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Town of Tunbridge

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Warning of Town Meeting

The voters of the Town of Tunbridge are hereby notified and warned to meet at the Tunbridge Central School Auditorium on the 5th day of March, 2019 at 10:00 A.M. to transact the following business.

- Art. 1 To Elect a Moderator for the ensuing year.
- Art. 2 To hear and act on the Town Officers Reports:
Collector of Delinquent Taxes; Auditors; Library; Listers; Cemetery Commission;
Emergency Services Committee; Planning Commission; Recreation; Selectboard;
Treasurer and Trustees of Public Funds.
- Art. 3 Will the Town pay 2019-2020 property taxes on or before the first (1st) day of November, 2019 with delinquent taxes having interest charges of one (1) percent per month or fraction thereof for the first three (3) months and one and one half (1 ½) percent each month thereafter and an eight (8) percent penalty charged against them from the due date?
- Art. 4 Will the Town vote to approve \$201,088.29 of the previous fiscal year's surplus in which \$50,000 is to be placed in the Capital Improvement Fund, \$50,000 to be placed in the Reserve Fund, \$50,000 to be placed the Bridge Fund, and \$51,088.29 to reduce 2019-2020 fiscal year taxes?
- Art. 5 Will the Town vote to approve the budgets of the General Fund and Highway Fund for fiscal year 2019-2020?
- Art. 6 Will the Town authorize the Selectboard to borrow money as needed for current expenses in anticipation of taxes?
- Art. 7 Will the Town vote to appropriate a sum of money to support the Tunbridge Volunteer Fire Department, Inc.?
- Art. 8 Will the Town appropriate \$14,672.50 to support the following organizations?
- | | |
|---|------------|
| American Red Cross | \$500.00 |
| Central Vermont Adult Basic Education..... | \$1,200.00 |
| Central Vermont Council on Aging..... | \$500.00 |
| Chelsea Area Senior Center..... | \$1,500.00 |
| Clara Martin Center..... | \$2,019.00 |
| Green Mountain Economic Development Corporation..... | \$654.50 |
| Green Up Vermont..... | \$100.00 |
| Orange County Court Diversion..... | \$240.00 |
| Orange County Parent Child Center..... | \$1,000.00 |
| Public Health Council of the Upper Valley..... | \$129.00 |
| Safeline..... | \$750.00 |
| Stagecoach Transportation Services..... | \$1,400 |
| The Arts Bus..... | \$800.00 |
| The White River Partnership..... | \$250.00 |
| Tunbridge Neighbors Helping Neighbors..... | \$450.00 |
| Vermont Association for the Blind and Visually Impaired..... | \$150.00 |
| Vermont Center for Independent Living..... | \$150.00 |
| Vermont Rural Fire Protection Task Force..... | \$100.00 |
| Visiting Nurse and Hospice for Vermont and New Hampshire..... | \$2,780.00 |

Warning of Town Meeting (cont.)

Art. 9 To Elect Town Officers as required by law.

1-Selectboard; 1-Lister; 1-Auditor; 1-Town Agent; 1-Town Grand Juror; 1-First Constable; 1-Second Constable; 1 Cemetery Commissioner; 2-Trustee of Public Funds; 2-Library Trustees; 1-Town Clerk; 1- Town Treasurer

Art. 10 Other Business.

Date: Tuesday, January 8th, 2019

Gary Mullen /s/

John O'Brien/s/

Michael McPhetres/s/

Pre-Town Meeting will be held on Tuesday the 26th day of February, 2019 at 7:30 P.M. in the Tunbridge Central School Auditorium.

