growth of our highest quality trees and creating small pockets of new regeneration. At the same time, we were able to harvest local renewable resources and create local economic benefits. Log-length firewood from the job was distributed to Bolton residents using a "lottery" approach, for a small fee. The modest revenue from the harvest helped to pay for a survey of the PPCA, which will help us manage it into the future. The project also served as a site to demonstrate high-quality forest management, with public walks hosted by Ethan Tapper, engaging about 50 people from Bolton and the surrounding area. Ethan also showcased the work at the PPCA to numerous UVM classes, students in Essex High School's forestry program, and the Department of Forests, Parks and Recreation's annual "Commissioner's Visit." While this project has been completed, it is our hope that the public can continue to be educated on the benefits of the work we did at the PPCA. In this spirit, the new map for the PPCA shows the harvest area, and the location of the 2-acre patch cut, so that anyone can visit it. We will also be working with the Vermont Department of Fish and Wildlife to install informational signage in the harvest area.

On our website we've added a page this year written by Ethan to explain our forest management plan and address some common questions about the PPCA. It is accessible at <http://boltonvt.com/boards-minutes/bcc/forestry-management-in-the-preston-pond-conservation-area/>

The Town property bordering Route 2 known as the Sara Holbrook (SH) land is a crescent shaped parcel of lovely floodplain forest along the Winooski River. SH is seeing increased use since construction of the Long Trail footbridge, which terminates in the parcel. In the fall of 2019 our SH co-stewards, Sharon Murray and Pamela Gude, supervised a project at SH for a group of forestry students from the UVM Rubenstein School of Environment and Natural Resources. Out of this came recommendations for a management plan made by the five undergraduate students. Their work identified 8 invasive species present and noted potential methods of management. The report also noted increased popularity of the sandy section of the river bank for camping, which is prohibited. They recommended improved signage detailing the danger of camping in the flood plain and showing safer nearby locations. Commercial fiddlehead harvesting continues to be an issue in the SH. Signage has been illegally removed and harvesting activities continue. The report recommended more permanent signage detailing the negative effects of overharvesting and the creation of a few harvest free zones to maintain a healthy population.

In the early 1940's the Town of Bolton was deeded a 13.5-acre parcel by the Cunningham family that is contiguous with 31 acres in the Town of Richmond, which was similarly deeded to the Town of Richmond. Early in 2019, at the suggestion of Jerry Mullen, we began to discuss the parcel and review its status. We went on to engage in discussion with an abutting land owner, Wright Preston of Richmond, who has been a great resource for us in review of the parcel, and then entered into discussion with the Richmond Land Trust about a potential conservation easement on property in conjunction with the adjoining Richmond parcel. The BCC has moved forward with this agreement which is supported by our Select Board. The Select

Board accepted Wright's generous offer to have him cover the Town's out of pocket legal expenses (budgeted up to \$4,500) related to the conservation of this small town forest. The parcel is entirely surrounded by conserved land, is largely inaccessible, and conservation of this would increase core habitat connectivity for wildlife and create an area of core habitat. We hope to complete this conservation easement in 2020.

A Bolton Hunter's Safety course has become an annual event and was well attended in 2019, and with 25 participants the course was a success. Thank you to Mike Gervia and the Bolton Fire Department for allowing the group to use the Fire Station for the course. This course was a Home-study firearm course so students completed a Workbook and Manual or online course beforehand, and then completed the outdoor portion to the day long course which focused on firearm safety.



*Sadie overseas repairs to a bridge in the PPCA*

In accordance with the Bolton Town Plan, and with a number of partners, we were able to address storm water runoff at our Smilie School. Based on research by an environmental studies class of Norwich cadets, in partnerships with Friends of the Winooski and U.S. Fish & Wildlife Service, an overarching stormwater runoff management project came to a close at Smilie School late summer 2019. Plantings went in along the old fire road access to Joiner Brook adjacent to the Smilie playground to improve water retention and stabilize river banks from erosion during water events. Logs were installed to prevent vehicle access which could crush plantings. A rain garden next to the school entryway was replanted with species favored by pollinators.

Just up Joiner Brook, the Vermont River Conservancy (VRC) purchased the popular swimming spot known as "Bolton Potholes," and they began to provide active management of the site during the summer of 2019. They improved the access trail along the western side with informational signs about the history and geology of the area, as well as information about safety and use. They are monitoring use, picking up trash and had a paid

steward on site part time during the summer. We hope this will improve the situation for everyone in that area. Safety warning signs have also been installed on the town owned, eastern side. VRC is in touch regularly with the Bolton Select Board and the neighbors that live in the area, and are trying to be good stewards of their parcel.

If you are interested in joining the BCC, or want to become a friend of the BCC on our trails work crew or otherwise, please let us know, we can always use an extra hand.

Submitted by: Jerry Mullen, Tucker Andrews, Amy Ludwin

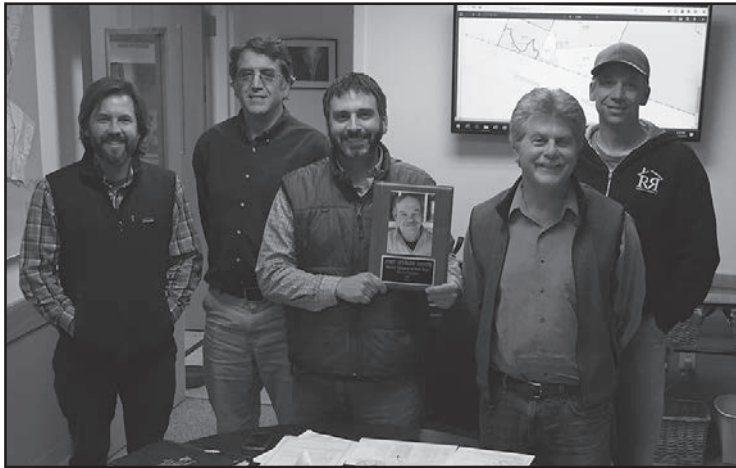
Forestry summary by: Chittenden County Forester Ethan Tapper



*PPCA Signs*



## DEVELOPMENT REVIEW BOARD



*DRB Adam Miller, Adam Beaudry, Vice Chair, Steve Diglio, Chair, John Devine (photo of), Larry Lewack, PZA, Rob Ricketson*

Bolton's Development Review Board (DRB) is a five-member volunteer board appointed by the Select Board to administer the town's adopted zoning, subdivision and flood hazard regulations. The DRB is a "quasi-judicial" board – we hold warned public hearings, conduct site visits, and issue written decisions on subdivision and development applications, site plan amendments, conditional uses, zoning appeals, waiver and variance requests. It also hears appeals from decisions of the Zoning Administrator. The town's development ordinance and state statutes set criteria upon which the DRB makes its decisions.

Our regular monthly meetings, held on the fourth Thursday of the month at the Town Office, are open to the public. If needed (rarely), special meetings are held on the second Thursday. Public hearings on specific applications under review are warned in Seven Days, and by mail to abutting property owners. DRB meeting agendas are posted in advance at the DRB page on our town website, and in 3 locations in the village (town office, fire station and Smilie School). The DRB also meets in deliberative sessions as needed to review application information and hearing materials, and to draft its findings and decisions. All Board meeting minutes and decisions are available for review at the Town Office, and on DRB page of the town's website (at: <http://boltonvt.com/boards-minutes/development-review-board/>).

The DRB met twelve times in 2019, held nineteen public hearings, and conducted one site visit. The following applications were reviewed in 2019:

2018-19-DRB: CRAG-VT, applicant & owner. Request conditional use approval for access road and parking lot to facilitate recreational access for climbers to Bolton Dome cliffs, at 124 Champ Ln. Approved with conditions.

2019-01-CU: Richard J. Weston, applicant and owner. Request conditional use approval to build a ±2,000 sq. ft. single family dwelling/seasonal camp at 1811 Happy Hollow Rd. Denied.

2019-02-CU: Stephen Goldfield, applicant and owner – Request conditional use approval to construct a 24'x22' addition to single family dwelling at 501 Sharkeyville Rd. Approved with conditions.

2019-03-CU: Applicant: Richard Buzzi, applicant and owner - Request conditional use approval to build detached garage with access driveway at 5118 Stage Rd. Approved.

2019-15-CU: Jane Mulcahy & Trevor Kreznar, applicants and owners - seeking conditional use review to improve driveway & construct 2-story 28x35' garage with 2nd fl. single family dwelling (apartment) at 2996 Stage Rd. Approved with conditions.

2019-21-CU: Derek Howard & Kimberly Ead, applicants and owners. Seeking waiver for reduced side yard setback & permit to construct a 2-story 28'x24' garage with 2nd fl. accessory dwelling unit (apartment) at 56 Fern Hollow Rd. Approved with conditions.

2014-31-CU: The 4x4 Center, Mike Hopwood, applicant and owner - revised site plan for previously approved shop building, driveway access and site improvements at 3046 Bolton Valley Access Rd. Approved.

2019-23-DRB: Country Club of Bolton Homeowners Condominium Assoc., applicant & owner. Waiver to locate replacement of water system control bldg. & dumpster pad within rear setbacks at 4865 Stage Rd. Approved with conditions.

2017-33-DRB: West Bolton Golf Club, owner, and Vermont Building Resources, applicant re: Wheeler Field Subdivision – renew prior approval due to administrative error on submittal of final plat mylar, on Nashville Rd. Approved.

2019-38-DRB: Alan Duffy, applicant & owner. Waiver to construct 18x18' car port within side yard setbacks at 93 Curtis Lane. Denied.

2019-36-DRB: Pierre Bernier & Kimberly Moore, applicants & owners. Waiver to demolish & replace existing single family dwelling & replace with 2-family dwelling within side yard setback at 695 Mountain View Drive. Approved following survey (to confirm no waiver is needed).

2019-34-CU: Amanda Rooney & Tony Wheelock Jr., applicants & owners. Conditional use approval to demolish & replace existing single family dwelling with larger house in Flood Hazard Zone at 154 Joiner Brook Ln. Approved with conditions.

DRB members also provided feedback on several proposed revisions of the town's 2017 Municipal Plan, and to our current Bolton Land Use and Development Regulations, as drafted this year by the town's Planning Commission. Amendments under consideration at this writing include:

Revised zoning district boundaries to expand the Village District and Forest District.

Enhanced Energy Plan section and goals for revising the 2017 Bolton Town Plan.

Improve the protection of natural resources identified in the 2017 Bolton Town Plan.

Lessen the need for DRB review of certain projects by:

allowing administrative approval of boundary line adjustments

allowing administrative approval of unpaved recreation paths, and tree removal within stream buffers

Defining and regulating accessory on-farm businesses.

Disallowing salvage yards as a possible conditional use.

Encourage energy efficiency in building design and construction.

Allow for larger accessory dwelling units associated with primary dwelling units of 1,400 sq. ft. or less, and clarify the treatment of accessory dwelling units ("tiny houses") on wheels.

Current DRB members include Stephen Diglio (Chair), Adam Beaudry (Vice Chair), Rob Ricketson, John Devine, and Adam Miller. Thanks to Charmaine Godin and Mike Rainville for their service as DRB alternates. The DRB also received much appreciated staff support this year from Planning & Zoning Administrator and DRB Clerk Larry Lewack.



*Economic Resource Committee (back row) Sue Sinnamon, Anonda Reeves, guest, Curtis Hunter, (front row) Ernest Levesque, Allison Smith, Deb Shelby and Sadie*

## ECONOMIC RESOURCE COMMITTEE

The Bolton Community Fair in 2019 provided an opportunity for the Bolton community to gather, have fun, and support local businesses. This past year's fair raised the most money that we have raised in the 4 years of hosting the event. With the support of a grant from RiseVT, joining efforts with the Bolton Energy Committee to hold the first Energy Fair in conjunction with the Community Fair, and amazing donations from local businesses and artists, the fair raised over \$1,100 for the Senior Dinners and Fire Department.

The Economic Resource Committee evolved from the Town Plan community engagements back in 2015. Our initial task was to document the businesses in Bolton (which sounds like an easy task but considering most local businesses do not have traditional store fronts makes this far less obvious that it looks). During this process we also considered the desire expressed by those attending the community engagements to host more Bolton focused events. In September 2016 we hosted the first Bolton Community Fair. Over the years the ERC team has mastered the management of the event, getting amazing prizes from our local

businesses and artists, but have struggled getting folks to attend.

While 2019 felt like the most successful event to date, the low attendance remains a mystery. There are several questions that will need to be addressed for 2020 such as, was November the wrong time of year? If so, when is a good time to host the event? How do we get more folks to come to the event? Or is the question more fundamental - has the community's desire for such an event changed since 2015?

As we figure out these questions in 2020, we welcome your thoughts, ideas, and suggestions. We are also seeking new volunteers to join the team and hope those of you who want to support the efforts of the ERC will consider joining us. Our meetings are the third Wed of the month, 5:30 at the town office. Please join us to provide guidance for our 2020 efforts.

Respectfully,

The Economic Resource Committee



*Ed Sinnamon and Deb Shelby wanted to be sure everyone knew about the Community Fair, even hanging a banner in 40mph winds!*



## ENERGY COMMITTEE



*Energy Committee Juliette Juillerat, Chair, Peter Schoen, Henry Corse, missing -Lexi Haselton*

The Energy Committee was formed in the fall of 2018. In the year we have been in existence, we have worked on a number of projects, with the ultimate goal to save energy for the Town and its residents and businesses, and to be aligned with State goals to increase renewable energy production and decrease fossil fuel emissions. Some of our accomplishments for this year included:

Organized a walkthrough of the three Town buildings by Efficiency Vermont and GMP representatives, to identify areas where the Town could save energy and money. Amy Grover then helped us with acting on implementing those recommendations in the Town office including air sealing electric outlets, improving the door gaskets, and replacing all the lighting in the town office with energy efficient LEDs!

Worked with EnSave who graciously offered a free walkthrough of the fire station. We are currently evaluating options for saving energy at the fire station and exploring alternative to heat the town buildings with renewable energy at an affordable cost.

Organized an Energy Fair, in partnership with the Economic Development Committee and Community Fair, to provide information on electric vehicles and on existing programs and assistance to weatherize homes. Between 6 and 18 people attended each of the workshops and we also had a few electric vehicles on demo.

Worked with the Chittenden County Regional Planning Commission and the Planning Commission to update our Town Energy Plan to an Enhanced Energy Plan, to conform with State requirements and grant the Town more say in siting of renewable projects.

Issued a Request for Information to solar developer and vendors to start exploring options for installing solar PV on Town land and buildings.

Our aspirations for 2020 are to:

Review responses to the Request for Information and select, in a public process, the most promising approach to solar PV for Bolton.

Explore approaches to save more energy in Town buildings through efficiency and by changing habits that waste energy. We will also explore how to get the Town Office and Fire Station off of fossil fuels in an affordable way.

Continue to engage and provide access to information on how Town residents and businesses can save energy or switch to renewable energy sources.

Tackle transportation and idling reduction.

And more!

Come to us with ideas! Join us so we can further increase our impact, we need more members to get more done!!! There is still a lot to do to meet state goals and curb greenhouse gas emission.

Juliette Juillerat (Chair), Henry Corse, Lexie Haselton, Peter Schoen

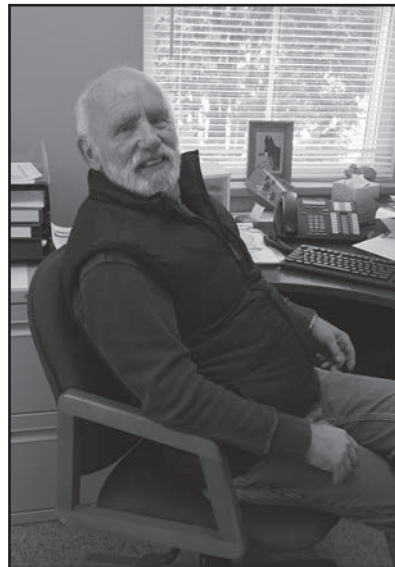


## FIRE WARDEN

For burning permits, please contact me directly on my cell phone at 399-1412. Messages left at the fire station may not be checked or returned in time. A separate permit is needed for each burn. Any burning without a permit is subject to being put out by the fire department.

