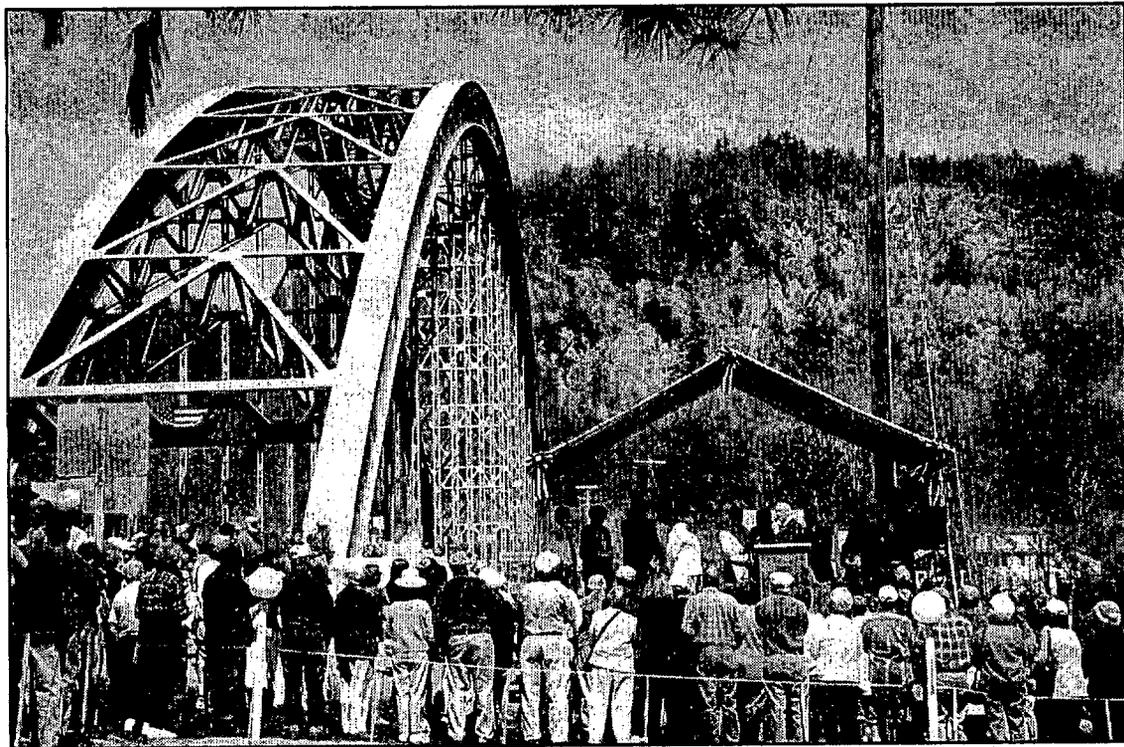


# Fairlee, Vermont

## Annual Town Report



**For the Year Ending, December 31, 2003**



The 2003 Town Report is dedicated in memory of Hazel Flanders and Perley Colby.

Hazel Flanders died on Friday, December 26, 2003 at Hanover Terrace in Hanover, NH at the age of 96. Hazel moved to Fairlee in May of 1958 with her husband Roy Flanders. She served the Town of Fairlee as a Justice of the Peace from 1972 to 2002 and on the Town Planning Commission from 1969 to 1973. Hazel served as a teacher at the Fairlee Elementary School from 1958 to her retirement in 1969. She helped serve senior meals in Fairlee and also served as the Town's representative to the Orange County Senior Center.

In 2000, she received a certificate of recognition for her 20 years of community service from Vermont's Secretary of State, Deborah Markowitz. At the 2002 Town Meeting she was honored with the presentation of the cane signifying Fairlee's oldest resident. Mostly we will remember Hazel at Election times. She was the lady by the ballot box helping us deposit our ballots.

Perley Colby died on Tuesday, July 15, 2003 at his home in Fairlee at the age of 85. Perley moved to Fairlee in the 1930's. He started Perley Colby Plumbing and Heating in 1948 when he returned to Fairlee after serving in the US Army during and after World War II. On his return to Fairlee, he joined the Fairlee Fire Department which he served as a much respected member for 35 years, which included four years as Fire Chief. He also served as the Town of Fairlee's Water System Operator from 1949 to 2001. He was a member of the Mt. Cube Lodge #10 for 47 years and a charter member of the Harvey C. Oliver Post #8504 Veterans of Foreign Wars in Fairlee.

**2003  
ANNUAL  
REPORT  
OF THE OFFICERS**

**OF THE**

**TOWN OF FAIRLEE  
(ORANGE COUNTY)  
VERMONT  
05045**

**Chartered in 1761  
Population 967 as of 2000**

**Area 11,490 acres  
Altitude 430 Feet  
72°09' W, 43°55'**

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The use of the various photos and postcards in this report was graciously provided by the Fairlee Historical society.

Front Cover: The re-dedication celebration of the Samuel Morey Memorial Bridge  
Saturday, May 17, 2003

Auditors .....	15
Births, Marriages, Deaths .....	53 & 54
Board of Listers .....	17
Budget Committee .....	No report submitted
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Vermont League of Cities and Towns .....	52
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Visiting Nurse Alliance of VT and NH .....	45
Water Department .....	75,79

## TOWN GOVERNMENT SERVICES & HOURS

### TOWN CLERK'S OFFICE HOURS

Mon. & Tues. 8:30 a.m. to 4:30 p.m.; Wed. 10:00 a.m. to 6:00 p.m. (Or by appointment)

### TELEPHONE NUMBERS

Town Clerk or Treasurer .....	333-4363
Selectboard Office .....	333-9653
Lister's Office .....	333-9829
Zoning Administrator .....	333-4158
Town Fax .....	333-9214
Samuel Morey Elementary School .....	333-9755
Rivendell Academy .....	603-353-4321
Rivendell District Office .....	603-353-2170

EMERGENCY TELEPHONE NUMBER ..... DIAL 911

### NON-EMERGENCY TELEPHONE NUMBERS

Ambulance or FAST Squad .....	333-4347
Fire Department .....	333-4785
Civil Defense Alert or Emergency .....	333-9700
Police (Local) .....	333-9700
Vermont State Police .....	222-4680 & 333-9414

### FAIRLEE TRASH & RECYCLING (including Metal and Brush Dump)

For Fairlee Residents & Taxpayers only. Dump Pass required (purchase from Town Clerk)

Saturday 9:00 to 11:00 a.m. at the Transfer Station off US Route 5 South.

Extra hours for Spring & Fall Clean-up the first Saturday of May, June, Oct. and Nov.

### PUBLIC LIBRARY - Telephone 333-4716 (closed Sunday & Monday)

Tuesday 9:00 a.m. to 5:00 p.m., Wednesday 3:30 to 7:30 p.m., Thursday 1:00 to 5:00 p.m.,

Friday 2:00 to 7:00 p.m. and Saturday 10:00 a.m. to 1:00 p.m.

### POST OFFICE - Telephone 333-4305

Monday-Friday: Lobby: 7:30 a.m. to 5:00 p.m. Window: 8:00 a.m. to 5:00 p.m.

Saturday: Lobby: 7:30 a.m. to 12:00 noon Window: 7:30 a.m. to 11:45 a.m.

SEASONAL WATER turned on by May 15, 2004 and turned off after October 15, 2004

SELECTBOARD MEETING - Monday evenings at 5:00 p.m.

FIREMEN'S MEETING - Regular Meeting - First Thurs. of the month at 7:30 p.m.;

Drill - Third Thursday at 6:30p.m.

FAST SQUAD MEETING - Fourth Thursday at 7:30 p.m.

PLANNING COMMISSION MEETING - First Thursday at 7:00 p.m.

DEVELOPMENT REVIEW BOARD MEETING - Second and Fourth Tuesday at 7:00 p.m.

**TOWN OFFICERS - 2004**

Moderator (elected for one year term)

Bruce Taylor ..... Term Expires March 2004

Town Clerk (elected for three year term)

Georgette Wolf-Ludwig ..... Term Expires March 2006

Town Treasurer (elected for three year term)

Lisa Hinsley ..... Term Expires March 2005

Assistant Town Clerks (appointed by Town Clerk for one year term)

Hester Gardner ..... Term Expires March 2004

Tammy Taylor-Coffin ..... Term Expires March 2004

Assistant Treasurer (appointed by Town Treasurer for one year term)

Georgette Wolf-Ludwig ..... Term Expires March 2004

Selectboard (elected for three year term)

Frank J. Barrett, Jr., Chair ..... Term Expires March 2004

Richard E. Hall ..... Term Expires March 2006

Kent E. Ameden ..... Term Expires March 2005

Administrative Assistant to the Selectboard

Martha Marteney

First Constable (elected for one year term)

Leon C. Marsh, Jr. .... Term Expires March 2004

Collector of Delinquent Taxes (elected for one year term beginning 2004)

Prior to 2004, First Constable served as Collector of Delinquent Taxes

Chief of Police (appointed by Selectboard for one year term)

Leon C. Marsh, Jr. .... Term Expires March 2004

Road Commissioners

Selectboard

Water Commissioners

Selectboard

Listers (elected for three year term)

Noël G. Walker, Chair ..... Term Expires March 2004

Dan A. Ludwig ..... Term Expires March 2006

John Wetzell ..... Term Expires March 2005

*Town Officers Contd.*

**Auditors (elected for three year term)**

Peter B. Berger, Chair ..... Term Expires March 2006  
Richard J. Walker ..... Term Expires March 2004  
Anthony H. Gahagan ..... Term Expires March 2005

**Budget Committee (elected for three year term)**

Tim Price ..... Term Expires March 2006  
Cameron Buster ..... Term Expires March 2004  
David M. Fracht ..... Term Expires March 2005  
Georgette Wolf-Ludwig ..... Clerk

**Fairlee Planning Commission (appointed by Selectboard for four year term)**

Richard Hodge. .... Term Expires March 2005  
Carolyn Nickerson ..... Term Expires March 2006  
Dan Ludwig ..... Term Expires March 2006  
William A. Dunnack, Jr. .... Term Expires March 2007  
Mike Moldaver ..... Term Expires March 2008  
Ellen Bagley ..... Clerk

Zoning Administrator ..... Richard Hodge

**Development Review Board - Established 1/1/04 (appointed by Selectboard for three year term)**

Phil Zalinger, Chair ..... Term Expires March 2006  
Grover Boutin ..... Term Expires March 2005  
William A. Dunnack, Jr. .... Term Expires March 2006  
Carolyn Nickerson ..... Term Expires March 2007  
Tracy Thurston ..... Term Expires March 2005  
Kostas Amanatidis (Alternate, one year term) ..... Term Expires March 2005  
Ray Coffin, Jr. (Alternate, one year term) ..... Term Expires March 2005  
Mel Pellerin (Alternate, one year term) ..... Term Expires March 2005  
Donna Hood ..... Clerk

**Cemetery Commissioners (elected for five year term)**

Charles H. Hinsley ..... Term Expires March 2006  
Lance V. Mills ..... Term Expires March 2005  
Gerald H. Colby ..... Term Expires March 2007  
Robert Edmands ..... Term Expires March 2008  
Eric C. Sleeper ..... Term Expires March 2004

**Grand Jurors (elected for one year term)**

Clyde C. Blake II ..... Term Expires March 2004  
William A. Dunnack, Jr. .... Term Expires March 2004

*Town Officers Contd.*

Town Agent to Prosecute & Defend Suits (elected for one year term)

H. Ernest Sargent ..... Term Expires March 2004

Town Agent to Transfer Real Estate ..... Georgette Wolf-Ludwig

Trustees of Public Library (elected for five year term)

Jean D. Ward, Treasurer ..... Term Expires March 2006

Douglas Tift ..... Term Expires March 2008

Russell Collins ..... Term Expires March 2007

Cynthia Piper ..... Term Expires March 2004

Steven A. Brown ..... Term Expires March 2005

Recreation Council Board (elected for five year term)

Robin Avery ..... Term Expires March 2006

Mike Finnegan (appointed 7/03) ..... Term Expires March 2007

Gary Gardner ..... Term Expires March 2008

Kostas Amanatidis ..... Term Expires March 2004

Georgette Wolf-Ludwig ..... Term Expires March 2005

Fence Viewers ..... Hollis G. Huntington, Milton L. White, Russell B. Smith

Inspector of Lumber, Shingles & Wood ..... Clyde C. Blake II

Weigher of Coal ..... Clyde C. Blake II

Pound Keeper ..... Black Mountain Veterinary

Tree Warden ..... Larry C. Martin

Fire Department Chief ..... Barry Larson

Forest Fire Warden (Term expires June 30, 2008) ..... Ray E. Coffin Jr.

Forest Fire Warden's Key Man ..... Eric C. Sleeper

Town Service Agent: Georgette Wolf-Ludwig ..... Term Expires April 2004

Justices of the Peace ..... Peter Berger, Tim Price,

..... Mary Daly, Mary Harris, Larry Martin

Health Officers: Lance E. Colby ..... Term Expires May 2006

Deputy Health Officer: Kent E. Ameden ..... Term Expires May 2006

*Town Officers Contd.*

- Rep. to Orange East Senior Center ..... Vacant
- Rep. to Two Rivers-Ottauquechee Regional Planning ..... Richard Hodge  
..... Grover Boutin, Alternate
- Rep. To Two Rivers-Ottauquechee Transportation Advisory Council ..... Frank J. Barrett, Jr.
- Fairlee Historical Society ..... Russell Smith - Pres; Milton White - V.P.;  
..... Georgette Wolf-Ludwig - Sec.; Hester Gardner - Curator; Gary Gardner, Asst. Curator
- Forest Board ..... Peter A. Lange, Timothy H. Cramer, Newton L. Bolles, James G. O'Donnell
- Assistant Judges of County Court ..... Donald Hisey RFD, Chelsea, VT 05038  
..... Patricia R. Davis RFD, Box 131 A, Tunbridge, VT 05077
- E-911 Coordinator ..... Martha Marteney
- Orange District Probate Court, 5 Court Street, Chelsea, VT  
..... Judge  
..... Marilyn Newman, Register
- Senators from Caledonia-Orange District ..... Bernier Mayo, Julius D. Canns
- Representative to General Assembly ..... Wayne Kenyon
- Lake Morey Protective Association, Inc. .... Greg McGrath, Pres.; Kathy Scott, Vice Pres.;  
..... Beverly Wilkins, Treasurer/Clerk
- Members, Lake Morey Commission  
..... Don Weaver, Chair, Deborah Leach;  
..... Leon C. Marsh, Jr., William B. Scott, Greg Allen
- Representative to Green Mountain Economic Development Corp. .... Grover Boutin
- Representative to Clara Martin Center ..... Vacant
- Upper Valley Ambulance, Inc.  
Representatives ..... Terry J. Lewis, Vacant  
Administrator ..... John Vose
- Joint Rivers Commission ..... Steven S. Stocking; Alternate - Vacant
- Green Up Day Coordinators ..... Peter Berger and Carol Colby

**ANNUAL TOWN MEETING MINUTES**  
**MARCH 4, 2003**

The Annual Town Meeting was held at the Samuel Morey Elementary School on Tuesday, March 4, 2003.

149 voters registered at the door. Total number of voters on the checklist was 740.

The meeting was called to order at 10:05 A.M. by Bruce A. Taylor, Moderator.

Russell Smith led the flag salute.

Bruce A. Taylor turned the meeting over to Selectboard Member Frank J. Barrett, Jr. for the purpose of voting on Article 1.

**Article 1.** To elect a moderator.

Russell Smith nominated Bruce A. Taylor for Moderator for one year. There were no other nominations.

Motion was made, seconded, and voted in the affirmative for the clerk to cast one ballot for Bruce A. Taylor, Moderator for one year.

Bruce A. Taylor, Moderator announced that the Samuel Morey Elementary School fifth graders had a refreshment table set up. Donations for the refreshments would be used to pay for their end of the school year class trip to the Hulbert Outdoor Center. He also announced that all voters needed to check in before they would be allowed to vote.

**Article 2.** To hear and act upon the Town Officers' Reports.

David Colby made the motion to open Article 2. The motion was seconded. Article 2 was opened for discussion. There was no discussion. The question was called. Article 2 passed in the affirmative.

**Article 3.** To elect all necessary officers of the Town and to fill any office that may be vacant, including:

Motion was made and seconded to open Article 3.

Jeff Soyer nominated Georgette Wolf-Ludwig for Town Clerk for three years. There were no other nominations. Motion was made, seconded, and voted in the affirmative for the clerk cast one ballot for Georgette Wolf-Ludwig, Town Clerk for three years.

Dave Colby nominated Richard Hall for Selectboard Member for three years. There were no other nominations. Motion was made, seconded, and voted in the affirmative for the clerk cast one ballot for Richard Hall, Selectboard Member for three years.

*Town Meeting Minutes cont.*

Jeff Soyer nominated Leon C. Marsh, Jr. for First Constable for one year. The nomination was seconded.

Tom Herb nominated Howard Atherton for First Constable for one year. The nomination was seconded.

Bruce A. Taylor, Moderator asked the nominees if they would like to address the voters. Both nominees informed the voters how they would conduct the duties of First Constable if elected to this position. Russell Smith and Grover Boutin both spoke in favor of supporting Leon C. Marsh, Jr. for First Constable.

The vote went to paper ballot. 144 ballots were cast. 124 votes in favor of Leon C. Marsh, Jr and 20 votes in favor of Howard Atherton. Leon C. Marsh, Jr. was duly elected First Constable for one year.

Richard Walker nominated Dan Ludwig for Lister for three years. There were no other nominations. Motion was made, seconded, and voted in the affirmative for the clerk to cast one ballot for Dan Ludwig, Lister for three years.

Larry Martin nominated Peter Berger for Auditor for three years. There were no other nominations. Motion was made, seconded, and voted in the affirmative for the clerk to cast one ballot for Peter Berger, Auditor for three years.

Dennis O'Donnell nominated Grover Boutin for Budget Committee Member for three years. The nomination was seconded.

Cameron Buster nominated Timothy Price for Budget Committee Member for three years. The nomination was seconded.

Grover Boutin withdrew his candidacy. Dennis O'Donnell withdrew his nomination.

Motion was made, seconded, and voted in the affirmative for the clerk to cast one ballot for Timothy Price, Budget Committee Member for three years.

William Dunnack nominated Clyde Blake for Grand Juror for one year. There were no other nominations. Motion was made, seconded, and voted in the affirmative for the clerk to cast one ballot for Clyde Blake, Grand Juror for one year.

Clyde Blake nominated William Dunnack for Grand Juror for one year. The nomination was seconded.

Dennis O'Donnell was nominated for Grand Juror for one year. He withdrew.

Motion was made, seconded, and voted in the affirmative for the clerk to cast one ballot for William Dunnack, Grand Juror for one year.

*Town Meeting Minutes cont.*

David Colby nominated Ernest Sargent for Town Agent to Prosecute and Defend Suits for one year. There were no other nominations. Motion was made, seconded, and voted in the affirmative for the clerk to cast one ballot for Ernest Sargent, Town Agent to Prosecute and Defend Suits for one year.

Jim Harris nominated Bob Edmands for Cemetery Commissioner for five years. There were no other nominations. Motion was made, seconded, and voted in the affirmative for the clerk to cast one ballot for Bob Edmands, Cemetery Commissioner for five years.

David Robbins nominated Gary Gardner for Recreation Council Member for five years. There were no other nominations. Motion was made, seconded, and voted in the affirmative for the clerk to cast one ballot for Gary Gardner, Recreation Council Member for five years.

There were no nominations for Recreation Council Member for one year. Jim Harris made the motion that this nomination be passed over until the end of the meeting. The motion was seconded and voted in the affirmative.

At this time Wayne Kenyon, the Town of Fairlee's Representative to the State Legislature arrived at town meeting.

Bruce A. Taylor, Moderator asked those assembled if there were any objections to letting Mr. Kenyon address the assembled at this time.

As there were no objections Bruce A. Taylor, Moderator suspended the rules to allow Mr. Kenyon to address the voters. Mr. Kenyon informed the voters with a brief summary of changes to Act 60 which include a small property tax reduction and small block grant increases. He spoke of the state highway budget and current use relief for farmers.

Bruce A. Taylor, Moderator asked if anyone had questions for Mr. Kenyon. Mr. Kenyon encouraged all the voters to contact him anytime with any of their concerns. As there were no questions, Mr. Kenyon retired. Bruce A. Taylor, Moderator announced the meeting would continue in its original order.

**Article 4.** To see what action the Town will take with regard to the following appropriations. All sums have been included in the Town budget.

- a) a sum not to exceed Three Thousand Nine Hundred Twenty-Five dollars (\$3,925.00) for the support of the Visiting Nurse Alliance of Vermont and New Hampshire and Hospice of the Upper Valley.
- b) a sum not to exceed One Thousand Five Hundred Forty-Five dollars (\$1,545.00) for the support of the Clara Martin Center.

*Town Meeting Minutes cont.*

- c) a sum not to exceed Three Hundred dollars (\$300.00) for the support of Central Vermont Community Action Council, Inc.
- d) a sum not to exceed One Hundred Fifty-Five dollars (\$155.00) for the support of Vermont Center for Independent Living.
- e) a sum not to exceed One Thousand Five Hundred dollars (\$1,500.00) for the support of Orange East Senior Center, Inc.
- f) a sum not to exceed Seven Hundred dollars (\$700.00) for the support of the Upper Valley Services, Inc.
- g) a sum not to exceed One Thousand Sixty-Nine dollars (\$1,069.00) for continued membership in the Two Rivers-Ottawaquechee Regional Commission.
- h) a sum not to exceed Four Hundred Eighty-Four dollars (\$484.00) to Green Mountain Economic Development Corporation, Inc. for the purpose of supporting the Regional Development Corporation.
- i) a sum not to exceed Three Hundred dollars (\$300.00) for the support of Safeline.
- j) a sum not to exceed Fifty dollars (\$50.00) for the support of the George D. Aiken Resource Conservation & Development Program.
- k) a sum not to exceed Three Hundred dollars (\$300.00) for the support of Vermont Association for the Blind and Visually Impaired.
- l) a sum not to exceed Five Hundred dollars (\$500.00) for the support of ACORN (AIDS Community Resource Network).
- m) a sum not to exceed One Hundred dollars (\$100.00) for the support of Central Vermont Council on Aging.
- n) a sum not to exceed Fifty dollars (\$50.00) for the support of Green Up Vermont.
- o) a sum not to exceed One Hundred Seventy-Five dollars (\$175.00) for the support of Orange County Diversion Program.
- p) a sum not to exceed Eight Hundred Ninety-Eight dollars (\$898.00) for the continued membership in the Vermont League of Cities and Towns.
- q) a sum not to exceed Four Hundred Thirty-Seven dollars (\$437.00) for the continued membership in the Vermont Coalition of Municipalities.

*Town Meeting Minutes cont.*

- r) a sum not to exceed Fourteen Thousand Five Hundred Five dollars (\$14,505.00) for the support of Upper Valley Ambulance.
- s) a sum not to exceed Four Thousand dollars (\$4,000.00) for the Lake Fairlee Milfoil project.
- t) a sum not to exceed Four Thousand One Hundred dollars (\$4,100.00) for the cost of Fireworks on July 4<sup>th</sup>.
- u) a sum not to exceed One Thousand Two Hundred dollars (\$1,200.00) for the Community School Organization's Unified Sports Program.
- v) a sum not to exceed Two Hundred Fifty dollars (\$250.00) for Kids Place.
- w) a sum not to exceed One Thousand dollars (\$1,000.00) for the restoration of the Painted Stage Backdrop.

David Colby made the motion to pass Article 4 as written. Dan Ludwig expressed concern in passing this article in the entirety with out discussion. He asked that line item g) be omitted from the motion so that it maybe discussed separately. David Colby made a motion to amend his original motion to pass Article 4 but to omit line item g) and vote on it separately. This was seconded and voted in the affirmative. Dan Ludwig made the motion to pass Article 4 as amended this was seconded and passed in the affirmative.

David Colby made the motion to accept line item g) as written.

- g) a sum not to exceed One Thousand Sixty-Nine dollars (\$1,069.00) for continued membership in the Two Rivers-Ottawquechee Regional Commission.

Dan Ludwig said he understood that the town must belong to a regional commission but felt that Two Rivers Ottawquechee Regional Commission was not leading the town well in the planning process. He noted the negative responses voiced at the public hearings on the new town plan and zoning regulations and added the new town plan was adopted anyway. Dan Ludwig asked that the Selectboard investigate the possibility of joining another regional commission. Ken Gulick also was against continued membership with Two Rivers and would like instead to see a town plan and zoning regulations that fit Fairlee. Larry Martin agreed with Dan Ludwig also stating that the Planning Commission is not listening to the taxpayers input at their hearings. Jay Barrett, Selectboard Member explained that the town is required to belong to a regional commission but he didn't believe the town needed to stay with Two Rivers but rather the town could join Upper Valley Lake Sunnapee Regional Commission. The Selectboard has contracted with Two Rivers to do a traffic study in town but cited this was a different contract. Grover Boutin asked the Selectboard Member or Planning Commission Members whether Two Rivers had been less than responsive or had they pushed their way against the will of the planning commission? Mel Pellerin, Planning Commission Member explained that Two Rivers has worked very well with the Planning Board in helping them with developing the zoning regulations.

*Town Meeting Minutes cont.*

Mike Mann also responded that the new zoning regulations were not good for Fairlee and strongly encouraged voters to attend the Planning Commission meetings. Greg McGrath asked that the voters not vote down the funding in this line item so that the town would still be able to join some regional commission. David Colby made the motion to amend his original motion to keep the funding in line item g) but omit the name of Two Rivers-Ottauquechee. The motion was seconded and voted in the affirmative to amend line item g). Motion was made, seconded, and voted in the affirmative to pass line item g) as amended.

**Article 5.** Shall the voters of the Town of Fairlee authorize the Selectboard to accept and administer any Federal, State or private grant money?

David Fracht made the motion to pass Article 5. The motion was seconded. There was no discussion. The question was called. Article 5 passed in the affirmative.

**Article 6.** To act upon the Recommendations of the Budget Committee as they pertain to Highway Expenses and to appropriate a sum of money for Highway expenses.

David Fracht, Budget Committee Member made the motion to act upon the recommendations of the Budget Committee as they pertain to Highway Expenses and to appropriate a sum of money for Highway expenses (\$83,525.00). The motion was seconded. There was no discussion. The question was called. Article 6 passed in the affirmative.