Creamery

INSERT PICTURE TITLED CREAMERY

Elected Town Officers

Moderator	Euclid Farnham	Term Expires 2019
Town Clerk	Elizabeth (Betsy) Sponable	Term Expires 2019
Town Treasurer	Rebecca (Becky) Hoyt	Term Expires 2019
Selectboard	Gary Mullen	Term Expires 2019
	Mike McPhetres	2020
	John O'Brien	2021
Listers	Jola Brock	Term Expires 2019
	Helen O'Donnell	2020
	Daniel Ruddell	2021
Auditors	Maxine Young	Term Expires 2019
	Linda Hoyt	2020
	Betsy Race	2021
Town Agent	Judy Lewis	Term Expires 2019
Town Grand Juror	Lenora Kimball	2019
First Constable	Dana Colson Sr.	2019
Second Constable	Michael O'Donnell	2019
Cemetery Commissioners	Baxter Doty	Term Expires 2019
	Euclid Farnham	2020
	Dennis Cilley	2021
Trustee of Public Funds	Rob Howe	Term Expires 2019
	Matthew Frost	2020
	Jonni Spaulding	2021
Library Trustees	Theresa Fitzgerald	Term Expires 2019
	Anne Mallery	2019
	Anne Linehan	2020
	Sarah Scully	2020
	Eve Ermer	2021
Collector of Delinquent Taxes	Joseph Paquin	Term Expires 2021
School Directors	Kathy Galluzzo	Term Expires 2021
First Branch Unified	Mary Ann Caron	2019
School District	Jenna Young	2020
	Sue Kay	2021
	Deborah Ackerman	2020
	Mike Gray	2019

Justices of the Peace Elected November 06, 2018 - term through February 01, 2021.

Gordon Barnaby, Sarah Buxton, Euclid Farnham, Marsha Higgins, Robert Howe, John O'Brien, Helen O'Donnell

Appointed Town Officers and Representatives

	Term Expires
Planning Commission	Gary Mullen 2021
	Nancy Chapman 2021
	Ted Hoyt 2019
	Ingrid Van Steamburg 2019
	Daniel Ruddell 2020
	Shane Young 2021
	Brenda Field 2020
	Mario Sacca 2021
	Ben Wolfe 2020
Administrative Assistant to the Selectboard	Jillian Conner
Road Foreman	Rodney Hoyt
Health Officer	Betsy Race
Fire Warden	Brenda Field
Pound Keeper (Dogs only)	Tammy Mullen
Service Officer	Mike McPhetres
Truant Officer	Vacant
Tree Warden	James Ludwig
Surveyor of Wood/Timber	Paul Harwood
Fence Viewers	Gary Mullen, John O'Brien, Jon Pease Jr.
Recycling Coordinator	Edward Howe
Green-Up Coordinator	Edward Howe
ADA Coordinator	Vacant
CVSWMD	Vacant
Two Rivers Regional Commission	Michael Sacca
Tunbridge Representatives to the following Boards:	
First Branch Ambulance	Judy Tucker and one vacancy
South Royalton Rescue	Thomas Hoyt, Brenda Field, and David Kimball
Chelsea Senior Center	Susan Pirie
White River Valley Supervisory Union	School Directors

TOWN OF TUNBRIDGE

ANNUAL TOWN MEETING MINUTES

March 6, 2018

Please note that these are condensed minutes only. Original minutes are available at the Town Clerk's Office.