Respectfully Submitted,

Mike Gervia, Fire Warden



*Assessor Kermit Blaisdell*

## HIGHWAY FOREMAN'S REPORT



*Highway Department staff Corky Armstrong, Eric Andrews, Dan Champney, Cody Quenneville*

The start of 2019 saw our usual challenges of keeping culverts thawed and the town roads plowed and open, including dealing with the storm “Harper” which arrived on January 21<sup>st</sup> and dumped a huge amount of snow on Bolton. Please see the Winter Operations Plan on the town website for more information about winter plowing. Three reminders:

Please keep your parked vehicles, trash cans and recycling out of the town right of way, especially in the winter. We cannot safely stop our trucks while plowing to move trash cans out of our way and having to navigate around parked vehicles can be dangerous.

When a lot of snow accumulates, it is necessary to push snowbanks in the right of way back to make room for more plowed snow. While we don't intentionally damage lawns, trees, fences, etc., we need to move the snow in order to keep the roads open and safe.

There is a statutory rule, which carries a \$1,500 fine, for plowing snow into and/or across any town road.

Spring brought the addition of Cody Quenneville as our third full-time staff member. Cody is a great addition to our team, and we are glad he is aboard.

Throughout construction season we completed the final repairs to Mill Brook Road, two sections of Notch Road, and two “slump areas” on Stage Road, which were damaged in the May 4, 2018 FEMA declared event. With that FEMA work completed, we anticipate closing out that project in early 2020, to receive that last of FEMA funding. However, it was somewhat humorous that as we completed the last of these FEMA repairs on October 30<sup>th</sup>, Mother Nature decided to dump several inches of rain on Bolton and surrounding communities on October 31<sup>st</sup>, and into the next day. This caused some minor damage on Notch Road which was quickly repaired, but also resulted in a large slump directly off of Notch Road, which will be very costly to repair, and damaged the Gleason Brook culvert on Duxbury Road. We have just received official word that event has received a FEMA declaration, so we are assuming that repairs within the town right of way (not the full slump area) will be eligible for some federal funding for repairs. The Notch Road repair process had already begun prior to the FEMA declaration, as we knew that we needed to address this damage whether there was going to be FEMA funding or not, with the Select Board requesting engineering designs for repair. Please continue to use caution in this area of Notch Road.

In addition to completing FEMA repairs, we completed culvert replacement on Mill Brook Road, which was funded by a successful application to the VTrans Better Roads Grant Program, category B, which awarded \$13,012 to the town for this project, and required a 20% local/in-kind match of \$3,254.

Unfortunately, the town did not receive the \$175K paving grant which we applied for and anticipated receiving, which caused us to revamp our paving plan. The lack of funding required us to put the paving plan for Wentworth and Thacher Roads aside and focus on the more critical needs of paving sections of the Bolton Valley Access Road and Notch Road. We will apply for a \$175 paving grant again in 2020 but are not anticipating that we will receive it. We will work with the Road Commissioner/Select Board to develop paving plans A (grant funding) & B (no grant funding) for the spring, and hope to be able to address Wentworth and Thacher Roads this year, along with Nashville Road, but that remains to be determined.

We also completed annual tasks as time and staffing allowed; ditch and culvert cleaning, grading, hauling and putting up gravel and winter sand, and patching pavement.

We have again applied for a FY 21 category B VTrans Better Road Grant for \$20K with a \$8,325 local/in-kind match required. If awarded, this funding will address ditch stabilization and culvert replacement in the steep/Municipal Road General Permit (MRGP) high priority sections of the bottom of the Bolton Valley Access Road. We have also applied for and will receive Grant in Aid funding, again to address additional MRGP high priority segments on the bottom of the Bolton Valley Access Road. This should provide funding of up to \$8,100 with a local/in-kind 20% match of \$2,025 required. The Select Board has applied to the FY 21 CCRPC Unified Planning Work Program to update the 2016 inventory of signs, culverts, and pavement as well as the possible evaluation of 12 +/- miles of gravel road segments.

Our end of the year surprise was the problematic (lemon?) 2013 Dodge truck catching on fire while being driven up Notch Road – it is a total loss. Thankfully there were no injuries to staff, and both the Bolton and Richmond Fire Departments responded to the call. The Dodge was scheduled for replacement; voters approved purchase of a new truck at Town Meeting 2019. Unfortunately, due to delays in delivery of the International truck, which was ordered, the Select Board approved the emergency purchase of a 2016 Ford F-550. The town will be continuing the conversation on this third vehicle, and which vehicle makes the most sense for the town's needs, funds, and capital plan.

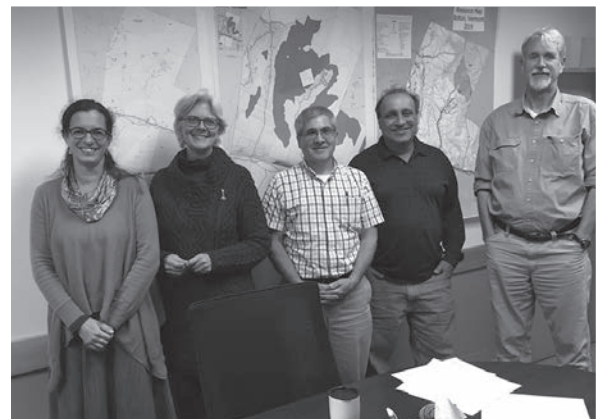
Much effort went into drafting the Highway Department budget for FY 20-21 with the Select Board to reflect realistic costs, while trying to keep increases at a minimum. There was a substantial reduction in health insurance costs, due to change in providers from BCBS to MVP. Impacting increases are additional funding in contracted services to put roadside mowing out to bid, anticipated increased costs for vehicle maintenance, salt, MRGP fees, and additional funds for paving.

As always, please be advised that there is no parking on the travelled portion of any town road, there is no parking on either side of the Bolton Valley Access Road from Route 2 north for two miles, and that cars may be towed if parked in this manner. Please see the full Traffic Ordinance on the town website for more information on regulations.

Please feel free to call me any time at the town garage (434-3930) if you have questions or concerns.

Respectfully submitted,

Eric Andrews, Highway Foreman



*Capital Planning Committee: Jen Dudley Gaillard, Vice Chair, Sharon Murray, Chair, Steve Barner, Tony Barbagallo, Joss Besse*

## PLANNING COMMISSION



*Planning Commission Larry Lewack PZA, Linda Baker, Chair, Kaelyn Modrak, Evan DesLauriers*

Happy Town Meeting Day from the Bolton Planning Commission.

The Planning Commission (PC) consists of five volunteers appointed by the Select Board. Current members (in 2019) are Linda Baker (Chair), Steve Barner, Evan DesLauriers, Kaelyn Modrak and Deborah Shelby. Paula Gervia clerks for the Commission. Planning & Zoning Administrator Larry Lewack provides staff support to our work.

The PC usually meets on the third Tuesday of the month. This year we had eleven monthly meetings, a hearing on changes to the Bolton Land Use and Development Regulations, and one community forum. As always, interested residents are invited to attend PC meetings.

The PC is responsible for drafting and amending the Bolton Town Plan, and our zoning regulations (The Bolton Land Use and Development Regulations, or BLUDRs). It also participates in the regional

planning process, and engages in comprehensive planning. The PC is strictly a planning body with no authority over development review projects and, as such, does not issue permits, or review specific proposals for development. These town functions fall under the jurisdiction of the Development Review Board and the Planning & Zoning Administrator.

We are currently working on two projects that have consumed most of our bandwidth in 2019:

We are engaged in another round of updates for the BLUDRs, so that those regulations can evolve to meet the changing needs of residents. Completing some high priority revisions to the BLUDRs was one of the PC's main priorities this year. We will be scheduling a public hearing in early 2020 to solicit resident feedback on the drafts. You can contact the Town Office, or check our web page on the town website, to view the drafts.

Many thanks to Emily Nosse-Leirer and other staff at the Chittenden County Regional Planning Commission (CCRPC) for their assistance with BLUDRs revisions.

The other major focus this year is to support public outreach and engagement for the Bolton Valley Village master plan project. The town received a \$21,000 Municipal Planning Grant awarded in late 2018 by the VT Department of Housing & Community Development, with a match of \$10,800 from the town. The project is being spearheaded by PlaceSense, a consulting firm based in Windsor, VT. The project's goal is to produce a vision and written plan for the community at the top of the Bolton Valley Access Road, inclusive of the Bolton Valley Resort, Bolton Valley Resort employees, other businesses, residents, and recreational stakeholders. The plan will include recommended zoning changes, municipal plan updates, and a priority



*Planning Commission Deb Shelby and Steve Barner*



list of needs for improving community services and facilities in that area of town.

The Planning Commission co-sponsored an online survey of area residents in July, and a community forum in September. For more information, see the Planning Commission page on the town website.

Other PC projects in 2019 included:

Worked with the town Energy Committee and Emily Nosse-Leirer of CCPRC to draft a Town Energy Plan. This plan will set goals for Bolton in producing renewable energy, appropriate siting of new power generation facilities, and reducing our consumption of non-renewable fuels and electricity by targeting energy-saving technologies that will work for our community. Once adopted (following a public hearing process, and approval by the CCRPC), the Energy Plan will give the town standing to weigh in on state decisions about permitting large renewable power generation projects (such as wind turbines and solar farms) in Bolton.

Supported Bolton Valley Resort's successful application for a 2019 State Community Development Block Grant to fund improvements to the Bolton Community Water & Sewer system, and to renovate the resort's hotel. Bolton received the largest award of any municipality in Vermont last year: over \$1 million.

Considered updates to stream and river setback regulation. The Commission worked on reviewing new state guidelines for limiting development within our river and stream corridors, but ultimately decided it would be best to postpone this work until next year. This will provide more time to consider the impact of more stringent standards on properties within Bolton's river and stream corridors.

For more information on the PC, see the Bolton website at <http://www.boltonvt.com>, or contact the Town Office. At this writing, we are recruiting for new members on the PC. This is a volunteer role which helps to shape Bolton's future. We welcome your ideas and your participation in guiding Bolton's evolution to meet the challenges of today & tomorrow.

Linda Baker, Planning Commission Chair



*Luke Ingram, Tree Warden*

## ZONING ADMINISTRATOR'S REPORT

The Town of Bolton Land Use and Development Regulations require a zoning permit for all building projects, land development and boundary adjustments. Under the Regulations, land development is broadly defined as 'the construction, reconstruction, conversion, structural alteration, relocation, or enlargement of any building or other structure, or of any mining, excavation or landfill, and any change in the use of any building or other structure, or land, or extension of use of land [117 VSA §4303(10)].'

2019 Zoning Permits – At a Glance	
Single-family dwellings	9
Two-family dwellings	0
Accessory dwellings	1
Mobile home replacements	1
Additions/Decks/Porches	11
Accessory outbuildings/structures	9
Exempt agricultural outbuildings	3
Boundary-line adjustments	3
Ponds	0
Conditional Use/Change of Use	5
Home Occupations	0
Signs	0
Commercial Structures	1
Permit Revisions	0
Renewals of permit	0
Certificates of Occupancy	9
Notices of Violation	1
Zoning Certifications	24
Applications referred to the Development Review Board	10
Subdivisions & Planned Unit Developments	0
Subdivision & Site Plan Amendments	0

41 zoning permit applications were received and processed during 2019, as well as 24 requests for verification of compliance with the Town's zoning and subdivision regulations. 39 zoning permits (including 9 Certificates of Occupancy) were issued during the calendar year from January 1 to December 31, 2019. 10 zoning applications were referred to the town's Development Review Board.

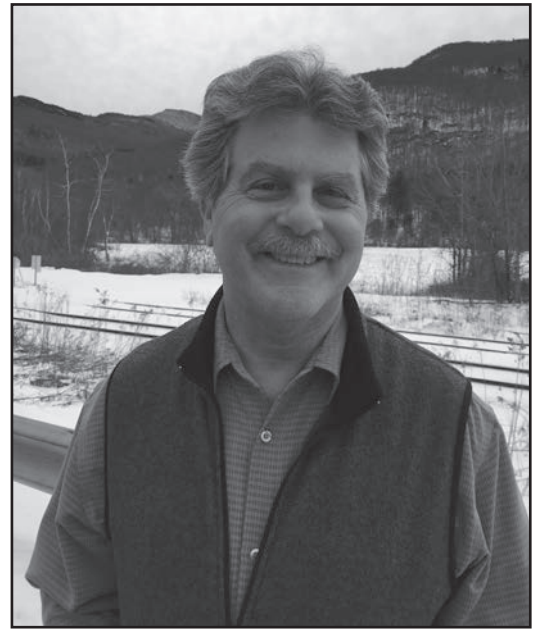
Unless a project is exempt under Section 9.2, a zoning permit is required prior to starting construction (including site work). Permits are required for all new construction (including additions, most decks & sheds, etc.), site alterations, home occupations, signs, changes of use, etc. (Note: permit fees are doubled if you start construction without first applying for a needed permit.)

So if you're planning to build anything, I encourage you to contact me early for information and guidance. I can help you determine how the town's regulations apply to your plans, which zoning application is needed, and required fees. I have office hours on Mondays 10-4, and by appointment on other days. You can also reach me by email at [zoningbolton@gmavt.net](mailto:zoningbolton@gmavt.net), or by phone at (802) 434-5075 ext. 225. Please do not



hesitate to reach out regarding any permit-related questions. (Note: Because this is a part-time position, please allow up to 3 business days to return your call, or respond to your email.)

If you are planning a project, please be aware that certain time frames apply. Once your application is received, the Zoning Administrator has 30 days to review the application and make a decision [17 VSA §4448(d)]. (If the application is incomplete, or revised by the applicant after submittal, or submitted without required permit fees, the 30 day review period is extended until the application is deemed complete by the Zoning Administrator.) If an application requires conditional use, subdivision or site plan approval by the Development Review Board, it will take up to several more weeks to warn & schedule a required public hearing, and to obtain a decision following the hearing. Zoning permits are conditional on DRB approval of a project, when required, and must be obtained separately. After a zoning permit is approved, there is an additional 15-day appeal period where any “interested person” (i.e. your neighbor or other affected residents) may appeal the Zoning Administrator’s decision to grant a permit. No work may commence until this appeal period has expired [117 VSA §4465(a)]. Please keep these time frames in mind when planning your project, and preparing your permit applications.



*Larry Lewack, Planning & Zoning Administrator*

Also, if you received a zoning permit and have now completed your project, contact me to see if your project needs a Certificate of Occupancy (CO). In many cases, a CO is required to close out the zoning permit prior to the use or occupancy of a primary residence or other insulated structure. A missing (but needed) CO is considered a cloud on the title of a property, which may prevent you from closing on the sale of your property down the road. If you’re unsure if you (or a prior owner) obtained a CO on a prior zoning permit, I can look it up & I’ll confirm if this is an issue for your property.

Copies of the Bolton Land Use and Development Regulations and the town Zoning District Map are available online at our town website. Zoning permit applications can be obtained at the town office, or downloaded from our website, at: <http://boltonvt.com/documents/>.

Respectfully submitted,

Larry Lewack, Planning & Zoning Administrator

## SELECT BOARD REPORT 2019



*Select Board Tony Barbagallo, Wendy Hoffman*

Since the last Town Meeting the Select Board has been working with a full complement of members with the addition of Janet Metz, who was elected to a three-year term at last year's Town Meeting. She joins Wendy Hoffman and John Choate (who both had been appointees to the board and were voted to two and one year terms respectively at Town Meeting), and hold-overs Tony Barbagallo and myself. It has been my pleasure to work with such a diverse and talented group of individuals for the past year, as there has been much work to do.

The Select Board would like to thank the Highway Department for their supreme efforts at keeping the town's roads open during the past

year. We would also like to welcome our new member Cody Quenneville who joins Eric Andrews, Corky Armstrong, and part-timer Dan Champney. We are very grateful for the commitment of these men who are often out clearing the roads of snow in the pre-dawn hours and putting in long days. In addition to this work they have spent several days this past summer doing culvert upsizing and FEMA related roadway stormwater upgrades to the drainage ditches on Mill Brook Road.