**Article 7.** To raise such sum of money as may appear necessary for the Maintenance and Improvements of the Town Highways for the ensuing year, and to authorize collection of same by the Town Treasurer under 32 VSA 4791. Property taxes shall be billed on or before September 1, 2003 and shall be due and payable on or before October 1, 2003. Interest shall be at a rate allowed by law and shall be payable on all past due taxes.

David Fracht, Budget Committee Member made the motion that the town raise by taxes the sum of \$27,400.00 for the Maintenance and Improvements of the Town highways for the ensuing year and to authorize the Town Treasurer to collect these taxes under 32 VSA 4791 and the motion to include the collection of taxes to read:

a) Property taxes shall be billed on or before September 1, 2003 and shall be due and payable on or before October 1, 2003.

b) Interest at a rate allowed by law shall be payable on all past due taxes.

The motion was seconded. Article 7 passed in the affirmative.

**Article 8.** Shall the voters of the Town of Fairlee appropriate the following sums to undertake capital improvements within the Town in accordance with the Capital Budget and Program adopted by the Selectboard?

*Town Meeting Minutes cont.*

- a) a sum not to exceed \$72,000 towards the resurfacing of roads  
(\$30,000 to be raised by taxes)
- b) a sum not to exceed \$35,000 towards improvements to the Town Hall  
(\$35,000 to be raised by taxes)
- c) a sum not to exceed \$198,399 towards the Railroad Station  
(\$0 to be raised by taxes)
- d) a sum not to exceed \$5,164 towards the River Access Feasibility Study  
(\$0 to be raised by taxes)
- e) a sum not to exceed \$5,000 towards the Emergency Services Building  
(\$5,000 to be raised by taxes)
- f) a sum not to exceed \$5,000 towards a new Fire Truck  
(\$5,000 to be raised by taxes)
- g) a sum not to exceed \$3,000 towards the improvement of the Town Common  
(\$3,000 to be raised by taxes)
- h) a sum not to exceed \$8,734 towards the Library Renovation  
(\$0 to be raised by taxes)

Ernest Sargent made the motion to open Article 8. The motion was seconded. There was no discussion. The question was called. Article 8 passed in the affirmative.

**Article 9.** To act upon the recommendations of the Budget Committee as they pertain to Town Expenditures and to appropriate a sum of money for Town Expenses.

David Colby made the motion to open Article 9 for discussion. This was seconded. David Fracht, Budget Committee Member made the motion that the Town appropriate the sum of \$539,620.00 for Town expenses.

The motion was seconded. Article 9 passed in the affirmative.

**Article 10.** To raise such sum of money as may appear necessary for Town Expenses and Indebtedness, for the ensuing year and to authorize collection of same by the Town Treasurer under 32 VSA 4791. Property taxes shall be billed on or before September 1, 2003 and shall be due and payable on or before October 1, 2003. Interest shall be at a rate allowed by law and shall be payable on all past due taxes.

David Fracht, Budget Committee Member made the motion that the Town raise by taxes the sum of \$390,186.00 for Town expenses and indebtedness and to authorize the collection of the same by the Town Treasurer under 32 VSA 4791 and the motion to include collection of taxes to read;

- a) Property taxes shall be billed on or before September 1, 2003 and shall be due and payable on or before October 1, 2003.
- b) Interest at a rate allowed by law shall be payable on all past due taxes.

*Town Meeting Minutes cont.*

The motion was seconded. Article 10 passed in the affirmative.

**Article 11.** Shall the voters of the Town of Fairlee authorize an amount of Three Thousand dollars (\$3,000.00) for the continued Restoration of the Fairlee Town Land Records? One Thousand dollars (\$1,000.00) to be raised each year for three years 2003, 2004 and 2005

Dan Ludwig made the motion to open Article 11. The motion was seconded. Ernest Sargent questioned the legality of obligating the expenditure of funds in 2004 and 2005. Georgette Wolf-Ludwig explained the article was written this way to enable her to plan restoration work. Motion was made and seconded to pass Article 11. Article 11 was voted in the affirmative.

**Article 12.** To transact any other proper Town business that may come before this meeting.

Motion was made and seconded to open Article 12 for discussion.

Larry Gatto informed the voters that long time 4<sup>th</sup> of July Parade Committee Member Russell Smith had retired and he deserved a big thank you to for his many years of service on the 4<sup>th</sup> of July Parade Committee. A round of applause was given to Russell Smith thanking him. The 4<sup>th</sup> of July Committee is now comprised of Larry & Maureen Gatto of Fairlee and Ann Green of Orford.

Russell Smith, President of the Historical Society addressed the voters explaining that the Fairlee Historical Society purchased a new cane that would used to acknowledge the oldest resident of Fairlee. Russell Smith presented the cane to Henry Colby the oldest resident living in Fairlee. Henry Colby was very pleased and stated he would be 92 years old in May and would be beating Russell Smith at a game of golf this year. Henry Colby was given a round of applause by all.

Noel Walker expressed concern about the town recycling program and the frustration she experienced when the recycling bins were contaminated with the wrong recyclable materials. Suggested solutions for this problem were to post a transfer station employee by the bins to monitor and guide residents on the proper way to recycle. Also to label containers better with colorful signs. Win Ameden, Selectboard Member informed the voters that the Selectboard was aware of the problems and had discussed options at its Monday night meeting. He said the Selectboard will be installing new signs that will help residents determine the appropriate containers in which to deposit their recyclable materials.

Dan Ludwig made a motion that the Selectboard consider enlarging and diversifying the membership of the Planning Commission. Dan Ludwig pointed out that there are no farmers, no business owners, and no forest land owners on the board. Win Ameden, Selectboard member replied that the Selectboard had reduced the size of the Planning Commission several years ago because they were having trouble getting a quorum at the meetings. He felt that the Selectboard had no objection to enlarging the board and would take Dan Ludwig's suggestion under consideration. Cameron Buster seconded the motion and urged the Selectboard to enlarge the Planning Commission. The motion was voted in the affirmative.

Bruce Taylor, Moderator read the list of deceased that were reported to the clerk for the year of 2002 a moment of silence was observed. Winston Titus who had passed away on Tuesday, February 25, 2003 was also remembered.

Bruce Taylor, Moderator congratulated and thanked all those who serve the Town on a regular basis and those who were duly elected today.

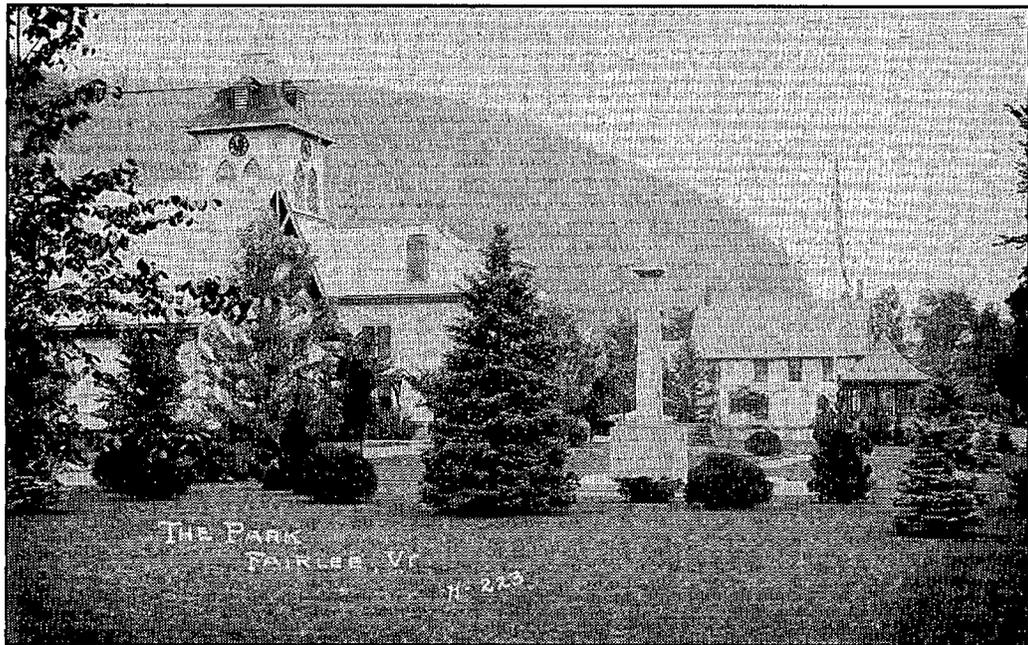
Clyde Blake made notice that the Recreation Council Member for one year still needed to be voted on.

David Robbins nominated Kostas Amanatidis for Recreation Council Member for one year. There were no other nominations. Motion was made, seconded, and voted in the affirmative for the clerk to cast one ballot for Kostas Amanatidis, Recreation Council Member for one year.

Clyde Blake made the motion to adjourn the meeting. The motion was seconded

Meeting adjourned at 12:15 P.M.

Attest: Georgette Wolf-Ludwig  
Fairlee Town Clerk



## **SELECTBOARD'S REPORT 2003 ANNUAL REPORT**

The past year has been a busy and productive one for the Fairlee Selectboard; and the Board is generally very pleased with what has been accomplished. Beyond the necessary weekly administrative tasks that the Board is charged with tending to, the overall work for the past year has been attempting to look forward at the Town's long term needs and then planning and budgeting accordingly. And, this is a work in progress so to speak that will continue into the years to come. In fact, this Selectboard can not stress enough the need for the Town of Fairlee to be proactive and undertake stable, long range planning and budgeting. We believe that we owe the citizens and tax payers, and the facilities and infrastructure that we are so fortunate to have here in Fairlee, at least that much.

Towards that end, the work on the Town's water system reservoir has progressed very well; and come spring, the remaining work up at the site will be completed. And, this past year saw the replacement of the aging waterline on School Street-a project that the Town undertook as its own contractor, and that was very satisfactorily completed. Presently the Board is assembling a long range budget for continued maintenance and as necessary gradual upgrading of the existing water system infrastructure. We believe that Fairlee is indeed very fortunate to have the water system that it does; however, along with that comes a responsibility to maintain and evaluate the needs of the system-including staying ahead of potential problems and failures.

At this time, the Board believes that the Town's highway infrastructure is at least momentarily in generally good condition; however, long term there are some areas that greatly concern us. And, we are attempting to start planning accordingly. First concerns the need to soon be doing work on Terry Hill Road in the way of guard rail replacement, some culvert work, and eventually some amount of repaving. Much of that road was new or rebuilt when Interstate Highway 91 came through Fairlee circa 1970; and thirty-five years latter the road is in need of attention. Likewise, the same can generally be said regarding Maurice Roberts Road north of Lake Morey. During the past thirty-five years traffic on both of these roads has increased significantly. Terry Hill has far more residences on it then ever before; and in the years to come, the same will be said about Maurice Roberts Road. Both of these roads were well constructed; and the Board believes that it would be unwise to let them deteriorate and eventually end up costing the taxpayers more money to repair in the long run. Although the work on these roads will not be inexpensive, it can be done in stages over a period of years starting this summer with some guard rail replacement.

Similarly, the Town continues to work away at getting good, state of the art boundary surveys completed of Town owned lands and highways. And, attempting to stay ahead of the curve with maintenance of important Town records.

The Town Common is we believe an important asset to the Town of Fairlee; and as a result, a citizens committee formed by the Selectboard has done a terrific job in putting a long range master plan together for the maintenance and gradual improvement of this beautiful village space. We are very grateful for the committees work; and look forward to starting to implement their recommendations this summer. And, it is planned that this will be an ongoing project.

As many of you probably know, for almost forty years now Fairlee has had the same First Constable and Chief of Police-Lee Marsh-a long time resident of the Town of Fairlee. Although Lee has

indicated that he is still interested in the job for a bit longer, nonetheless, the Board knows that the day will come when Lee is no longer interested or otherwise available. As a result, the Board is starting to plan and budget ahead, with Lee's input, for the day when that change will have to take place. And, we recognize that as a result the cost effective police services that we have come to expect will probably no longer be still available to us.

Within the Town's administrative offices, the time had come to make a major replacement of various very aging computers. The Board had a comprehensive study overview made by a well qualified individual who was not in the business of personally selling any equipment-only selling his time and advice. As a result, a complete long range plan for new equipment is being implemented this year; and we believe that this effort will serve the Town's needs well into the future.

Lastly, but not least on the subject of planning, as many of you might already know, late this past year the Board established a new Development Review Board and a new Planning Commission. This action replaced the previous Zoning Board of Adjustment and Planning Commission. We are very pleased with this decision, and believe that over the long haul, it will better serve the Town of Fairlee as the Upper Valley continues to grow and evolve around us; and allow for some truly good land use planning to be accomplished as well as better day to day permitting and land use regulation. The Board wants to thank all of the many citizens for there interest in and support of this major change in Town government. It is off to a very promising start!

Of final mention was the establishment of an ATV (all terrain vehicle) ordinance for the Town. The Board worked closely with various ATV interests and related groups, as well as interested and concerned citizens, top put together a new ordinance that we feel will reasonably well serve all persons and landowners alike. Thank you for your input.

In closing, the Board would like to thank all of the Town's employees and citizens for their good work and support of our little town under the cliff. It has been a rewarding year; and we look forward to another equally productive and proactive year of self government. We all can working together make a difference.

Thank you.

The Fairlee Selectboard

### **FAIRLEE BOARD OF AUDITORS 2003 ANNUAL REPORT**

We have examined the accounts and records of the Town of Fairlee, in accordance with Section 1681 of Title 24 VSA. To the best of our knowledge, the statements contained in this report accurately show the financial activity and the financial position of the Town for the fiscal year ended December 31, 2003.

This Board would like to thank all those whose work has made this report possible.  
Respectfully submitted,  
Board of Auditors

**FAIRLEE PLANNING COMMISSION  
2003 ANNUAL REPORT**

The Planning Commission is grateful to Greg McGrath for serving as Grant Administrator for the Lake Morey Resource Conservation Project. This project has identified important viewsheds and properties lying along the watershed that spills into Lake Morey. The overall goal of this project is to present landowners with a variety of options that will both protect the water quality of Lake Morey as well as the views which make it an attractive recreational site. Anyone interested in reading the final report from this project can find a copy at the Town Clerk's office.

The Planning Commission has received a Municipal Planning Grant from the State of Vermont to conduct a series of educational seminars on a variety of land use planning issues. All residents and landowners should receive a schedule of the dates and topics to be discussed. We anticipate the series to begin in the spring of 2004 and to be completed by autumn. It is the Planning Commission's hope that the dialogue generated in these forums will assist in the successful revision of our Zoning and Subdivision Regulations, as well as in writing future town plans.

Forty-four building permits were issued during the year 2003. Included in these building permits were 7 new residences, and a total of seventeen septic permits were issued. The Planning Commission also had a busy year with 13 site plan reviews and 8 subdivision applications. The Commissioners were diligent in their efforts to balance issues of traffic safety, parking, landscaping, as well as ensuring harmonious relationships with neighboring properties.

In January of 2004, the Development Review Board will take on the responsibility of hearing all applications for site plan review, subdivision, conditional use, variance, and appeal of the Zoning Administrator's decisions. This will result in the Planning Commission having more time to focus on broader planning issues. The Commission's priorities of 2004 will include presentation to the voters of revised zoning and subdivision regulations. Members of the public are always welcome to attend and participate in our meetings.

Respectfully submitted,

Dick Hodge

Chair, Fairlee Planning Commission

**BUDGET COMMITTEE  
2003 ANNUAL REPORT**

No Annual Report submitted.

**BOARD OF LISTERS  
2003 ANNUAL REPORT**

Our town-wide reappraisal for the 2004 Grand List began in July. Tom Vickery and Martin Cherry of The Vermont Appraisal Company, assisted by the Listers, are inspecting all properties to verify measurements, improvements and collect the necessary data for the reappraisal. Property owners have been very cooperative. Your input greatly assists in this complex reappraisal process. The Listers thank you.

In June, the Board of Listers will send a pamphlet to all property owners showing the new appraised values for all Fairlee properties. This pamphlet will be your official Change of Appraisal Notice. The Listers Office will be available for you to call or come in to discuss the new values prior to grievances.

There are many legislative changes affecting all of us and new forms to be filled out. Vermont residents are reminded to file the new Homestead Declaration Form prior to the annual April 15th deadline. The SPAN number required on this form can be found on your 2003 Tax Bill.

For assistance or information please call the Listers Office at 333-9829.

Respectfully submitted,  
Fairlee Board of Listers:  
Noël Walker  
Dan Ludwig  
John Wetzel

**LAKE FAIRLEE ASSOCIATION  
2003 ANNUAL REPORT**

Milfoil continues to flourish in Lake Fairlee and , accordingly, the Lake Fairlee community mounted another ambitious control program in 2003. Enormous volumes of milfoil were weeded from the lake by numerous volunteers and a professional dive team. In addition, 1.5 acres of plastic bottom barrier was installed near Treasure Island. Another 1.5 acre barrier will be applied early in 2004. A suction harvester is being built for future use in Lake Fairlee. The use of chemical treatment with Sonar (an herbicide specific for milfoil at low concentrations) in other lakes in Vermont is being monitored, but it remains prohibitively expensive and environmentally unpopular here.

The cost of the 2003 milfoil battle (\$120,558) was borne:

- 55% by a grant from the State of Vermont.
- 7% by the towns of Fairlee, West Fairlee, and Thetford.
- 38% by local donations.

We are grateful for the town funds and hope the Town of Fairlee will, once again, contribute \$4,000 for this effort.

Patty Spencer  
Secretary, Lake Fairlee Association

## LAKE MOREY COMMISSION 2003 ANNUAL REPORT

The primary goal of the 2003 milfoil program at Lake Morey was to move all available bottom barrier material into the north bed. Over the course of four weekends, the panels located at Lanakila, Breezy Bay, and Fernwood along with those stored at Bonnie Oaks over the winter were placed to the west and south of the existing installation. There are now 3.25 acres of material at that site.

Despite what appeared to be more the usual number of fragments, the annual hand harvesting performed by the divers around the lake revealed that the east, south, and west sections were in relatively good condition. The suction harvester was employed for the first time in several years, specifically at one location on the west side of the lake and in the less densely infested areas adjoining the north bed. Unfortunately, several serious equipment malfunctions precluded harvesting around the Town Beach.

The volunteer or in-kind activities associated with the project were outstanding, exceeding those for any year since milfoil was first discovered in the lake. Over 1300 hours were reported for the adopt-a-lake program, including 126 submitted by a group of campers and counselors at the Aloha Camps. Other contributions and volunteer efforts were diver accommodations, discounts on those accommodations, equipment docking and storage, and project coordination. Based on the Project Completion Report sent by the Town to the DEC and the state's 50 percent matching-funds agreement, the level of this year's in-kind activities virtually negated the need for local tax dollars for the 2003 program.

Plans for 2004 include removing 1.25 acres of bottom barrier on the east side of the north bed, relocating .25 acres to a newly discovered infestation 175 feet out from Flower Hill, and placing the balance along the western and southern sides of the north bed. Professional divers will hand harvest the perimeter of the lake and use the suction harvester where warranted.

The DEC has reported that Lake Hortonia and Burr Pond, which were first treated with SONAR in 2000, have shown good results but are starting to experience new growth. SONAR, which is approved for reservoir use at 20 parts per billion (PPB), was initially applied at 6 PPB. In 2003, Beebe Pond was treated at 8 PPB and the re-treatment of Hortonia and Burr along with initial applications at four other lakes are being considered at this increased level. One of these, Star Lake, is also seeking authorization to use recently state-approved RENOVATE for specific site applications.

Once again, we would like to express our appreciation to the adopt-a-lake volunteers, our dive team, the AA and the Board of Selectmen, the Aloha Camps, the Fairlee Motel and all the others who participated in this year's program.

Respectfully submitted,  
Don Weaver, Chairman  
Greg Allen, Deborah Leach, Leon C. Marsh, Jr., Bill Scott

**FIRE DEPARTMENT  
2003 ANNUAL REPORT**

Once again the fire department had a busy year, responding to 78 calls, including assisting the Fast Squad and Upper Valley Ambulance.

We received a grant from the U.S. Department of Homeland Security for over \$35,000 which enabled us to replace 7 Self Contained Breathing Apparatus and obtain a thermal imaging camera to assist in search and rescue and firefighting operations.

We would like to thank Duane Cook for his 4 years of service as Fire Chief.

**REMINDER:**

Burn permits are required for open fires. Burn permits may be obtained from:

Ray Coffin, Jr - Fire Warden

Ric Sleeper - Deputy Fire Warden

Fireworks permits are required to display fireworks. The permit must be signed, dated and posted 30 days prior to the event. Permits are issued by the Fire Chief.

Change the batteries in your smoke detectors when you change your clocks.

Dial 911 for emergencies.

Respectfully Submitted,  
Barry Larson  
Fairlee Fire Chief

**CEMETERY COMMISSIONERS  
ANNUAL REPORT 2003**

First I would like to thank Bill Hodge and his crew for taking such great care of our cemeteries this past summer, we have had many verbal and written messages from visitors. Second, I would like to thank the Fairlee Monument Co. for the nice work they did restoring and resetting the grave stones in the Village Cemetery. Next I would like to thank the visitors to our cemeteries for using the trash barrels, it has made our job easier.

Finally after trying for many years we were able to purchase from Verizon, the small lot on the right as you enter the Village Cemetery, this purchase was made possible by the generous donation of Sam Hayward and Family in memory of his father and mother Fred and Lucy Hayward.

I would also like to thank the commissioners for helping me out this last year , it has made everything easier.

Respectfully submitted,  
Butch Colby

**FAIRLEE POLICE DEPARTMENT  
2003 ANNUAL REPORT**

In 2003 I responded to over 390 calls and investigated 47 animal complaints. Most of the animal complaints came from owners looking for pets that had strayed or others that had found these strays and wanted them to be reunited with their owners. We were very successful in most cases and I wish to thank everyone for their help and cooperation which makes for better community relations and this system a huge success.

I provided numerous, High Visibility Vehicular and Foot Patrols with Moving and Stationary Radar and checking speeds with, "LIGHT DETECTION AND RANGING", Laser. I also checked property on a regular basis.

Throughout the year I issued Vermont Civil Violation Complaints resulting in fines totaling One Thousand Two Hundred and One Dollars (\$1,201.00).

I am hoping the traffic survey conducted this year will lead to some changes by the State Highway Committee which will make U. S. Route 5 and the Main Street section a safer and more pleasant environment for the residents, businesses and all others that use that stretch of highway.

We must guard our freedoms for future generations by causing the Enforcement of all laws.  
**TERRORISM COMES AT US IN MANY WAYS.**

It can cause property damage, personal injuries, and loss of life, individual rights and private property.

It can be caused by "terrorists", criminals turned back into society to prey on the innocent and it can be caused by laws restricting rights of the LAW ABIDING CITIZEN.

We must never, however, surrender our rights, guaranteed under the UNITED STATES CONSTITUTION AND CONSTITUTION OF THE STATE OF VERMONT to the tyrants in government, elected or otherwise for a promise of security that we all know would be impossible to provide and turn us all into slaves if mandatory lists were compiled and made available to our enemies.

The taxpayers in America are deeply in debt – the younger generations will have to pick up the tab and in many cases will pay dearly – with their lives.

**WE MUST PROTECT OUR BORDERS, OUR INDIVIDUAL RIGHTS AND THE RIGHT TO OWN AND CONTROL PRIVATE PROPERTY. WE OWE IT TO FUTURE GENERATIONS TO STAND HARD AND FAST ON THESE ISSUES AND KEEP RESTRICTIVE RULES TO A MINIMUM, AND UNDER LOCAL CONTROL.**

**THIS, TO ME, IS TRUE HOMELAND SECURITY.**

I WAS PROUD TO SERVE YOU IN 2003.

Leon C. Marsh, Jr.

First Constable & Chief of Police

**FAIRLEE TOWN CLERK  
2003 ANNUAL REPORT**

2003 was a record year for fees collected in the Town Clerk's Office. Land recordings alone totaled 1723 pages which filled almost three Land Record books. Land Record recordings bring in a \$7.00 per page fee which goes to the Town.

This year the Town Clerk's Office processed 61 passports applications, 305 DMV renewals, and 334 Hunting and Fishing Licences. All of these services that the Town Clerk's Office provides brings in extra revenue for the Town.

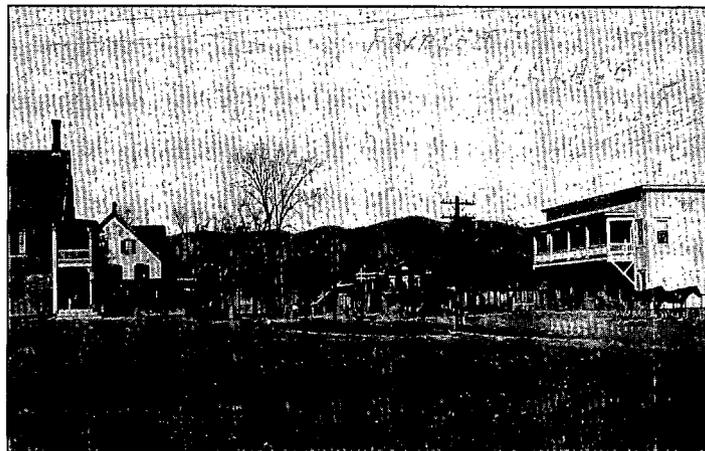
I want to thank my new assistant Tammy Taylor-Coffin for all her help indexing the many pages of land records this year and Hester Gardner for keeping up with the recording of the surveys, and keeping the map index book up to date for me. I would also like to thank Lisa Hinsley, our Town Treasurer for her help and support.

The Rabies Clinic will be held at the Fire Station on Wednesday, March 10, 2004 from 6:30 P.M. to 7:30 P.M. Fairlee residents may also license their dogs at this time. The deadline for dog licenses is April 1, 2004. Please call the Town Clerk's Office for an appointment to license your dog if you are unable to come in during regular business hours.

Please note for 2004 the Dump and Beach pass has been separated. You may purchase a Dump pass for \$5.00 and the Beach pass for \$3.00.

The Town Clerk's Office hours are Mondays and Tuesdays 8:30 A.M. to 4:30 P.M., Wednesdays 10:00 to 6:00 P.M. or by appointment. I can be reached at the Town Clerk's Office 333-4363 or at home 333-9018.

