

**AUGUST 11, 2008  
MINUTES**

**1. Call to Order:**

The meeting was held at the National Life Building in Montpelier, VT. The meeting was called to order at 9:05 AM by Linda Rice, Chair. Board Members present: Alan Weiss, Sandra Norton, William White, Deborah Robinson, Jeanine Carr, Ellen Leff, Ken Bush, Donarae Metcalf, Deann Welch. Staff members present: Mary Botter - Executive Director, Nancy Morin – Administrative Assistant, Elizabeth Hansen - LNA Program Coordinator, Kevin Leahy - Board Attorneys, Betsy Wrask and Gregg Meyer - Prosecuting Attorneys, Greg Kelly and Steve Kennedy - Investigators for OPR. Others present: Stacey Winchell, Albert Baker, Paul Jarvis, Esq, Tessy Phillip by telephone, Joyce Amewode by telephone and Stellamaris Igbinosun by telephone.

**2. Changes and Additions to the Agenda:**

The revised agenda provided at the meeting today was accepted without changes or additions. A. Weiss requested information on what had happened to NU40-1106 and NU38-1107 from the July meeting.

**3. Approval of Minutes:**

D. Robinson moved to approve the minutes of the July 14, 2008 meeting with corrections. D. Welch, D. Metcalf and K. Bush recused. **Pass**

**4. Administration:**

**A. Executive Director's Report - Monthly Report** - M. Botter reported. See attached. M. Botter updated the Board on their request for an Audit.

**B. Mileage Reimbursement Rate** - M. Botter advised the Board that the mileage reimbursement had gone from .505 to .585

**C. Nursing Board Retreat** - M. Botter reminded the Board that the Board retreat was on September 29<sup>th</sup> and that she would give them a draft agenda to review at the September meeting.

- D. Election of Officers** - M. Botter advised the Board that they would need to hold an election of officers at the September meeting.
- E. Summer Studies** - M. Botter updated the Board on the summer studies that Legislature had requested. A meeting was held on the education of Nurses in the Military service. The Christian Science Nursing is on the September agenda. A meeting on the recruitment and retention of nursing faculty has been scheduled.
- F. NCSBN Annual Meeting Overview** – L. Rice, A. Weiss and W. White attended the NCSBN annual meeting in Nashville, TN. L. Rice told the Board that the APRN Model Act and Rules was approved and the Education Model Rules was also approved. A. Weiss told that Board that the meeting was very informative and that he had met many other Board members from other states.
- G. Delegation of Signatory Authority to Executive Director for Alternative Program Contractual Agreements** – E. Leff moved to delegate signatory authority to the Executive Director or designated Board member and in the absence of the Executive Director and the designated Board member the authority may be delegated to the Coordinator of the Alternative Program.  
**Pass**
- H. Discipline Follow-Up Report** – D. Welch moved to accept the Discipline Follow-Up Report.  
**Pass**
- I. Fiscal Year 2008 Year End Budget Report: Board of Nursing** – The Board received the Budget report.
- J. APRN Rules : Public Hearing** – K. Leahy explained the procedure to be followed at the informal hearing to be held on August 12<sup>th</sup>.

5. **EDUCATION:**

- A. NCLEX Quarterly Reports:** The Board received and reviewed the quarterly reports. Staff will request information from NCSBN on some of the areas of the report that were unclear.
- B. Nursing Education Committee update.** M. Botter advised the Board that the Education Committee would be meeting this month and she would have an update for the Board at the September meeting.

6. **PRACTICE:**

**A. Medication Administration Delegation Ad Hoc Task Force Update: ????**

**B. APRN Advisory Committee: Update** – M. Botter updated the Board that the first meeting was well attended and that the Committee would be meeting before the September Board meeting and she would update the Board on the Committee progress.

**7. LICENSURE:**

**A. Monthly Licensure Report** – The Board received the Monthly Licensure report.

**8. DISCIPLINARY PROCEEDINGS:**

NU64-0407 Patricia Charland was not present. J. Carr moved to approve the Stipulation and Consent Order and **WARN** the license of Registered Nurse **Patricia Charland.** **Pass**

NU34-0907 Joan Cocci was not present. L. Rice moved to find Joan Cocci in **DEFAULT.** **Pass**  
A. Weiss moved to **INDEFINITELY SUSPEND** the license of Registered Nurse **Joan Cocci.** **Pass**

NU81-0607 Sherry Moore was not present. L. Rice moved to go into deliberative session at 11:05 a.m. A. Weiss abstained. **Pass**  
The meeting resumed at 11:25 a.m. The Board will issue a written order.