Also this past summer, a portion of the Bolton Valley Access Road was repaved. We had planned to pave a longer section of the road but the town didn't receive an expected grant. So we had to make do with what funds we had available. But we are planning to do additional repaving this coming season on Thacher, Wentworth, and Nashville Roads depending on available funds.

The town has purchased a new heavy-duty pickup truck to replace the Dodge one-ton. The Dodge has experienced multiple mechanical problems in recent months and the decision was made to replace it. The replacement is an International which, as of this writing, was being built to the town's specifications. Perhaps by the time you read this you will have seen our new International at work in town!



*Select Board Janet Metz, John Choate; Vice Chair, Mica Cassara; Chair*

Last October what has now come to be known as the Halloween Storm caused considerable damage in town. Especially hard hit were several properties at the lower end of Gleason Brook. In addition, a large slide occurred on Notch Road near where it joins Stage Road. At the time of this writing, it appears that there will be some streambank armoring done to stabilize part of Gleason Brook's banks.

The Notch Road slide is extensive and will require an engineered solution for the repairs needed. The Select Board is getting proposals for the engineering. Unfortunately, this repair work cannot proceed until the spring. In the meantime, the Highway Department has dumped several loads of sand at the site and marked it with cones and tape. Please use caution if you drive along this section of the road.

In June the Friends of Wheeler Field was formed as a 501c (3) organization for the purpose of purchasing a portion of the lot on Nashville Road in West Bolton that is currently the site of an ongoing housing development. The intent of the Friends is to retain the parcel as a public park within the town. At present they have a deadline of December 2021 to raise \$125,000 for the purchase. The acquisition would come at no expense to the town, and the town would have no obligation to maintain the parcel. We wish them luck in their endeavors.

There were several other developments during the past year. These included the adoption of a Driveway Culvert Policy. A copy of this policy can be found on the town web site, and should be read by any land-owners with a driveway culvert on their property. There was also a decision to reject requests to tap trees in the Preston Pond Conservation Area until the Conservation Commission provides a recommendation to do so. Also, it was decided not to renew the patrol services contract with the Richmond Police Department because of the lack of significant impact to safety and limited available funds.

I would deserve (at the least) a severe tongue lashing if I neglected to thank our diligent, resourceful, and highly dedicated Town staff for all of their hard work. This year, in addition to their regular duties, Town Clerk Amy Grover, and Assistant Town Clerk Carol Devlin had to deal with their version of a Poseidon Adventure when the hot water heater in the office failed and filled the building with several inches of water. The office had to be closed for several days and Servpro was called in to dry things out. Afterwards the office looked like it had been turned inside out. Fortunately, no documents or computers were damaged. But even in the face of such adversities, Amy and Carol keep the town running like a fine Swiss watch. We cannot thank you enough.

Thanks are also extended to the members of the Bolton Volunteer Fire Department for their service to the town. And also, thank you to the other Select Board members, Zoning Administrator Larry Lewack, and the many volunteers who staff our town's organizations. To the members of the Planning Commission, Capital Planning Committee, Conservation Commission, Development Review Board, Economic Resource Committee, and Energy Committee – hats off!! My sincere apologies to anyone I've missed.

Lastly, I'd like to thank John Choate for his service on the Select Board. John has decided to step down from his place on the Board. His work for the City of Winooski keeps him pretty busy and the knowledge of local governance that he brings from there has been a boon to our town. Personally, I will greatly miss his contributions.

Respectfully submitted on behalf of the Select Board,

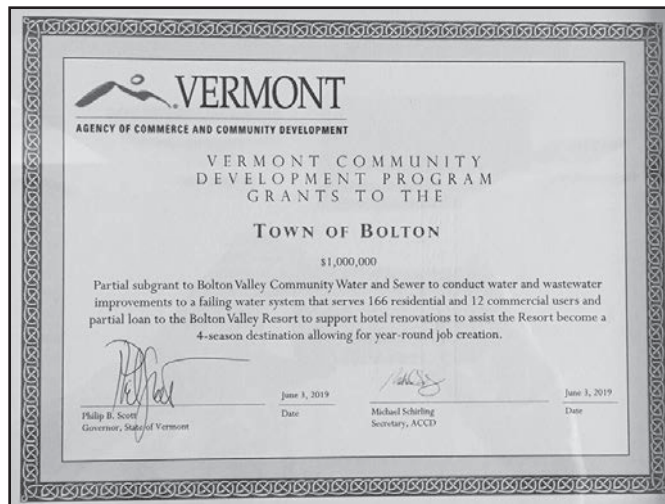
Mica Cassara, Bolton Select Board Chair

## 2019 VITAL RECORDS

Between January 1, 2019 and December 31, 2019, the Town of Bolton recorded nine births. Of these, five were males and four were females.

In the same period, seven Civil Marriages were performed.

Six deaths were recorded during the 2019 calendar year.



*Community Development Block Grant*



## VOLUNTEER FIRE DEPARTMENT



*Bolton Volunteer Fire Department*

In 2019, the Fire Department responded to 97 calls. As firefighters, we respond to many different types of emergency calls. We respond to fires, accidents, power lines obstructions, alarms, and assists to other rescue, highway or police responses. Our town is geographically distinct covering Duxbury Rd, Route 2/I89, Bolton Valley, and West Bolton. 911 calls in our area will be directed to us as well as neighboring towns as needed.

pen at all hours of the day or night, and across all weather conditions. There may be trucks, equipment or members in the roads or across parking areas. Responders need the space to do their job and clean up as easily as they can in all situations.

The firefighters meet weekly for training and maintenance work. They spend hours each week preparing and practicing techniques to use in any emergency. There are many different jobs we do as firefighters. If you are interested in joining, please stop by and see us on Tuesday nights at the station.

Thank you to everyone who supports the fire department. Thank you also to the members who volunteer their time for training and responding to emergencies.

Current members and years of service:

- Mike Gervia - 27 years
- Moe Nadeau - 19 years
- Jason Robert - 18 years
- Brain Nadeau - 8 years
- Debbie Andrews - 8 years
- Eric Andrews - 7 years
- Brittney Spence - 5 years
- Kaylee Lacaillade - 5 years
- Jon Dennis - 2 years
- Shane Roberts - 2 years
- Andrew Gervia - Jr. Firefighter - 4 months

Respectfully Submitted,

Mike Gervia, Fire Chief

As in any emergency situation, please give all responders room to do their jobs. Emergencies hap-



*BVFD's oldest shines in Richmond's 4th of July parade!*



*BVFD's newest shines in Richmond's 4th of July parade!*



## **OUTSIDE ORGANIZATIONS**

**Chittenden County Regional Planning Commission (CCRPC)**

**Chittenden Solid Waste District (CSWD)**

**Chittenden Unit for Special Investigations (CUSI)**

**Committee on Temporary Shelter (COTS)**

**Community Senior Center**

**Home Health & Hospice (HHH)**

**Legislative Report**

**Our Community Cares Camp (OCCC)**

**Richmond Rescue**

**Steps to End Domestic Violence**

**Vermont Department of Health**

**Vermont League of Cities and Towns**

**Waterbury Senior Center**



*View from the Winooski Bridge, Halloween 2019!*



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Winooski, Vermont 05404-2109  
802-846-4490  
[www.ccrpcvt.org](http://www.ccrpcvt.org)

## FY2019 ANNUAL REPORT

### Bolton

The Chittenden County Regional Planning Commission (CCRPC) is a political subdivision of the State created by the municipalities of Chittenden County in 1966 for the development of policies, plans and programs that address regional issues and opportunities in Chittenden County. Its vision is to be a pre-eminent, integrated regional organization that plans for healthy, vibrant communities, economic development, and efficient transportation of people and goods while improving the region's livability. The CCRPC serves as the region's federally designated metropolitan planning organization (MPO) and is responsible for comprehensive and collaborative transportation planning involving municipalities, state and federal agencies and other key stakeholders in Chittenden County. The CCRPC works to ensure implementation of the regional transportation plan and provides technical and planning assistance to its member municipalities and the Vermont Agency of Transportation (VTrans).

The CCRPC is governed by a 29-member board consisting of one representative from each of the County's 19 municipalities; transportation representatives from VTrans, Green Mountain Transit (GMT), Federal Highway Administration (FHWA), Federal Transit Administration (FTA), Burlington International Airport (BIA), and a rail industry representative; and, at-large members representing the interests of agriculture, environmental conservation, business, and housing/socio-economic. The legislative body of each Chittenden County municipality selects its own representative and alternate. The full CCRPC selects the at-large representatives.

The CCRPC appreciates the continued opportunity to work with its municipal members to plan appropriately for the region's future to protect and improve the special quality of life that is shared throughout Chittenden County. In FY19, the CCRPC invested more than \$5.7 million in regional land use, transportation, emergency management, energy, natural resources, public engagement, training, and technical assistance. The program leverages more than \$5.2 million in Federal and State investment with \$245,000 in municipal dues and another \$227,000 in local match for specific projects—an 11:1 return on local investment.

Bolton representatives to the CCRPC Board and other committees in FY19 were:

- CCRPC Representative – Sharon Murray | CCRPC Alternate – Joss Besse
- Transportation Advisory Committee (TAC) – Joss Besse
- Planning Advisory Committee (PAC) – Joss Besse and Larry Lewack
- Clean Water Advisory Committee (CWAC) – Joss Besse

Specific activities the CCRPC is engaged in with Bolton, as well as some of CCRPC's regional activities, are discussed in the following sections.

## BOLTON ACTIVITIES

In FY2019, the CCRPC provided assistance to Bolton on the following projects and initiatives:

- **Bolton Community Development Block Grant (CDBG):** CCRPC began assisting with administration on the CDBG grant for hotel and water/wastewater improvements at Bolton Valley.
- **Geographic Information Systems:** CCRPC staff updated a 2011 Resource Map and created a West Bolton Cemetery map.
- **Emergency Management – LEMP:** CCRPC staff offered assistance in preparation of the annual Local Emergency Management Plan (LEMP), formerly known as the Local Emergency Operations Plan (LEOP), to ensure that Bolton is prepared in the event of a disaster.
- **Municipal Roads General Permit (MRGP) Compliance and Water Quality Planning Assistance:** CCRPC staff continued to provide assistance to address policy, data, and reporting issues to meet the MRGP requirements. Conceptual plans were developed for three high priority road erosion sites on Bolton Valley Access Road for a total of \$5,000.
- **Grants-in-Aid:** CCRPC staff assisted in planning and implementing one water quality project on Bolton Valley Access Road. This totaled to \$10,750 which resulted in roadway/stormwater upgrades to meet MRGP compliance.
- **Technical Assistance:** CCRPC staff provided a variety of technical assistance to the Town, including:
  - Reviewed draft zoning regulations and developed a plan to work with the Bolton Planning Commission on forest block issues;
  - Began working with Bolton's newly formed energy committee on an enhanced energy plan;
  - Provided information to the Town on how to formally adopt VTrans Town Road and Bridge Standards and facilitated communications between the Town and VTrans staff;
  - Began working on amendments to land development regulations to incorporate river corridor protections;
  - Reviewed preliminary plans for the Notch Road culvert and documented comments in a 2/15 letter to the Town.

## Bolton Projects in the Transportation Improvement Program (TIP)

The TIP (<http://www.ccrpcvt.org/our-work/our-plans/transportation-improvement-program/>) is a prioritized, multi-year list of transportation projects in Chittenden County. To receive federal transportation funds, each transportation project, program or operation must be authorized through the TIP. Bolton projects included in the TIP are listed below. These projects are also identified in the FY2019 Vermont Agency of Transportation Capital Program for design or construction.

- **Notch Road Culvert Repairs:** \$676,000 for repairs to the culvert carrying Notch Road under I-89. Project to be constructed in 2020. The project includes painting the walls and ceiling inside



the culvert white, adding lighting inside the culvert that will be activated when the pedestrian buttons are pushed, and updating the pedestrian flashers to a solid round red light to meet MUTCD.

- **I-89 Resurfacing, Waterbury-Richmond:** \$6.9 million to resurface northbound and southbound lanes, beginning in Richmond and ending in Waterbury. Construction scheduled for 2019.

#### FY2020 CCRPC Work Program

Project Name	Brief Description	Total Budget
Bolton Valley CDBG – Grant Administration	Assist Bolton with administration of a Community Development Block Grant.	N/A

#### REGIONAL ACTIVITIES

- **ECOS Plan Implementation:** CCRPC continues to implement its *2018 Chittenden County ECOS Plan* which combines the regional plan, comprehensive economic development strategy, and metropolitan transportation plan, as reflected in this annual report. The *2018 ECOS Annual Report* is a summary that highlights a number of regional accomplishments, trends, and high priority actions. (<http://www.ecosproject.com/annual-report/2018-annual-report>) In addition, the ECOS Scorecard hosts the ECOS Partners' shared measurement and indicator system that monitors how Chittenden County is doing relative to achieving our shared ECOS goals. (<https://app.resultsscorecard.com/Scorecard/Embed/8502>)
- **Legislative Forum:** The CCRPC hosted the 2018 Legislative Breakfast in December as a forum for a short and focused conversation with local legislators and municipal representatives on key issues and topics important to area municipalities for the 2019-2020 legislative session, including: housing, water quality, employment and Act 250. (<http://www.ccrpcvt.org/about-us/commission/policies-positions/>)
- **Building Homes Together:** 2018 was the third year of the Building Homes Together campaign. The campaign was initiated by the CCRPC, Champlain Housing Trust and Housing Vermont in 2016. The campaign's goal is to increase the production of housing in Chittenden County, setting a target of 3,500 new homes created over the next five years, with 700 of them permanently affordable. Three years into the five-year campaign, 2,273 homes have been built and the region is on track to reach 3,500 new homes by 2021. However, we continue to fall short on the affordable housing goal. (<http://www.ecosproject.com/building-homes-together>)
- **Public Health:** The CCRPC supports and serves on the Chittenden County Opioid Alliance (CCOA, <http://www.ccoavt.org>) together with other dedicated stakeholders including local non-profit agencies, state and local government, United Way of Northwest Vermont, UVM Medical Center, Vermont Department of Health, business leaders and community members in



Chittenden County. CCRPC also served as the lead agency for the Regional Prevention Partnership (<http://www.healthvermont.gov/alcohol-drug-abuse/programs-services/prevention-programs>). Accomplishments include expansion of drug take-back locations, promoting drug take-back days, fake ID enforcement, and community education about substance use prevention.

- **Emergency Management:** In addition to facilitating Local Emergency Planning Committee meetings (LEPC 1, <http://www.ccrpcvt.org/about-us/committees/local-emergency-planning-committee/>), the CCRPC participated in a variety of emergency management-related workshops and exercises to enhance resilience to disasters in our region. The CCRPC also served as the local liaison between municipalities and the state to collect damage assessment information after significant storm events, helped with emergency preparedness for hazardous materials incidents, collected information from each municipality on annual implementation of hazard mitigation activities and worked with municipalities to complete Local Emergency Management Plans.
- **Regional Energy Planning:** Following the adoption of the Regional Energy Plan in June 2018 as part of the ECOS Plan (<http://www.ccrpcvt.org/our-work/our-plans/regional-energy-plan/>), the CCRPC continued to conduct outreach with municipal Energy Committees/Planning Commissions, municipal legislative bodies and State agencies to assist with the development of local energy plans and support the State's Comprehensive Energy Plan. CCRPC provided five municipalities with a positive determination of energy compliance in FY19. The CCRPC participated in Drive Electric Vermont meetings, commented on Public Utility Commission proceedings, and provided support to municipalities with the Electric Vehicle Supply Equipment (EVSE) grant program.
- **Education & Training:** The CCRPC participated in and hosted the following trainings: Act 174 Training Assistance, Local Emergency Management Plan training, Chittenden County Road Foreman workshop, Bluetooth Advanced Traffic Management System workshop and Regional Housing Convenings. The CCRPC also continued to host the 12-month webinar series from the Association of Pedestrian and Bicycling Professionals for municipalities and regional partners.
- **Lake Champlain Byway:** Chittenden County includes eight of the Byway's 22 communities: Milton, Colchester, Winooski, Essex Junction, Burlington, South Burlington, Shelburne and Charlotte. CCRPC staff maintained the Byway website ([www.lakechamplainbyway.com](http://www.lakechamplainbyway.com)) including a helpful Interactive Map (<http://map.ccrpcvt.org/lcbyway/>) and mobile Story App (<https://lcbyway.oncell.com/en/index.html>).
- **Clean Water:** The CCRPC maintains its commitment to clean water initiatives throughout our region so all residents have access to clean drinking water; to strengthen our region's recreation and tourism industry; and to become more resilient to significant storm events. The CCRPC continued to host the Clean Water Advisory Committee and the MS-4 Sub-Committee (<https://www.ccrpcvt.org/about-us/committees/clean-water-advisory-committee/>), provided guidance for the Vermont Clean Water Fund, assisted municipalities with stormwater master plans, supported education programs such as the Rethink Runoff Stream Team (<http://rethinkrunoff.org/the-stream-team/>), and participated in water quality-focused policy discussions around adequate funding and clean water service providers in 2019.