Respectfully submitted,  
Georgette Wolf-Ludwig, CVC  
Fairlee Town Clerk



**FAIRLEE PUBLIC LIBRARY  
2003 ANNUAL REPORT**

The Library has now been in its new building a full year. We have received many compliments from patrons, community members and librarians/trustees who visited from other libraries. We are all very pleased to be in our new home!

We have seen increases in many areas of statistics this year as shown in the table below, surely in part a result of interest in our new location. Materials circulated include books, periodicals, videos, audiotapes, puzzles and pamphlets.

This is our fourth year of membership in the Libraries of the Upper Valley (LUV) Cooperative, which allows us to host a popular, rotating collection of unabridged audiotapes. Audio, video and periodical circulation figures have all shown a significant increase.

We continue to offer Inter-Library Loans as a service of the library.

Our two Public Access Computers were well used, with # of uses and total use time both increasing significantly as well. We continue to offer our monthly Computer/Internet training sessions on the first Friday of each month from 4-6 p.m.. We also still offer the opportunity for one-on-one! training by appointment with one of our Public Access Partners who are volunteers from the community.

Another service that the library provides is the availability of a large assortment of tax forms that may be picked up during library hours. Large print books are available for patrons who have trouble reading regular print. If you or someone you know is housebound temporarily or permanently, we will try to make arrangements for home deliveries by a library volunteer.

Now that we are in our new space, we were able to once again offer a variety of programs for all ages, which have contributed to the increased use of the library as well. Programs included story hours, puppet shows, book discussions, speaker programs, etc. If you or someone you know has the ability and/or the interest in presenting a program at the library, please let us know.

LIBRARY STATISTICS	2001	2002	2003	% Change '02-'03
Total Circulation	8483	8037	9525	19%
Book Circulation	7825	7503	8733	16%
Adult Book Circulation	4299	4790	5066	6%
Juvenile Book Circulation	3526	2713	3667	35%
Magazine Circulation	142	159	238	50%
# Patron Visits	6976	6224	7346	18%
# Active Registered Patrons	684	753	943	25%
# Programs	69	27	74	174%
Total Attendance at Programs	751	282	867	207%
# Computer Uses	500	601	913	52%
Computer Hours	269.67	369.67	749.8	103%

As always, we are grateful to our Library Volunteers who assist us in providing regular library services as well as special activities. In 2003, 40 volunteers gave us 1,217 hours. Please call the library if you would consider becoming a library volunteer. We also wish to express our gratitude for the many donations of used and new books, videos, audiotapes, magazines, puzzles, etc. that the library has received this year. Donations of these articles are either added to the collection or sold at our book sale, so either way they benefit the library and its services. Donations of every kind are always welcome to help take care of ongoing library needs.

If you haven't visited us yet in our new location, please come in and use what we believe is a wonderful addition to our community and to the area. And watch for our new web site coming in 2004 at [www.fairleelibrary.org](http://www.fairleelibrary.org)!

Trustees: Jean Ward, Russ Collins, Steven Brown, Doug Tiff and Cynthia Piper  
 Librarian: Debra Edmands

**FAIRLEE PUBLIC LIBRARY**  
**Treasurer's Statements**

Fund Balance: 1 January 2003	\$4,668.62
Receipts:	
Interest NOW Account	18.13
Christmas Books	402.48
Christmas Books 2004	274.80
Reimburse from Budget	1992.94
Sale Computer	150.00
Donations	340.88
Programs	100.00
Redeposit Yard & Book Sale Change	160.00
Book Sale	400.00
Yard Sale	151.75
Bag Sales	180.00
Reimburse Book Covers	14.88
Paint Reimburse	63.13
Disbursements:	
Christmas Books	402.48
Reimburse from Budget	1992.94
Transfer Smith Barney (computer, bag, book& yard sale)	881.75
Change (yard & book sales)	160.00
Book Covers	14.88
Donation	50.00
Programs	100.00
Garden Book Donation	71.40
Paint (Pearson)	63.13
Fund Balance, 31 December 2003	\$5,181.03

**TOWN of FAIRLEE LIBRARY FUND**  
**Salomon Smith Barney Account**

Fund Balance, 1 January 2003	\$8,734.29
Receipts:	
Donations	1,710.00
Sale Computer	325.00
Money Fund Earnings	38.77
Library Bag Sales	190.00
Book & Yard Sales	551.75
Telephone	212.66
Disbursements:	
Furniture	3,505.28
Bicycle Rack	259.75
Install Book Ends	60.00
Sale Computers (J Audio & Books)	304.96
Electrical	2,405.24
Annual Fee	50.00
Refrigerator	128.72
Computer Printer	444.97
Fund Balance 31, December 2003 Money Market Account	\$4,603.55

**FAIRLEE HISTORICAL SOCIETY**  
**ANNUAL REPORT 2003**

We had only two meetings this year, but a lot happened. In June we joined West Fairlee at Expo in Tunbridge showing Ely Station's contribution to the copper mining. The highlight of the year was having the stage backdrops worked on by the Museum and Gallery Alliance under the direction of Christina Hadsel. The Lake Morey scene was beautiful in 'Vermont Life' magazine.

Unexpectedly, while the stage curtain was being repaired, two more curtains were discovered. We had been given a grant to repair our first stage curtain, and while the Alliance was here, we felt it wise for them to stabilize the other two. This cost the Historical Society \$600. The Selectmen support our article for reimbursement of \$600 in the Town Warning. Please approve it.

Hester Gardner continues with her curator services. Thanks to the Selectmen, we now have space in the rear of the Town Hall. Our thanks too to our President, Russ Smith who keeps us going with Town Office bulletin boards and support. Georgette, Secretary-Treasurer, and generously gives us a lot of valuable time.

Sadly, this year we lost a number of dedicated members, including Milt White who moved to Arizona, and Peggy Weaver, a long-time member.

If you have any interest in joining or donating items, please feel free to do so.

**FAIRLEE RECREATION COUNCIL  
ANNUAL REPORT 2003**

Letter from the Chair

Another year of change at the council. Our last chair resigned after a confrontation he had with a local resident arguing that she should be allowed to have her dog on the beach, or some such nonsense. I don't blame him for walking away. Those of us on the Recreation Council volunteer our time to take care of this facility, providing for its lifeguards, the swimming lessons for our children, setting up the beach for the summer, keeping the facility maintained during the season, and putting things away for winter. There is a policy that no dogs are allowed on the beach for obvious reasons. Dogs have a way of getting out of hand, and beach sand makes a nice litter box for animals. The common sense rules that have come to be over time, are there to help maintain the enjoyment of our beach for all of us.

I agreed to step in as chair, with the interest that we would begin to put together an operations manual for the Town Beach and a yearly agenda for the Council; something that's been lacking. The book will be a reference guide for the council to run its business by, procedures and policies for programs, maintenance issues, accountability, etc. It will be a way for new volunteers to become aware of the responsibilities of the Council. Something future Councils will be able to work with. It will hopefully be completed by early summer.

The council this year is made up of the following people, Georgette Ludwig, Robin Avery, Mike Finnegan, Kostas Amanatidis and myself. Regular meetings have been maintained at once per month. Our primary responsibility is for the town beach, but we have started to talk about expanding into new recreational areas for the town, and our children. We certainly welcome anyone interested in bringing something new to the table to join us.

This year after closing up the beach, we were able to bring in some new beach sand, and also improve the road and parking area. We have a new bicycle rack for the beach house, and have some new swing seats to install. We are hoping to enlarge the parking area this coming year.

Our Town Beach on Lake Morey is a wonderful place to come and cool off in the summer, swim, relax and socialize. It is also a terrific place for our children to enjoy their summers, gain confidence in the water, and learn to swim; the first step to participating in all the activities we can enjoy in and on the water. Even in the fall, when it's too cold to swim, it's a great place to take your lunch, and enjoy the beautiful setting that it inhabits.

Gary Gardner, Chair

Fairlee Recreation Council

**FAIRLEE SCHOLARSHIP FUND  
ANNUAL REPORT 2003**

This year the Fairlee Scholarship Review Committee distributed a total of \$1,707.22 to thirteen Fairlee students to help with their college expenses. This amount came from interest earned by the Fairlee Scholarship Fund principal. We would like to thank the many people who have given to the Fund including those donating in honor of their loved ones.

**FAIRLEE SCHOLARSHIP REVIEW COMMITTEE**

Lynn MacDonald  
Joy Weale  
Charlotte Williams

**Money Market Account**

	<u>2002</u>	<u>2003</u>
Fund Balance, 1 January	\$1,342.21	\$2,562.51
Receipts:		
Donations	1,270.75	349.81
Interest	<u>12.55</u>	<u>12.14</u>
Fund Balance, 31 December	<u>\$2,562.51</u>	<u>\$2,924.46</u>

**Certificate of Deposit**

	<u>2002</u>	<u>2003</u>
Fund Balance, 1 January	\$102,773.89	\$99,979.10
Receipts:		
Interest	<u>1,980.21</u>	<u>1,268.10</u>
	104,754.10	101,247.20
Disbursements:		
Scholarships (Due to Town)	<u>4,775.00</u>	<u>1,703.00</u>
Fund Balance, 31 December	<u>\$99,979.10</u>	<u>\$99,544.20</u>

## **REPORT FROM THE COMMUNITY SCHOOL ORGANIZATION**

What is the CSO, in the old days we would have been named things like PTA, PTO or PTNO, ETC, We are a group of people from the four towns that make up Rivendell, who try to fill the gaps not covered by School Board, School Administration or any other source. We are charged with the mission of promoting a strong connection between the School and the Communities. The CSO is as with any organization a work in progress. We are constantly looking for new members, anyone who has a desire to help grow the organization and help build and strengthen our School and Communities. We meet the third Monday of each Month rotating between Westshire and Samuel Morey School Buildings. We want to take this opportunity to thank all who have helped in the past year, to make our schools and community a better place to live.

If you have an interest or want to help contact one of the board members: Gloria Mann (West Fairlee) Chair, open vice chair, Becky Wood (West Fairlee) Secretary, Joyce Berube (Fairlee) Treasure, Gail Keiling (Rivendell Administration), Karen Thurston (Fairlee) Member at large, Mary Sarzin (Vershire) Member at large, all Orford seats are open to date. The CSO is made up of two councils, The Unified Recreation/Physical Wellness Council and The Fund Raising Council.

The Unified Recreation/ Physical Wellness Council has been revitalized in the past year. The chair is Julie Bell, Vice Chair Holly Daisy, Budget Coordinator Gary Gardner, with many others helping at the board level, each sport has a Director. If you are interested in helping in any way please contact one of the board members.

We offer sports programs to all K-6 children who live in our communities. We encourage all children to participate; this is an opportunity to learn the game and the rules, playing sports also helps in the physical health of each child.

Sports that are offered are Soccer with Audrey Streeter, as Director, Basketball with JJ Hebb, as Director, Skating with Gary Gardner, as Director, Skiing with Kathy Landgraf, as Director, Snow boarding with Holly Daisy, as Director, Baseball-Softball-Tball, Director, Open. If you are interested in helping with the Rec. Council as a Director, Coach, referee, on the administration Side, fund raising, etc we can always use the help, new members are always WELCOME. The Rec council meets twice a month the second Wed and the fourth Monday rotating between Samuel Morey and Westshire at 7:00 PM.

### **THE FUND RAISING COUNCIL**

The Fund Raising Council would like to thank all of those parents, students, community members and Rivendell staff that have been involved and supported our fund raising efforts in the past year. We raise money through various annual fund raisers, the Triathlon and bike raffle in July, the 4<sup>th</sup> of July parade beverage and balloon sale, the fall gifts, chocolates and wrapping paper just to name a few. We meet with students, teachers, principles, parents and community members each year to decide what the priorities are for that school year.

Projects that we have achieved our the years are the installation of playground equipment, installation of the stages and sound equipment (Thanks to VerShare snow-shoe-a-thon for there part), (RIF) Reading is Fundamental Book Program (each child receives three new books for there library each year), Sand boxes in each Elementary School just to name a few.

A Scholarship was created for seniors who are going on to school. The Continuing Scholastic Opportunity (CSO) scholarship is presented to four students who have been accepted to college, vocational/trade school any other form of further Education. The application s for the scholarships is at the guidance counselor's office. Applicants are evaluated on their volunteerism through community and school organizations or programs and academic gains while in high school. One student from each of the four towns will receive a \$200.00 scholarship. Please encourage your senior to apply.

On going projects are replacement adjustable basketball hoops for the Westshire gym, Proscenium at Samuel Morey lighting for both stages, window treatment to cut the glare for both elementary schools, etc. Each School has request forms for funding class projects, educational materials, trips etc. under this program we have funded Author visits, school cookbooks, calendars and class projects, etc. The fund raising council provides a basket of baked goods for a welcome and one for Teachers Appreciation week to the Teachers and all staff members.

We would like to do more, but are limited in membership and need your help. If you have ideas or would like to see a program started, come to a Monday meeting and help us to enrich our school environment/programs/ projects etc. Contact Becky Wood, Kim White, Joyce Berube, Cheryl Calhoun, Maritza Stimson and Bethany Miller for more information, we WELCOME new members! The fund Raising Council meets on the 2<sup>nd</sup> Monday of each month rotating between Westshire and Samuel Morey. Again I can not Thank all the individuals who helped in anyway to grow and improve the CSO. Remember if you do not like the direction an organization is going in, the best way to change that is to get involved.

Respectively submitted, Gloria J Mann, Chair

**FAIRLEE TRANSFER STATION  
FOR FAIRLEE RESIDENTS AND TAXPAYERS ONLY  
DUMP PASS REQUIRED**

- WHEN:** Saturdays, 9:00 a.m. to 11:00 a.m.  
Extra Spring and Fall hours the first Saturday in May, June, Oct. and Nov.
- WHERE:** Fairlee Transfer Station, Dump Road off U.S. Route 5 South
- WHO:** Fairlee Residents and Taxpayers
- WHAT: Trash:** Household garbage and refuse that cannot be recycled, reused or composted. Trash does not include any Household Hazardous Waste (automotive fluids and batteries, household chemicals, and electrical products with hazardous components) or other special wastes.
- Recycling:** Cardboard – Corrugated cardboard only - clean, broken down – do not tie. Brown paper bags may be recycled with cardboard. No box board
- Newspaper – Clean, dry and loose – do not tie or bag. No box board (cereal boxes), corrugated cardboard or paper bags
- Mixed Paper – Magazines, junk mail, office paper (any color) and boxboard (not waxed or coated) – no plastic, paper clips, metal or rubber bands
- Glass – Rinse clean and remove lids. Separate as clear vs. colored
- Aluminum Beverage Cans – Rinse clean
- Tin Cans – Rinse clean and remove labels
- #1 Plastics (Soda Bottles) – Rinse clean, remove lids and crush flat
- #2 Plastic – Rinse clean, remove lids and crush flat. Must have threaded, narrow necks, such as milk, cider and water jugs, detergent, softener, shampoo, conditioner and bleach bottles. No maple syrup jugs.
- Brush Dump:** Natural and untreated wood only, such as brush, dead wood and tree cuttings. No stumps; no treated, painted or finished wood; no pressboard, particle board or plywood; no paper, box board or cardboard.
- Metal Dump:** Any type of metal (tin, steel, copper, brass). No items with plastic Components such as televisions or computers (dispose instead as trash). No sealed containers or tanks. Keep refrigerators, freezers and the like outside metal bin until the Freon can be removed.
- HOW MUCH:** Recycling is free of charge as well as the Brush and Metal dumps. Trash disposal costs \$2.25 per 30 gallon bag or can (minimum charge is \$2.25). The Trash Card must be presented and will be hole-punched per disposal.
- TRASH CARD:** The Trash Card costs \$22.50 and is valid for disposing 10 bags of trash. The Trash Card may be purchased at the Town Clerk's office or Wing's Market. The Trash Card is non-refundable. If lost or stolen, it will not be replaced.
- DUMP PASS:** The Dump Pass must be purchased by any Fairlee Resident or taxpayer wishing to use the Transfer Station. The Dump Pass is sold only at the Town Clerk's Office and costs \$5.00. The Beach Pass is now separate and costs \$3.00. It is also available at the Town Clerks Office.

The Town of Fairlee participates in Household Hazardous Waste collections sponsored by the Upper Valley Lake Sunapee Regional Planning Commission. For the next collection date, please contact the Fairlee Selectboard Office at 333-9653.

Note: It is illegal to burn anything other than untreated wood. This means no burning paper or cardboard; tires and other rubber products; treated, painted or finished wood; materials containing asbestos; asphalt roofing materials; insulation; plastics or any other synthetic materials; oil; construction or demolition waste; or garbage. For more information on recycling and disposal of these items, please call the Recycling Hotline at 1-800-932-7100.

**TOWN OF FAIRLEE**  
**ORDINANCE REGULATING ALL-TERRAIN VEHICLES**

**Section 1: Authority.** Under authority granted in 24 VSA Chapter 59 and 23 VSA 3510, the Selectboard of the Town of Fairlee hereby adopts the following ordinance regulating the time, manner and location of operation of all-terrain vehicles (hereinafter called "ATVs") on Town Highways and Town property.

**Section 2: Purpose.** The purpose of this ordinance is to protect the health and safety of the operators of ATVs and of residents of the Town, and to protect the animals, property and environment of the Town.

**Section 3: Definitions (as in 23 VSA 3501)**

- A. "ATV" means any non-highway recreational vehicle, except snowmobiles, when used for cross-country travel on trails or on any one of the following or a combination thereof: land, water, snow, ice, marsh, swampland and natural terrain. An ATV on a highway shall be considered a motor vehicle. An ATV shall not include an electric personal assistive mobility device.
- B. "Operate" includes any attempt to operate and shall be construed to cover all matters and things connected with the presence and use of ATVs whether they be in motion or at rest.

**Section 4: Operation of ATVs.**

- A. ATVs must be registered, equipped and operated according to the requirements of Title 23 Chapter 31.
- B. A valid VASA plate must be attached to the ATV.
- C. ATVs shall not be operated on bike paths, hiking trails or on VAST snowmobile trails unless the property owner has signed the Landowner Permission Form for the Vermont ATV Sportsman's Association (hereinafter called "VASA").
- D. Speed limits shall be a maximum of 25 mph.
- E. ATV operators shall yield the right of way to all other motor vehicles, pedestrians and other users of the Town Highway.
- F. ATVs must be operated as far to the right of the Town Highway as possible.
- G. ATVs must operate in a single file at all times.
- H. All other traffic control regulations apply to the operation of ATVs on Town Highways.
- I. ATVs may not be operated on Town Highways or on Town property between midnight and 7 a.m. any day of the week.
- J. ATVs may not be operated from March 15 to May 1 of each year.
- K. ATVs shall not be operated on any Town Highway other than the Town Highways specified herein.
- L. ATVs shall not be operated on any of the following Town properties: Town Beach, Town Common, Town Cemeteries, Railroad Station, Reservoir, Pump House, Fire Station, Transfer Station and Town Hall.
- M. ATV operation in the Town Forest may be limited to only Fairlee residents and tax payers according to procedures set forth by the Selectboard.

**Town of Fairlee**  
**Ordinance Regulating All-Terrain Vehicles**  
**Page 2 of 2**

**Section 5: Town Highways open to ATVs.** The only Town Highways open to ATVs are Millpond Road (the entire length from the Bradford Town Line to the West Fairlee Town Line) and that section of Brushwood Road from Millpond Road to Gaywalden Road.

**Section 6: Signs.**

- A. All Town Highways that are open to ATVs must be so posted. These signs shall comply with the Manual on Uniform Traffic Control Devices in form and placement. The Town shall be responsible for the signs to be placed on Town Highways.
- B. All trails that are open to ATVs must be so posted. These signs shall be approved by the Fairlee Selectboard. Speed limit signs and stop signs shall be posted at any location where a trail enters or crosses the Town Highway. Advance notice signs shall be erected approximately 250 feet prior to any location where the trails enters or crosses the Town Highway. The expense of these signs and erecting, posting and maintaining of the signs on the trails shall be responsibility of the Northeast Trail Blazers Club.
- C. The Northeast Trail Blazers Club shall also be responsible for ATV signs to be posted on the Town Highways according to the VASA guidelines. These signs shall be approved by the Fairlee Selectboard.

**Section 7: Enforcement and Penalties.**

- A. Enforcement of the statutes and this ordinance lies with State, County and Local law enforcement agencies.
- B. A municipal fine of \$35.00 may be imposed for any violation of this ordinance in addition to any enforcement action issued by law enforcement.

**Section 8: Severability.** If any section of this ordinance is held by a court of competent jurisdiction to be invalid, such finding shall not invalidate any other part of this ordinance.

**Section 9: Effective Date.** This ordinance shall become effective 60 days after its adoption by the Fairlee Selectboard. If a petition is filed under 24 VSA 1973, that statute shall govern the taking effect of this ordinance.

Frank J. Barrett, Jr.  
Richard E. Hall  
Win Ameden  
**Signed and Dated:** May 19, 2003

**TOWN OF FAIRLEE**  
**ORDINANCE RESTRICTING THE USE OF**  
**MILLPOND ROAD AND BRUSHWOOD ROAD**

**Section 1: Authority.**

Under authority granted in 24 VSA Chapter 59; 19 VSA 1108; 19 VSA 1110; 23 VSA 2302; and 23 VSA 3510, the Selectboard of the Town of Fairlee hereby adopts the following ordinance restricting the use of Millpond Road and Brushwood Road.

**Section 2: Purpose.**

The purpose of this ordinance is to preserve the condition of the Millpond Road and Brushwood Road by restricting unnecessary travel during mud season.

**Section 3: Definitions**

- A. "Roads" means Millpond Road from the Bradford town line to the West Fairlee town line and Brushwood Road from Millpond Road to the Aloha Foundation maintenance building.
- B. "Wheeled Vehicle" includes any motorized vehicle with wheels, including automobiles, trucks, jeeps, ATVs, motorcycles, dirt bikes, etc. For the purpose of this definition, snow machines are not wheeled vehicles.

**Section 4: Restricted Use of the Roads**

From March 15 to May 1 of each year, wheeled vehicles are restricted from using the roads, except for residents of the roads or by others in the case of emergency.

**Section 5: Signs.**

The roads with the restricted use must be so posted. These signs shall comply with the Manual on Uniform Traffic Control Devices in form and placement. The Town shall be responsible for the placement and maintenance of the signs.

**Section 6: Enforcement and Penalties.**

- A. Enforcement of the statutes and this ordinance lies with State, County and Local law enforcement agencies.
- B. A municipal fine of \$75.00 may be imposed for any violation of this ordinance in addition to any enforcement action issued by law enforcement.

**Section 7: Severability.** If any section of this ordinance is held by a court of competent jurisdiction to be invalid, such finding shall not invalidate any other part of this ordinance.

**Section 8: Effective Date.**

This ordinance shall become effective 60 days after its adoption by the Fairlee Selectboard. If a petition is filed under 24 VSA 1973, that statute shall govern the taking effect of this ordinance.

Frank J. Barrett, Jr.

Richard E. Hall

Win Ameden

**Signed and Dated:** January, 19, 2004

## VERMONT GREEN UP 2003 ANNUAL REPORT

Thirty-three years strong, Green up Day, is a special day when Vermonters clean and spruce up their communities. We were the first state in our nation to designate a day for such cleaning of the entire state. Working together, we can keep our unique Green Up spirit growing for Vermont.

Green Up Vermont is the non for profit 501(c)(3) organization that promotes litter-free communities by supporting Green Up Day, civic pride and education.

Over 13,000 Vermonters participated in Green Up Day 2003, using over 30,000 Green Up bags, collecting over 200 tons of trash, piles of mixed metals and tires. Green Up Vermont arranged widespread promotional support in excess of \$25,000.

The success of Green Up for Vermont depends upon two essential ingredients. One is the combined efforts of individuals and civic groups who volunteer to make it all possible; and two, the financial support given by the public and private sectors throughout Vermont.

With your town's help, we can continue Vermont's unique tradition of annually cleaning up our entire state, so our children grow up with Green Up.

Careful use of resources minimizes Green Up's costs. The State appropriates funds that cover about 15 percent of Green Up's budget. The remainder comes from financial gifts from towns, individuals and businesses and is used to purchase supplies, promote awareness and pay for services of two part-time employees. We ask your community to contribute, according to population to help keep Green Up growing for Vermont.

The Fairlee Green-Up Committee would like to take this opportunity to thank the Third Rail and Leda's Pizza who continued to provide great lunches for the volunteers who participated in Green Up Day. We would also like to thank the Selectboard for their support of Green Up Day. Green Up in Vermont takes place traditionally on the first Saturday in May and this year's effort was joined by 28 Town members who collected a total of 63 bags of trash off of the roadsides. The crews worked on Terry Hill Rd, the Lake Morey Rd, VT RT 244 to the W. Fairlee line and the Maurice Roberts Memorial Highway. Over the years we have been able to work the more visible roads in Fairlee and in this regard there has always been plenty to do.

We would like to take this opportunity to thank the townspeople who were able to give their time and to invite those many residents who would like to volunteer on this worthy project to do so.

This year Green Up Day is scheduled for Saturday, May 1, 2004.  
**Please Mark your Calenders!**

**CENTRAL VERMONT COMMUNITY ACTION COUNCIL (CVCAC)  
2003 REPORT TO THE CITIZENS OF FAIRLEE**

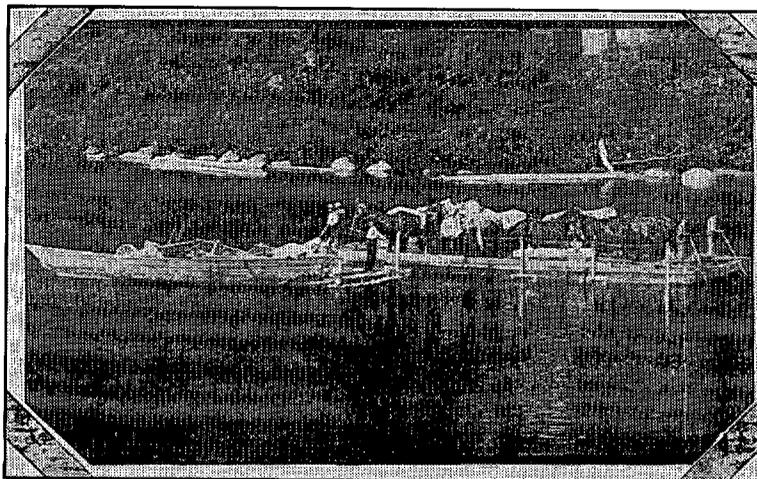
Since 1965, the Central Vermont Community Action Council, Inc. has served low-income residents of Lamoile, Orange and Washington Counties and nine communities in Windsor, Addison and Rutland Counties. CVCAC's programs and services are designed to help families work toward better lives and to improve the overall quality of life in their communities. This year, CVCAC worked with nearly 11,500 individuals in 4,500 households through our Child Care Food Program, Head Start/Earl Head Start, Community Economic Development programs, Family/Community Support services, Welfare to Work programming, Weatherization assistance, Emergency Fuel, and Community Action Motors.

