



Board of Pharmacy

Office of Professional Regulation, Vermont Secretary of State

89 Main Street, 3rd Floor • Montpelier, VT 05620-3402

<https://sos.vermont.gov/opr/>

Approved Meeting Minutes

Remote Meeting

Wednesday, April 24th, 2024, at 9:00a.m.

Members Present: Jonathan Reynolds, RPh; Linda Retchin, Public Member; Savannah Cheeseman, RPh; Catherine Haraden, CPhT; and Wendy Magee, Public Member.

Members Absent: Olivia Sprague, RPh; and Corey Duteau, RPh

OPR and SOS Personnel Present: Carrie Phillips, Executive Officer; Emily Tredeau, Staff Attorney; Derek Everett, Chief Inspector; and Corey Young, Licensing Administrator.

Public: Scott Tomerlin, Robert Carpenter, Stephanie Ibey, Cheri L'Esperance, Seana Bouchard, Jessica Adams, Julie MacDougall, Sandra Rosa, and Jason To.

1. Call to Order

- The meeting was called to order at 9:10 A.M. by Attorney Tredeau.

2. Changes to the Agenda:

- Attorney Tredeau informed the Board that Kerri Ryan had resigned from her position on the Board.

3. Approval of previous minutes:

- Ms. Cheeseman moved to approve the minutes for March 27th, 2024, as presented. Mr. Reynolds seconded the motion, motion carried.

4. Discipline: None

5. Executive Officer Update

- Ms. Phillips shared her EO report, legislative update, and recently licensed entities with the Board.

6. Topics for Discussion:

- **Inspections Overview for New Members & First Quarter Reporting – Chief Inspector Everett**
 - Mr. Everett presented to the new Board members how the instate inspection process works.
 - Mr. Everett presented inspection findings from the year end 2023 and 2024 first quarter.
- **2024 NABP Annual Meeting Update**
 - Ms. Phillips stated she will vote on behalf of the Board, due to both appointed delegates unable to attend the meeting.

7. Other Business: none

8. Public Comment: none

9. Next Meeting topics:

- Vice Chair Officer Election

- 503B Initial Licensure Application Question Review

10. Adjournment:

Mr. Reynolds moved to adjourn the meeting; Ms. Haraden seconded the motion. Motion passed. Meeting adjourned at 9:41am.

Next Scheduled Meeting – May 22nd, 2024

Please check the [OPR Meeting Calendar](#) for update.