- Municipal Roads General Permit (MRGP) Compliance and Water Quality Planning Assistance:** The CCRPC assisted member municipalities by conducting Road Erosion Inventories (REIs) and developing conceptual plans to address road erosion issues to meet MRGP requirements. For an interactive dashboard of the REI progress, visit <https://map.ccrpcvt.org/reidashboard/>. CCRPC staff assisted municipalities with **Better Roads** grants and **Grants-in-Aid** projects to address road erosion issues. The CCRPC also provided funding to municipalities for scoping/conceptual plan development for non-MRGP related stormwater issues on local roads.
- Transportation Demand Management:** In partnership with VTrans, CCRPC staff continued the **Way to Go! Challenge** ([www.waytogovt.org](http://www.waytogovt.org)) as a school-focused K-12 program to encourage sustainable transportation and demonstrate the environmental and financial benefits of non-single occupant vehicle travel. The CCRPC also continued to collaborate with regional TDM partners to evaluate strategies and policies to encourage sustainable modes of transportation such as walking, biking, ride-sharing, vanpooling, transit, bike-sharing and car-sharing. TDM partners include: the Chittenden Area Transportation Management Association (CATMA), CarShare VT, Green Mountain Transit (GMT), Local Motion, Greenride Bikeshare, Go! Vermont/VTrans, and United Way.
- Elderly and Disabled (E&D) Transit Service Review:** The CCRPC, Green Mountain Transit (GMT) and United Way have been working together to evaluate Chittenden County's E&D Transportation Program. The goal of this initiative is to expand the understanding of the E&D program among stakeholders and identify opportunities for improvement. Recommendations will be completed in the fall of 2019.
- Neighbor Rides:** Since Spring 2013, the CCRPC has been investing in Neighbor Rides to improve the integration of volunteer drivers into SSTA's services and increase access to transportation for seniors and persons with disabilities by offering a lower-cost mode of transportation. (<http://www.unitedwaynwvt.org/Neighbor-Rides>)
- Active Transportation Planning:** The CCRPC completed an analysis of Greenride Bikeshare's ([www.greenridebikeshare.com](http://www.greenridebikeshare.com)) first year data and made recommendations for system expansion, and worked with TDM partners and local municipalities to plan Greenride's expansion and fleet conversion to electric assist bicycles (<https://www.ccrpcvt.org/regional-mobility-analysis-and-recommendations/>). The CCRPC provided walk/bike recommendations on local and state paving plans; assisted municipalities with state grant applications; developed model bike parking ordinances for municipalities; planned and hosted (with VTrans) two walk/bike events as the Vermont Chapter of the Association of Pedestrian and Bicycle Professionals; promoted TDM strategies to municipalities and businesses; compiled Complete Streets data for municipalities; and, with Local Motion, conducted bike/ped counts on paths, bike lanes and roadways. (<http://www.ccrpcvt.org/our-work/our-plans/regional-bikeped-plan/>)
- Chittenden County Transportation Survey:** Since 2000, the CCRPC has regularly assessed the public's attitudes on transportation related issues. Previous public surveys were undertaken in 2000, 2006 and 2012. In 2018, the CCRPC worked with a consultant to replicate the previous survey versions to note any historical attitudinal shifts. The purpose of the survey is to objectively measure public opinion regarding performance of the region's transportation system and identify strategies to address existing and future deficiencies.



(<https://www.ccrpcvt.org/wp-content/uploads/2018/11/2018-Transportation-Survey-Report.pdf>).

- **Diversity & Equity:** The CCRPC continues to use the **2014 Public Participation Plan (PPP)** to guide our focus on diversity and equity in all projects. A PPP update is planned in FY21 to ensure everyone understands our role and responsibilities to engage the public and encourage participation, with a special emphasis toward reaching traditionally underserved and underrepresented populations in the county, including people/households with limited English proficiency, people of color, people with disabilities, low-income households, new Americans, seniors, and youth. In FY19, the CCRPC participated in the Refugee and Immigrant Service Provider Network, developed Equity Impact Worksheets for transportation projects, participated in public engagement webinars, completed our Title VI Report for VTrans/FHWA, and participated in an implicit bias training. (<http://www.ccrpcvt.org/our-work/our-plans/public-participation-plan/>)
- **Regional Technical Assistance:** This includes, but is not limited to, municipal technical assistance for various transportation issues, GIS mapping, model municipal plans, bylaw and ordinance revisions, Act 250/Section 248 application reviews, grant administration and grant application assistance, build-out analyses, orthoimagery acquisition, and improving the VT Online Bridge and Culvert Inventory Tool. (<http://www.vtculverts.org/>)
- **Advanced Traffic Monitoring System (ATMS) using Bluetooth Technology:** The CCRPC and VTrans deployed corridor-level Bluetooth (BT) devices along the following five corridors in Chittenden County: US 2 at Exit 14; VT 289, Susie Wilson Road and VT 15; VT 2A and US 2 north of Exit 12; I-89 Exit 17 area; and I-89 Exit 16 area. This system provides the ability to monitor vehicle travel times and average travel speeds on these corridors to help address congestion issues and improve incident response (crashes, signal failures, etc.), thereby enhancing safety and mobility, and reducing congestion. This data will be utilized by the VTrans Advanced Transportation Management System (ATMS) and Traveler Information System (TIS) for 511.
- **Chittenden County I-89 Study:** The goal of this multi-year study (<http://www.ccrpcvt.org/our-work/transportation/chittenden-county-i-89-2050-study>) is to assess capacity, safety, resiliency and other issues of the I-89 corridor and its existing interchanges within Chittenden County; and to develop a comprehensive, multimodal plan for interstate and interchange investments that accommodates anticipated growth through 2050 and best aligns with the Vision that will be articulated by a broad and diverse group of stakeholders and the public.
- **Regional Dispatch Implementation Study:** The CCRPC continues to support the Chittenden County Public Safety Authority (CCPSA) formed by the following municipalities in 2018 (Burlington, Colchester, Milton, South Burlington, Williston, Winooski) to implement a plan for a consolidated regional dispatch center for police, fire and rescue agencies. (<http://www.ccrpcvt.org/our-work/emergency-management/regional-dispatch/>)

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For further information about the CCRPC, please visit <http://www.ccrpcvt.org/> or contact CCRPC Executive Director, Charlie Baker: [cbaker@ccrpcvt.org](mailto:cbaker@ccrpcvt.org), 802-846-4490 ext. \*23.

## CSWD FISCAL YEAR 2019 REPORT

### ADMINISTRATION & FINANCE

The FY19 General Fund expenditures were \$11.5 million and the revenues were \$12.4 million, representing a \$200,000 increase in expenditures (2%) and a \$700,000 increase in revenues (6%) compared with FY18. *(Figures are unaudited.)* Increases in expenditures were largely due to higher fees for sludge and trash disposal and normal increases in salaries, wages, and benefits. The continued decline in revenue from the sale of recyclables was offset by higher user fees and increased Solid Waste Management Fee income generated from more tonnage going to landfill vs. FY18.

### FACILITIES & OPERATIONS

**DROP-OFF CENTERS (DOCS):** *Owned & operated by CSWD.* Convenient, one-stop facilities for household quantities of blue-bin and special recycling, food scraps, trash, and more. Blue-bin recycling collected at Drop-Off Centers dropped 2.2% to 2,900 tons, and household trash increased 8.3% to 6,612 tons over FY18.

**ENVIRONMENTAL DEPOT:** *Owned & operated by CSWD.* Safe drop-off for almost all types of household hazardous waste. 11,037 households and 720 businesses brought in 784,929 lbs. of hazardous waste for processing in FY19, a 3% decrease from FY18. This included 7,803 gallons of latex paint re-blended and sold in Vermont as *Local Color*.

**GREEN MOUNTAIN COMPOST:** *Owned & operated by CSWD.* We turn community food scraps, leaves, and yard debris into high quality compost products to improve soil in lawns and gardens. We composted 14,488 tons of material in FY19, including 5,763 tons of food scraps, a decrease of 2% from FY18.

**MATERIALS RECOVERY FACILITY (MRF):** *Owned by CSWD; operated by Casella.* The MRF sorts and prepares large loads of blue-bin recyclables -- paper, cardboard, and clean single-use containers -- for sale to processors. The MRF received 45,365 tons of material in FY19, a 4% decrease from FY18. Roughly 7% was landfilled as contaminated or otherwise non-recyclable material. The weighted average sale price was \$52 per ton in FY19, a 40% decrease over the FY18 average.

### OUTREACH & COMMUNICATIONS

**COMMUNITY OUTREACH** included 23 backyard composting workshops, 25 tours of CSWD facilities and 33 presentations to a total of 909 people in addition to on-site assistance at multi-residential sites.

**BUSINESS OUTREACH** directed two waste audits, conducted 23 workplace presentations, and led 25 facility tours for local businesses and institutions. Staff provided direct assistance to more than 220 other businesses and distributed over 250 deskside recycling bins and 75 food scrap buckets to business and non-profit workplaces at no charge.

**EVENT OUTREACH** engaged with 81 events through on-site support/training, bin loans, and direct technical assistance. Waste Warrior volunteers spent 444 hours educating guests at 28 events. Thirty-seven events borrowed 118 containers to keep 5.7 tons of recyclables and 6.8 tons of compostables out of the landfill.

**SCHOOL AND YOUTH OUTREACH** programs reached more than 5,900 students and staff via 157 presentations, six waste audits, and 71 facility tours. Staff had direct contact at 38 of the District's 75 public and private K-12 schools.

### OTHER PROGRAMS

**RESEARCH AND DEVELOPMENT:** CSWD research and development efforts targeted recycling markets for hard-to-recycle products and packaging, MSW disposal trends, and consolidated collection of food scraps, recyclables, and trash.

**COMPLIANCE:** CSWD licensed 61 haulers (394 vehicles), 14 processing facilities, and three transfer stations. Staff completed 36 load check events (400 vehicle checks at three facilities) and assessed Banned Materials Fees on 43 loads. We conducted 31 construction site visits to provide educational outreach and investigated two complaints of combined trash and recycling collection by haulers, and eight incidents involving management of food residuals and recyclables.

**BIOSOLIDS:** CSWD brokered 14,984 wet tons of sewage sludge for our member communities in FY19, which is 2.4% less material than FY18. CSWD staff is continually investigating options for local treatment of sewage sludge from District members with a focus on removing phosphorus from wastewater treatment plants. CSWD is in the first year of a 5-year sewage sludge disposal contract with Casella Organics.

**MEMBER GRANTS:** CSWD provided \$7,083 in grant funding to member towns via the Community Cleanup Fund and \$11,267 in waived Green Up Day disposal fees and financial support to Green Up Vermont. We awarded matching grants of \$5,523.69 to 13 businesses, institutions, and municipalities for recycling bins and food scrap collection containers.





# FISCAL YEAR 2019 REPORT

## WHO WE ARE

**We are a municipality** created in 1987 to oversee and manage solid waste in Chittenden County.

We are governed by a Board of Commissioners. Each of the communities in Chittenden County appoints a volunteer Commissioner to the Board.

**Our mission** is to reduce and manage the solid waste generated within Chittenden County in an environmentally sound, efficient, effective and economical manner.

## HOW WE'RE FUNDED

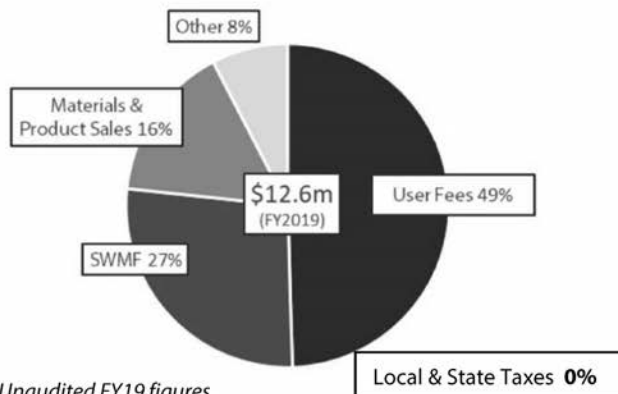
**Our revenue** comes from three primary sources:

**User Fees** on materials we manage at our facilities;

The **Solid Waste Management Fee (SWMF)**, a per-ton fee on material sent to the landfill;

**Sales** of materials and products that we collect, sort, or process at our facilities.

We do not receive any state or local tax funding.



Unaudited FY19 figures

## BOARD OF COMMISSIONERS

As of July 1, 2018

### BOLTON

Rep: Duncan Galbraith

### BURLINGTON

Rep: Rob Green

Alt: Jennifer Green

### CHARLOTTE

Rep: Abby Foulk

Alt: Rachel Stein

### COLCHESTER

Rep: Tim Moran

Alt: Jeffrey Bartley

### ESSEX

Rep: Alan Nye

Alt: Max Levy

### ESSEX

### JUNCTION

Rep: Alan Nye

Alt: George Tyler

### HINESBURG

Rep: Lynn Gardner

Alt: Doug Taff

### HUNTINGTON

Rep: Roman Livak

Alt: Landel Cochran

### JERICO

Rep: Leslie Nulty

Alt: Bert Lindholm

### MILTON

Rep: Ken Nolan

Alt: Vacant

### RICHMOND

Rep: Adam Sherman

Alt: Logan Hegg

### ST. GEORGE

Rep: Maggie Kerrin

### SHELBURNE

Rep: Timothy Loucks

Alt: Lee Krohn

### SOUTH

### BURLINGTON

Rep: Paul Stabler

### UNDERHILL

Rep: Dan Steinbauer

Alt: Paul Ruess

### WESTFORD

Rep: Michelle DaVia

### WILLISTON

Rep: Craig Abrahams

Alt: Caylin McCamp

### WINOOSKI

Rep: Bryn Oakleaf

Alt: Candice Holbrook



## CUSI

### *Chittenden Unit for Special Investigations*

50 Cherry Street, Suite 102

Burlington, VT 05401

Phone: (802) 652-6800

Fax: (802) 652-4167

November 25, 2019

Amy Grover and Bolton Select Board  
Town of Bolton  
3045 Theodore Roosevelt Highway  
Waterbury, VT 05676

Dear Amy and Bolton Select Board,

**The Chittenden Unit for Special Investigations (CUSI)** is responsible for the investigation of sexual abuse, severe physical abuse and child fatalities in Chittenden County. If you have seen the news these past months you will understand that the battle is becoming more multifaceted including the opiate scourge and mental health issues though the resources remain stretched.

In order to sustain the success of our investigative work and support to victims and families, CUSI relies on two types of contributions from towns/municipalities in Chittenden County as detailed below:

- *Financial contributions:* CUSI's projected operating budget for FY21 is \$102,620 which is fully funded via non-officer/personnel contributing towns/municipalities. The amount of financial support required per town/municipality is based upon overall population of Chittenden County.
- *In-kind/personnel contributions:* CUSI receives close to \$1,109,234 annually including personnel, benefits, vehicles, overtime, etc. which is funded via officer contributing towns/municipalities. These officer contributing towns/municipalities include: *Burlington, Essex, Colchester, South Burlington, the University of Vermont, and the Vermont State Police.* In addition, other agencies contributing in-kind personnel include Winooski, the Department of Children and Families and the Chittenden County States Attorney's office.