In our most recently completed program year, Central Vermont Community Action helped 65 individuals in 18 Fairlee families with emergency assistance and comprehensive program services designed to teach important skills and help people access the resources they need to build better futures.

Here are some of the CVCAC program statistics for Fairlee:

- 14 households (including 43 family members) receive emergency assistance with food, shelter, and other basic needs.
- 1 households participated in Head Start and/or Early Head Start that supported 3 family members.
- 1 individual participated in our Community economic Development programs which include micro business development, individual development accounts, the Central Vermont Revolving Loan Fund and the Vermont Women's Business Center.
- 2 child care providers participated in our Child Care Food program to serve approximately 16 children in their care nutritious meals.

Our 2004 Funding request: Community Action uses a formula for our funding requests to all towns based on population, number of residents served, and dollars spent in each community. Based on that formula, we are requesting \$300 from the citizens of Fairlee to support Community Action. Your support is critical to our work, and the Board and Staff of Community Action are most grateful for your help.



**VERMONT COALITION OF MUNICIPALITIES  
ANNUAL REPORT – 2003**

The organized effort to substantially reform Act 60 and reduce the reliance on the property tax to fund education is not over. Despite the recent enactment of Act 60 reform, **we believe the promise of lower education property taxes will be short term.**

We contend that in July of 2004, when this new law goes into effect, the property taxes will be a good deal higher than estimated and will continue to rise rapidly over the next two years. When the rising tax impact is felt, the pressure to reform the statewide property tax system will greatly increase.

In a letter to all legislators in May of 2003, we stated the following reasons for our opposition to the changes in the reform legislation because it still retained many of the onerous features that were a part of Act 60 such as:

- **Over-dependence on the property tax to fund education;**
- **Reliance on a flawed property valuation and equalization system;**
- **Rapidly rising property values, which under the Common Level of Appraisal (CLA) system, increase tax rates;**
- **A system based on tax rate instead of tax burden;**
- **Lack of cost controls over rising education costs; and**
- **Tax policy inhibiting economic development and job creation.**

As noted above, there continue to be serious problems with the state system of financing education. **The Coalition intends to continue to be an organized force fighting for property tax relief. In the coming year we also intend to monitor closely the studies on cost containment and grand list issues established by the law.**

**We will also work through the legislature and the administration to correct the inequities in the education equalization system and the problems caused in the way property values are determined.**

Vermont Coalition of Municipalities, 63 Lakeshore Road, Ludlow, Vermont 05149 For Information: 228-7601

**ORANGE EAST SENIOR CENTER  
2003 ANNUAL REPORT**

We would like to thank the people of Fairlee for the annual appropriation to this center. The town's appropriation helps us to serve the seniors of Fairlee with hot nutritional meals and transportation. All income is spent for the seniors needs.

We have prepared approximately 3,205 meals in Fairlee. Our wonderful volunteers donated 7,308 hours to the center. Our volunteer drivers drove 15,736 miles this year to deliver hot meals to those in need. Without these volunteers these meals would not be possible. I thank everyone of them, they are very special people.

Our long time volunteers Robert and Margaret Erickson were honored by Governor Jim Douglas for outstanding community service. It was a wonderful award that they deserved very much.

Several Fairlee seniors were helped with their federal and state income tax returns, the center has offered other services such as blood pressure clinics, Foot Care Clinics, Flu shots, Hearing test and repairs of the hearing aids, Exercise Class, Computer classes.

We have had speakers at the meal sites speaking on important issues such as fire safety, and medicare issues.

Activities held for the seniors to encourage them to get out and socialize were live music, special speakers, raffles, holiday celebration, coffee socials, trips, visits from local schools.

We always have a need for volunteers to deliver meals either on a regular basis or as a substitute. We need volunteers to help at the meal sites and at the center. If you have some free time and would love to feel appreciated call me at the center anytime.

Please feel free to come and join us anytime. Everybody is welcome.

Respectfully submitted,  
Victoria Chafee  
Executive Director.

**GREEN MOUNTAIN ECONOMIC DEVELOPMENT CORPORATION**  
**2003 ANNUAL REPORT**

Throughout the year, GMEDC was an active participant in bringing the Randolph 'DuBois & King' (D&K) project closer to reality. The project will establish the Vermont Technical College's (VTC) business incubator and a new downtown Randolph office building. GMEDC provided a key component of the funding by structuring a \$216,000 assumption agreement that was originally advanced to the Connecticut River Valley Revolving Loan Fund from Rural Development. GMEDC voted to assume the loan and then advance the needed funds to the Randolph Area Community Development. This strategic approach provided the critical piece to the project's financing structure and enabled the D&K project to proceed. This project represents the finest in our region that has been funded through the US Department of Commerce. We met with the U.S. Undersecretary of Commerce during his August visit to the VTC campus and participated in the October D&K groundbreaking ceremony in Randolph. During these ceremonies, GMEDC's Diane Murphy received special recognition for her *'exemplary performance dealing with the grant administration process'*.

Directors face significant challenges in fulfilling their responsibilities to oversee the activities of modern Economic Development/Investment Companies. Changes in the marketplace have created a more competitive and demanding environment. As a consequence, the role directory has grown in importance and complexity. Directors must take an active role in governing, monitoring, and evaluating the company's business activities and risks. Directors must also balance the needs of the community, the interests of the clients/members, and the image of the company. In late summer early fall, we initiated the process of recruiting and nominating seven directors with significant community leadership and business experience. Messrs. Fred Thomas, Peter Johnson, Matt Bucy, Hod Palmer, Dick Podolec and Ed Childs officially join the GMEDC board at our annual meeting scheduled for October 21, 2003. We are delighted to welcome these community/business leaders.

In June, Governor Douglas signed the Vermont \$105 million Jobs Bill into law. We were delighted that the Jobs Bill included a component to provide \$25 million for a new capital pool of mezzanine level investment called the Vermont Opportunity Fund. This fund is being designed to provide capital to existing businesses for job creation. Recent research indicates strong regional market support for the development of this early stage capital pool to assist growing companies. GMEDC is eager to work with entrepreneurs that need early stage financing. Successful entrepreneurs are building companies that are being positioned to provide job security, economic growth and stability to the region. GMEDC will assist strategically in fueling that economic growth and we applaud the Governor's efforts in this important area of economic development.

We organized municipal and corporate visits for senior representatives of the Douglas administration throughout the late summer into the fall. These sessions were designed to provide a forum for discussion and an opportunity for listening. We will continue to facilitate such meetings. We arranged for a briefing by China experts at the Tuck School for Secretary of Commerce Dorn. This luncheon briefing took place prior to the Secretary's departure for China on a trade mission designed to explore strategic exporting possibilities. We are pleased that Commissioner Quinn joined us when we presented our board resolution to Peter White the son of our principle founder Craig W. White in recognition of his father's leadership in the 1982 formation of GMEDC.

GMEDC is actively assisting in the capital formation process for a new company, Vermont Plywood LLP (VP). The company was recently formed to purchase and operate the former Chesapeake facility in Hancock. We have introduced qualified investors and are involved in structuring the due diligence process. At a public hearing held on October 14, 2003, the town of Hancock enthusiastically supported the project and initiated the application process for a \$750,000 community block grant to demonstrate their commitment. Proceeds of this grant will be loaned to VP and used for working capital and the purchase of equipment. VEDA, USDA and banking companies are completing their due diligence. The economic impact of the success of this pending acquisition is significant; plant employment currently approximates 50 jobs, which is down from 90 when the plant was at full capacity. GMEDC is a leading candidate to administer the \$750,000 community block grant.

### **Kid's Place 2003 ANNUAL REPORT**

Kids Place is non-profit agency based in Randolph that offers supervised visitation, and parenting support for families in Orange County. Additional sites are located in Bradford and Chelsea.

#### **Mission Statement**

“The Kids Place Program provides a safe, neutral and comfortable place for children and non-residential parents to visit and maintain family ties, no matter what else may be happening in their lives. We know that children have a great need to love both of their parents and to feel loved and nurtured by both parents”.

The Kids Place program makes it possible for children to see a parent who may otherwise be absent from their lives. Our goal is really quite simple. We want to help families preserve the bonds between parent and child that might be lost during stressful and potentially violent break-ups in families. Almost always this involves working closely with our court systems, judges, SRS, attorneys, law enforcement and other concerned and involved parties. This is all done with the benefit and the welfare of the children placed first and foremost by Kids Place staff.

Kids Place has served over 220 families since its first year of operation in 2000. Our program is the only one of its kind in Orange County. Much of the success of our program stems from the dedication of our staff monitors. These individuals give up many hours of their time and we are profoundly grateful for their help.

If you would like additional information about our services, or volunteer opportunities in your area please call us at (802) 728-6124.



# CLARA MARTIN CENTER



11 Main Street, Randolph, VT 05060  
VT 05033  
(802) 728-4466

24 South Main Street, Randolph, VT 05060  
(802) 728-6000

1483 Lower Plain Road, Bradford,  
(802) 222-4477

**\*\*New Chelsea Site Location\*\***  
356 VT Rte. 110, Chelsea, VT 05038  
(802) 728-4466

**Challenger**  
579 VT Rte. 14 So., East Randolph, 05041  
(802) 728-3896

**CVSAS**  
Airport Road, Montpelier, VT 05601  
(802) 223-4156

**Safe Haven**  
4 Highland Avenue, Randolph, VT 05060  
(802) 728-5233

**Regional Alternative Program**  
Norwich Avenue, Wilder, VT 05088  
(802) 295-8628

**Quitting Time**  
61 Depot Road, Wilder, VT 05088  
(802) 295-1311

The Clara Martin Center's programs serve children, families, and individuals coping with behavioral challenges, emotional stress, mental illness, alcohol and other drug problems. Services are confidential and include (but are not limited to):

- ▶Counseling
- ▶Psychiatric Services
- ▶Short-term crisis intervention
- ▶School-based & Home-based services
- ▶Education for families.
- ▶Community resource assistance
- ▶Free Walk-in Clinic
- ▶Help with job training
- ▶Alcohol & other drug treatment
- ▶Respite Care
- ▶24-hour emergency system

## WHY SHOULD YOU HELP?

The Clara Martin Center remains dedicated to the proposition that the physical expansion and internal growth of our programs greatly enhances the quality of services we offer to our communities at a local level. It is based upon these beliefs that the Agency takes great pride in recognizing our new efforts thru the opening of our Chelsea site office above the Chelsea Health Clinic in Chelsea, Vermont. In addition, we have enhanced our Challenger program from a Tutorial Review Program to an Independent School. It is through the continued financial support from our local towns that we are able to report these Agency successes and in turn continue to meet our goal of strategically positioning our Agency for the future behavioral and physical health care needs of our local environment.

The Clara Martin Center has received another three-year accreditation from CARF (Commission on Accreditation for Rehabilitation Facilities). The Center has been noted for strengths in many areas that include those listed below:

- "A cadre of staff members who appear qualified, committed and caring.
- Strong support in the local communities the organization serves.
- A strong commitment to continuous quality improvement at all levels of the organization.
- A commitment to seamless service delivery to both individuals and family system across multiple programs, funding sources, locations and staff."

### FY03 TOTAL SERVED AT CMC

Children & Family Services	635	Child and Family Services	16
Adult Services	474	Adult Services	12
CSP Services*	180	CSP Services*	5
Substance Abuse Services	1,140	Substance Abuse Services	19
Walk-in Clinic Services	106	Walk-in Clinic Services	1
Emergency Contacts	<u>2,274</u>	Emergency Contacts	
<b>Total Served:</b>	<b>4,316</b>	<b>Total Served:</b>	<b>53</b>

\*CSP is our community support program that serves the chronically mentally ill population.

## **ORANGE COUNTY DIVERSION PROGRAM 2003 ANNUAL REPORT**

The Orange County Court Diversion Program (OCCDP) is a cost effective alternative to the criminal court system for first offenders referred by the State's Attorney. It offers both juveniles and adults an opportunity to make amends for their offenses in a way that teaches responsible behavior and deters future delinquent or criminal activities. The State's Attorney dismisses the charges of participants who successfully complete Diversion, resulting in a clean record.

The OCCDP is a local non-profit organization run by a Board of Trustees and staffed by a three-quarter time director, a one-fifth time caseworker and the 28 community volunteers from Orange County who serve as Review Board members. A volunteer citizen Review Board interviews each offender and decides who will be accepted into the program. The main criteria for acceptance into the program is an admission of wrongdoing, and no prior history of criminal activity. Each client accepted into diversion is required to discuss all issues and questions concerning their offense with the Review Board. Throughout the discussion, the client is made aware of the concerns and needs of both the victim and the community, and held responsible for the offense. The Review Board designs an individualized contract that specifies the conditions of the person's participation. Contracts may involve an apology to the victim, mediation between offender and victim, restitution, mental health or substance abuse counseling, a jail tour, community service, a donation to a worthy cause, completion of a GED, a job search, writing an essay, or other appropriate activities related to the offense. Diversion clients have performed volunteer work for local libraries, hospitals, cemeteries, road crews, recycling centers, schools, senior centers, volunteer fire departments and the like. Approx. 85% of the clients who participate in the Orange County Court Diversion program successfully complete the program. Less than 5% of the clients who successfully complete the program end up becoming repeat offenders.

The citizen Review Board replaces the judge and jury in deciding how an offender must make amends for his/her wrongdoing. This approach is a powerful way to help the offender realize the impact and seriousness of the crime to his community and its citizens. For the offender, it takes the act out of the abstract and puts it in a real context where responsibility is both unavoidable and an expected outcome of the program.

In addition to processing criminal cases from court, the Orange County Court Diversion program administers Orange County's Teen Alcohol Safety Program for first time, civil cases of underage drinking. All clients who are referred on a civil offense of underage drinking meet with our Review Board and are required, in addition to other contract conditions, to complete an alcohol assessment and any recommended follow-up counseling or treatment services.

A total of 177 clients were referred for services during the fiscal year that ended June 30, 2003. Of this amount, 104 clients were referred from juvenile and adult court for criminal offenses, and 73 clients were referred for a civil offense of underage drinking. With the exception of a few cases that were transferred from other counties throughout the state, nearly all of the client caseload represented

crimes and offenses that occurred in Orange County. In cases involving criminal offenses, clients who successfully completed their Diversion contract during FY03 paid a total of \$11,747.00 in restitution to victims and victim related causes, and performed 368 hours of community service.

Orange County Court Diversion budgeted \$70,421.00 for its FY03 operating budget. Approx. 80% of the operating budget was funded by a State grant and client fees. The remaining 20% of the program's funds came from miscellaneous and local funding sources. These local sources were Green Mountain United Way, town appropriations, and individual donations. For a number of years we have been proud to be supported by appropriations from every town in Orange County.

Thank you for your continued support. Questions and additional information concerning the program should be directed to David Savidge, Executive Director, Orange County Court Diversion, P.O. Box 58, Chelsea, VT 05038. (802-685-3172)

### **SAFELINE, INC. 2003 ANNUAL REPORT**

SAFELINE, INC. is a human service agency providing advocacy for and direct services to victims of family and/or sexual violence. These services are accessed through our toll free hotline 1-800-NEW-SAFE, which is staffed by volunteers 24 hours a day seven days a week.

SAFELINE is the primary service provider for 17 towns in Orange County and 5 northern tier towns in Windsor County. Our catchment area population is approximately 35,500. Last year SAFELINE provided services to over 700 individuals. Units of service numbered over 2,000, including hospital advocacy, court advocacy, emergency legal advocacy, in-school counseling for children, crisis intervention and counseling for adults, continuing emotional support and information and referral. Over 10,000 hours of volunteer time were donated on the hotline, in hospital emergency rooms, police stations and in court.

Safeline has a court advocate in the family court sessions as a free service to plaintiffs in need of support. This is a constant, and well received service provided by us at no cost to the clients and to the court staff themselves.

In addition to the above services, SAFELINE continues to provide 55 educational programs to schools, para-professionals, and civic groups. Over 2,000 persons ranging from children in elementary, middle and high schools, to rescue squad personnel and graduate law students at Vermont Law School received the benefits of these informational programs. Each and every program is specifically tailored to respective age groups and areas of interest.

SAFELINE also is working to build safer communities through preventative education and collaboration with other groups and agencies. SAFELINE is a member of the Vermont Network Against Domestic Violence and Sexual Assault.

SAFELINE, INC. is a 501 (c) (3) private, non-profit Vermont Corporation. It is governed by a Board of Directors. There are three staff members; an executive director, a program educator, and a direct service supervisor. Nineteen trained volunteers help in expanding SAFELINE's capacity to provide services. Volunteers and staff are required to receive a minimum of 20 hours of training in the fields of Domestic Violence and Sexual Assault each year, every year. All staff continue to be mandated reporters of child and elder abuse.

**VERMONT DEPARTMENT OF HEALTH  
ANNUAL REPORT 2003**

The Vermont Department of Health works to protect and improve the health of all citizens. The following are some of the essential services available to residents of Fairlee.

**Food & Lodging Inspections:** Public health sanitarian inspect eating establishments (restaurants, schools, fairs) to decrease the risk of food borne disease outbreaks. Inspections include review of a 44-item check list to evaluate food storage, preparation and handling as well as to identify where there is a high likelihood of practices contributing to illness if left uncorrected. Of the 14 establishments in Fairlee, 17 inspections were completed by a sanitarian during 2002.

**Special Nutrition Program for Women, Infants and Children ('WIC'):** WIC improves the health of pregnant and postpartum women, infants and young children by assuring access to health care, teaching families about good nutritional practices, and providing an individually designed package of nutritious food to eligible individuals. During 2002, 32 women, infants and children living in Fairlee received foods as well as health screening and individualized nutrition education through this program at a average value of \$35.00 per person per month.

**Vaccine-Preventable Diseases:** Proper vaccination protects children and adults against many diseases, saves health care dollars, and minimizes sick leave from school or work. Immunization has reduced reportable cases of preventable diseases in Vermont to record low levels. Still, total annual hospital charges from vaccine-preventable disease in Vermont is \$2.6M, and each year 150 to 200 Vermonters die of pneumonia or influenza. During 2002, the Health Department distributed 6,055 doses of vaccine to health care providers in Orange County. This represents a value of \$82,999.86 to these communities, including children living in Fairlee.

**West Nile Virus (WNV) Surveillance:** WNV first appeared in the U.S. in New York City in 1999 and has become well established in the United States. Birds, Mammals and people can get WNV from the bite of an infected mosquito. The Vermont Departments of Health and Agriculture conduct surveillance for WNV each year from June until cold weather limits mosquito activity in the fall. In 2003, 5 Town Health Officers in different parts of the state also participated in the program, assisting primarily with mosquito trapping. As of September 19, 2003: 450 mosquito pools were tested, with nine positive for WNV, and three horses have tested positive (one each from Addison, Orleans and Franklin Counties). In Orange County from June-Sept. 16<sup>th</sup> 2002, 38 dead birds were reported, 13 were tested, and one found to be infected with WNV. There were no reported human or equine cases reported during this same time period.

New public health issues emerge every year. Some challenges being addressed by the Health Department include emergency preparedness and response to disease threats like SARS or potential acts of bioterrorism; expansion of substance abuse prevention and treatment; and improving health care for people with chronic conditions like diabetes, asthma, and cardiovascular disease.

If you would like more information about these efforts, please call us at WRJ district office. 802-295-8820. Please visit our web site at [www.HealthyVermonters.info](http://www.HealthyVermonters.info) for information on health topics, public health emergency preparedness and response, and general health information.

**ACORN (AIDS Community Resource Network)  
2003 ANNUAL REPORT**

It's easy to forget that HIV/AIDS continues to be a deadly threat in our country as well as our own community.

- Women account for an increasing proportion of people with HIV/AIDS.
- Injection drug use accounted for 30% of all recently diagnosed AIDS cases.
- The proportion of AIDS cases attributed to heterosexual contact has increased to 22% of recently diagnosed cases (11% among men and 59% of cases among women.)
- HIV surveillance data suggest steady HIV transmission among adolescents and young adults (ages 13-24 years), accounting for 13% of recent HIV diagnoses.

HIV/AIDS continues to be a problem in the Upper Valley. In the past year, ACORN provided professional case management, advocacy, and related services to 62 individuals living with HIV/AIDS as well as an additional 130 affected family members. ACORN offers free services to anyone living within the 94 municipalities of our area: Windsor and Orange Counties of Vermont, and Grafton and Sullivan Counties of New Hampshire.

We at ACORN are trying hard to stop the spread of HIV/AIDS in the Upper Valley and to provide services to those afflicted. We have expanded our programs and services and added two new full-time employees, raising our total paid staff to seven. Below are some of the highlights from the past year:

- ACORN provided the only anonymous HIV testing and counseling site in the Upper Valley, utilizing OraSure testing. We expanded our counseling and testing services to include any member of the community concerned about the possibility of having contracted HIV.
- ACORN's Dove program in collaboration with St. Thomas Episcopal Church in Hanover and the West Lebanon Congregational Church, collected and home delivered over 12,000 pounds of food and other household items to our clients.
- ACORN distributed approximately \$43,450 in emergency financial assistance directly to clients living with HIV/AIDS.
- The **ACORN website** went online at <http://www.acornvtnh.org>. Our site includes information on upcoming ACORN fund-raising activities; resources for those who want to know more about HIV/AIDS, and contact information for ACORN staff.

Our goal is to continue expanding our programs and services in the Upper Valley, with a particular focus on reducing the spread of HIV/AIDS through education and prevention programs. To accomplish this point we need your help. Reductions in state and federal support as well as reductions in private foundation endowments have created a \$20,000 deficit in this fiscal year's budget. We are relying on town and private contributions to help close this gap so we are not forced to reduce or compromise our level of service to the community.

On behalf of our clients, their families, the community members we serve, our staff, our dedicated volunteers, and our Board of Directors, we extend a most heartfelt thank you for your assistance.

**TWO RIVERS - OTTAUQUECHEE REGIONAL COMMISSION  
2003 YEAR-END REPORT**

During 2003, the Regional Commission continued to provide technical expertise and resources for municipal officials as well as advocated for members' needs with the State Legislature and with state and federal agencies. We function as staff for many of our towns and most of our work was initiated at the request of Select boards, Planning Commissions, and other Town officials. Major accomplishments for this past year included:

**Regional and Local Transportation Planning** - The Commission's Transportation Advisory Committee (TAC) worked with member municipalities on numerous local transportation projects. Two Rivers' staff wrote many successful Transportation Enhancement Grants and Pedestrian Facility Grants. We assisted our towns in procuring design engineers, processed requisitions for payment, and organized public meetings for local input - Two Rivers helped projects get built. This office also helped communities as they worked their way through the environmental permitting process on transportation projects.

**Local Technical Assistance** - Over the past year, we provided advice and support to all town officials on a wide range of activities. This included grant writing and administration, assistance on town plan revisions, ordinance development, GIS mapping, transportation planning, and Act 250 development review. The TRORC Region once again received the largest share of municipal planning grants statewide. This allowed our towns to conduct the planning necessary to respond to changes in state and federal requirements.

**Emergency Planning Activities** - The Regional Commission's emergency management planning program continued to be funded in part by FEMA and State contracts; projects focused on hazard mitigation associated with natural and man-made disasters. Other programs included assistance to communities in preparing Rapid Response Plans and working with towns more effectively in constructing disaster resistant infrastructure.

**Economic Development Planning** - In 2003, the Regional Commission began work on a \$200,000 Environmental Protection Agency grant to assess the level of contamination on many sites throughout our Region. Once the level of contamination is known, the Regional Commission will help towns locate funding sources for clean-up. Additional federal dollars are being sought to continue this program. In addition, TRORC spent considerable time obtaining and maintaining the eligibility of our Region for federal economic development administration money. This resulted in over \$800,000 for the Town of Randolph.

We value your continued support and look forward to serving you in the coming year. Please contact us if you have any questions.

Respectfully submitted,

Peter G. Gregory, AICP, Executive Director

William B. Emmons, III, Chairperson, Pomfret

**UPPER VALLEY AMBULANCE, INC.  
2003 ANNUAL REPORT**

To the Citizens of the Communities we Proudly Serve:

We are pleased to present our 13th annual report to the citizens we serve. Upper Valley Ambulance, Inc. has continually provided emergency and non-emergency ambulance service to our eight communities since July 1, 1990. In the past thirteen years, Upper Valley has responded to over 17,000 ambulance calls. This year we will have responded to over 800 requests for emergency medical assistance from the eight communities we serve.

2003 has proven to be a very challenging year. Like many small businesses, we have had a difficult time finding qualified employees in a tight labor market. We continue to absorb double digit increases in health insurance, workers compensation and liability insurance. Reimbursement from Medicare, Medicaid and most other payors continues to lag well behind the actual cost of providing service. Despite this, we continue to provide a high level of service.

2004 should be no different. The Balanced Budget Act of 1997 which placed ambulances on a fixed fee schedule was implemented in 2002 and "adjustments" are ongoing. Insurance rates continue to climb, and the job market remains tight. After countless hours of discussion and thought, the UVA Board of Directors have approved the 2004 budget reflecting no increase in our request of \$15.00/ per capita.

The Town of Corinth asked to join Upper Valley Ambulance. The Corinth Selectboard and the Fast Squad have been very proactive and have contracted UVA services on a trial basis. Things are running well since July on a trial basis. The Selectboards of the UVA member towns have voted to approve Corinth joining as the ninth town served by UVA. The transition of Brookside from a nursing home to a drug and alcohol rehab center will adversely affect our budget. . But as mentioned above, we do not anticipate needing to increase the \$15 per capita request. We were presented late last year with long-standing concerns from the Fast Squad and Fire Department of one of our member towns. With ongoing discussions which included the Selectboard, we feel we were able to appropriately address their concerns.