NU05-0708 Sybil Smith was not present. D. Metcalf moved to **SUMMARILY SUSPEND** the license of Registered Nurse **Sybil Smith.** L. Rice recused. **Pass**

NA07-0708 Stacey Winchell was present and represented by Paul Jarvis, Esq. E. Leff moved to go into deliberative session at 3:25 p.m. **Pass**  
The meeting resumed at 3:36. K. Leahy announced that the Board, while in deliberative session, voted to **DENY** the request for a Summary Suspension. The Board will issue a written order.

NU10-0708 Holly Williams was not present. J. Carr moved to **SUMMARILY SUSPEND** the license of Registered Nurse **Holly Williams.** **Pass**

NU76-0308 Holly White was not present. E. Leff moved to find Holly White in **DEFAULT.** **Pass**  
D. Robinson moved to **INDEFINITELY SUSPEND** the license of Registered

- Nurse **Holly White.** **Pass**
- NU43-1007 Doris Morgan was not present. J. Carr moved to approve the Stipulation and Consent Order and **WARN** the license of Registered Nurse **Doris Morgan.** **Pass**
- APPLICANT Tessy Phillip was present by phone. J. Carr moved to deny Tessy Philip's request to retake the NCLEX-RN examination based on her not having worked in the previous 5 years and also having graduated more than 5 years ago. **Pass**
- APPLICANT Joyce Amewode was present by phone. D. Robinson moved to deny Joyce Amewode's request to retake the NCLEX-LPN examination based on her not having worked in the previous 5 years and also having graduated more than 5 years ago. **Pass**
- APPLICANT Louise Taylor- L. Rice moved for a 60 day continuance to allow Ms Taylor time to obtain additional information from her school of nursing. **Pass**
- APPLICANT Hermine Harris was not present. K. Leahy tried to reach Ms Harris by phone but she was not home. D. Robinson moved to deny Hermine Harris's request to retake the NCLEX-RN examination based on her not having worked in the previous 5 years and also having graduated more than 5 years ago. **Pass**
- APPLICANT Vibhaberi Salaliya- L. Rice moved for a continuance until the September meeting to allow Ms Salaliya time to obtain additional information from her school of nursing. **Pass**
- APPLICANT Stellamaris Igbinosun was present by phone. E. Leff moved to deny Stellamaris Igbinosun's request to retake the NCLEX-RN examination based on her not having worked in the previous 5 years and also having graduated more than 5 years ago. **Pass**
- NU37-0907 Michelel Kuusela was not present – J. Carr moved to go into deliberative session at 3:50 p.m. **Pass**  
The meeting resumed at 4:15 p.m. K. Leahy announced that the Board, while in deliberative session, voted to **REJECT** the Stipulation and Consent Order.
- NU40-1007 Charlene Coon was not present. L. Rice moved to approve the Stipulation and Consent Order and **WARN** the license of Licensed Practical Nurse **Charlene Coon.** **Pass**

- NU51-0207 Tara Cross was not present. J. Carr moved to approve the Stipulation and Consent Order and **CONDITION** the license of Licensed Practical Nurse **Tara Cross.** **Pass**
- NA14-1107 Jody Kerwin was not present. D. Robinson moved to approve the Stipulation and Consent Order and **INDEFINELY SUSPEND** the license of Licensed Nursing Assistant **Jody Kerwin.** **Pass**
- NU33-0907 Melissa Lane was not present. D. Welch moved to approve the Stipulation and Consent Order and **WARN** the license of Registered Nurse **Melissa Lane.** **Pass**
- NU08-0707 Laurie Glynn was not present. L. Rice moved to approve the Stipulation and Consent Order and **REINSTATE AND CONDITION** the license of Registered Nurse **Laurie Glynn.** **Pass**
- NA19-1107 Doreen King was not present. L. Rice moved to approve the Stipulation and Consent Order and **WARN AND IMPOSE AN ADMINISTRATIVE PENALTY OF FIFTY DOLLARS** on the license of Licensed Nursing Assistant **Doreen (Dorr)King.** J. Carr and A. Weiss voted No. **Pass**
- D. Robinson moved to have M. Botter send a letter to McGuirl Nursing Home regarding employees having current licenses. **Pass**

#### **CLOSING REPORTS:**

D. Welch moved to recommend that the following complaint be concluded without charges:

- APP-NU95-0508 – L. Rice recused **Pass**

D. Metcalf moved to recommend that the following complaint be concluded without charges:

- APP-NU99-0608 – L. Rice recused **Pass**

9. **Other** – The Board received the July 2008 Nursing Law Regan Report.
10. **Adjournment** – D. Welch moved to adjourn the meeting at 4:45 p.m. **Pass**