Currently our funding formula is based on population. It is critical that non-officer contributing towns provide the required financial contribution to sustain the important work we do daily. The investigations are becoming more challenging and the aftermath has proven to be devastating in severe child abuse cases, hence...the funding is even more critical! When CUSI does not receive full payment from the non-officer contributing towns in the county, there is a direct impact on the work we do.

*The assessment for the Town of Bolton is: **\$2,209.00 for fiscal year 2021.***

As always we are very grateful for your investment and we thank you very much.

Sincerely,

Veronica Rathgeb  
Executive Director  
CUSI/Chittenden Children's Advocacy Center



Established 1982

95 NORTH AVENUE

CANAL STREET VETERANS HOUSING

THE DAYSTATION

FIREHOUSE FAMILY SHELTER

HOUSING RESOURCE CENTER

MAIN STREET FAMILY SHELTER

ST. JOHN'S HALL

THE SMITH HOUSE

THE WAYSTATION

THE WILSON

PO Box 1616

Burlington, Vermont 05402

Phone: (802) 864-7402

Fax: (802) 864-2612

Email: [info@cotsonline.org](mailto:info@cotsonline.org)

[cotsonline.org](http://cotsonline.org)



October 4, 2019

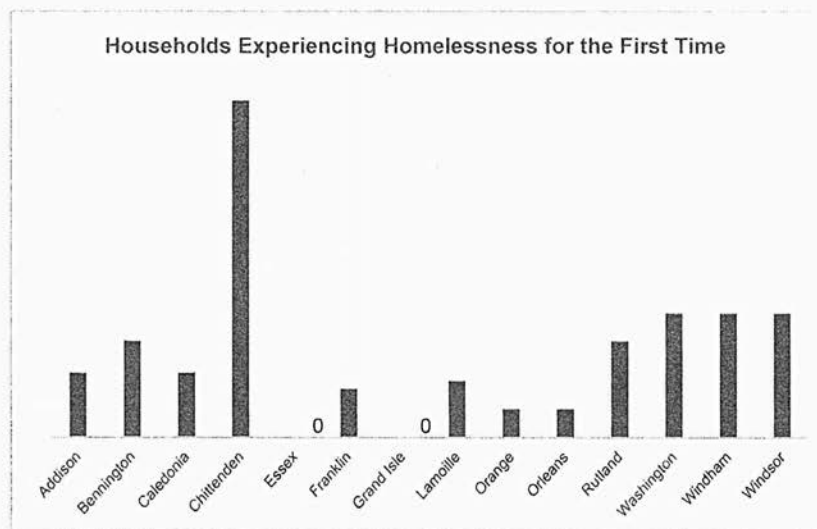
Ms. Amy Grover, Town Clerk  
Town of Bolton  
3045 Theodore Roosevelt Hwy  
Bolton, VT 05676

Dear Ms. Grover:

The Committee on Temporary Shelter (COTS) would like to submit a request for \$250 from the Town of Bolton for fiscal year 2020-2021.

While the number of persons staying in publicly-funded emergency shelters decreased slightly last year, the number of children increased, and the average length of stay in shelters increased significantly. The lack of affordable housing is one of the most significant factors contributing to the incidence of family homelessness in Chittenden County. Although the rental landscape in our area is evolving, the vast majority of rentals remain unaffordable for many workers, not only for those earning minimum wage, but also for skilled middle-income workers.

The 2019 Fair Market Rent for a two-bedroom apartment in Chittenden County is \$1,341 a month, which requires a renter to earn \$53,123 annually (\$25.54/hourly) to pay the recommended 30% or less on housing. The majority of households particularly working families with young children allocate more than 50% of their income to housing costs, putting them one paycheck away from financial disaster.

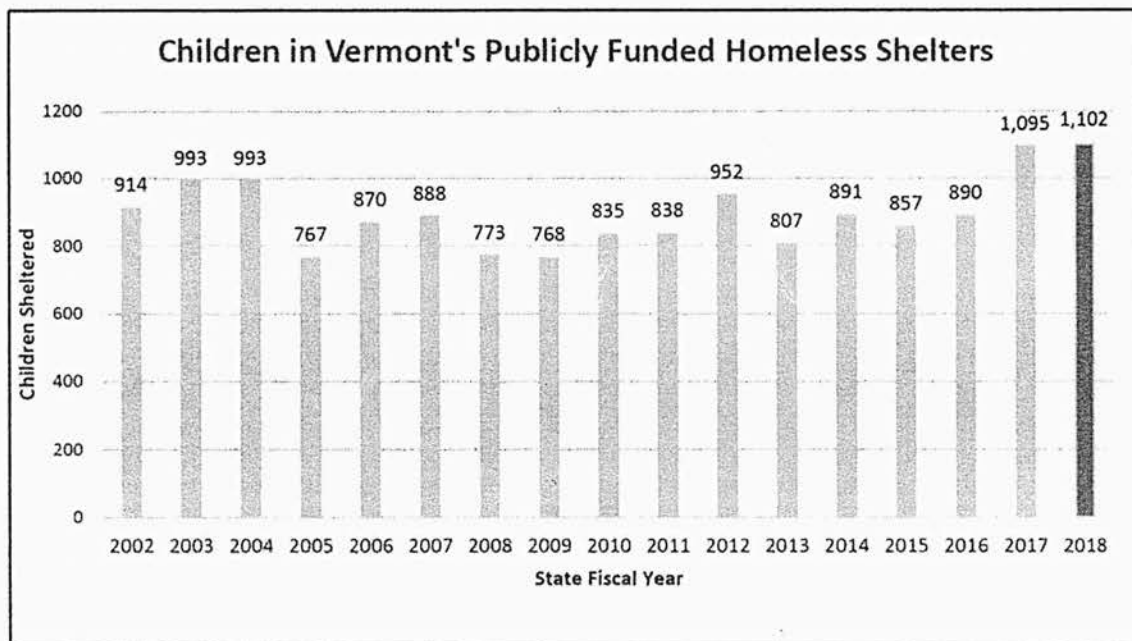


Source: Balance of State Continuum of Care 2019 Point in Time Count Report

Last year's increase of children and families in shelter means that now one in four Vermonters experiencing the crisis of homelessness is a child under 18. Studies show that the stress and instability of homelessness can affect a child's health, behavioral development, and educational achievement. For parents, homelessness can be profoundly disorienting. It exacerbates existing challenges, further destabilizing a family. The trend of



seeing more children in shelter may correlate to the impact of the opiate crisis. These families have more complex needs requiring additional supports and services often resulting in longer than average shelter stays.



Source: State of Vermont Department for Children and Families, Office of Economic Opportunity

In 2008, COTS established the Housing Resource Center (HRC), the largest homelessness prevention initiative in Vermont to help families avert the crisis of homelessness altogether. The program is a centralized place to help prevent at-risk households from losing their existing housing due to unforeseen circumstances and to assist those who are without permanent shelter to move more quickly into stable and sustainable housing.

Over the past decade through our prevention and rapid re-housing services, COTS HRC has helped 4,657 households in our community avoid eviction or foreclosure to avert the crisis of homelessness entirely or to move more quickly from shelter to permanent housing. This translates to 10,675 individuals, including 4,468 children, who are spared from experiencing the trauma of homelessness or have safe, stable housing. Interventions through this program are truly making a difference, as the following story demonstrates:

“Karen” owned and operated a small family-style restaurant with her husband “Mark.” Unfortunately, the business struggled and ended up closing at the end of the calendar year. On top of the massive debt her family owed due to their business failing, they had lost their family’s source of income and their ability to make a living. Both “Karen” and “Mark” worked hard to find employment while taking care of their two small children. When they were unable to make rent, they worked closely with their landlord to pay everything they could, but it ultimately was not enough and they quickly fell way behind. Eventually, they both found steady employment and could once again afford their housing, but they were still struggling to make a dent in the back rent they owed and were facing eviction. COTS was able to provide “Karen” and “Mark” with enough financial assistance to stop the eviction and prevent their family from falling into homelessness for the first time.

In addition to our prevention programs COTS provides emergency shelter, outreach, and transitional and permanent housing to people in need. During the most recent state fiscal year COTS provided help and hope to one household living in Bolton. Across all of our programs and services, we assisted 2,177 individuals, including 667 children and had the following outputs:

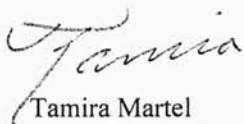


- COTS provided a safe, warm place for 51 families (including 90 children) at our emergency family shelters;
- Our Housing Resource Center helped 340 low-income households (307 of whom were children) experiencing financial crisis avert homelessness and stay in their housing or become rapidly rehoused;
- Our housing navigation team provided housing search assistance for 213 individuals and 68 families in shelter and the community;
- We served approximately 483 unduplicated individuals at our Daystation, a daytime shelter offering a free daily meal and access to additional support services;
- COTS provided overnight emergency shelter and a refuge from the streets for 289 men and women;
- COTS provided overnight 95 units of affordable housing to meet the needs of individuals and families, as well as special populations such as senior, veterans and those with disabilities.

We greatly appreciate the support we received from the Town of Bolton last year and in years past, which helps ensure that our programs remain open and available to everyone who needs help. We respectfully request your support once again as we continue to serve those in our community who are homeless or who are at great risk of becoming homeless.

Thank you for your consideration.

Sincerely,



Tamira Martel  
Corporate and Foundations Relationship Manager





## OUR YEAR IN NUMBERS \*

### FAMILY SHELTER:

**51 families**, including **90 children**, stayed in a COTS family shelter and received housing navigation services. Specialized support also is offered for children.

### THE WAYSTATION:

**289 individuals** stayed at the Waystation, COTS' year-round overnight shelter, and received housing navigation services.

### THE DAYSTATION:

**483 individuals** visited the Daystation, COTS' daytime drop-in center. An average of 44 people visited the program daily.

### PREVENTION:

**211 households**, including **219 children**, received prevention assistance and services.

### HOUSING NAVIGATION:

**213 single adults**, and **68 families** received housing navigation services through COTS Housing Resource Center.

### RAPID RE-HOUSING:

**112 households**, including **68 children**, received rehousing assistance and services.

\* COTS services provided state FY19 (7/1/18-6/30/19).

# MORE THAN SHELTER

COTS works in partnership to enact solutions to end homelessness.

*COTS is the largest service provider for people who are homeless or at risk of becoming homeless in Vermont. Last year, we helped **2,177** people including **667** children.*

## AFFORDABLE HOUSING

We provide **95 units** of permanent affordable and transitional housing.



## EMERGENCY SHELTER

We provide year-round overnight emergency shelter for individuals and families, and a daytime center for adults where lunch is served daily.



## HOUSING SERVICES

Housing Navigators help guests find sustainable permanent housing, as well as access community resources and mainstream benefits.



## PREVENTION OUTREACH

Our Housing Resource Center helps individuals and families avert the crisis of homelessness entirely.



## CONTACT US

PO Box 1616  
Burlington VT 05402

(802) 864-7402  
info@cotsonline.org

cotsonline.org  
f @COTSONline





For more information, please contact [earl.wester@gmail.com](mailto:earl.wester@gmail.com)

## **TOWN REPORT: 2019-2020**

### **Community Senior Center of Bolton, Richmond and Huntington**

#### **Life-Changing Effect of a Ukulele**

Ask Community Senior Center regular Kathy Kort about her formula for fulfillment after retiring and she'll cite three elements: A project, a book and a social occasion to look forward to.

The book part is easy, with our exceptional town libraries. But after going through end-of-life complexities for her mother and her husband, moving to Massachusetts for over a year, and later breaking a kneecap, social events and projects seemed less accessible.

Strong ties to our area motivated Kathy to return. One link that kept her connected was the CSC's weekly newsletter. She especially enjoyed the photos of people engaged in so many activities. Physical therapy put things like hiking out of reach for a while. But she saw many other ways to get connected and have fun. Soon she was swimming with the CSC at Alison's pool, and became a Bone Builders regular. Our travelogues and lectures also provided social and learning occasions. But what about that third part of her formula: *a project*?

Enter the ukulele. Kathy encountered *Ukes R Us* at the CSC-hosted picnic celebrating Windekind Farm's 50<sup>th</sup> year. She fell in love with the instrument, told the group, "I want to learn to play," and soon was practicing with them. She then joined nine others for ukulele lessons with Clare Innes through the CSC, and her "project" was underway.

#### **Ideas Seed New Activities**

Kathy is just one of hundreds of seniors who find fulfillment through the CSC's social, learning, creative, fitness and wellness activities. How do these activities originate? Typically, one person plants a seed. It develops as we find others who share the interest, and a volunteer leader takes it from there. Many are seasonal, but about 25 are on our calendar each week, drawing over 475 participants over the year.

Ideas also generate the CSC's special programs and lectures. In 2019, the CSC hosted 34 learning and entertainment events, all open to the public. Over 1,200 area residents attended

#### **New Opportunities in 2019**

Ukulele lessons came from someone who said, "Why not?" An idea turned into regular line dancing for 30 participants. And the opera discussion group exists thanks to an avid fan who felt others might be interested.

Three new fitness programs expanded options for health and wellness. Also, helpful topics like tax prep are on the recently added Lunch and Learn seminar agenda.

Bolton seniors asked for a local weekly Coffee Time to socialize, and Bone Builders to improve wellness. Both are now in place.

New summer activities included outdoor Pickle Ball at Camel's Hump Middle School, and tennis. How about indoor table tennis for winter? The CSC secured a grant for equipment, and ten players now enjoy the sport.

### **475 Participants and Growing**

More than 475 seniors stay active, have fun and socialize over the year in CSC programs that fit their particular needs and interests. Our weekly newsletter updates almost 8 hours of daily activities available every Monday – Friday and provides a powerful tool for attracting new participants.

### **Our "Location:" All Around Our Towns**

We're in schools, municipal facilities, libraries and churches: spaces our communities generously offer free or at low cost. This affords locations best-suited to each activity and keeps us connected with our towns. We also utilize our many great outdoor venues. And we work with businesses for activities like bowling at reduced rates. We are also are looking for a small administrative "hub" where we can plan and coordinate activities and communications to better serve our seniors as we grow.

### **Budget Built on Donated Dollars and Skills**

Our operating budget is over \$60,000. Almost half comes from individual donations and proceeds from events, and covers equipment, space rentals, and communications costs. It also helps offset program fees so we can offer them free or at low cost. The balance of that \$60,000? It's the value of donations-in-kind of volunteers' expertise and professional services.

### **The Key: Volunteers Helping Fulfill Our Vision**

Seniors routinely express gratitude – and amazement - about the number and diversity of our activities. But it fits our vision exactly: "Boundless opportunities for seniors to live life to the fullest" Those opportunities will continue to grow, thanks to more than 70 volunteers who lead our activities, host programs and provide professional guidance. These true community builders value the opportunity to give to others and earn our thanks daily.

Visit [www.cscvt.org](http://www.cscvt.org) to receive our newsletter, donate to support our work, and for more information.



*Community Senior Center Bone Builders*



*Community Senior Center Hike at Preston Pond*



THE  
University of Vermont  
HEALTH NETWORK

Home Health & Hospice

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1110 Prim Road, Colchester, VT 05446 | (802) 658-1900 | UVMHomeHealth.org

September 11, 2019

Ms. Amy Grover

Town of Bolton

3045 Theodore Roosevelt Highway

Bolton, Vermont 05676

Dear Ms. Grover,

The University of Vermont Health Network Home Health & Hospice, with the support of Bolton, provides innovative, high-value, compassionate care to Vermonters, regardless of their ability to pay. Together we make a difference in the lives of our neighbors.

Last year, Home Health & Hospice cared for 5,587 individuals and families and provided \$3.3 million in charitable care to people throughout Chittenden & Grand Isle Counties, including important end-of-life care at the McClure Miller Respite House. Annual contributions from the 22 cities and towns we serve help cover a portion of the cost of the services that Home Health & Hospice provides.

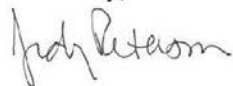
Attached you will find a report on Home Health & Hospice services provided in Bolton during fiscal year 2019 (July 1, 2018 – June 30, 2019) and our request for funding in FY2021. Also enclosed is information on our programs and financials. **We are respectfully requesting \$750, which represents level funding with your last contribution.**

**We welcome an opportunity to meet with your Selectboard or committee members to discuss our services and request.**

Ayeshah Raftery, Director of Development, at (802) 860-4475 will be calling to arrange a meeting to familiarize you with the many ways we serve those in Bolton.