Our Domicile Risk Assessment Program, "Home Sweet Home...Home Safe Home" continues to grow. Members of Upper Valley Ambulance trained in identifying hazards in and around your home will meet with you to offer recommendations for a safer home environment. This no cost program was developed to reduce risks around your home and help you identify hazards in the hopes of preventing an injury from occurring. **We strongly urge everyone to take advantage of this free program.** If you would like to schedule an assessment, or would like to volunteer to assist us with this worthwhile program, please give our office a call.

Many of you are familiar with our Subscription Service. The yearly membership fee of \$40 entitles you to medically necessary emergency medical services at no additional cost to you. Applications are available at your local Town Offices, or at our business office on Lake Morey Road in Fairlee.

We encourage you to join your friends and neighbors who stop by to visit, or have their blood pressure checked at our Lake Morey Road facility. Please feel free to contact John Vose, Administrator or your Town Representative, if you have any questions concerning our service.

We are proud of our accomplishments and look forward to serving you in the future. The Board of Directors, Administration and Employees of Upper Valley Ambulance, Inc. will continually strive to provide the highest quality emergency medical care at the lowest possible cost to all the citizens we serve.

Sincerely,

Larry A. Lancaster, Chair  
Board of Directors  
Upper Valley Ambulance, Inc.

## UPPER VALLEY SERVICES 2003 ANNUAL REPORT

Upper Valley Services, Inc. is a private non-profit agency which provides a variety of services to individuals with developmental disabilities in Orange County. We also provide a statewide crisis program, for the more challenged individual, which is located in Moretown, VT.

The services that we provide are as follows:

- Residential Supports - These supports range from minimal supports to individuals who reside in their own apartments, 24 hour supports in a Group Home Setting and 24 hour supports through contracts with private providers, Developmental Home Providers, who take the individual into their home.
- Community and Social Supports - These supports include volunteer sites, community integration, social interaction, etc.
- Vocational Supports - These supports include one to one training for competitive employment as well as job support. In the town of Bradford, we operate the Connecticut River Redemption Center as a job site for those individuals who wish to work there.
- Service Coordination - These supports are available to support natural families, guardians, consumers and providers with coordination of services needed by the consumer. Our service coordinators provide 24 hour/7 days per week emergency response.
- Assessments and Evaluations - These services determine the eligibility of any individual who requests services from Upper Valley Services. State regulations require that individuals requesting services meet specific eligibility and System of Care Priority requirements
- Crisis Services - This service is a statewide service available to any agency/family where the consumer meets entrance criteria. The Department of Developmental and Mental Health Services determines if the consumer meets the criteria for entrance into this program. This is a short term program, usually not more than two weeks, with assistance to families/agencies with reintroduction into their own communities.
- Family Respite - This service provides limited funding to assist families in keeping their family member with developmental disabilities within their natural home.

## THE VERMONT CENTER FOR INDEPENDENT LIVING (VCIL) 2003 ANNUAL REPORT

The Vermont Center for Independent Living (VCIL) teaches people with significant disabilities how to gain more control over their lives and how to access tools and services to live more independently. We also conduct public education and systems change activities that promote the full inclusion of disabled people into community life.

An estimated one in five Vermonters has a disability. VCIL, a private not-for-profit corporation, is Vermont's first and only cross-disability center for independent living and the first organization in the state to be directed and staffed by a majority of people with diverse disabilities.

Statewide, from October 1, 2002 through September 11, 2003, VCIL responded to 1,974 requests from individuals, agencies and community groups for information and referrals on a broad range of subjects related to living with a disability. We provided on-on-one peer counseling to 342 individuals to help increase their independent living skills and life opportunities; provided 405 households with financial and technical assistance for making their bathrooms and entrances accessible to a disabled family member; provided over 340 with personal assistance and/or assistive technology; provided communications equipment to 67 Deaf, hard-of-hearing or speech-impaired individuals through our Telecommunications Equipment Distribution Program, and served home-delivered meals to almost 533 Vermonters through VCIL's Meals On Wheels program for Individuals Under 60 with Disabilities.

VCIL's central office is in downtown Montpelier with three smaller regional offices in Bennington, Brattleboro and Burlington. The Montpelier office houses our resource library and our toll-free information line, which provides answers to disability-related questions from every Vermont community. Our locally-based Peer Advocacy Counselors are available to people with disabilities in every municipality in Vermont.

During FY 2003, VCIL provided direct services to Vermonters utilizing the following services/programs:

1. Information & Referral
2. Home and Community Access program
3. Meals on Wheels (people with disabilities under the age of 60)
4. Peer Advocacy Counseling
5. Vermont Telecommunications Equipment Distribution Program
6. Sue Williams Freedom Fund

To learn more about VCIL, call us toll-free at 1-800-639-1522.

## VERMONT ASSOCIATION FOR THE BLIND AND VISUALLY IMPAIRED 2003 ANNUAL REPORT

The Vermont Association for the Blind and Visually Impaired (VABVI) greatly appreciates the Town of Fairlee for including a contribution to VABVI in their 2003 budget.

Our mission is to enable Vermonters with vision problems, whether blindness or impairment, to achieve and maintain independence. We were established with assistance from Helen Keller and the American Foundation for the Blind in 1926. Since then, our agency has provided services to any visually impaired Vermonter who needs them, at no cost to the client, due to the financial support we receive from individuals, businesses, civic organizations, and municipalities as well as state and federal grants.

Our services for children include teaching and support at home and in the classroom. Our Teachers of the Visually Impaired (TVI) instruct in Braille, and acquire materials such as textbooks in alternative formats appropriate for each child's visual impairment, whether it's Braille, large print or on audiotape. They also assist classroom teachers in instructing with less emphasis on visual learning, such as writing on the blackboard. We also plan educational overnight camps each year, so the students can exercise their independent and daily living skills in a supportive environment. In addition, we also provide transitional services for teens looking beyond high school to higher learning or independent living.

For adults, we make visits to homes to help adapt the home for safety and ease of mobility. We mark stoves, microwaves, thermostats and other appliance for ease of use and help organize pantries and closets to make cooking and other daily living tasks manageable and reasonably efficient. We provide orientation and mobility lessons, including white cane instruction, so that people can get around on their own. We sponsor Peer Assisted Learning and Support (PALS) groups, bi-monthly meetings for peer education and group support, which meet in 11 locations around the state, including White River Junction. We served four adults in Fairlee last year.

Volunteers are an important part of our organization. Last year 204 VABVI volunteers drove 181,206 miles and donated 14,631 hours of service - the equivalent of seven and a half full time employees - either by driving, reading, shopping, brailleing, working in our offices or other capacities. It is in large part because of these volunteers that we spent 87 cents out of every dollar on direct services in your community last year. To become a volunteer or to learn more about our services, contact us at 1-877-350-8838 or [general@vabvi.org](mailto:general@vabvi.org) <<mailto:general@vabvi.org>> or visit our website at [www.vabvi.org](http://www.vabvi.org).

**CENTRAL VERMONT COUNCIL ON AGING  
REPORT OF SERVICES TO THE TOWN OF FAIRLEE  
OCTOBER 1, 2002 - SEPTEMBER 30, 2003**

The Central Vermont Council on Aging is a private, non profit organization that supports elders to remain independent as long as possible in their own homes and communities. We use federal, state and local funds to provide a variety of programs and services for elders, either directly or under contract with local groups and organizations.

Services include case management, information and referral, community and home delivered meals, senior center services, transportation and a number of volunteer opportunities for people of all ages.

The Case Manager for the Town of Fairlee is Marianne Barnett. Case Managers are trained to assess needs and create a care plan for individuals that includes public, private and volunteer resources.

The Council on Aging contracts with Orange East Senior Center for the provision of community and home delivered meals for seniors. Noontime meals are served 3 days a week in towns throughout the service area. Home delivered meals are also delivered to the homes of elders who cannot get out to the mealsite.

Transportation is provided under contract with the local transportation authority. Under this agreement, rides are provided to elders to get to and from mealsites, medical appointments and shopping.

Other services such as legal assistance, health insurance information and referrals to other agencies can be provided by calling the senior helpline at 1-800-642-5119.

We appreciate the support for programs and services for central Vermont elders from the Town of Fairlee. Please call us for more information or assistance.

Sincerely,  
Charles W. Castle, Executive Director

**VISITING NURSE ALLIANCE OF VERMONT AND NEW HAMPSHIRE, INC.**

*Home Care, Hospice and Family Health Services -- Report to the Town of Fairlee*

The Visiting Nurse Alliance is like the local police and fire departments - a strategic part of the community's safety net – with services that must be continuously available to anyone in need. The need varies dramatically from month to month and year to year. The VNA provides a comprehensive range of care, requisitioned by hospital staff and physicians, for everyone, regardless of ability to pay.

We value the continued partnership with the Town of Fairlee to help us meet your residents' home care, hospice and family health needs. Town funding accomplishes the following:

- Enables your family, friends and neighbors to remain independent and at home as they receive skilled clinical care during times of injury, recovery from surgery or accidents, disability, whether for short-term and chronic illness. For many such patients, many are addressing multiple medical, emotional and social issues at the same time.
- Provides emotional support plus pain and symptom management during terminal illness. Hospice care extends to family members as well. More and more patients want to be at home during their end of life, and through hospice they have that control.
- Provides community-wellness programs and assistance to young families at risk. Clients range from fathers and/or mothers who want to be more effective parents through learning parenting skills or providing a balanced diet; infants who require hi-tech health care; and children who grow and learn through play groups that offer interaction with other children.

The VNA provided the following services this past year: (July 1, 2002 through June 30, 2003)

Skilled Nursing	548
Physical Therapy	142
Speech Therapy	40
Occupational Therapy	36
Medical Social Worker	16
Home Health Aide	1,120
Homemaker	18
<b>Total Visits</b>	<b>1920</b>

<i>Hospice VNH</i>	<i>Orange County Parent Child Center</i>		
Patient Families served	2	Families	13
		Children	26

<i>MCH</i>	
Children	10
Home Visits	428

On behalf of the people we serve in your community, thank you for your continued confidence.

Respectfully submitted,  
 Susan H. Larman, BSN, MBA  
 President and Chief Executive Officer

**VERMONT STATE POLICE  
2003 ANNUAL REPORT**

2003 was a year marked by tragedy for members of the Bradford State Police Barracks. On June 15<sup>th</sup>, Sgt Michael Johnson was killed in the line of duty. Sgt. Johnson was attempting to assist fellow troopers that were pursuing a subject that was suspected of having illegal drugs in his vehicle. Sgt. Johnson was struck and killed by the fleeing suspect's vehicle.

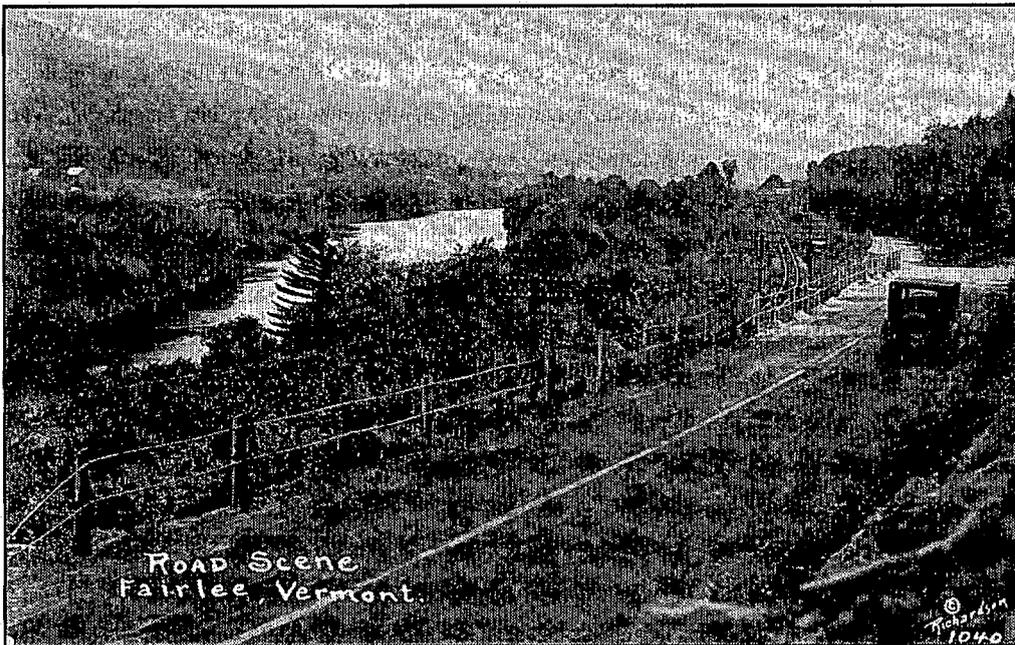
We wish to thank all of you for your thoughts, prayers, and continued support following this tragedy.

Those who were fortunate to have known him will always remember Sgt. Michael Johnson. He was a family man, a leader in our barracks, and a vital member of the Bradford community. He is and always will be sorely missed.

I have chosen to use this space to remember Mike Johnson, a man who epitomized community service, and embodied what it means to be a Vermont State Trooper.

I invite you to review statistics regarding VT State Police enforcement in your town during 2003 on our website: <http://www.vtsp.org/Bradford.html> (2003 VT Crime Report).

Respectfully,  
Lt. Walter Goodell  
Station Commander



## VERMONT LEAGUE OF CITIES AND TOWNS 2003 ANNUAL REPORT

The Vermont League of Cities and Towns' mission is to serve and strengthen Vermont local government. Most government services used by Vermonters on a daily basis are those provided by its cities and towns. These include highways, police, fire, recreation, sewer and water. Vermont municipal officials are responsible for raising and expending nearly one-half of non-federal taxes raised in the state.

In large part, volunteer elected and appointed municipal officials lead these governments. VLCT provides the following services to its member cities and towns to serve and strengthen the ability of these officials to provide quality services at affordable levels of taxation.

- **Advocacy representation before the State legislature, administration and judiciary, ensuring that municipalities have the resources and authority to serve their citizens.** VLCT is a leader in the education finance debate and in securing revenues for town highway and bridge maintenance programs.
- **Training, technical assistance and publications to strengthen the ability of municipal officials to serve their communities.** In the past year, we have responded to over 21,000 telephone calls from local officials. Our Law Center and Group Services staffs provided over 750 workshops and small group training sessions attended by over 4,000 municipal officials. VLCT distributed over 400 copies of VLCT's *Weekly Legislative Report* to municipal officials each week during the legislative session.
- **Purchasing opportunities to provide needed services at the lowest cost.** These include an array of municipal insurance programs, among many others. Examples of how this saves local taxpayers dollars are the securing of municipal employee health insurance for 2003 at a rate increase of just 5% and ensuring that despite the terrorist attacks of September 11<sup>th</sup> that cities and towns properly and casualty insurance exposures are covered at an affordable price.

All 246 Vermont cities and towns are members of VLCT, along with 140 other municipal entities including villages and fire districts. Membership dues are \$.72 per capita per year plus a \$250 service fee per year. VLCT maintains its offices in Montpelier and employs 42 staff members. It has an annual operating budget of approximately \$3.0 million.

Individuals interested in finding out more about Vermont League of Cities and Towns can visit its website at [www.vlct.org](http://www.vlct.org).

**BIRTHS REPORTED IN 2003**

<u>NAME OF CHILD</u>	<u>SEX</u>	<u>DATE OF BIRTH</u>	<u>PLACE OF BIRTH</u>	<u>NAME OF PARENTS</u>
Hannah Rose McCormick	F	March 9, 2003	St. Johnsbury, VT	Rosemarie Smith & Ryan McCormick
Emmett Tyler Chapman	M	June 26, 2003	Lebanon, NH	Kelly Chapman
Ezra Allen Avery	M	December 27, 2003	Randolph, VT	Robin & Jeffrey Avery
Garrett John Stever	M	December 31, 2003	Lebanon, NH	Lori & Kevin Stever

**MARRIAGES REPORTED IN 2003**

<u>NAME OF GROOM</u>	<u>RESIDENCE</u>	<u>NAME OF BRIDE</u>	<u>RESIDENCE</u>	<u>DATE</u>	<u>PLACE OF MARRIAGE</u>
Paul Frederick Volk	Holderness, NH	Ruth Frances Rich	Holderness, NH	January 16, 2003	Fairlee, VT
Philip Ameden	Thetford, VT	Jody Pratt	Thetford, VT	March 23, 2003	British Virgin Islands
Ian James Osborne	Bristol, England	Vickie-Marie Richardson	Bristol, England	April 12, 2003	Fairlee, VT
Logan F. Nolan	Weymouth, MA	Chelsea H. Palmer	Weymouth, MA	May 10, 2003	Nantucket, MA
Yaron Johan Gottlieb Bandell	Fair Oaks, CA	Stacey Lynn Atwood	Woodsville, NH	May 31, 2003	Fairlee, VT
Peter David Bogen	Litchfield, CT	Joan Michel Tekula	Litchfield, CT	July 14, 2003	Fairlee, VT
Jeffrey David Morey	Erie, PA	Pamela Sue Beck	Erie, PA	July 26, 2003	Fairlee, VT
Timothy Michael Hebb	Orford, NH	Tina Alicia Swezey	Orford, NH	July 27, 2003	Newbury, VT
David Low	North Branford, CT	Lori Carol Blank	North Branford, CT	August 15, 2003	Fairlee, VT
Robert Joseph Bradley	Fairlee, VT	Sara Rae Sanborn	Fairlee, VT	August 16, 2003	Bradford, VT
Gregory Byron Stone	Winooski, VT	Molly Elizabeth DiBiaso	Winooski, VT	October 11, 2003	Fairlee, VT

**CIVIL UNIONS REPORTED IN 2003**

<u>NAME OF PARTY A</u>	<u>RESIDENCE</u>	<u>NAME OF PARTY B</u>	<u>RESIDENCE</u>	<u>DATE</u>	<u>PLACE OF UNION</u>
Marlaina Kimberly Lipman	Wentworth, NH	Kerri Lynn Chesley	Wentworth, NH	October 18, 2003	Fairlee, VT
Naomi Kristine Branch	Fairlee, VT	Lialla Hemaite Shahar	Fairlee, VT	November 9, 2003	Fairlee, VT

**DEATHS REPORTED IN 2003**

<u>NAME</u>	<u>AGE</u>	<u>PLACE OF DEATH</u>	<u>DATE OF DEATH</u>
Evelyn Darling Fletcher	95	Bradford, VT	February 10, 2003
Winston P. Titus	87	Lebanon, NH	February 25, 2003
Elizabeth Robinson	96	Bradford, VT	March 13, 2003
Esther V. Elder	80	Fairlee, VT	March 26, 2003
Ralph Henry Munn Jr.	76	Lebanon, NH	June 16, 2003
Marguerite G. Weaver	67	Lebanon, NH	July 1, 2003
Perley A. Colby	85	Fairlee, VT	July 15, 2003
John R. Davis	58	Lebanon, NH	September 26, 2003
Austin H. Tiff	83	Lebanon, NH	October 18, 2003
Helena West Ruben	89	Fairlee, VT	November 26, 2003
Hazel E. Fairbrother	90	Woodsville, NH	November 28, 2003
Mary Hall	48	Fairlee, VT	December 7, 2003
Grace Jones	86	Hazleton, PA	December 14, 2003
Hazel Flanders	96	Hanover, NH	December 26, 2003
Frank Conrad Johnson Jr	73	Hartford, VT	December 29, 2003

**BURIAL PERMITS REPORTED IN 2003**

<u>NAME</u>	<u>AGE</u>	<u>PLACE OF DEATH</u>	<u>DATE OF DEATH</u>	<u>BURIAL</u>
Evelyn Darling Fletcher	95	Bradford, VT	February 10, 2003	Fairlee Village Cemetery
Winston P. Titus	87	Lebanon, NH	February 25, 2003	Fairlee Village Cemetery
Elizabeth Robinson	96	Bradford, VT	March 13, 2003	Ely Cemetery
Ralph Henry Munn Jr.	76	Lebanon, NH	June 16, 2003	Fairlee Village Cemetery
Marguerite G. Weaver	67	Lebanon, NH	July 1, 2003	Fairlee Village Cemetery
Perley A. Colby	85	Fairlee, VT	July 15, 2003	Fairlee Village Cemetery

**EMPLOYMENT AND CONTRACTUAL PAYMENTS IN 2003**

The Town of Fairlee and the Fairlee Water Department paid amounts in excess of \$500.00 (Article 15: Town Meeting Minutes 1982) under various employment and contractual arrangements during 2003 to the individuals and firms listed below:

**EMPLOYMENT:**

Jason Adams	Milfoil	\$ 555.00
Monica Adams-Foster	Custodian	2,403.75
Kent Ameden	Selectboard/Fire Dept/Health	1,398.00
Abbey E. Axelrod-Dixon	Lifeguard	2,348.88
Ellen G. Bagley	PC/ZBA Clerk	1,337.70
Frank J. Barrett, Jr.	Selectboard	900.00
Jared C. Bazan	Milfoil	850.00
Anneli Berube	Lifeguard	1,608.75
Carl L. Brooking	Milfoil	782.00
Lance Colby	Health Officer/Fire Dept.	622.00
Duane Cook	Fire Dept. Chief	584.00
Kevin L. Cummings	Trash & Recycling	1,527.50
Laurance B. Cummings	Trash & Recycling	985.00
Timothy Durkin	Milfoil	1,282.50
Debra Edmands	Librarian	17,893.20
Robert Edmands	Maintenance	1,300.00
Guy G. Elder	Trash & Recycling	1,042.50
James Fox	Milfoil	535.00
Travis P. Gladd	Milfoil	1,020.00
Richard Hall	Selectboard	800.00
Lisa Hinsley	Treasurer	11,207.57
Richard Hodge	Zoning Administrator	11,638.90
Raymond W. Hood	Lawn care	940.00
Dan Ludwig	Lister/Milfoil	721.65
Leon Marsh Jr.	Police & Tax Penalty	14,984.32
Martha Marteney	Admin. Asst.	18,209.19
Paul A. McCord	Milfoil	532.50
Ryan Morgan	Milfoil	2,070.00
Christian Olsen	Milfoil	3,081.00
Pamela W. Oppenheimer	Office Assistant	5,511.89
Nicole Ordway	Lifeguard	2,488.50
Dennis E. Perry II	Trash & Recycling	1,112.50
Sarah P. Roberts	Lifeguard	1,060.50
Tammy Taylor-Coffin	Asst. Town Clerk	1,393.90
Noel Walker	Lister	5,634.96
John K. Wetzell	Lister	10,915.05
Georgette Wolf-Ludwig	Town Clerk	19,101.27

**CONTRACTUAL:**

AC Lawn	Street Sweeping	2,000.00
ACORN	Appropriation	500.00
Advanced Recycling	Metal	505.02
Ascendant Data Technologies, Inc.	Computer services	659.90
Jared Bazan	Milfoil	554.20
Blue Cross & Blue Shield of VT	Medical insurance	36,474.20
BGS State Surplus Property	Office furniture	650.00
Bigelow Paving Co., Inc.	Paving	43,616.81
Bogie Farms	Summer roads/beach	4,673.67
Bradford Highway	Summer roads	675.00
Bradford/Pratts Co.	Fuel Oil/Propane	10,097.56
Brodart Co.	Books	639.83

*Contractual Payments contd*

Canon Financial Services	Copier/Maint.	973.80
Cargill, Incorporated	Winter roads-salt	4,546.34
Cartographic Associates Inc.	Maps	1,350.00
Casella Waste Management	Rubbish	21,422.85
Church & Barrett Architects	Architects	6,673.46
Central VT Public Service	Electricity	17,171.99
The Cincinnati Cos.	Insurance	2,129.00
Clara Martin Center	Appropriation	1,545.00
Community School Organization	Sports programs	650.00
Dartmouth Bookstore	Books	572.53
Dell Marketing L.P.	Computer	1,103.36
Evans Expressmart	Fuel	781.60
Fairlee Monument Co.	Cemetery stone maint.	1,980.00
Farmer Hodge's Roadside Stand	Flowers	547.99
Fletcher Printing	Town report/office supplies	2,725.44
Robert Fletcher	Computer	1,160.30
Fogg's Hardware	Misc. supplies	1,250.76
Frontline Fire & Rescue Equipment	Fire equipment	1,613.60
Rob Dale Gilbert Builders	Town Hall roof repair	4,850.00
Travis P. Gladd	Milfoil	652.10
Green Mountain Painting	Town Hall painting	8,515.00
Greater Upper Valley Solid Waste	Solid waste implementation plan	2,336.00
Hall's Garage	Weed harvester/misc. repairs	820.08
Charles Hinsley	Mower rental	1,200.00
Bill Hodge's Property Service	Cemetery mowing	6,125.00
Tait Jones	Tree removal	710.00
Joseph J. Marotti Co., Inc.	Office supplies	1,731.26
Lake Fairlee Association	Milfoil	4,000.00
Lakes Region Fire Apparatus	Fire Dept. equipment	2,291.23
Lakeside Automotive	Vehicle repair	981.35
Land Works	Watershed grant	8,572.84
Kenneth A. LeClair Assoc., Inc.	Bald Top Rd. survey	1,963.00
Fairlee Public Library	Reimbursement	1,992.94
Linda Limlaw	Roadside mowing	1,755.00
Magee Office Plus	Office supplies	1,929.25
Malcolm Godfrey Excavation	Roads	64,836.33
Leon C. Marsh, Jr.	Police mileage	1,272.23
Merchants Bank	Payroll taxes	33,897.76
W.B. & R.L. Martin, Inc.	Summer roads	3,225.38
Ryan Morgan	Milfoil	540.65
NEMRC	Software Support Contract	1,960.00
New London Copy Spec., Inc.	Copier/Supplies	682.59
Northeast Waste Services LTD	Recycling	7,507.46
Northstar	Fireworks	4,100.00
Christian Olsen	Milfoil	3,679.20
Orange County Treasurer	County tax	23,137.00
Orange East Senior Center	Appropriation	1,500.00
Orford Lions Club	Bridge Dedication	854.00
Otterman & Allen, P.C.	Legal	9,546.78
Pike Industries, Inc.	Asphalt	38,030.16
Richard I. Pike, Sr.	Library Custodian	1,368.00
Postmaster, Fairlee, VT	Postage	2,917.32
Provan & Lorber, Inc.	River Access Planning	3,601.55
R & R Communications, Inc.	Fire dept. equipment	1,618.68
Sayre Gravel	Summer roads	1,512.00
Ric Sleeper	Electrical	1,048.91
Strand Book Store	Books	3,734.67

*Contractual Payments contd*

Symquest Group Inc.	Copier maintenance	1,064.21
Tool Barn, Inc.	Equipment rental	500.00
Town of Hanover	Dispatch	6,881.52
Tuck Press - Printers	Advertising	528.00
Twin State Sand & Gravel Co., Inc.	Summer roads	4,185.05
Two Rivers - Ottauquechee	Town planning/trails grants	1,069.00
UI Insurance Services Inc.	Insurance	1,225.00
Upper Valley Ambulance	Ambulance service	14,620.60
Upper Valley Services Inc.	Appropriation	700.00
Valley News	Legal notices/ads	2,195.55
Verizon	Telephone	6,451.68
Vermont Appraisal Co.	Reappraisal	24,025.10
Vermont Dept. of Taxes	Income tax withholding	3,083.51
Vermont Dept. of Labor & Industry	RR Station permit fee	1,234.89
Vermont Fish & Wildlife	Hunting/fishing licences	3,295.00
Vermont League of Cities & Towns	Seminars/memberships	1,404.52
Vermont State Treasurer	License fees/Educ. Fund	243,907.18
Vermont Wholesale Granite	Cemetery cornerstones	655.00
Visiting Nurse Alliance	Appropriation	3,925.00
VLCT PACIF	Insurance	19,288.00
VLCT Unemployment Insurance	Unemployment insurance	1,167.17
Woodsville Guaranty Savings Bank	Tax anticip/Emerg Bldg loan	35,358.23
Wells River Savings	Library loan	11,489.34

**WATER DEPT. CONTRACTUAL:**

Central VT Public Service	Electricity	9,922.14
E.J. Prescott, Inc.	Supplies	4,881.53
Forcier, Aldrich & Assoc.	Reservoir project	112,727.83
Hall's Garage	Pump house repairs	505.00
Jordan Equipment Co.	School St. project - trench box	1,000.00
Kidder Surveying Company, Inc.	Surveying	4,200.00
Malcolm Godfrey Excavation	Water line repairs	20,277.40
McKee, Giuliani & Cleveland	Reservoir project	1,312.00
Northwood Excavating Inc.	Frozen water line repair	667.50
Otterman & Allen, P.C.	Reservoir project - land purchase	1,585.50
Paragon Construction, Inc.	Reservoir project	514,891.95
Perley Colby Plumbing & Heating Inc.	Pump House/water lines	30,897.66
Pike Industries, Inc.	Paving - School St.	5,181.80
Red Hed Supply, Inc.	Pump house/Water lines repair	1,197.05
Ric Sleeper	Electrical	1,513.16
Treasurer, State of Vermont	Permit to operate fee	1,007.81
Town of Fairlee	Insurance/wages & taxes	5,615.71
Verizon	Telephone	1,242.71
Vermont Dept. of Health Laboratory	Water testing	550.00
Water Solutions	Water testing	2,809.73

**TOWN CLERK'S REPORT OF LICENSES SOLD IN 2003**

**LIQUOR LICENSES ISSUED IN 2003**

**First Class Licenses**

Lake Morey Country Club	\$100.00
Lake Morey Inn Resort	100.00
Leda's Pizza Restaurant	100.00
Bare Bones Catering, LLC	100.00
Next Generation, LP	100.00
Your Place Restaurant	100.00

**Second Class Licenses**

Champlain Farms	50.00
Chapman's Store	50.00
Cumberland Farms of Vermont, Inc.	50.00
Evans Expressmart	50.00
Wing's Supermarket	<u>50.00</u>

**Total** \$850.00

**TOBACCO LICENSES ISSUED IN 2003**

Champlain Farms	Cumberland Farms of Vermont, Inc.
Evans Expressmart	Wing's Supermarket

**DOG LICENSES ISSUED IN 2003**

174 Neut. Males and/or Spay. Females @	\$4.00	\$696.00
68 Males or Females @	\$8.00	544.00
Collected for State of Vermont 242 licences sold @	\$1.00	<u>242.00</u>
<b>Total</b>		<u>\$1,482.00</u>

**MARRIAGE & CIVIL UNION LICENSES ISSUED IN 2003**

11 Licenses Issued @\$30.00		
Paid to Town Licenses	\$88.00	
Paid to Town Fees		77.00
Collected for State of Vermont		<u>165.00</u>
<b>Total</b>		<u>\$330.00</u>

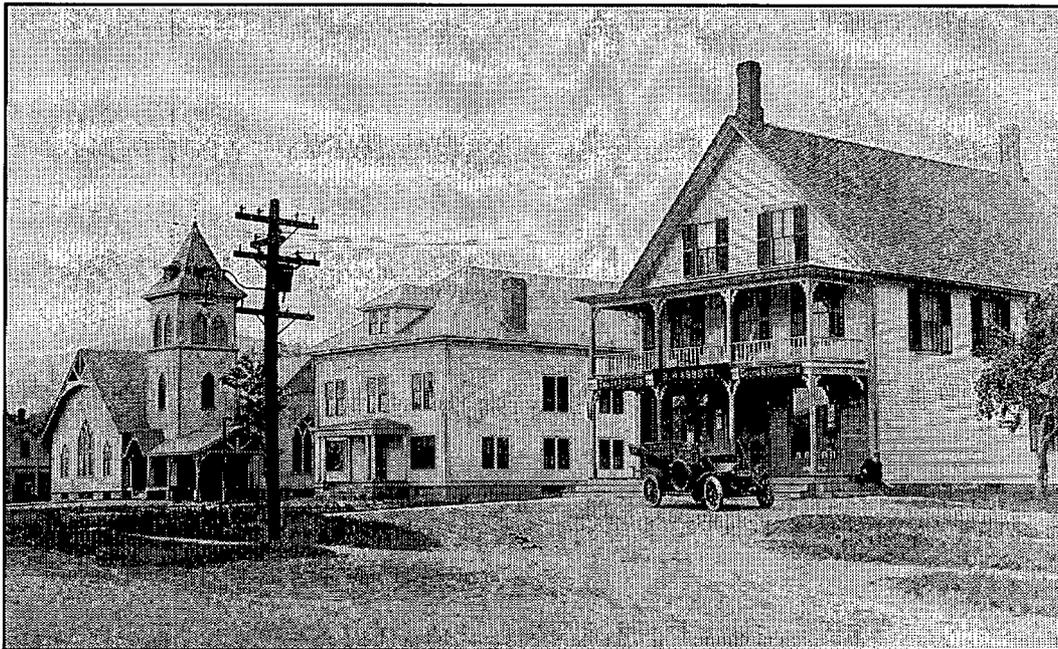
## FAIRLEE TOWN BUDGET INFORMATION

SUMMARY	2002 Actual	2002 Actual	2003 Budget	2004 Budget
<b>Revenues</b>				
Administration	\$ 474,461	\$ 449,026	\$ 16,950	\$ 21,950
Trash & Recycling	23,460	24,561	22,750	24,500
Town Hall and Parks	675	225	100	-
Emergency Buildings	24,420	24,420	24,420	24,420
Fire & Rescue	170	184	100	150
Listers	12,236	38,082	27,527	38,089
Milfoil	51,244	55,563	49,269	49,269
Planning Commission	5,634	12,039	15,150	10,623
Police	104	459	-	100
Other Expenses	2,890	2,000	3,000	3,000
Railroad Station	3,679	3,679	3,679	3,679
Recreation Council	1,910	2,068	2,000	2,000
Zoning Office	n/a	n/a	n/a	1,950
ZBA / DRB	1,580	628	500	2,000
Cemetery	1,740	4,976	1,600	775
<b>Total Revenues</b>	<b>\$ 604,203</b>	<b>\$ 617,909</b>	<b>\$ 167,045</b>	<b>\$ 182,505</b>
<b>Expenses</b>				
Administration	115,923	124,992	134,515	137,878
Health	24,251	24,901	24,955	25,950
Trash & Recycling	33,700	38,804	39,070	38,550
Town Hall & Parks	27,343	28,731	33,053	41,193
Emergency Buildings	12,023	11,974	11,375	15,640
Fire & Rescue	20,992	30,440	30,650	37,380
Forestry	863	1,372	1,262	1,262
Listers	20,111	51,641	46,817	46,115
Milfoil - Lake Morey	52,214	50,972	58,538	58,279
Milfoil - Lake Fairlee	4,000	4,000	4,000	4,000
Planning Commission *	19,614	30,332	32,942	11,050
Police	15,364	15,595	20,119	20,600
Other Expenses	28,123	31,082	33,500	34,050
Railroad Station	452	753	959	972
Recreation Council	12,434	14,261	15,319	15,603
Zoning Office *	n/a	n/a	n/a	20,883
ZBA / DRB *	2,668	1,852	1,640	4,650
Library	46,608	43,755	44,634	45,102
Cemetery	6,428	9,493	6,235	6,792
<b>Total Expenses</b>	<b>443,111</b>	<b>514,951</b>	<b>539,583</b>	<b>565,949</b>
<b>Net Income/(Expense)</b>	<b>\$ 161,092</b>	<b>\$ 102,958</b>	<b>\$ (372,538)</b>	<b>\$ (383,444)</b>

**SUMMARY cont'd**

	<b>2003</b>	<b>2004</b>
	<b>Taxes</b>	<b>Taxes</b>
	<b>(Actual)</b>	<b>(Estimated)</b>
General Fund (Income)/Expense	\$ 372,728	\$ 383,444
Capital Budget Raised by Taxes	78,000	97,300
Debt Service - Emerg Building	21,370	21,369
Debt Service - Bldg Addition	7,500	7,500
Debt Service - Library	10,000	10,000
Cash Available	(99,412)	(50,373)
<b>Town to be Raised by Taxes</b>	<b>\$ 390,186</b>	<b>\$ 469,239</b>
Highway Revenues	\$ (56,125)	\$ (38,500)
Highway Expenses	83,525	84,026
<b>Highway to be Raised by Taxes</b>	<b>\$ 27,400</b>	<b>\$ 45,526</b>

**\* Planning Commission, Zoning Office and ZBA/DRB budgets separated out for 2004**



ADMINISTRATION	2002 Actual	2003 Actual	2003 Budget	2004 Budget
<b>Revenues</b>				
Property Taxes	\$ 441,452.56	\$ 411,416.86	\$ -	\$ -
Interest on Delinquent Taxes	5,209.03	4,525.60	3,000.00	3,000.00
Delinquent Tax Fee	5,857.18	6,327.58	-	-
Clerks Fees	13,549.73	15,603.15	10,000.00	12,000.00
License Fees -Marriage/Dog/Liquor	1,600.00	1,685.00	1,700.00	1,600.00
Vehicle Registration Fees	768.00	915.00	600.00	700.00
Copier Fees	221.75	187.09	150.00	150.00
Misc. Income	1,160.50	1,041.12	500.00	500.00
Interest Income	4,642.44	7,324.39	1,000.00	4,000.00
<b>Total Revenues</b>	<b>474,461.19</b>	<b>449,025.79</b>	<b>16,950.00</b>	<b>21,950.00</b>
<b>Expenses</b>				
Wages - Selectboard	2,500.00	2,500.00	2,500.00	2,500.00
Wages - Admin. Assist (\$16.23/hr - 25 hrs)	16,336.63	16,570.01	17,336.00	17,856.00
Wages - Town Clerk (\$16.23/hr - 30 hrs)	20,669.86	23,391.79	22,947.00	25,319.00
Wages - Treasurer (\$16.23/hr - 25 hrs)	10,755.94	13,805.77	18,912.00	18,664.00
Wages - Auditors	-	-	300.00	300.00
Wages - Office Assist/Asst. Town Clerk	5,230.74	2,604.38	3,407.00	3,375.00
Delinquent Tax Commission	7,421.57	6,339.97	-	-
Payroll Taxes Expense	3,870.08	4,327.84	4,000.00	4,250.00
Unemployment Insurance	838.00	886.92	1,250.00	671.00
Auditors Expense	-	-	50.00	1,050.00
Admin. Assistant Expense	960.06	960.36	850.00	850.00
Selectboard Expense	2.26	-	-	-
Town Clerk & Treasurer's Expense	206.00	287.65	200.00	1,335.00
Town Report	2,420.25	2,480.54	2,500.00	2,500.00
Two River Regional Planning Comm.	1,069.00	1,069.00	1,069.00	1,069.00
VT League of Cities & Towns	629.00	898.00	898.00	961.00
Green Mtn. Economic Development	444.00	444.00	484.00	490.50
George D. Aiken RC&D	50.00	-	50.00	50.00
VT Coalition of Municipalities	549.00	437.00	437.00	100.00
Advertising	292.78	164.81	300.00	300.00
Postage	1,678.81	1,615.92	1,700.00	1,700.00
Office Supplies	3,270.93	2,355.64	2,500.00	2,500.00
Training	850.00	1,413.76	1,000.00	1,000.00
Equipment - New	-	1,963.26	2,500.00	1,700.00
Equipment - Repair	75.00	105.00	500.00	500.00
Equipment Maint. & Contracts	2,402.31	4,072.51	4,500.00	4,500.00
Travel/Mileage Expense	168.57	159.76	300.00	300.00
General Liability/WC Insurance	2,865.68	3,442.77	4,042.00	6,499.00
Medical Insurance	12,861.29	14,659.81	14,660.00	17,590.00
Telephone	953.84	840.63	1,000.00	1,000.00
Emergency Telephone	1,175.00	1,185.00	1,175.00	1,185.00
Professional Fees - McCarty	825.26	605.89	-	-
Professional Fees - Record	5,076.65	1,986.70	-	-
Professional Fees - Farnham	720.23	6,119.35	-	-

Professional Fees - Other	297.50	561.34	10,000.00	10,000.00
Misc. Admin	(10.81)	31.18	500.00	500.00
Bank Charges	173.24	215.50	200.00	200.00
Interest Exp. - Tax Anticipation	348.80	-	4,500.00	2,000.00
Interest Exp. - Emerg. Building	4,057.27	3,039.48	4,060.00	2,036.00
Interest Exp. - Emerg. Building Addition	3,888.33	3,450.00	3,888.00	3,027.00
Reimbursable Expenses	-	-	-	-
<b>Total Expenses</b>	<u>115,923.07</u>	<u>124,991.54</u>	<u>134,515.00</u>	<u>137,877.50</u>
<b>Net Revenues Over (Under) Expenses</b>	<u>\$ 358,538.12</u>	<u>\$ 324,034.25</u>	<u>\$ (117,565.00)</u>	<u>\$ (115,927.50)</u>

**Notes:**

Wages increased by 3%

Town Clerk's hours increased from 28 to 30/hrs per week (weekly hours before sharing Office Assistant)

Administrative Assistant also has 100 hours in both Milfoil and Water Departments

Treasurer also has 100 hours in Water Department

Auditor's Expense includes \$1,000 for pre-audit work by Accountant

Clerk & Treasurer's Exp. includes \$695 to replace vault lock; \$240 for plastic curtain for vault;

\$150 for sidewalk signs; \$250 for memberships

2003 Equipment - New included \$1,500 for consultant and \$1,000 for new computer equipment

2004 Equipment - New includes \$1,200 for furniture for Town Clerk and Treasurer and \$500 for misc.

See Capital Budget for request for Computer Technology Plan

Equipment Maintenance and Contract includes \$960 for NEMRC: \$150 for typewriter; and \$3,350 for copiers

Medical Insurance increased by 20% to new rates (\$488.66 per single person coverage)

OTHER	2002	2003	2003	2004
	Actual	Actual	Budget	Budget
<b>Revenues</b>				
Weed Harvester Income	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Suction Harvester Income	890.00	-	1,000.00	1,000.00
<b>Total Revenues</b>	<u>2,890.00</u>	<u>2,000.00</u>	<u>3,000.00</u>	<u>3,000.00</u>
<b>Expenses</b>				
Board of Civil Authorities	102.15	162.40	1,000.00	1,000.00
Elections	412.78	148.54	1,000.00	1,200.00
County Tax	20,570.00	23,137.00	25,000.00	25,000.00
Memorial Day/July 4th	317.22	1,900.50	300.00	650.00
Weed Harvester	1,879.13	613.39	1,000.00	1,000.00
Land Records Restoration	841.50	1,000.00	1,000.00	1,000.00
Fireworks	4,000.00	4,100.00	4,100.00	4,100.00
E-911 Expenses	-	19.84	100.00	100.00
<b>Total Expenses</b>	<u>28,122.78</u>	<u>31,081.67</u>	<u>33,500.00</u>	<u>34,050.00</u>
<b>Net Revenues Over (Under) Expenses</b>	<u>\$ (25,232.78)</u>	<u>\$ (29,081.67)</u>	<u>\$ (30,500.00)</u>	<u>\$ (31,050.00)</u>

**Notes:**

2004 Elections includes wages for Election works at primary and general elections

2003 Memorial Day/July 4th also included Bridge celebration and second band on July 4th

2004 Memorial Day/July 4th includes cost of second band on July 4th

<b>HIGHWAY</b>	<b>2002</b>	<b>2003</b>	<b>2003</b>	<b>2004</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>
<b>Revenues</b>				
State Highway Funds	\$ 35,982.40	\$ 37,629.42	\$ 32,000.00	\$ 35,000.00
Misc. Income - Highway	2,675.00	430.00	50.00	3,500.00
<b>Total Revenues</b>	<u>38,657.40</u>	<u>38,059.42</u>	<u>32,050.00</u>	<u>38,500.00</u>
<b>Expenses</b>				
Winter Roads	33,131.52	41,673.65	33,000.00	33,000.00
Sand & Salt	12,370.19	11,007.58	12,000.00	12,000.00
Summer Roads - Maintenance	7,615.67	16,804.20	10,000.00	10,000.00
Summer Roads - Ditching	1,475.00	9,716.00	6,000.00	8,000.00
Summer Roads - Mowing	860.00	2,505.00	2,000.00	2,500.00
Summer Roads - Culvert Maint.	330.00	1,054.77	2,500.00	2,500.00
Guardrail - Maint. & Repair	2,328.64	-	2,500.00	5,000.00
Street Signs - Maint. & Repair	876.57	773.38	1,000.00	1,000.00
Street Lighting	8,913.67	8,702.56	9,000.00	9,000.00
Special Projects - Highway	785.50	-	5,000.00	-
Insurance	24.62	23.00	25.00	26.00
Misc. Highway	95.76	3,693.44	500.00	1,000.00
<b>Total Expenses</b>	<u>68,807.14</u>	<u>95,953.58</u>	<u>83,525.00</u>	<u>84,026.00</u>
<b>Net Revenues Over (Under) Expenses</b>	<u>\$ (30,149.74)</u>	<u>\$ (57,894.16)</u>	<u>\$ (51,475.00)</u>	<u>\$ (45,526.00)</u>

**Notes:**

2003 - Culvert replacement on Lake Morey Road near Maurice Roberts Memorial Highway; Ditching on Lake Morey Road (east) and removal of debris and brush along Terry Hill Road and Maurice Roberts Memorial Highway; Misc. Exp. - Highway shed electrified and Survey of Bald Top Road.

2004 - Ditching on Lake Morey Road (west); Guardrails - Terry Hill Road and MRMH: Misc. - Continue review of Bald Top Road

Paving in Capital Budget 2003 - Lake Morey Road (with State grant), Mountain Road, School Street (after water main replacement) and Mallery Road. 2004 - Lake Morey Road (with State grant) and top coat on School Street

<b>HEALTH</b>	<b>2002 Actual</b>	<b>2003 Actual</b>	<b>2003 Budget</b>	<b>2004 Budget</b>
<b>Total Revenues</b>	\$ -	\$ -	\$ -	\$ -
<b>Expenses</b>				
Salaries & Wages	400.00	600.00	600.00	600.00
Payroll Taxes Expense	30.60	45.90	50.00	45.00
ACORN	300.00	500.00	500.00	500.00
CVCAC	300.00	300.00	300.00	300.00
CVCOA	100.00	100.00	100.00	100.00
Clara Martin Center	1,545.00	1,545.00	1,545.00	1,545.00
Green Up Vermont	50.00	-	50.00	50.00
Kids Place	250.00	250.00	250.00	250.00
Orange County Diversion Program	175.00	175.00	175.00	175.00
Orange East Seniors	1,500.00	1,500.00	1,500.00	2,000.00
Oxbow Senior Independence Program	-	-	-	300.00
Safeline	200.00	300.00	300.00	300.00
Upper Valley Ambulance	14,505.00	14,505.00	14,505.00	14,505.00
Upper Valley Services	700.00	700.00	700.00	700.00
VABVI	300.00	300.00	300.00	300.00
VT Center for Individual Living	155.00	155.00	155.00	155.00
VNA/Hospice	3,740.00	3,925.00	3,925.00	4,125.00
<b>Total Expenses</b>	<u>24,250.60</u>	<u>24,900.90</u>	<u>24,955.00</u>	<u>25,950.00</u>
<b>Net Revenues Over (Under) Expenses</b>	<u>\$(24,250.60)</u>	<u>\$(24,900.90)</u>	<u>\$(24,955.00)</u>	<u>\$(25,950.00)</u>

**Notes:**

Oxbow Senior Independence Program first requesting funding in 2004. Agency provides Adult Day programs for men and women from Bradford, Corinth, Fairlee, Newbury, Topsham and Wells River.

<b>RAILROAD STATION</b>	<b>2002 Actual</b>	<b>2003 Actual</b>	<b>2003 Budget</b>	<b>2004 Budget</b>
<b>Revenues</b>				
Railroad Fees - State of VT	\$ 2,478.90	\$ 2,478.87	\$ 2,479.00	\$ 2,479.00
Railroad Station Rent	1,200.00	1,200.00	1,200.00	1,200.00
<b>Total Revenues</b>	<u>3,678.90</u>	<u>3,678.87</u>	<u>3,679.00</u>	<u>3,679.00</u>
<b>Expenses</b>				
Insurance	282.64	259.00	259.00	272.00
Electric	168.93	167.95	200.00	200.00
Misc. Railroad Station	-	326.50	500.00	500.00
<b>Total Expenses</b>	<u>451.57</u>	<u>753.45</u>	<u>959.00</u>	<u>972.00</u>
<b>Net Revenues Over (Under) Expenses</b>	<u>\$ 3,227.33</u>	<u>\$ 2,925.42</u>	<u>\$ 2,720.00</u>	<u>\$ 2,707.00</u>

<b>TRASH &amp; RECYCLING</b>	<b>2002 Actual</b>	<b>2003 Actual</b>	<b>2003 Budget</b>	<b>2004 Budget</b>
<b>Revenues</b>				
Trash Income - T & R	\$ 3,378.10	\$ 1,496.25	\$ 22,000.00	\$ 23,000.00
Trash Income - Wing's	16,010.00	18,776.25	-	
Trash Income - Town	3,150.00	2,907.50	-	
Beach & Dump Pass	775.00	887.50	750.00	1,500.00
Misc. Income	147.00	493.45	-	-
<b>Total Revenues</b>	<u>23,460.10</u>	<u>24,560.95</u>	<u>22,750.00</u>	<u>24,500.00</u>
<b>Expenses</b>				
Salaries & Wages	4,002.37	4,687.50	4,200.00	4,500.00
Payroll Taxes expense	306.19	357.19	320.00	350.00
Recycling	7,620.16	7,555.46	7,500.00	7,500.00
Trash	19,223.00	19,900.49	19,000.00	20,000.00
Permitting	-	2,336.00	4,000.00	500.00
Facility Maintenance	718.26	475.00	750.00	1,000.00
Household Hazardous Waste	60.36	475.50	750.00	1,000.00
Bulky Items/Amnesty Day	779.81	-	750.00	750.00
Metal Dump	313.05	996.28	750.00	1,250.00
Stump Dump	428.80	1,514.43	750.00	750.00
Advertising	133.04	326.15	200.00	350.00
Newsletter	-	-	-	500.00
Misc.	114.95	180.18	100.00	100.00
<b>Total Expenses</b>	<u>33,699.99</u>	<u>38,804.18</u>	<u>39,070.00</u>	<u>38,550.00</u>
<b>Net Revenues Over (Under) Expenses</b>	<u>\$ (10,239.89)</u>	<u>\$ (14,243.23)</u>	<u>\$ (16,320.00)</u>	<u>\$ (14,050.00)</u>

Notes:

Dump Pass made separate from Beach pass and increased to \$5.00 in 2004 to reflect increases in recycling costs, especially the metal bin.