Home Health & Hospice is committed to providing expert clinical and personal care to the residents of Bolton. **Thank you for your continued partnership.**

Sincerely,



Judy Peterson, RN  
President and CEO

## Town of Bolton Home Health & Hospice Request for Funding 2021

### Care Report for FY19

Home Health & Hospice (HHH) cared for 5 people in Bolton during our past fiscal year (July 2018-June 2019) with the following services:

HHH Service	VISITS	HOURS
Nursing	18	
Physical Therapy	30	
Speech Therapy	0	
Occupational Therapy	1	
Social Work, Social Service	5	
Licensed Nursing Assistant		0
Homemaker		0
Waiver Attendant		0
Personal Care Attendant		0
<b>Total</b>	<b>54</b>	<b>0</b>

COST OF PROVIDING CARE	AMOUNT
Total cost of HHH services	\$10,870
Amount reimbursed by Medicare, Medicaid, private insurance, contracts and patient fees	\$10,552
<b>Remaining Balance</b>	<b>\$318</b>

Home Health & Hospice request annual contributions from each town and city in our two-county service area. Your contribution is critical to supporting the **\$3.3 million** in charitable care that we provided this year.

Last year, the HHH cared for over **5,587** people of all ages, regardless of their ability to pay. Your contribution helps ensure Bolton residents can access innovative, high-value, compassionate care wherever they call home to keep them healthy, independent and active members of your community.

Our goal is to have each town and city help alleviate some of the debt Home Health & Hospice incurs. The town of Bolton pledged \$750 for FY20. Thank you.

### FY21 Request

**For fiscal year 2021, HHH is requesting a contribution of \$750.**

THE  
**University of Vermont**  
 HEALTH NETWORK  
**Home Health & Hospice**

## LEGISLATIVE TOWN REPORT 2019

The second year of the 2019 Biennium is upon us, and, as always, it is getting off the mark with a head of steam that will not end until the middle of May. We have unfinished work from 2019, and new bills have arrived, vying for attention with no lesser priority than the ones on which we continue to work.

During the offseason, the Vermont Democratic Party sponsored an online survey that was open to all, primarily through social media and Front Porch Forum. The survey was considered a temperature check on issues that were important to Vermonters. We acknowledge that working on legislation in Montpelier is often difficult to decipher, and for us, when we put our heads down to do that work, we can lose sight of what is important to you. This survey was not scientific — Vermonters chose to participate or not and if you didn't click through one of the links to the survey, you didn't have the opportunity to participate. It was not unlike the recently ended "Doyle Poll" from town meetings past. But while not scientific, the results did give us a picture of where we are right now, at a time when there are so many important issues requiring our attention.

The poll asked participants to rank their top three issues from a list provided. The list was based on some priorities — a list by no means complete — shared by the relevant committees in the General Assembly based on legislation introduced during 2019. The initial results were as follows, based on the responses from nearly 2,000 Vermonters. (And while the survey was conducted by the Vermont Democratic Party, it was open to all, and responses came from individuals who identified as Democrats, Republicans, Progressives, Independents, and Libertarians.

- 1) Improve affordability of health care (47.8%)
- 2) Pass climate change solutions legislation (35.5%)
- 3) Invest in rural development and broadband (25.2%)
- 4) Raise the minimum wage (25.1%)
- 5) Tax and regulate marijuana (23.7%)
- 6) Enact gun safety legislation (23.3%)
- 7) Make higher education more affordable (19.2%)
- 8) Create a paid family and medical leave program (12.3%)
- 9) Invest in more treatment for opioid misuse (12.1%)
- 10) Ban toxic chemicals that are known to harm kids (11.6%)
- 11) Implement criminal justice reforms (10.9%)
- 12) Build on childcare investments (10.2%)
- 13) Reduce racism and implicit bias (7.7%)

The survey also asked four specific questions:

Do you think increasing Vermonters' pay by gradually increasing the minimum wage will benefit Vermont's economy and its workers? 64.3% Yes, 22.4% No

Do you want to see a law that will provide family and medical leave insurance for Vermont workers so they can take paid time off to bond with their newborn or support their loved one in a time of need? 64.8% Yes, 22.2% No

Do you support the State of Vermont moving toward a system of taxing and regulating the sale of marijuana, so we have adequate resources to protect consumers and reduce youth usage? 74.3% Yes, 13.4% No

Do you support the State of Vermont taking a leadership role to combat climate change, either individually or with neighboring states? 69.9% Yes, 20.5% No

Just as important as the issues listed and the questions asked were several that were not included in the survey. For instance, while Rep. Wood was the lead sponsor on the bill that assisted families in accessing high quality, affordable childcare, she was also working to ensure the financial stability and safety of supports and services for older Vermonters and people with disabilities. Rep. Wood also worked in committee to pass legislation updating requirements to test for lead in drinking and cooking water in public schools and childcare programs. Additional work involved raising the legal smoking age to 21 and limiting access to vaping by youth.

Rep. Stevens, along with his committee's work on family medical leave insurance and minimum wage, continues to prioritize finding solutions to our affordable housing crisis, as well as other issues that do not find the limelight but are equally important to those who are in need, from the homeless to those who are survivors of domestic violence.

And, in the case of the three towns (and gore!) in our district, the survey did not address the difficulties apparent in making sure our school systems address the needs of students and taxpayers in the aftermath of Act 46 or the issues facing local towns in responding to new permitting requirements for municipal roads.

Further, the survey did not ask participants how they think these priorities should be funded. Given the way we have approached government spending over the past decade since the Great Recession, we have focused on budgeting to a number and not necessarily to the need. This has created great tension, because the social needs are growing, the costs of living — especially as it relates to health insurance and care — are increasing, as is the cost of childcare. In fact, two of our critical needs, elder and childcare, are industries that cost the most to consumers but compensate the skilled workers the least. This illustrates fundamental flaws in our goal of affordability, but we often just think of affordability as taxes, which is how we fund these other essential needs.

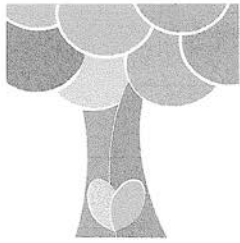
We don't have all the answers, but we are keeping our noses to the grindstone on your behalf. We remain honored and privileged to serve you. Please stay in touch and let us know what you're thinking about on any of the issues discussed here, or any that affect you.

Respectfully submitted,

Rep. Tom Stevens

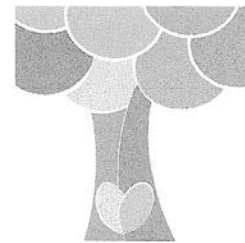
Rep. Theresa Wood





## **Our Community Cares Camp, Inc.**

PO Box 503  
Richmond, VT 05477  
Email: [occc@gmavt.net](mailto:occc@gmavt.net)  
802-434-6006



Board of Directors

Mary O'Neil Mark Carbone Linda Parent Michael Dooling Karen Clark Connie van Eeghen

September 30, 2019

Town of Bolton Selectboard  
Bolton Town Office  
3045 Theodore Roosevelt Highway  
Bolton, VT 05676

ATTN: Amy Grover, Town Clerk & Treasurer

Dear Bolton Selectboard,

Our Community Cares Camp (OCCC) serves as a vital resource to the Bolton Community by providing a free enrichment day camp and summer meals to Bolton children. As laid out in the Bolton Town Plan of 2017, Bolton's vision is to foster community connections and vibrant neighborhoods. In 2015-16, Smilie School enrolled 91 students and the US government census estimates that school age children make up 16.9% of the population of Bolton. OCCC supports your vision and believes it is our responsibility as members of the greater community to provide beneficial experiences for students during the summer in addition to the school year. Over the past 10 years, OCCC has proven to be a staple of the community providing enrichment and food services to children, internship opportunities for older children, and job training and development for young adults.

Keeping OCCC operational and running is our primary goal in this coming year, which is why we are requesting \$8,129 from the town of Bolton to support this necessary community program that has clear benefits for participants and their families. OCCC provides the opportunity for children from less affluent families to experience summer camp along with all the enriching activities that can inspire them (art, music, sports). OCCC's counselors provide children with positive role models and create friendships that endure throughout the year. OCCC hosted 44 Bolton children (grades k – 8) at summer camp this year (31% out of 141 total enrollment). Additionally, there were two Bolton student interns (aged 14 – 16) who volunteered at least two weeks and received work experience and job training, and three of our staff members (young adults) who spent four weeks during the summer working at camp, receiving job training experience working with youth and with a large staff of 45. OCCC also served 4 additional students in its meal program, feeding them twice per day.

That means 53 children and adults benefited from OCCC in the summer of 2018. Without this program, families who receive free and reduced lunches throughout the school year will struggle to find affordable options to feed their families, youth will not have camp to look forward to or the experience to explore art, music or sports throughout the summer in a camp setting, and they will not receive the benefit of the innate mentoring that happens between staff, interns and campers.

This is a transitional year for OCCC. Marie Thomas, who founded the organization and has worked diligently for the past 10 years, is retiring. We have grown as an organization and need to stabilize our year round staff capacity, which is why our request to you is to fund the operational expenses needed to keep OCCC's doors

open. In the next year, we hope to transition to hiring a new Executive Director and supporting staff to grow our fundraising efforts and capacity, while allowing OCCC to serve students during the summer. We work hard to keep our budget low through fundraising events, grants, support from local businesses and in-kind donations and will continue to do so in this time of transition. We are requesting bridge funding from each of the towns we serve to support the organization so that it can remain viable.

Our Board of Directors believes in the value of OCCC and think the members of the Bolton community deserve to continue to benefit from its existence. By granting \$8,129 to OCCC, which breaks down to \$153.37 per child, you will be investing in the future of your community and most importantly the health and well-being of Bolton children.

Thank you for your consideration, and all that you do to make Bolton so great. We look forward to connecting with you on the support for OCCC and presenting to the Selectboard.

Sincerely,



Alicia DiCocco  
President



Karen Clark  
President Elect

# Our Community Cares Camp in 2019

## *Summer food program and enrichment camp in MMUUSD*

Richmond, Huntington, Bolton, Jericho, Underhill

In its eleventh year, the OCCC summer food and enrichment programs for lower income children made a big impact in our communities again this summer.

### **Summer Food Program**

OCCC provided four weeks of meals (breakfast and lunch) in July/August at five different locations in the CESU district. In the summer of 2019 we served a total of 6,673 meals. We fed a total of 227 children, 4 of whom came from Bolton.

The availability of meals enhances the other programs and helps them attract children who need summer enrichment as well as food – a win-win situation for the community and its children. The program sets a high standard for nutritious meals, with lots of fruits and vegetables. Two local farms provide fresh produce, and entrees and baked goods are made from scratch.

### **Summer Camp Program**

OCCC also provided four weeks of summer camp programs for children in elementary and middle school grades. Over the past summer, we gave 141 children a genuine, supportive summer camp experience, 44 of whom came from Bolton. The camp gave these children access to experiences and opportunities they would otherwise not have, including music, art, cooking, creative play, outdoor games, sports, swimming and other field trips. The camp creates a rich culture of acceptance, support, encouragement, and empowerment. All levels of staff feel a responsibility for this culture.

### **Summer Job Training Program**

The camp provided a job training experience for 32 teen interns, 2 of whom came from Bolton. These volunteers build leadership skills and a foundation for employment that will help them in the future. They received training, coaching, and feedback to help them identify their strengths and build skills. In addition, 3 paid staff were hired from Bolton to support the camp and their families in this summer employment opportunity.

### **Community Partnerships**

OCCC would not be successful without the numerous partnerships throughout the community. We wish to thank CESU, Jericho Recreation Program, Huntington and Jericho Town Libraries, Town of Richmond, Children's Literacy Foundation, Radiate Art Space, Hinesburg Nursery School, and Alison's Aquatic School. And our thanks to the people of Bolton for their ongoing support as volunteers, donors, and taxpayers – the children in our school district would not receive these programs without your support.





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## RICHMOND RESCUE, INC.

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216 RAILROAD STREET  
P.O. Box 404  
RICHMOND, VT 05477  
PHONE: (802) 434-2394  
DIRECTOR@RICHMONDRESCUE.ORG

October 1, 2019

Dear Bolton Selectboard,

This past year was another busy year for us. Our call volume remained steady and we completed a number of major projects to ensure our success in the future. The biggest project we took on was a renovation of our station which added a third bay, enhanced our training area, improved station comfort for volunteers, and added additional office space. These improvements were urgently needed as our building was originally designed for no paid staff and for limited sleeping quarters for volunteers. We now have three full-time employees and 37 active volunteers who spend their entire shift at the station.

Additionally, we purchased a new 2019 Ford F450 Braun Ambulance. The truck features a number of safety improvements in both the patient care area and in the truck chassis. This truck is expected to be on the road for eight years. When it reaches the end of its life, we will be able to remount the patient care compartment onto a brand new chassis saving a substantial amount of money.

These two projects came in close to budget. We continue to receive support from a number of local donors that help support our mission with their generous contributions.

By the numbers 2018-2019:

- Richmond Rescue responded to 657 calls
- Total calls in Bolton: 105
  - I-89 Bolton: 35
  - Bolton Valley Ski Area: 21
- Average response time to Bolton: 17:02

For the 2020-2021 fiscal year Richmond Rescue is requesting \$19,604. This is a 2% increase from the previous budget year. This is a smaller increase than in past years. In the last year we have started covering northern Starksboro and have requested an appropriation from them for the services we provide. The increase will help to cover cost of living increases for employees, increasing health insurance premiums, and the rising cost of medical equipment.

As always, we are committed to financial and operation transparency. We have attached a copy of our proposed budget and statistics from last year. Please contact us if you have any questions or would like to have us meet with the Selectboard.

Sincerely,

Michael Chiarella  
Director of Operations



## STEPS TO END DOMESTIC VIOLENCE

September 19, 2019

Amy Grover  
Town Clerk  
Town of Bolton  
3045 T. Roosevelt Hwy.,  
Waterbury, VT 05676

Dear Ms. Grover,

The purpose of this letter is to respectfully request a funding contribution from the Town of Bolton to further support the efforts and resources of Steps to End Domestic Violence.

Steps has been honored with your support for the past several years and for this, allow me to take this opportunity to express my personal appreciation along with those of our staff, my colleagues on the board, our volunteers and the thousands of people we “touch” and serve throughout Chittenden County.

Steps is a 501(c)(3) organization and serves the communities of Chittenden County. We help victims of intimate partner violence through a variety of emergency and longer-term programs, including

- A 24/7 hotline staffed by trained advocates
- Emergency and transitional housing for adults and children needing a safe place
- Legal advocacy such as assisting victims in obtaining relief orders and other legal issues
- Economic justice advocacy to help establish financial freedom after abuse and
- Services to children exposed to domestic violence.

In terms of our work preventing domestic violence, Steps is proud to also provide educational workshops to area schools and businesses. In fact, this past year, our Educational Outreach Coordinator has worked directly with **Mount Mansfield Union** on numerous occasions. Those sessions include workshops on healthy relationships and consent, Digital Citizenship and Teen Dating Violence 101 (Teen DV 101). A number of similar presentations and collaboration are scheduled for 2020.

Due to the sensitive nature of domestic violence and the need for privacy among victims and their families, it is difficult to accurately report the number of those we served and by individual town. Our efforts on abuse prevention is equally difficult to measure on a town by town basis, except to note that preventing abuse directly results in overall lower public costs in the larger arena. To name only a few, these include the public costs of homelessness, police intervention and public health costs.

There were five domestic homicides in Vermont in the past year. In our State and throughout our country, the rate of domestic violence is growing, hence the strain on our resources and staff.

In 2018, one of our most important funding partners, the United Way of Northwest Vermont, voted to not award grants to several Chittenden County nonprofits, some of which have received funding from the organization for decades. Steps is one of these organizations which were adversely affected by this three-year decision.

For these reasons, we are submitting this request for a contribution from the Town of Bolton of \$500.00 to allow us to continue our unique and important work in this public health arena.