Wage increase of 3% in 2003 to \$10.30/hr; also includes extra hours in summer

Facility Maintenance includes installation of new bulletin board

Metal Dump increased to reflect cost of Freon removal from reffridgerators and freezers

Newsletter expense includes supplies and postage

<b>TOWN HALL &amp; PARKS</b>	<b>2002</b>	<b>2003</b>	<b>2003</b>	<b>2004</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>
<b>Revenues</b>				
Building/Parks Rent	\$ 475.00	\$ 150.00	\$ 100.00	\$ -
Grant Income - Trees	200.00	-	-	-
Misc. Income - Town Hall	-	75.00	-	-
<b>Total Revenues</b>	<u>675.00</u>	<u>225.00</u>	<u>100.00</u>	<u>-</u>
<b>Expenses</b>				
Salaries & Wages	2,833.88	4,813.75	5,000.00	5,150.00
Payroll Taxes Expense	213.48	368.30	350.00	385.00
Parks	645.19	1,231.63	1,000.00	2,700.00
Stage Backdrop	-	1,000.00	1,000.00	600.00
Custodial Supplies	434.84	341.13	300.00	350.00
Equipment - New	3,019.16	789.50	500.00	750.00
Equipment - Repair	554.26	715.28	500.00	750.00
Building Repairs	5,017.67	8,984.51	8,000.00	14,500.00
Property Survey & ROW Legalities	4,057.00	-	5,000.00	5,000.00
Insurance	1,298.94	1,085.00	1,368.00	1,273.00
Electric	2,510.72	2,383.69	3,000.00	3,000.00
Fuel	4,814.91	4,202.13	4,000.00	4,000.00
Water	151.01	202.84	300.00	300.00
Rubbish	412.36	445.60	450.00	450.00
Contracted Services	1,379.95	2,167.40	2,285.00	1,985.00
<b>Total Expenses</b>	<u>27,343.37</u>	<u>28,730.76</u>	<u>33,053.00</u>	<u>41,193.00</u>
<b>Net Revenues Over (Under) Expenses</b>	<u>\$ (26,668.37)</u>	<u>\$ (28,505.76)</u>	<u>\$ (32,953.00)</u>	<u>\$ (41,193.00)</u>

**Notes:**

Building/Parks revenue includes payments for use of Town Hall and Town Common

Wages increased 3% to \$10.30/hr for custodian, lawn mower and general maintenance/winter shoveling

2003 Parks included flowers at Lake Morey, Bandstand and Town Hall; Flags; and painting Flag Pole

2004 Parks includes flowers; fertilizing Town Common lawn; and work on Trees

2003 New Equipment included renovations of office spaces and misc. furniture

2004 New Equipment includes mini-blinds for offices; new bulletin boards; and miscellaneous items

2003 Building Repairs included roof repairs and painting rear and front of Town Hall

2004 Building Repairs includes sanding hallway floor and buffing Grange Room floor (\$1,200); painting one side of Town Hall (\$4,250); additional roof work (\$1,000); and removal of sheds/parking area (\$8,000)

Contracted Services includes pumping septic tank (\$185); annual furnace contracts (\$200 x 3 = \$600) and annual "rental" of lawn mower (\$1,200)

POLICE	2002	2003	2003	2004
	Actual	Actual	Budget	Budget
<b>Revenues</b>				
Police Fine Fees	\$ 104.00	\$ 458.50	\$ -	\$ 100.00
<b>Total Revenues</b>	<u>104.00</u>	<u>458.50</u>	<u>-</u>	<u>100.00</u>
<b>Expenses</b>				
Wages (\$10.54 x 850 hours)	7,874.49	8,644.35	8,700.00	8,960.00
Payroll Taxes Expense	602.40	1,146.28	1,250.00	1,250.00
Subcontractors	1,283.10	300.00	3,400.00	3,400.00
Equipment - New	-	-	-	450.00
Equipment - Repair	60.98	146.31	300.00	300.00
Mileage	1,175.22	1,242.23	2,000.00	2,000.00
Insurance	1,082.30	735.00	1,183.00	1,123.00
Dispatch PD	3,285.70	3,381.20	3,285.70	3,400.00
<b>Total Expenses</b>	<u>15,364.19</u>	<u>15,595.37</u>	<u>20,118.70</u>	<u>20,883.00</u>
<b>Net Revenues Over (Under) Expenses</b>	<u>\$ (15,260.19)</u>	<u>\$ (15,136.87)</u>	<u>\$ (20,118.70)</u>	<u>\$ (20,783.00)</u>

**Notes:**

Wages increased by 3%

Payroll Tax expense includes payroll tax on Delinquent Tax collector

ZONING BOARD OF ADJUSTMENTS DEVELOPMENT REVIEW BOARD	2002	2003	2003	2004
	Actual	Actual	Budget	Budget
<b>Revenues</b>				
ZBA - DRB Permit Fees	\$ 1,581.00	\$ 628.00	\$ 500.00	\$ 2,000.00
<b>Total Revenues</b>	<u>1,581.00</u>	<u>628.00</u>	<u>500.00</u>	<u>2,000.00</u>
<b>Expenses</b>				
Wages - Clerk (\$11.25/hr)	1,335.43	616.99	875.00	2,000.00
Payroll Taxes Expense	102.14	27.15	65.00	150.00
Advertising	904.06	457.18	500.00	1,500.00
Postage	254.48	347.34	150.00	750.00
Supplies	71.74	403.51	50.00	250.00
<b>Total Expenses</b>	<u>2,667.85</u>	<u>1,852.17</u>	<u>1,640.00</u>	<u>4,650.00</u>
<b>Net Revenues Over (Under) Expenses</b>	<u>\$ (1,086.85)</u>	<u>\$ (1,224.17)</u>	<u>\$ (1,140.00)</u>	<u>\$ (2,650.00)</u>

**Notes:**

DRB replaces ZBA effective 1/1/04 and also assumes quasi-judicial functions of Planning Commission

All line items increased in 2004 to estimate workload of DRB, including twice monthly meetings for site plan reviews, subdivision applications, conditional use permits, requests for variances, and appeals of decisions by the Zoning Administrator

<b>LISTERS</b>	<b>2002</b>	<b>2003</b>	<b>2003</b>	<b>2004</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>
<b>Revenues</b>				
State of VT - Current Use	\$ 11,831.00	\$ 21,789.00	\$ 11,831.00	\$ 21,789.00
State of Vermont - Pilot	405.00	597.00	-	-
Grand List Reserve Fund	-	15,696.00	15,696.00	16,300.00
<b>Total Revenues</b>	<u>12,236.00</u>	<u>38,082.00</u>	<u>27,527.00</u>	<u>38,089.00</u>
<b>Expenses</b>				
Salaries & Wages (\$10.77/hr x 40 hrs.)	15,923.28	21,636.56	19,037.00	22,402.00
Payroll Taxes Expense	898.88	1,293.29	1,100.00	1,400.00
Map Maintenance	1,350.00	1,350.00	1,350.00	1,700.00
User Assoc. Fees	45.00	45.00	45.00	45.00
CAPTAP	135.00	285.00	285.00	230.00
Reappraisal Contract	-	24,025.10	21,100.00	15,738.00
Change of Appraisal Pamphlet	-	-	-	1,200.00
Postage	125.37	120.00	150.00	150.00
Supplies	101.28	746.67	750.00	700.00
Equipment - New	732.53	1,080.25	1,000.00	250.00
Mileage	381.22	305.15	500.00	500.00
Telephone	423.66	678.77	500.00	700.00
Profession Fees - Legal	-	-	1,000.00	1,000.00
Misc.	(5.00)	75.00	-	100.00
<b>Total Expenses</b>	<u>20,111.22</u>	<u>51,640.79</u>	<u>46,817.00</u>	<u>46,115.00</u>
<b>Net Revenues Over (Under) Expenses</b>	<u>\$ (7,875.22)</u>	<u>\$ (13,558.79)</u>	<u>\$ (19,290.00)</u>	<u>\$ (8,026.00)</u>

**Notes:**

Wages increased 3% and hours increased from 35 hours/week to 40 hours/week

Map maintenance reflects the combined annual updates for property and planning maps and a contract increase

Telephone increase due to reappraisal and no longer sharing line with ZA

Reappraisal contract was reviewed and has been reduced by 14% to reflect work done by Listers.

2003 Current use reimbursement increased due to farm buildings changing to 100% exemption as well as use value changes. Legislature reduced the initial impact to towns by reflecting change as though initiated in 2003.

**PLANNING COMMISSION**

	<b>2002 Actual</b>	<b>2003 Actual</b>	<b>2003 Budget</b>	<b>2004 Budget</b>
<b>Revenues</b>				
Permit Fees	\$ 2,634.00	\$ 3,394.10	\$ 2,800.00	n/a
Grant Income - Tax Map Digitizing	3,000.00	-	-	
Grant Income - Watershed Project	-	8,645.00	12,350.00	3,705.00
Grant Income - Community Seminars	-	-	-	6,918.00
<b>Total Revenues</b>	<u>5,634.00</u>	<u>12,039.10</u>	<u>15,150.00</u>	<u>10,623.00</u>
<b>Expenses</b>				
Wages - PC Clerk (\$11.25/hr.)	466.84	1,075.62	1,200.00	810.00
Salaries - ZA (salaried)	see Zoning	see Zoning	see Zoning	n/a
Wages - Office Assistant (\$11.25/hr x 10 hrs./wk)	see Zoning	see Zoning	see Zoning	n/a
Payroll Taxes Expense - PC	see Zoning	see Zoning	see Zoning	60.00
Zoning Admin. Expenses	see Zoning	see Zoning	see Zoning	n/a
Revise Zoning Reg.	172.00	-	700.00	700.00
Advertising	612.94	1,012.00	650.00	n/a
Postage	320.07	776.23	350.00	50.00
Supplies	74.36	53.05	150.00	50.00
Training	-	-	-	-
Telephone	-	-	see Zoning	-
Grant Expenses - Tax Map Digitizing	2,900.00	-	-	-
Grant Expenses - Watershed Project	-	9,887.60	12,350.00	2,462.00
Grant Expenses - Community Seminars	-	-	-	6,918.00
<b>Total Expenses</b>	<u>4,546.21</u>	<u>12,804.50</u>	<u>15,400.00</u>	<u>11,050.00</u>
<b>Net Revenues Over (Under) Expenses</b>	<u>\$ 1,087.79</u>	<u>\$ (765.40)</u>	<u>\$ (250.00)</u>	<u>\$ (427.00)</u>

**Notes:**

Effective 1/1/04, Development Review Board assumes all quasi-judicial functions of the Planning Commission.

Also, Zoning Office expenses separated out from PC and DRB

Grant income - includes the balance of Watershed Project grant and 70% of the new Community Land Use Seminar grant

Wages increased 3%

Revise zoning regs - 2 postcard mailings and 2 newspaper ads have been budgeted for 2 public hearings on proposed revisions to the zoning regulations

<b>MILFOIL</b>	<b>2002 Actual</b>	<b>2003 Actual</b>	<b>2003 Budget</b>	<b>2004 Budget</b>
<b>Revenues</b>				
Grant Income - State of VT	\$ 26,039.00	\$ 25,412.00	\$ 29,269.00	\$ 29,269.00
Grant Income - Watershed	-	2,500.00	-	-
Misc. Income - Inkind	25,205.27	27,651.00	20,000.00	20,000.00
<b>Total Revenues</b>	<u>51,244.27</u>	<u>55,563.00</u>	<u>49,269.00</u>	<u>49,269.00</u>
<b>Expenses</b>				
Salaries & Wages	13,553.00	12,098.50	21,000.00	21,000.00
Payroll Taxes Expense	1,036.88	925.57	1,606.00	1,606.00
Per Diem Reimb.	2,050.00	2,000.00	3,400.00	3,400.00
In-Kind Items	25,205.27	27,651.00	20,000.00	20,000.00
Supplies	1,001.29	125.70	100.00	100.00
Gasoline/Oil	156.42	144.45	300.00	300.00
Misc. Parts & Supplies	10.90	-	-	-
Misc. Supplies	59.10	-	100.00	100.00
Equipment - Rental	3,825.00	3,300.00	5,500.00	5,000.00
Equipment - Repair/Maint.	156.50	560.69	200.00	800.00
Travel	1,859.55	1,593.90	2,500.00	2,500.00
Insurance	1,638.71	782.00	1,956.00	1,650.00
Misc.	131.00	214.00	300.00	200.00
Misc. Other - AA (\$16.23/hr x 100 hrs.)	1,530.00	1,576.00	1,576.00	1,623.00
Lake Fairlee Assoc.	4,000.00	4,000.00	4,000.00	4,000.00
<b>Total Expenses</b>	<u>56,213.62</u>	<u>54,971.81</u>	<u>62,538.00</u>	<u>62,279.00</u>
<b>Net Revenues Over (Under) Expenses</b>	<u>\$ (4,969.35)</u>	<u>\$ 591.19</u>	<u>\$ (13,269.00)</u>	<u>\$ (13,010.00)</u>

**Note:**

2004 Equipment repair/maint. Includes \$600 for replacing pontoons on suction harvester

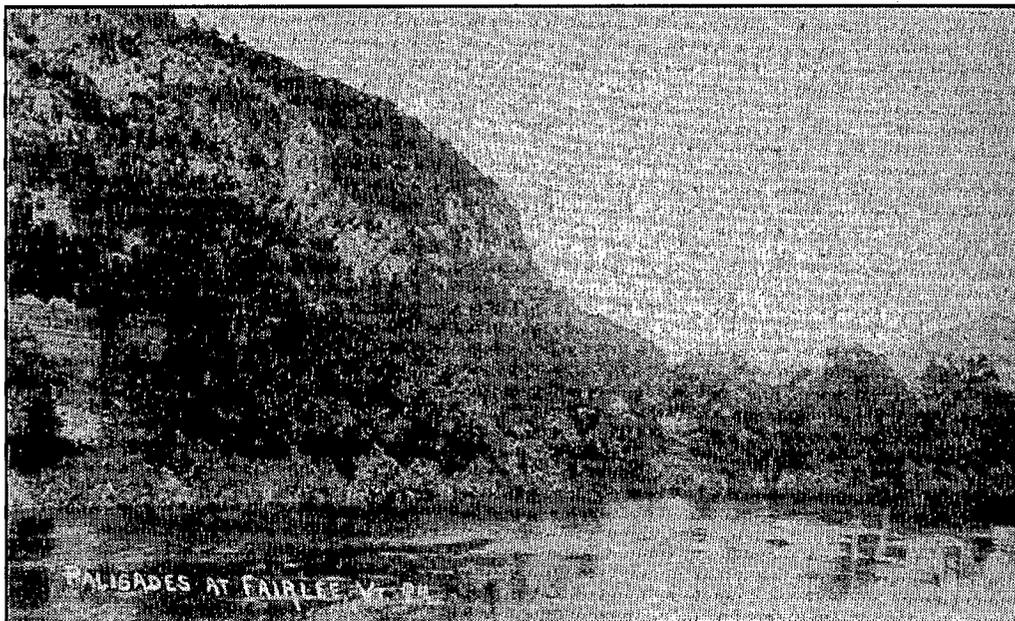
<b>FORESTRY</b>	<b>2002 Actual</b>	<b>2003 Actual</b>	<b>2003 Budget</b>	<b>2004 Budget</b>
<b>Total Revenues</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Expenses</b>				
Salaries & Wages	150.00	150.00	150.00	150.00
Payroll Taxes Expense	11.48	11.48	12.00	12.00
Equipment - New	701.74	195.45	100.00	100.00
Vehicle Operation/Maint.	-	1,015.53	1,000.00	1,000.00
<b>Total Expenses</b>	<u>863.22</u>	<u>1,372.46</u>	<u>1,262.00</u>	<u>1,262.00</u>
<b>Net Revenues Over (Under) Expenses</b>	<u>\$ (863.22)</u>	<u>\$ (1,372.46)</u>	<u>\$ (1,262.00)</u>	<u>\$ (1,262.00)</u>

<b>FIRE &amp; RESCUE</b>	<b>2002 Actual</b>	<b>2003 Actual</b>	<b>2003 Budget</b>	<b>2004 Budget</b>
<b>Revenues</b>				
Firemen's Stock Income	\$ 170.04	\$ 184.08	\$ 100.00	\$ 150.00
<b>Total Revenues</b>	<u>170.04</u>	<u>184.08</u>	<u>100.00</u>	<u>150.00</u>
<b>Expenses</b>				
Salaries & Wages	2,486.00	4,263.00	2,500.00	3,500.00
Payroll Taxes Expense	190.20	326.13	200.00	300.00
Fire Prevention Week	326.55	162.48	500.00	500.00
Supplies - Fire	153.35	801.22	1,000.00	1,000.00
Supplies - Rescue	62.70	62.70	250.00	250.00
Office Supplies	-	220.00	50.00	50.00
Training - Fire	847.39	685.00	2,500.00	1,500.00
Training - Rescue	217.29	-	200.00	200.00
Equipment - New	2,037.15	4,358.15	7,000.00	5,000.00
Equipment - Repair	1,579.72	2,198.12	1,500.00	6,500.00
Vehicle Operation/Maint. - Fire	870.75	1,212.70	1,200.00	1,200.00
Vehicle Operation/Maint. - Rescue	464.40	-	-	-
Insurance - Fire	8,232.03	10,209.58	10,000.00	10,800.00
Insurance - Rescue	1,459.05	3,316.98	1,750.00	3,580.00
Telephone & Dispatch	2,065.35	2,623.63	2,000.00	3,000.00
<b>Total Expenses</b>	<u>20,991.93</u>	<u>30,439.69</u>	<u>30,650.00</u>	<u>37,380.00</u>
<b>Net Revenues Over (Under) Expenses</b>	<u>\$ (20,821.89)</u>	<u>\$ (30,255.61)</u>	<u>\$ (30,550.00)</u>	<u>\$ (37,230.00)</u>

**Notes:**

2004 Equipment repair - Engine 5 back body needs to be painted (cost being split with supplier because of newness of vehicle).

See Capital Budget for additional items



<b>RECREATION COUNCIL</b>	<b>2002 Actual</b>	<b>2003 Actual</b>	<b>2003 Budget</b>	<b>2004 Budget</b>
<b>Revenues</b>				
Beach User Fees	\$ 1,135.00	\$ 630.00	\$ 1,500.00	\$ 1,100.00
Beach & Dump Pass	775.00	887.50	500.00	900.00
Misc. Income	-	550.00	-	-
<b>Total Revenues</b>	<u>1,910.00</u>	<u>2,067.50</u>	<u>2,000.00</u>	<u>2,000.00</u>
<b>Expenses</b>				
Salaries & Wages	7,302.75	7,986.63	8,500.00	8,500.00
Payroll Taxes Expense	466.91	545.57	650.00	650.00
Red Cross	300.00	490.00	400.00	500.00
Beach - Operations/Maint.	1,318.44	1,396.45	1,000.00	1,000.00
Beach - Buildings/Grounds	147.58	1,301.06	300.00	1,000.00
Baseball	40.00	-	-	-
CSO Funding	1,200.00	1,200.00	1,200.00	1,483.00
New Programs	-	158.12	500.00	300.00
Equipment - New	-	-	1,000.00	500.00
Building Repairs	24.29	6.49	-	-
Insurance	919.80	414.00	824.00	735.00
Telephone	322.74	322.23	350.00	300.00
Electric	162.54	188.30	200.00	200.00
Water	229.05	252.35	235.00	275.00
Rubbish	-	-	160.00	160.00
<b>Total Expenses</b>	<u>12,434.10</u>	<u>14,261.20</u>	<u>15,319.00</u>	<u>15,603.00</u>
<b>Net Revenues Over (Under) Expenses</b>	<u>\$ (10,524.10)</u>	<u>\$ (12,193.70)</u>	<u>\$ (13,319.00)</u>	<u>\$ (13,603.00)</u>

<b>CEMETERY</b>	<b>2002 Actual</b>	<b>2003 Actual</b>	<b>2003 Budget</b>	<b>2004 Budget</b>
<b>Revenues</b>				
Sale of Lots (60%)	\$ 300.00	\$ 2,850.00	\$ -	\$ -
Burial Fees	100.00	100.00	-	-
Interest Income - Money Market	37.35	30.44	100.00	25.00
Interest Income - CD	1,051.79	576.56	1,500.00	750.00
Interest Income - R. Ordway	-	11.12	-	-
Misc. Income	251.32	1,408.00	-	-
<b>Total Revenues</b>	<u>1,740.46</u>	<u>4,976.12</u>	<u>1,600.00</u>	<u>775.00</u>
<b>Expenses</b>				
Cornerstones	-	655.00	-	-
Monument Repair	-	1,980.00	-	-
Insurance	17.73	23.00	37.00	42.00
Water	131.21	176.28	235.00	250.00
Contracted Services	6,100.00	6,325.00	5,850.00	6,000.00
Misc.	179.37	333.85	150.00	500.00
<b>Total Expenses</b>	<u>6,428.31</u>	<u>9,493.13</u>	<u>6,272.00</u>	<u>6,792.00</u>
<b>Net Revenues Over (Under) Expenses</b>	<u>\$ (4,687.85)</u>	<u>\$ (4,517.01)</u>	<u>\$ (4,672.00)</u>	<u>\$ (6,017.00)</u>

**ZONING OFFICE**

	<b>2002 Actual</b>	<b>2003 Actual</b>	<b>2003 Budget</b>	<b>2004 Budget</b>
<b>Revenues</b>				
Permit Fees	see PC	see PC	see PC	\$ 1,950.00
<b>Total Revenues</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,950.00</u>
<b>Expenses</b>				
Salaries - ZA (salaried)	11,300.09	11,638.90	11,639.00	11,988.00
Wages - Office Assistant (\$11.25/hr x 10 hrs./wk)	1,864.72	4,152.87	3,410.00	5,625.00
Payroll Taxes Expense	1,042.82	1,161.37	1,243.00	1,320.00
Zoning Admin. Expenses	860.20	574.60	900.00	700.00
Advertising	see PC	see PC	see PC	n/a - DRB
Postage	see PC	see PC	see PC	100.00
Supplies	see PC	see PC	see PC	50.00
Training	-	-	-	250.00
Telephone	-	-	350.00	360.00
<b>Total Expenses</b>	<u>15,067.83</u>	<u>17,527.74</u>	<u>17,542.00</u>	<u>20,393.00</u>
<b>Net Revenues Over (Under) Expenses</b>	<u>\$ (15,067.83)</u>	<u>\$ (17,527.74)</u>	<u>\$ (17,542.00)</u>	<u>\$ (18,443.00)</u>

**Notes:**

Effective 1/1/04, the Zoning Office expenses are being separated from the Planning Commission and Development Review Board.

2004 Permit fees include building and septic permit fees only

Salaries & wages increased by 3%, office assistant working only for ZA (has been since March 2003)

**EMERGENCY BUILDING**

	<b>2002 Actual</b>	<b>2003 Actual</b>	<b>2003 Budget</b>	<b>2004 Budget</b>
<b>Revenues</b>				
Emergency Building Rent	\$ 24,420.00	\$ 24,420.00	\$ 24,420.00	\$ 24,420.00
<b>Total Revenues</b>	<u>24,420.00</u>	<u>24,420.00</u>	<u>24,420.00</u>	<u>24,420.00</u>
<b>Expenses</b>				
Equipment - New	1,706.85	-	-	-
Equipment - Repair	136.84	493.00	500.00	500.00
Building Repairs	1,127.92	1,509.94	2,000.00	6,000.00
Insurance	1,734.92	1,858.44	1,735.00	2,000.00
Electric	4,420.50	4,167.91	4,000.00	4,000.00
Fuel	1,724.62	2,713.58	1,700.00	1,700.00
Water	151.01	202.84	300.00	300.00
Rubbish	1,020.00	1,028.76	1,140.00	1,140.00
<b>Total Expenses</b>	<u>12,022.66</u>	<u>11,974.47</u>	<u>11,375.00</u>	<u>15,640.00</u>
<b>Net Revenues Over (Under) Expenses</b>	<u>\$ 12,397.34</u>	<u>\$ 12,445.53</u>	<u>\$ 13,045.00</u>	<u>\$ 8,780.00</u>

**Notes:**

2003 Building Repairs included installation of emergency generator

2004 Building Repairs includes work on Septic System (\$5,000); pumping of septic (\$185) and misc. (\$815)

<b>LIBRARY</b>	<b>2002 Actual</b>	<b>2003 Actual</b>	<b>2003 Budget</b>	<b>2004 Budget</b>
<b>Total Revenues</b>	\$ -	\$ -	\$ -	\$ -
<b>Expenses</b>				
Wages - Librarian (\$11.81/hr. x 30 hours)	17,372.86	17,893.20	17,894.00	18,424.00
Wages - Substitute	586.50	520.63	612.00	612.00
Wages - Cleaning	156.00	1,368.00	1,560.00	1,368.00
Payroll Taxes Expense	1,328.97	1,368.89	1,489.00	1,515.00
Books (taxpayer funded)	4,508.79	5,150.42	5,200.00	5,400.00
VT Department of Libraries	-	16.47	100.00	100.00
Audio/Visual Coop	103.00	103.00	103.00	110.00
Prizes	126.99	111.30	125.00	225.00
Programs	253.35	545.05	400.00	750.00
Public Relations	235.41	388.32	350.00	375.00
Computer Expense	283.11	161.83	200.00	250.00
Copier Expense	-	591.58	310.00	650.00
Annual Cleaning Expense	-	380.00	470.00	420.00
Postage	490.66	453.84	400.00	475.00
Supplies	815.46	642.72	650.00	650.00
Custodial Supplies	-	84.57	250.00	150.00
Conf., Dues & Workshops	208.00	198.00	300.00	300.00
Equipment - New	2,061.88	-	-	-
Equipment - Repair/Maint.	-	258.92	180.00	300.00
Building Repairs	-	1,544.60	1,325.00	300.00
Mileage	263.25	290.73	300.00	300.00
Insurance Contents/Building	999.57	1,190.00	1,289.00	1,089.00
Medical Insurance	3,823.71	4,886.64	4,887.00	5,864.00
Telephone	483.53	348.08	400.00	375.00
Computer Telephone	1,053.90	1,260.78	1,000.00	1,200.00
Electric	560.95	1,164.73	1,000.00	1,200.00
Fuel	667.80	1,040.28	2,000.00	1,500.00
Water	151.04	202.84	300.00	300.00
Septic	285.00	-	-	-
Misc.	99.47	99.98	100.00	100.00
Misc. Expense - Add't Funds Requested	8,000.00	-	-	-
Interest Expense - Library Building	1,688.54	1,489.34	1,440.00	800.00
<b>Total Expenses</b>	<u>46,607.74</u>	<u>43,754.74</u>	<u>44,634.00</u>	<u>45,102.00</u>
<b>Net Revenues Over (Under) Expenses</b>	<u>\$ (46,607.74)</u>	<u>\$ (43,754.74)</u>	<u>\$ (44,634.00)</u>	<u>\$ (45,102.00)</u>

**Notes:**

Hourly wage increased 3%

Health insurance increased to \$488.67/mo for single person coverage

Also \$10,000 in General Budget for repayment of building loan

WATER	2002	2003	2003	2004
	Actual	Actual	Budget	Budget
<b>Revenues</b>				
Annual Water Rent	\$ 37,444.56	\$ 39,133.32	\$ 66,295.00	Budget Figures Pending
Metered Water Rent	7,363.89	8,879.16	12,595.00	
Seasonal Water Rent	6,077.28	5,982.40	10,395.00	
Late Fees	-	-	-	
Water Hookup Fee	500.00	-	500.00	
State of Vermont - DWSRF	-	639,688.32	-	
Interest Income	657.31	252.43	3,000.00	
CD Interest	2,376.00	1,369.77	-	
Other Income	2,850.00	225.20	-	
<b>Total Revenues</b>	<u>57,269.04</u>	<u>695,530.60</u>	<u>92,785.00</u>	
<b>Expenses</b>				
Advertising	277.10	278.59	200.00	Budget Figures Pending
Bank Charges	134.46	161.31	150.00	
Discounts Allowed	150.35	1,942.37	1,250.00	
Dues and Subscriptions	136.00	150.00	100.00	
Insurance	516.04	474.00	474.00	
Miscellaneous	430.90	677.75	750.00	
Office Supplies	250.00	500.00	250.00	
Postage and Delivery	358.33	270.58	300.00	
Reservoir Water Storage Improv	6,706.81	627,473.64	-	
Reservoir - Land purchase	-	6,593.76	-	
Pump House Repairs & Maint.	22,514.38	21,399.99	23,000.00	
Water Lines Repair & Maint.	11,084.29	14,746.74	9,000.00	
Special Projects - School St	-	39,345.60	25,000.00	
Gate Valve/Hydrants	1,028.55	510.41	3,500.00	
Water Reservoir	179.58	-	-	
Supplies & Materials	-	1,320.01	100.00	
State of VT	1,167.35	979.62	700.00	
Telephone	1,245.58	1,242.71	1,500.00	
Training	25.00	-	-	
Treasurers/AA Salary	3,060.00	3,152.00	3,152.00	
Testing Water/Well Head Prot	709.00	1,712.23	2,000.00	
Electric	10,019.10	9,922.14	9,500.00	
Propane	343.15	299.37	700.00	
Other Expenses	116.77	2,430.85	300.00	
Contingency Fund	-	-	5,000.00	
2004 Water Project Bond Payment	-	-	37,041.00	
<b>Total Expenses</b>	<u>60,452.74</u>	<u>735,583.67</u>	<u>123,967.00</u>	
<b>Net Revenues Over (Under) Expenses</b>	<u>\$ (3,183.70)</u>	<u>\$ (40,053.07)</u>	<u>\$ (31,182.00)</u>	