To end where this letter began, we would like to thank the Town of Bolton for its support. In many ways, we simply could not do our work without the leadership from community leaders.

Please feel free to contact me personally with any questions you may have. I would be happy to meet with town officials at a time convenient to your calendar(s).

Sincerely

Member of the Board, Steps to End Domestic Violence

[www.stepsVt.org](http://www.stepsVt.org)

(H) 802-497-1224

[birgitmb@msn.com](mailto:birgitmb@msn.com)



Burlington Office of Local Health  
108 Cherry St  
STE 102, Burlington VT  
Phone: 1-802-863-7323 | Toll-free 1-888-253-8803  
<https://healthvermont.gov/local>

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## Local Health Report 2019 for BOLTON

Twelve Local Health Offices around the state are your community connection with the Vermont Department of Health. Your district office is in Burlington at the address and phone number above. We provide a wide range of resources and services to the community and local partners with the goal of promoting health and wellness for all Vermonters. For example, in 2019 we:

**Supported health in the community:** Partnered with employers and municipalities to prevent chronic disease. Strategies to prevent tobacco use, increase physical activity and improve nutrition that lead to a decrease in Cancer, Heart Disease and stroke, type 2 diabetes and lung disease.

**Provided WIC food and nutrition education to families:** Served 2,132 Chittenden County participants with WIC, the Special Supplemental Nutrition Program for Women, Infants and Children. WIC provides individual nutrition education and breastfeeding support, healthy foods, and a debit card to buy fruit and vegetables.

**Ensured emergency preparedness:** Worked with schools, hospitals, and emergency personnel, to ensure we are prepared to distribute medicine, supplies, and information during a public health emergency. Our volunteer Medical Reserve Corps offered training to the public on personal preparedness, tick prevention, cold and warm weather preparedness.

**Worked to prevent and control the spread of disease:** Helped statewide and national health partners understand the risk of vaping and e-cigarette use. Included vaping pods in the Vermont Drug Takeback initiative.

**Student health and youth empowerment:** According to the 2017 Vermont Youth Risk Behavior Survey, 67% of students in Chittenden County agree or strongly agree that they believe they matter to people in their community. We collaborated with schools and providers in your region to help improve student health and youth empowerment by regularly attending and participation in the Mount Mansfield Unified Union School District wellness committee meetings and the Vermont Youth Project.

**Substance misuse prevention:** We worked with community groups to prevent substance misuse in Bolton. The Camels Hump Middle School PROSPER program delivers evidence-based programs to families and youth to promote positive community wide change. Learn more about PROSPER here: <https://www.uvm.edu/extension/prosper>. Chittenden East Vermont Youth Project is a community-driven collaborative designed to embrace positive youth development. Learn more about VYP here: <http://www.vermontafterschool.org/our-work/vyp/>.



## VERMONT LEAGUE OF CITIES AND TOWNS

### SERVING AND STRENGTHENING VERMONT LOCAL GOVERNMENT

#### About the League

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities, with a mission to serve and strengthen Vermont local government. It is directed by a 13-member Board of Directors elected by the membership and comprising municipal officials from across the state. The most recent audited financial statements are posted on our website, [vlct.org/about/audit-reports](http://vlct.org/about/audit-reports), and show that our positive net position continues.

#### Member Benefits

All 246 Vermont cities and towns are members of VLCT, as are 139 other municipal entities that include villages, solid waste districts, regional planning commissions, and fire districts. Members have exclusive access to a wide range of specialized benefits, expertise, and services, including:

- Legal, consulting, and education services, including prompt responses to member inquiries. In 2019, VLCT continued to provide members with timely legal and technical assistance, including answering more than 4,000 legal questions and publishing legal compliance guidance, templates and research reports, many of which are available to our members on our website.
- Training programs on topics of specific concern to officials who carry out the duties required by statute or are directed by town meeting mandates. The League provided training on various topics related to municipal law and governance to more than 1,000 members this past year.
- Representation before the state legislature and state agencies, ensuring that municipal voices are heard collectively and as a single, united voice. VLCT's recent legislative efforts have helped provide cities and towns additional resources to achieve tangible results on pressing issues such as road and bridge repair, cybersecurity, housing and economic growth, renewable energy, emergency medical services, reducing carbon emissions, and ensuring water quality. Members are also represented at the federal level primarily through our partner, the National League of Cities, as well as directly with Vermont's Congressional delegation.
- Access to two exceptional insurance programs. The Property and Casualty Intermunicipal Fund (PACIF) provides comprehensive and cost-effective property, liability, and workers' compensation insurance coverage, programs, and services that protect the assets of your community. The VLCT Employment Resource and Benefits Trust (VERB) provides unemployment insurance, life, disability, dental, and vision insurance products to members at a competitive price. Both programs provide coverage and products that members need and ask for, help Vermont municipalities stretch their budgets, and are only available to VLCT members.
- Access to a host of educational and informative materials and member conferences, including a news magazine, handbooks, reports, articles, and events that all focus on the needs of local government and provide additional educational and networking opportunities.

At the heart of all these activities is VLCT's commitment to serving as a good steward of member assets, and we are proud of the progress we continue to make in that effort. Members are welcome to visit the VLCT office anytime to review the operations of the organization, to ask questions, and to access resources that can help each individual official and employee carry out the important work of local government.

To learn more about the Vermont League of Cities and Towns, visit the VLCT website at [vlct.org](http://vlct.org).



14 Stowe Street  
Waterbury, VT 05676  
(802) 244-1234

[www.wasca.org](http://www.wasca.org)  
[director@wasca.org](mailto:director@wasca.org)  
[boardonly@wasca.org](mailto:boardonly@wasca.org)

## Waterbury Area Senior Center

# 2019 Annual Campaign

We are Meals on Wheels so no older Vermonter goes Hungry

### WASCA Mission Statement

*The purpose of the Waterbury Area Senior Center is to enrich the lives of older persons by providing services and activities that sharpen their minds, improve their physical and emotional health and help keep them active, independent and involved in life.*



### New Executive Director Introduction

Hello Community Members! Allow me to introduce myself! My name is Jodi LaVarway and I was born, raised and currently live in the Duxbury/Waterbury area. I graduated from Harwood Union High School and worked for my family's business, Buy Monthly Publishing until 2012, becoming the mother of an amazing daughter in 2005. After being in the printing business for over 25 years, I decided to take a leap of faith and apply for the Director position at the Waterbury Area Senior Center.



I find as I get older, I feel the urge to reach out and help others get stronger. Our aging population drew my attention as they tend to get forgotten in this hectic world. It seems to take so little to make a huge difference in their lives, and yet few take that moment to spend with them. My goal is to integrate the local community and available services with our aging population so that no one goes without and avoids slipping into isolation.

We have great resources at our fingertips, and unbelievable support from our community businesses and residents. Often it is a matter of connecting the two to make a great outcome happen. I am excited to grow our events to include both seniors and younger generations. I think there is a lot to be learned from our previous leaders/members. I look forward to creating fundraisers that allow interaction between young and older members of our community.

The support from our community has been phenomenal, and I am truly blessed by all the encouragement and kind words! Please don't hesitate to reach out to me!



### Who Do We Serve?

Meals were delivered to **102 individuals** across five different towns. We also served meals at the Center to approximately **109 distinct individuals** throughout the year. Additional older Vermonters also took advantage of our monthly foot clinic, and various other activities.

Town	Individuals
Bolton	6
Duxbury	8
Middlesex	9
Moretown	16
Waterbury	63
<b>Total</b>	<b>102</b>

### WE NEED YOU TO HELP FILL THE GAPS!

The Senior Center prepares approximately 475 meals each week which includes delivered meals and the meals served at the Center. We are struggling to cover the increasing costs to the Center. Please review the financial breakdown for our Meals on Wheels program shown on the back of this letter. The Center has only 2.75 paid employees. We depend very strongly on volunteers to help us fill human capital gaps and your generous monetary donations.



Projected 2020 Annual Delivered and Served Meals

Town of Residence	Delivered Meals	Congregate Meals	Average Cost	Federal Reimbursement	Town Appropriation	Amount to be raised by Center
Waterbury	11,550	3,908	\$ 155,001	\$ 41,194	\$ 30,000	\$ 83,807
Duxbury	1,333	451	\$ 17,889	\$ 5,151	\$ 2,500	\$ 10,238
Middlesex	1,555	526	\$ 20,867	\$ 5,795	\$ 10,000	\$ 5,072
Bolton	666	225	\$ 8,935	\$ 3,252	\$ 1,000	\$ 4,683
Moretown	2,665	902	\$ 35,766	\$ 10,308	\$ 4,999	\$ 20,459
<b>TOTALS</b>	<b>17,769</b>	<b>6,012</b>	<b>\$238,458</b>	<b>\$ 65,700</b>	<b>\$48,499</b>	<b>\$124,259</b>



Ongoing Fundraising Efforts:

- Fall Harvest Dinner
- Bingo
- Paint Nites
- Comedy Night
- Catering Meals
- Bakery Items (cookies, cupcakes, pies, Holiday Treats)
- Use of our space for events
- Along with many others!!



Help us Help Older Vermonters!!!

**YES!** I want to be counted as a supporter of the Waterbury Senior Center!

Please fill out the enclosed card and envelope for your donation or visit our website at [www.wasca.org](http://www.wasca.org) to make your donation.



2019 Delivered Meals	16,154
2019 Congregate Meals	5,465
<b>Total Meals</b>	<b>21,619</b>



Daily/Monthly Activities

Monday 9am	Low Impact Strength Training
Monday 1pm	Mexican Train Dominos
Wednesday 9am	Bingo
Wednesday 1pm	Mexican Train Dominos
Friday 9am	Low Impact Strength Training
Friday 10am	Chair Yoga
Monthly Foot Clinics	
Monthly Historical Society Events	

## **WATERBURY AREA SENIOR CITIZENS ASSOCIATION**

14 Stowe St.  
Waterbury, Vt. 05676  
802.244.1234

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### **Information and Appeal for Donation for Bolton, Vermont**

The Waterbury Area Senior Citizens Association mission is to enrich the lives of older persons by providing services and activities that sharpen the minds and improve the physical and emotional health of its members and help keep them active and involved in the life of the community.

The Center offers weekday Meals on Wheels and Congregate meals, low impact exercise classes, bingo, Mexican train dominoes, movie nights/afternoons, sing-alongs with local school and daycare groups. In addition to these activities, we provide monthly foot care clinics, yearly AARP safe driving classes and AARP tax return assistance, as well as presentations/events with the Waterbury Historical Society. We have an annual Fall Harvest Dinner and a stew supper while our community parades by in the Parade of Light. In addition to these activities, we have provided our community with a place to purchase holiday cookies and other treats throughout the year, help with occasion catering, and a space to hold your family or business gatherings.

The biggest expense of WASCA is providing 60-75 hot weekday and home delivered meals. Meals on Wheels are delivered by our volunteers to homebound seniors or physically challenged residents. More than 95% of our clients are physically challenged or live in low to moderate income households in Waterbury, Duxbury, Moretown, Bolton and Middlesex. The government reimburses us only \$3.65 per meal. We need to raise the remaining \$87,750 or \$4.50 per meal for 19,500 meals. Currently, we are on target to serve over 21,000 meals for our current fiscal year; but the need outweighs the funds. We are experiencing more of our aging population reach out for assistance as every day costs rise beyond their financial means. We do not people having to chose between heat or food.

We deliver 60 Meals on Wheels each day and the number continues to increase. In the past year we have delivered to approximately 8 different clients in Bolton, and served an additional 6 residents of Bolton both for meals and other programs. We encourage anyone to come to our Center for a meal, and we do not charge a membership fee to participate. We averaged under \$2.00 per meal in donations for Meals on Wheels and Congregate meals for fiscal year 2019 and we are prohibited by federal regulations from charging those 60+ years of age for our meals and only suggest that seniors contribute \$4.50 per meal if they can afford it. Our average meal contribution is well below this amount but we will never discourage seniors from enjoying a hot meal.

Historically the town of Bolton has blessed us with a donation of \$1000. The Local community support of the Waterbury Area Senior Center is and allowed us to fundraise past year the Center raised over \$100,000 through donations, fundraisers, Town Funding, meeting rentals and grants.

The center has looked at many ways to reduce our overhead. We use reusable Meals on Wheels trays that can be used between 4 and 7 years. This helps with having to purchase less Styrofoam and paper products. We try to serve fresh fruits and vegetables each day, many of which we receive as donations from the Vermont Foodbank, local farmers and other community gardens. We freeze as much produce as possible to use during the long winter months when fresh food prices are extremely high.

Our Center is open Monday – Friday from 9:00 am – 4:00pm. Lunch is served daily from noon to 1:00pm. We are open to all and encourage people to join us at the Waterbury Area Senior Center.



## SCHOOL SECTION

Mount Mansfield Unified Union School District Annual Report  
Official Warning Mount Mansfield Unified Union School District







## Mount Mansfield Unified Union School District

10 River Road Jericho, VT 05465

P:802-434-2128 F:802-899-4001

[mmuUSD.office@mmuUSD.org](mailto:mmuUSD.office@mmuUSD.org)

[www.mmuUSD.org](http://www.mmuUSD.org)

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January 13, 2020

### **Mount Mansfield Unified Union School District Annual Report**

The Mount Mansfield Unified Union School District (MMUUSD) Annual Report will be available February 13, 2020. The report will include a proposed 2020-21 school district budget, tax rate information and a review of operations, activities and assessment results for Mount Mansfield Unified Union's nine schools:

- Smilie Memorial School (PK-4)
- Brewster Pierce Memorial School (PK-4)
- Jericho Elementary School (K-4)
- Richmond Elementary School (PK-4)
- Underhill ID School (Preschool)
- Underhill Central School (K-4)
- Browns River Middle School (Grades 5-8)
- Camels Hump Middle School (Grades 5-8)
- Mt. Mansfield Union High School (Grades 9-12)

The Annual Report can be found at your local town office, public school, MMUUSD Central Office or online at <https://www.mmuUSD.org/>. Upon request, a printed copy will be mailed to you by calling 434-2128.

If you have questions, please contact the Central Office at 434-2128 or by email at [mmuUSD.office@mmuUSD.org](mailto:mmuUSD.office@mmuUSD.org).

FY19 Chittenden East Supervisory Union District, Huntington School District and Mt. Mansfield Modified Union School District Audits can be viewed by going to: <a href="https://www.mmuUSD.org/">https://www.mmuUSD.org/</a>
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## Mount Mansfield Unified Union School District Our Schools

### Smilie Memorial School

**Barbara Tomasi-Gay, Principal**

**Enrollment: Preschool = 20, K-4 = 73**



Smilie Memorial School provides a nurturing environment that allows all of our students rigorous individual educational attention and opportunities for collaboration with same aged and differing aged peers. We have a strong Preschool-Grade 4 student population. This year we welcomed a new grade 3 & 4 teacher, Mr. Kyle Dubois. In addition, we were happy to see the return of our former

Art teacher, Mrs. Kim Aucter. Our teachers have worked together to enhance their learning in all academic areas of reading, writing, math, social studies and science. The social curriculum remains strong and is taught daily.

We are excited to say that our Preschool Program, for students aged 3 and 4 years old, is an integral part of our school activities. Preschoolers have access to art, music, physical education and library instruction. Preschoolers also enjoy partnering with older students during our weekly Smilie Family Time. This year, we were able to create a beautiful new playground that was developed specifically for our Preschoolers. With the help of a grant, written with collaboration with our Preschool Coordinator, Kyle Hibbard, preschoolers are now enjoying a gorgeous Victorian playhouse.



Our Outdoor Education Initiative has taken off this year.

With the guidance of two architects, Adam Ginsburg and Patrick Hanley, who worked pro bono, our uncovered outdoor learning space has been created. Teachers take their students outside for many learning opportunities. We are excited for what the future holds for Smilie Memorial School and our community of families and students.



### Brewster-Pierce Memorial School

**Sally Hayes, Principal**

**Enrollment: Preschool = 28, K-4 = 105**

Brewster-Pierce Memorial School is a vibrant community of learners serving the children and families of Huntington. Our goal is to provide all students with learning experiences that enable them to practice new skills, deepen knowledge, build self-confidence and independence and develop a strong work ethic in order to become engaged members in their school and local community.