**CAPITAL BUDGET 2004**

Capital Budget Categories	2002 Balance Forward	2003 Raised by Taxes	2003 Non-Town Funds	2003 Actual 12/31/03	2003 Balance Forward	2004 To Be Raised Taxes	2004 Non-Town Funds	2004 Proposed Spending	2004 Proposed Balance
Resurfacing	\$ 52,508	\$ 30,000	\$ 39,863	\$ (82,070)	\$ 40,301	\$ 30,000	\$ 20,337	\$ (45,000)	\$ 45,638
Town Hall	86,458	35,000	-	-	121,458	35,000	-	-	156,458
RR Station	(4,651)	-	11,356	(9,145)	(2,440)	-	191,694	(189,254)	0
River Access	1,482	-	1,773	(3,255)	(0)	n/a	-	-	n/a
Emerg. Bldg	-	5,000	-	-	5,000	5,000	-	-	10,000
Fire Truck	20,000	5,000	1,414	(171)	26,243	5,000	-	-	31,243
Fire Equip.	-	-	-	-	-	-	35,460	(35,460)	-
Misc. Bldgs	10,000	-	-	-	10,000	-	-	-	10,000
Village	162	3,000	-	(650)	2,512	3,000	-	-	5,512
Library	-	-	-	-	-	-	-	-	-
Police	n/a	-	-	-	-	3,500	-	-	3,500
Computer Plan	n/a	-	-	-	-	15,800	-	(15,800)	-
<b>Total</b>	<b>\$ 165,959</b>	<b>\$ 78,000</b>	<b>\$ 54,406</b>	<b>\$ (95,291)</b>	<b>\$ 203,074</b>	<b>\$ 97,300</b>	<b>\$ 247,491</b>	<b>\$ (285,514)</b>	<b>\$ 262,351</b>

Resurfacing: Mountain Road paved in 2003. Part of Lake Morey Road paved (with State grant); balance to be paved in 2004  
Town Hall: Exterior painting done in 2003 under the Expense Budget.  
RR Station: Scenic Byway Grant of \$165,050; \$38,000 from Preservation Trust; and \$3,265 raised by taxes in 2000  
River Access: Municipal Planning Grant for Feasibility Study completed in 2003. No matching funds required. Partially offset AA's salary & OH  
Emerg. Bldg: In 2003, started saving for ventilation system (\$94,000)  
Fire Truck: For the purchase of a new fire truck (when needed)  
Fire Equip: Homeland Security Grant for upgrading equipment. No matching funds required  
Misc. Bldgs: For repairs on the Old Fire Station and other Town-owned buildings and sheds  
Village: For improvements to the Town Common  
Library: See \$10,000 under General Expense Budget to pay down building loan  
Police: Starting in 2004, begin saving for eventual Police Department equipment  
Computers: For proposed purchase of new computers, networking and fileserver

**TOWN OF FAIRLEE**  
**Combined Statement of Assets, Liabilities, and Fund Balance**

**December 31,**

	<u>2002</u>	<u>2003</u>
<b>ASSETS</b>		
Current Assets		
General Fund Checking	\$ 60,506.61	\$ 20,187.58
Merchants - TimeLynx CD	100,308.03	150,212.16
Merchants - Money Mkt	602,977.72	577.04
Mascoma - Sweep Acct	-	565,438.20
Petty Cash	30.00	30.00
Chittenden Bank	2,293.42	2,301.96
Sheldon Miller Account	34,001.21	33,400.88
Lake Morey Comm Acct.	711.96	714.55
Fairlee Historical Soc Acct	2,754.60	2,021.04
Gravel Pit - WRSB	26,967.01	27,200.61
Lange Forest - WRSB	16,081.42	17,744.57
Timber Trust - WRSB	28,815.46	29,065.07
Smith Barney Library Fund	8,734.29	-
Caponigro escrow - Merchants	25,535.84	25,694.90
Cemetery Checking - Merchants	-	308.92
Cemetery MM - Merchants	-	5,347.31
Cemetery CD - Merchants	-	31,810.76
R Ordway Trust - Merchants	-	2,479.17
Accounts Receivable	33,869.55	52,041.40
Prepaid Insurance	15,137.75	14,371.70
Total Current Assets	<u>958,724.87</u>	<u>980,947.82</u>
 Total Assets	 <u>\$ 958,724.87</u>	 <u>\$ 980,947.82</u>
<b>LIABILITIES AND FUND BALANCES</b>		
Current Liabilities		
Accounts Payable	\$ 2,119.09	\$ 9,094.67
Due to School	492,405.00	526,786.00
Due to/from Cemetery CD	-	2,600.00
Payroll Taxes Payable	2,845.52	2,929.42
Health Insurance Payable	272.12	0.05
State Lic Fees - Marriage	59.00	(75.00)
Fairlee Scholarship Fund	(4,775.00)	(6,478.00)
Total Current Liabilities	<u>492,925.73</u>	<u>534,857.14</u>
Long-Term Liabilities		
Fireman's Stock Account	941.95	941.95
Sam Hayward Cemetery	1,800.00	-
Due to Reappraisal Reserve	22,675.26	11,632.29
Restoration Fees Reserve Fund	3,236.45	4,252.24
Grants Reserve Fund	3,909.57	-
Capital Budget Reserve Fund	174,692.88	203,073.58
Caponigro Escrow Acct	25,535.84	25,694.90
Emergency Building Loan - WGSB	64,106.25	42,737.50
Emergency Building Addition Loan - WGSB	60,000.00	52,500.00
Library Building Loan - WRSB	35,000.00	20,000.00
Total Long-Term Liabilities	<u>391,898.20</u>	<u>360,832.46</u>
 Total Liabilities	 <u>884,823.93</u>	 <u>895,689.60</u>
Fund Balances		
Fund Balances	19,327.40	117,573.21
Excess of Cash Receipts Over Cash Disbursements	54,573.54	(32,314.99)
Total Fund Balances	<u>73,900.94</u>	<u>85,258.22</u>
Total Liabilities & Fund Balances	<u>\$ 958,724.87</u>	<u>\$ 980,947.82</u>

**FAIRLEE WATER DEPARTMENT**  
**Combined Statements Assets, Liabilities, and Fund Balances**

December 31,

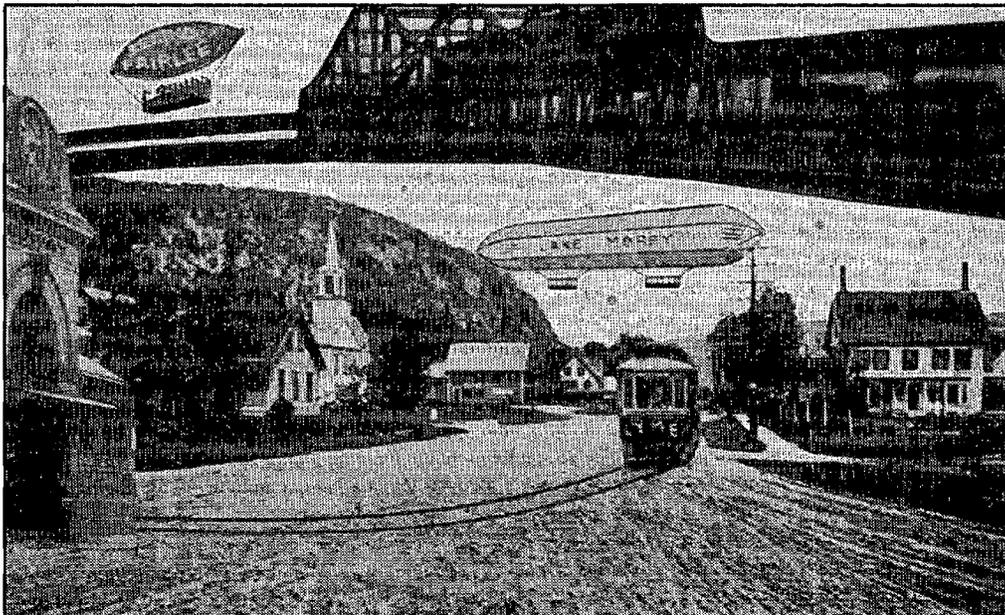
2002                      2003

**ASSETS**

<b>Current Assets</b>				
Checking	\$	36,276.88	\$	12,713.66
Water Project Bond Acct.		-		501.18
Accounts Receivable		9,891.59		18,654.32
Certificate of Deposit		<u>83,723.77</u>		<u>85,093.54</u>
<b>Total Current Assets</b>		<u>129,892.24</u>		<u>116,962.70</u>
 <b>Property and Equipment</b>				
Fixed Assets		<u>3,300.00</u>		<u>3,300.00</u>
<b>Total Property and Equipment</b>		<u>3,300.00</u>		<u>3,300.00</u>
 <b>Total Assets</b>	 \$	 <u>133,192.24</u>	 \$	 <u>120,262.70</u>

**LIABILITIES AND FUND BALANCES**

<b>Current Liabilities</b>				
Accounts Payable	\$	626.34	\$	225.91
Loan Payment Reserve Fund		<u>-</u>		<u>27,523.96</u>
<b>Total Current Liabilities</b>		<u>626.34</u>		<u>27,749.87</u>
 <b>Total Liabilities</b>		<u>626.34</u>		<u>27,749.87</u>
 <b>Fund Balances</b>				
Fund Balances		135,749.60		132,565.90
Excess of Cash Receipts Over Cash Disbursements		<u>(3,183.70)</u>		<u>(40,053.07)</u>
<b>Total Fund Balances</b>		<u>132,565.90</u>		<u>92,512.83</u>
 <b>Total Liabilities &amp; Fund Balances</b>	 \$	 <u>133,192.24</u>	 \$	 <u>120,262.70</u>



# Town Treasurer's Statement of Accounts 2003

## CEMETERY FUNDS

### Certificate of Deposit

	<u>2002</u>	<u>2003</u>
<b>FUND BALANCE, 1 JANUARY</b>	\$ 31,756.11	\$ 31,791.00
<b>RECEIPTS:</b>		
Sale of Lots (Due from Town)	-	2,600.00
Interest	<u>34.89</u>	<u>19.76</u>
<b>FUND BALANCE, 31 DECEMBER</b>	<u>\$ 31,791.00</u>	<u>\$ 34,410.76</u>

### Rosalene M. Ordway Trust Account

	<u>2002</u>	<u>2003</u>
<b>FUND BALANCE, 1 JANUARY</b>	\$ 2,526.57	\$ 2,512.28
<b>RECEIPTS:</b>		
Interest	<u>27.71</u>	<u>11.89</u>
<b>TOTAL</b>	2,554.28	2,524.17
<b>DISBURSEMENTS:</b>		
Turn Water On & Off	<u>42.00</u>	<u>45.00</u>
<b>FUND BALANCE, 31 DECEMBER</b>	<u>\$ 2,512.28</u>	<u>\$ 2,479.17</u>

## TIMBER TRUST FUND

	<u>2002</u>	<u>2003</u>
<b>FUND BALANCE, 1 JANUARY</b>	\$ 28,401.38	\$ 28,815.46
<b>RECEIPTS:</b>		
Interest	<u>414.08</u>	<u>249.61</u>
<b>TOTAL</b>	28,815.46	29,065.07
<b>DISBURSEMENTS:</b>		
Road Improvements	<u>-</u>	<u>-</u>
<b>FUND BALANCE, 31 DECEMBER</b>	<u>\$ 28,815.46</u>	<u>\$ 29,065.07</u>

## LANGE FOREST ACCOUNT

	<u>2002</u>	<u>2003</u>
<b>FUND BALANCE, 1 JANUARY</b>	\$ 15,331.42	\$ 16,081.42
<b>RECEIPTS:</b>		
Timber Sales	1,257.95	2,123.55
Interest	<u>232.05</u>	<u>137.10</u>
<b>TOTAL</b>	16,821.42	18,342.07
<b>DISBURSEMENTS:</b>		
Road Improvements	240.00	597.50
Deposit Returned	<u>500.00</u>	<u>-</u>
<b>FUND BALANCE, 31 2003</b>	<u>\$ 16,081.42</u>	<u>\$ 17,744.57</u>

**Town Treasurer's Statement of Accounts 2003**

**LOGGING - GRAVEL PIT ACCOUNT**

	<u>2002</u>	<u>2003</u>
<b>FUND BALANCE, 1 JANUARY</b>	\$ 26,579.50	\$ 26,967.01
RECEIPTS:		
Interest	<u>387.51</u>	<u>233.60</u>
<b>TOTAL</b>	26,967.01	27,200.61
DISBURSEMENTS:		
Improvements	<u>-</u>	<u>-</u>
<b>FUND BALANCE, 31 DECEMBER</b>	<u>\$ 26,967.01</u>	<u>\$ 27,200.61</u>

**SHELDON MILLER BEQUEST**

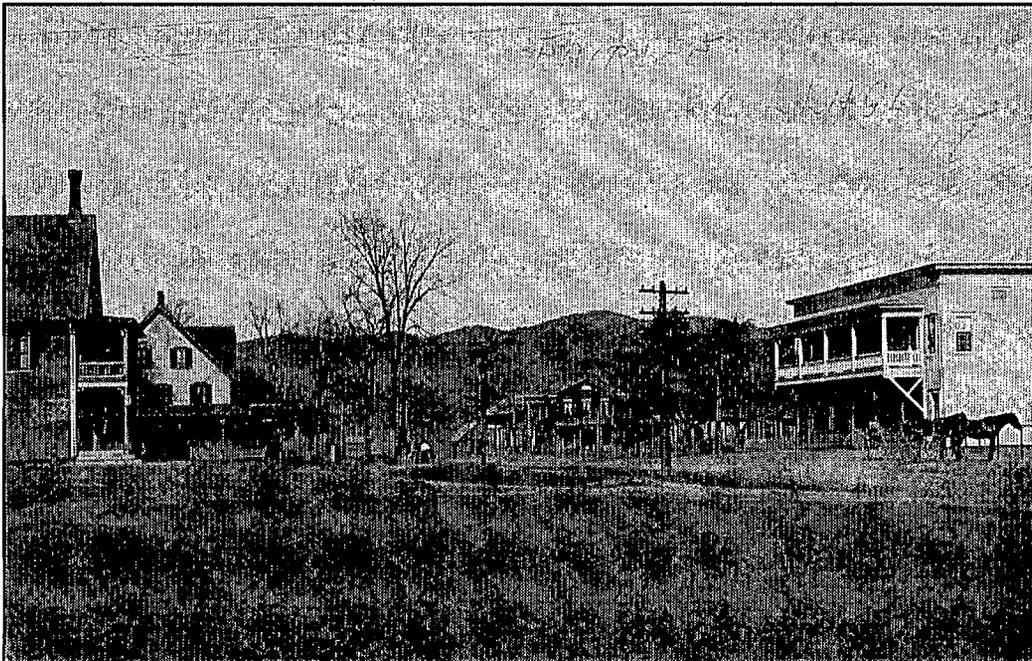
	<u>2002</u>	<u>2003</u>
<b>FUND BALANCE, 1 JANUARY</b>	\$ 33,378.27	\$ 33,412.52
RECEIPTS:		
Interest	<u>622.94</u>	<u>298.31</u>
<b>TOTAL</b>	34,001.21	33,710.83
DISBURSEMENTS:		
Samuel Morey Elementary School	538.69	259.95
Thetford Academy	<u>50.00</u>	<u>50.00</u>
<b>FUND BALANCE, 31 DECEMBER</b>	<u>\$ 33,412.52</u>	<u>\$ 33,400.88</u>

**LAKE MOREY COMMISSION**

<b>FUND BALANCE, 1 JANUARY</b>	\$ 706.88	\$ 711.96
RECEIPTS:		
Interest	<u>5.08</u>	<u>2.59</u>
<b>FUND BALANCE, 31 DECEMBER</b>	<u>\$ 711.96</u>	<u>\$ 714.55</u>

**FAIRLEE HISTORICAL SOCIETY**

<b>FUND BALANCE, 1 JANUARY</b>	\$ 3,177.40	\$ 2,737.60
<b>RECEIPTS:</b>		
Donations & Dues	90.00	13.00
Book Sales	284.00	383.98
Interest	<u>33.28</u>	<u>12.03</u>
<b>TOTAL</b>	3,584.68	3,146.61
 <b>DISBURSEMENTS:</b>		
Materials & Mailings	64.15	306.15
Welcome Signs	782.93	-
Curtain Restoration	-	600.00
Town Cane	<u>-</u>	<u>253.40</u>
<b>FUND BALANCE, 31 DECEMBER</b>	<u>\$ 2,737.60</u>	<u>\$ 1,987.06</u>





**ANNUAL TOWN MEETING**

**MARCH 2, 2004**

**WARNING**

The legal voters of the Town of Fairlee, Vermont are hereby notified and warned to meet at the Samuel Morey Elementary School in the said Town on Tuesday, March 2, 2004 at 10:00 a.m. to act upon the following articles:

**Article 1.** To elect a moderator.

**Article 2.** To hear and act upon the Town Officers' Reports.

**Article 3.** To elect all necessary officers of the Town and to fill any office that may be vacant, including:

Selectboard Member, for three years  
First Constable, for one year  
Collector of Delinquent Taxes, for one year  
Lister, for three years  
Auditor, for three years  
Budget Committee Member, for three years  
Grand Jurors (2), for one year  
Town Agent to Prosecute and Defend Suits, for one year  
Cemetery Commissioner, for five years  
Library Trustee, for five years  
Recreation Council Board Member, for five years  
Recreation Council Board Member, for three year

**Article 4.** To see what action the Town will take with regard to the following appropriations. All sums have been included in the Town budget.

- a) a sum not to exceed Four Thousand One Hundred Twenty-Five dollars (\$4,125.00) for the support of the Visiting Nurse Alliance of Vermont and New Hampshire and Hospice of the Upper Valley.
- b) a sum not to exceed One Thousand Five Hundred Forty-Five dollars (\$1,545.00) for the support of the Clara Martin Center.
- c) a sum not to exceed Three Hundred dollars (\$300.00) for the support of Central Vermont Community Action Council, Inc.
- d) a sum not to exceed One Hundred Fifty-Five dollars (\$155.00) for the support of Vermont Center for Independent Living.
- e) a sum not to exceed Two Thousand dollars (\$2,000.00) for the support of Orange East Senior Center, Inc.
- f) a sum not to exceed Seven Hundred dollars (\$700.00) for the support of the Upper Valley Services, Inc.
- g) a sum not to exceed One Thousand Sixty-Nine dollars (\$1,069.00) for continued membership in the Two Rivers-Ottawquechee Regional Commission.
- h) a sum not to exceed Four Hundred Ninety dollars and Fifty cents (\$490.50) to Green Mountain Economic Development Corporation, Inc. for the purpose of supporting the Regional Development Corporation.
- i) a sum not to exceed Three Hundred dollars (\$300.00) for the support of Safeline.
- j) a sum not to exceed Fifty dollars (\$50.00) for the support of the George D. Aiken Resource Conservation & Development Program.
- k) a sum not to exceed Three Hundred dollars (\$300.00) for the support of Vermont Association for the Blind and Visually Impaired.

*Town Warning contd.*

- l) a sum not to exceed Five Hundred dollars (\$500.00) for the support of ACORN (AIDS Community Resource Network).
- m) a sum not to exceed One Hundred dollars (\$100.00) for the support of Central Vermont Council on Aging.
- n) a sum not to exceed Fifty dollars (\$50.00) for the support of Green Up Vermont.
- o) a sum not to exceed One Hundred Seventy-Five dollars (\$175.00) for the support of Orange County Diversion Program.
- p) a sum not to exceed Nine Hundred Sixty-One dollars (\$961.00) for the continued membership in the Vermont League of Cities and Towns.
- q) a sum not to exceed One Hundred dollars (\$100.00) for the continued membership in the Vermont Coalition of Municipalities.
- r) a sum not to exceed Fourteen Thousand Five Hundred Five dollars (\$14,505.00) for the support of Upper Valley Ambulance.
- s) a sum not to exceed Four Thousand dollars (\$4,000.00) for the Lake Fairlee Milfoil project.
- t) a sum not to exceed Four Thousand One Hundred dollars (\$4,100.00) for the cost of Fireworks on July 4<sup>th</sup>.
- u) a sum not to exceed One Thousand Four Hundred Eighty-Three dollars (\$1,483.00) for the Community School Organization's Unified Sports Program.
- v) a sum not to exceed Two Hundred Fifty dollars (\$250.00) for Kids Place.
- w) a sum not to exceed Six Hundred dollars (\$600.00) for the restoration of the Painted Stage Backdrop.
- j) a sum not to exceed Three Hundred dollars (\$300.00) for Oxbow Senior Independence program

**Article 5.** Shall the voters of the Town of Fairlee authorize the Selectboard to accept and administer any Federal, State or private grant money?

**Article 6.** To act upon the Recommendations of the Budget Committee as they pertain to Highway Expenses and to appropriate a sum of money for Highway expenses.

**Article 7.** To raise such sum of money as may appear necessary for the Maintenance and Improvements of the Town Highways for the ensuing year, and to authorize collection of same by the Town Treasurer under 32 VSA 4791. Property taxes shall be billed on or before September 1, 2004 and shall be due and payable on or before October 1, 2004. Interest shall be at a rate allowed by law and shall be payable on all past due taxes.

**Article 8.** Shall the voters of the Town of Fairlee appropriate the following sums to undertake capital improvements within the Town in accordance with the Capital Budget and Program adopted by the Selectboard?

- a) a sum not to exceed \$45,000 towards the resurfacing of roads (\$30,000 to be raised by taxes)
- b) a sum not to exceed \$35,000 towards improvements to the Town Hall (\$35,000 to be raised by taxes)
- c) a sum not to exceed \$189,254 towards the Railroad Station (\$0 to be raised by taxes)
- d) a sum not to exceed \$5,000 towards the Emergency Services Building (\$5,000 to be raised by taxes)
- e) a sum not to exceed \$5,000 towards a new Fire Truck (\$5,000 to be raised by taxes)

*Town Warning contd*

- f) a sum not to exceed \$35,460 towards new Fire Equipment  
(\$0 to be raised by taxes)
- g) a sum not to exceed \$3,000 towards the Town Common  
(\$3,000 to be raised by taxes)
- h) a sum not to exceed \$3,500 towards new Police Equipment  
(\$3,500 to be raised by taxes)
- i) a sum not to exceed \$15,800 towards new Computers  
(\$15,800 to be raised by taxes)

**Article 9.** To act upon the recommendations of the Budget Committee as they pertain to Town Expenditures and to appropriate a sum of money for Town Expenses.

**Article 10.** To raise such sum of money as may appear necessary for Town Expenses and Indebtedness, for the ensuing year and to authorize collection of same by the Town Treasurer under 32 VSA 4791. Property taxes shall be billed on or before September 1, 2004 and shall be due and payable on or before October 1, 2004. Interest shall be at a rate allowed by law and shall be payable on all past due taxes.

**Article 11.** Shall the voters authorize the Selectboard to negotiate a tax stabilization agreement for the Bradford Municipal Forest pursuant to 24 V.S.A. 2741?

**Article 12.** To transact any other proper Town business that may come before this meeting.

Dated in Fairlee, in the County of Orange and the State of Vermont,  
this 19th day of January, 2004

Frank J. Barrett, Jr.  
Selectboard Chair

Richard E. Hall  
Selectboard Member

Kent E. Ameden  
Selectboard Member.

Recorded before posting, January 22, 2004

Georgette Wolf-Ludwig, Town Clerk

The Budget Committee would like to commend the Selectboard on continuing to do an excellent job of fiscal management for the town. They have kept the operating budget on an even level and have been putting money away for capital projects so that we will be able to do these projects within what we have put away, and not have to borrow.

The proposed budget does show an increase over last years, and has an accompanying increase in the tax rate. Part of this is caused by the decrease in cash on hand from last year. While the cash on hand is indicative of staying within budget, the smaller amount means that budgets were very well planned and thus we did not collect more taxes than needed to run the town. Most of the increase in the general budget is the \$8000 to raze the storage sheds behind town hall and resurface the parking lot. The Zoning office and the ZBA/DRB budgets have been pulled out of the planning commission budget, and the total increase for the three departments is \$1511. The proposed capital budget does include a major addition this year of \$15,800 for the town computer plan, and \$3500 for Police Equipment. The Selectboard opted to do the computer work all at once, rather than spread it out over three years, as it cost less in the long run and was considerably more efficient for all concerned.

This all accounts for an increase in the municipal rate from this year. The highway tax, which dropped by 50% last year, is expected to remain below its level of two years ago. The water tax rate is expected to go up \$0.01. However, the school tax formula changes caused by Act 68 are expected to more than offset these increases.

The listers are hard at work on our reappraisal of the town properties. As values go up, the Grand list will go up, and tax rates will go down, but overall the taxes will remain about the same. It is very important that we remain up to date on our values, however, because if we are not, the state will increase our overall rate to bring our values into line with the rest of the state, which is often not to the homeowner's advantage.

We are grateful for the hard work of the Selectboard and the department heads, and for the input of the citizens who come to the budget hearings. This is part of what makes living in Fairlee so enjoyable.

The Budget Committee encourages the voters to approve the budget as proposed.

Cameron Buster, Chair  
David Fracht  
Timothy Price

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