This year we continued to implement Reading and Writing Workshop as the foundation of literacy instruction. Teachers have focused on strategies that readers need to master in order to move along the literacy learning continuum. We are devoted to fostering a deeper understanding of the different



reading genres within literature and informational texts. Teachers are also integrating reading and writing skills across academic areas. For example, if the reading unit focuses on elements of an informational text and research, then students are learning to write informational pieces at the same time, integrating both reading and writing skills. As we continue on this journey over the next several years, we will need to increase the number of informational texts in classroom libraries, as well as update the current literature collection.

Outdoor Learning has become an embedded weekly practice and important learning structure

for every single child at Brewster-Pierce. This initiative continues to grow and get stronger each year due to the dedicated teaching staff. Each week, students in grades PreK-4 spend a portion of their day learning outside. The goal is for children to be able to transfer their knowledge and skills from indoor learning experiences to the new setting outdoors. Using science curriculum as the foundation of the weekly learning, we also focus on critical life skills gained from outdoor education.





## Jericho Elementary School

### **Victoria Graf, Principal**

**Enrollment: K-4 = 321**



This has been an exciting year for learning at Jericho Elementary School. As part of our balanced literacy program, Jericho educators are implementing a new word study program that focuses on vocabulary, decoding and spelling. This program is being implemented in all grades which will allow for a common language across all grade levels. Implementation is being supported by our district literacy coach throughout this school year. We are also continuing to refine our mathematics instruction to ensure all students are succeeding. This year, teachers are meeting regularly with our mathematics coach in data teams to analyze student work and then plan for instruction. Every classroom has a daily intervention period when students can refine their skills. Jericho students are mastering

math concepts throughout the school with this focused support. JES continues to be committed to using Positive Behavioral Interventions and Supports (PBIS) as our school wide behavior program. Additionally this year, we are exploring Restorative Justice to use as part of our program to build community and to solve problems. We are working with other elementary schools in the district to learn about restorative practices and have developed an action plan to begin to implement these practices.



## Richmond Elementary School

### **Jeremy Rector, Principal**

**Enrollment: Preschool = 65, K-4 = 224**

Richmond Elementary School is an inclusive community, interconnected by curious learners, inspiring educators, responsive families, and generous community partners. It has been a remarkable school year thus far, and there are many details to highlight regarding our growth and efforts as a school.



As a new leader at Richmond Elementary School this year, I'm inspired and humbled every day by the phenomenal community efforts that take place all around me. From organized events such as the book fair, Big Truck Day, and the Community Thanksgiving Dinner, to daily and weekly moments like morning meetings, whole-classroom celebrations of growth, and parent volunteers, to ongoing partnerships such as the Holiday Giving Program, Snow Motion, and collaborations with Community Bank; the connections are numerous. Thank you to our partners who understand that connecting school experiences to the larger community has an everlasting and positive affect on our learners.

In recent years, RES has been working to incorporate restorative practices into our school procedures and structures. This year, the MMUUSD has been awarded the amazing opportunity to be 1 of 10 districts in Vermont to receive ongoing, expert support to further implement, reflect, and improve on the progress of those practices. For anyone new to the concept of restorative practices (RP), the framework is intended to strengthen students' connections to educators and to other students, to contribute to a positive school climate, and to repair harm and restore relationships if transgressions occur. The RP philosophy directly aligns with our professional beliefs and goals at RES, and we are excited about this comprehensive opportunity to grow.



### Underhill Central School

**Jennifer Cote, Principal**

**Enrollment: K-4 = 138**



Underhill Central School is full of positive energy and rich and engaging educational experiences. Students are thriving here. Our teachers regularly examine student progress and determine next steps for instruction in all content areas through professional learning opportunities and data teams.

Kindergarten through second grade teachers have begun to implement a new word study program based on best practices in teaching phonics and spelling with full implementation in kindergarten through fourth grade in the fall of 2020. In third and fourth grade, students mentor kindergarten reading buddies which provides an opportunity for leadership while helping our younger students to practice reading and connect with an older peer. Chris Baron, UCS Librarian, completely revamped the library this year. He took multiple weeks sifting through literature and curated a beautiful and diverse collection of books for students and staff to enjoy.



Staff at UCS are working with Rebecca Halsam from Seed the Way. Rebecca supports us in creating an equitable, just, and sustainable school community through participatory training workshops, curricular re-design, facilitated discussions, and collaborative visioning and planning. This professional learning will complement our participation in the Restorative Justice Grant. The grant was awarded to all elementary schools in the Mount Mansfield Unified Union School District. We have a district team that will take part in the year long training and develop an implementation plan for our schools. Restorative Practice is an approach that takes the time to build a community and culture of connectedness, belonging, empathy and

care. Through effective communication, trust and problem solving, members are able to productively address conflict while strengthening the community.



### Browns River Middle School

**Kevin Hamilton, Principal**

**Enrollment: Grades 5-8 = 371**

**Elaine Archambault, Assistant Principal**

In 2019, the staff and administration of Browns River Middle School continued to look for innovative ways to engage our students through both academics and co-curricular activities.



This year our staff professional development is focused on Readers and Writers Workshop in English Language Arts, Next Generations Science Standards, embedding C3 Standards into the social studies curriculum, and math teachers focused on differentiated small group instruction to allow all learners to meet mathematical benchmarks. This work is supported by the district curriculum coaches throughout the school year.

Personalized Learning Plans (PLP) focuses on student learning styles and core beliefs in 7th grade and career exploration in 8th grade. Additionally, both grades are working on creating SMART goals in the areas of academics, community service and co-curricular activities.

Beyond the academic day, Browns River Middle School is able to provide a wide variety of activities that enrich our students' learning experiences.

BRMS co-curricular provided opportunities in the area of fine arts, drama, chorus, instrumental music,

athletics, student government, health/wellness, STEM, and a variety of clubs that are created on student interest. BRMS students have a high participation rate in these activities with close to 100% of our students participating in at least one activity through the school year. These opportunities have been essential in helping to create a healthy and inclusive culture at BRMS.





## Camels Hump Middle School

**Mark Carbone, Principal**

**Wilhelmina Picard, Assistant Principal**

**Enrollment: Grades 5-8 = 331**



During the 2018-2019 academic year, Camels Hump Middle School continues to focus on inquiry-based instruction. Our science teachers continued partnering with a wide range of community groups: Vermont Amphibians/Reptile Atlas, Vernal Pool Association, Trout in the Classroom, Monitor Barn, Willis Land Trust, and the Richmond Conservation Commission to provide students with place-based learning opportunities. Social Studies instructors engaged in developing inquiry based social studies units following the C3

framework and continue to be actively immersed in this work. CHMS literacy teachers are building upon and refining the instructional pedagogy associated with Readers and Writers Workshop focusing on student's reasoning and analytical skills.

CHMS math teachers continue their work with our identified non-negotiable conceptual understandings across all grade levels and identifying instructional practices to ensure all learners acquire these fundamental skills. CHMS staff are using professional development time to work on our Sustainability and Equity initiatives.



Student interest and participation continues to grow across all of our co-curricular activities and we continue to add new offerings. The after-school activities range from ice skating to engineering club and students are interested in new and exciting options. The music program continues to see strong participation with over sixty percent of our student population participating.

## Mt. Mansfield Union High School

**Michael Weston, Principal**

**Krystina Fernandez, Assistant Principal**

**David Marlow, Activities Director**

**Enrollment: Grades 9-12 = 800**



On June 15, 2019 the 52nd class graduated from Mt. Mansfield Union High School. It consisted of two hundred and two students, roughly 70% of these students continued their studies in a 2 or 4 year institution. For most of the members of the class of 2019 the journey began in September of 2006 in a Kindergarten class within MMUUSD. This class graduated equipped to be an Effective Engaged Citizen due to their diligence and perseverance and also because of the commitment and professionalism of the teachers and staff of MMUUSD. We, the students, teachers, staff of MMUHS,

realize that this was possible because of the support provided to our schools by the community and we owe a large debt of gratitude to the MMUUSD community.

Mt. Mansfield Union High School continues to be nationally recognized as one of the top high schools in Vermont and in our nation. This past year we focused on implementing the mandates contained in Act 77, specifically personalization and proficiency based graduation requirements. These mandates have pushed us to adjust our curriculum, instruction, and assessment practices as well as the structures of our PLP program. These changes have allowed us to increase student engagement and to refine our classroom practices to meet students where they are. Our Advisory Program continues to be the backbone of MMU. The relationships built in Advisory between students and between students and staff members help us create a unique and productive culture. This culture allows an environment to exist that allows students to take risks in and out of the classroom that are required for learning.



# **Mount Mansfield Unified Union School District** **Proposed Budget Summary**

Description	Restated FY20 Budget	Proposed FY21 Budget	\$ Change	% Change
<b><u>Expenditures</u></b>				
General Instructional Programs (PK-12)	\$20,115,249	\$20,595,576	\$480,327	2.39%
Special Education Programs (PK-12)	\$10,010,028	\$10,935,892	\$925,864	9.25%
Career & Technical Education	\$957,848	\$965,365	\$7,517	0.78%
Co-Curricular Activities	\$680,893	\$708,372	\$27,479	4.04%
Social Work, Guidance & Other Student Support Services	\$1,276,199	\$1,410,657	\$134,458	10.54%
Health Services	\$528,253	\$496,647	(\$31,606)	-5.98%
Curriculum Instruction & Professional Development	\$481,440	\$558,304	\$76,864	15.97%
Educational Media Services	\$1,799,680	\$1,863,121	\$63,441	3.53%
Board of Education, Legal & Negotiations	\$71,311	\$75,311	\$4,000	5.61%
Superintendent's Office	\$721,402	\$715,044	(\$6,358)	-0.88%
School Administration	\$1,498,756	\$1,569,482	\$70,726	4.72%
Administrative Support Services	\$1,142,396	\$1,154,209	\$11,813	1.03%
Fiscal & Treasurer Services	\$775,703	\$757,091	(\$18,612)	-2.40%
Operations & Maintenance of Plant	\$4,247,236	\$4,240,851	(\$6,385)	-0.15%
Transportation Services	\$2,329,091	\$2,602,961	\$273,870	11.76%
Capital Projects	\$525,000	\$325,000	(\$200,000)	-38.10%
Other Fiscal Services	\$282,000	\$282,000	\$0	0.00%
Debt Service	\$948,835	\$870,675	(\$78,160)	-8.24%
<b>Total Expenditures</b>	<b>\$48,391,320</b>	<b>\$50,126,558</b>	<b>\$1,735,238</b>	<b>3.59%</b>
<b><u>Estimated Revenue</u></b>				
Education Spending Revenue	\$39,480,533	\$40,530,497	\$1,049,964	2.66%
Career & Technical Education Transfer	\$479,516	\$503,491	\$23,975	5.00%
Small School Grant	\$42,632	\$42,632	\$0	0.00%
Driver's Education	\$10,000	\$10,000	\$0	0.00%
High School Completion	\$30,000	\$30,000	\$0	0.00%
Tuition Income	\$234,022	\$117,000	(\$117,022)	-50.00%
Interest Income	\$132,000	\$170,000	\$38,000	28.79%
Transportation State Revenue	\$940,000	\$940,000	\$0	0.00%
Special Education State Revenue	\$6,011,603	\$6,600,237	\$588,634	9.79%
Other Income	\$44,250	\$47,500	\$3,250	7.34%
Prior Year Surplus/(Deficit)	\$986,764	\$1,135,201	\$148,437	15.04%
<b>Total Revenue</b>	<b>\$48,391,320</b>	<b>\$50,126,558</b>	<b>\$1,735,238</b>	<b>3.59%</b>



**OFFICIAL WARNING  
MOUNT MANSFIELD UNIFIED UNION SCHOOL DISTRICT**

**February 27, 2020 & March 3, 2020**

The legal voters of the Mount Mansfield Unified Union School District comprising the voters of Bolton, Huntington, Jericho, Richmond, and Underhill, (all Grades PK-12) are hereby notified and warned to meet at the Mount Mansfield Union High School on **Thursday, February 27, 2020, at 6:00 p.m.** to transact any of the following business not involving Australian Ballot, the meeting is to be adjourned and reconvened in the respective polling places hereinafter named for each of the above-referenced town school districts on **Tuesday, March 3, 2020** at 7:00 a.m. (Huntington at 6:30 am) at which time the polls will open until 7:00 p.m. at which time the polls will close, to transact any business involving voting by Australian Ballot.

- Article 1: To elect the following officers:  
a Moderator for one year,  
a Clerk for one year,  
a Treasurer for one year.
- Article 2: To hear and act upon the written reports of the District Officers.
- Article 3: Shall the voters of the Mount Mansfield Unified Union School District authorize the school board under 16 V.S.A. 562 (9) to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year?
- Article 4: This time serves as a public information hearing for public review of the 2020-21 proposed budget--for discussion purposes only.
- Article 5: To transact any other school business thought proper when met.

**March 3, 2020 -- Australian Ballot Question**

- Article 6: Shall the voters of the Mount Mansfield Unified Union School District approve the School Board to expend **\$50,126,558**, which is the amount the School Board has determined to be necessary for the 2020-21 fiscal year?

It is estimated that this proposed budget, if approved, will result in education spending of **\$16,219** per equalized pupil. This projected spending per equalized pupil is **2.54%** higher than spending for the current year.

Upon closing of the polls, the ballot boxes will be sealed, re-opened at Camels Hump Middle School in the Town of Richmond, the ballots commingled and publicly counted by representatives of the Boards of Civil Authority of the Towns of Bolton, Huntington, Jericho, Richmond, and Underhill under the supervision of the Clerk of the Mount Mansfield Unified Union School District.

The legal voters of Mount Mansfield Unified Union School District are further warned and notified that an informational meeting will be held at Camels Hump Middle School in the Town of Richmond on **February 20, 2020** commencing at 6:00 pm and Mt. Mansfield Union High School in the Town of Jericho on **February 27, 2020** commencing at 6:00 pm, for the purpose of explaining the 2020-21 proposed budget.





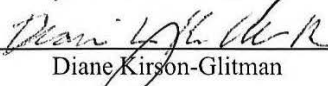

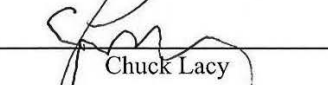
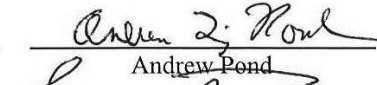
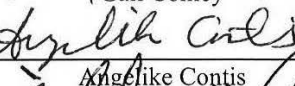
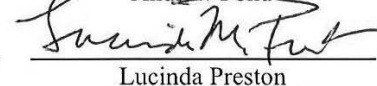

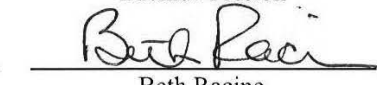
### Polling Places

The voters residing in each member district will cast their ballots in the polling places designated for their town as follows:


Bolton	*	Smilie Memorial School	*	7 am - 7 pm
Huntington	*	Brewster-Pierce Memorial School	*	6:30 am - 7 pm
Jericho	*	Mt. Mansfield Union High School	*	7 am - 7 pm
Richmond	*	Camels Hump Middle School	*	7 am - 7 pm
Underhill	*	Browns River Middle School	*	7 am - 7 pm

Dated this 6th day of January, 2020.

### SCHOOL DIRECTORS

 _____ Kevin Campbell	 _____ Edye Graning	 _____ Derek Miodownik
 _____ Thomas Cheney	 _____ Diane Kirson-Glitman	_____ John Noonan
 _____ Gail Conley	 _____ Chuck Lacy	 _____ Andrew Pond
 _____ Angelike Contis	_____ Michael Marks	 _____ Lucinda Preston
 _____ Eric Gildemeister	_____ Ethan Maurer	 _____ Beth Racine

Received for record this 6<sup>th</sup> day of January 2020, A.D.

  
\_\_\_\_\_  
Clerk, Mount Mansfield Unified Union School District





**TOWN OF BOLTON  
3045 THEODORE ROOSEVELT HIGHWAY  
BOLTON, VT 05676**