- Art. 1. Euclid Farnham elected Moderator for a one year term.
- Art. 2. Town Officers Reports read and accepted.
- Art. 3. The Town voted to pay 2018/2019 property taxes on or before November (1st) of 2018.
- Art. 4. The Town voted to approve \$97,789.57 of the previous fiscal years surplus, of which \$40,000 will go to reduce 2018-2019 fiscal year taxes and balance will be placed in the Capital Improvement Fund.
- Art. 5. The Town voted to approve the budgets of the General Fund and Highway Fund for fiscal year 2018-2019. The Town voted to approve \$585,469.36 of which \$244,839.76 is to be raised in taxes. The Town voted to approve \$831,060.00 of which \$710,660.00 is to be raised by taxes.
- Art. 6. The Town voted to authorize the Selectboard to borrow money as needed for current expenses in anticipation of taxes.
- Art. 7. The Town voted to raise \$39,450 to support the Tunbridge Volunteer Fire Department.
- Art. 8. The Town voted to appropriate \$14,342.00 to support various organizations.
- Art. 9. Elected Officers as required by law.
 Three year terms: Selectboard: John O'Brien, Lister: Daniel Rudell, Auditor (3 yr. position): Betsy Race. Cemetery Commissioner: Dennis Cilley. Trustee of Public Funds: Jonni Spaulding, Library Trustees: Eve Ermer for a 3 yr term. Collector of Delinquent Taxes: Joseph Paquin.
 One year terms: Town Agent: Judie Lewis, Town Grand Juror: Lenora Kimball, First Constable: Dana Colson Sr., Second Constable: Mike O'Donnell.
- Art. 10. The Town voted to urge the State of Vermont to:
 - a. Halt any new or expanded fossil fuel infrastructure, including but not limited to Energy pipelines;
 - b. Firmly commit to at least 90% renewable energy by 2050 for all people in Vermont, with firm interim deadlines; and;
 - c. Ensure that the transition to renewable energy is fair and equitable for all residents, with no harm to marginalized groups or rural communities.
- Art. 11. Other business:
 Euclid announced the passing of long time Tunbridge Clerk, Kathleen Welch.
 Conservation Commission announced that this spring they will be mapping Tunbridge vernal pools, and are looking for volunteers for a training session. Contact Aaron Weed if interested.
 Pie Raffle

Motion to adjourn at 1:47 pm. Seconded. Meeting adjourned at 1:47 pm.

Numbers of voters on the checklist is 989. Number of voters in attendance- 168.

Selectboard Report

SELECTBOARD REPORT/Content

When it comes to money matters, the Selectboard tries to steer a course between frugality and first-rate town services. For example, this year we gave all town employees a raise. This increase reflects a cost-of-living adjustment as well as an acknowledgement of jobs well done. Our town employees could make more money working in, say, Norwich or Hanover, and most of them wouldn't quit if we level-funded their salaries, but we appreciate their dedication to their jobs and to Tunbridge, and we feel the taxpayers are in agreement as long as the raises are sensible. As a selectboard, we try to come up with the best common sense solution while using the least amount of dollars.

Below is the Selectboard budget for FY 19/20 (July 1, 2019 to June 30, 2020), divided between the General Fund (All non-highway expenditures) and the Highway Fund.

GENERAL FUND--OVERALL

The proposed general fund budget for FY 19/20 is \$602,365 with \$337,455 to be raised from taxes.

The budget proposal is \$16,895.64 more than was spent in FY 18/19, a 2.8% increase. It is our intent to submit budget proposals for public consideration that are as close to actual anticipated expenses as possible.

To get an approximation of how accurate the FY 18/19 budget is, pick a line item in the "As of Jan. 2019" numbers, multiply by two (because we're halfway through the FY), and compare that figure with the corresponding Budget 18/19 figure.

REVENUE:

We have made minor adjustments to reflect our best estimate of expected incomes.

PROPERTY TAXES/Delinquent Taxes:

The board continues to offer conservative estimates on delinquent tax collection. Despite higher than budgeted recent collections, this remains an uncertain income stream.

EXPENDITURES/General Government

The Selectboard Report offers us a chance to explain a few "What the heck?" questions that taxpayers may have about the proposed FY 19/20 budget. One thing the Selectboard did not see coming was a \$200,000 surplus from FY 17/18. This sizable sum was mostly the result of the State's impenetrable education funding formula returning monies to the town, and also the unbudgetable collection of delinquent taxes. We recommend dividing this surplus into four equal "investments," with \$50,000 going towards each of the Capital Improvement Fund, the Bridge Fund, the Reserve Fund, and the remaining \$50,000 and change returned to the taxpayers. As with all surpluses to the General Fund, voters must okay where the monies ultimately end up.

Selectboard Report (cont.)

Another “What the heck?” question is “Why did the General Office Miscellaneous line item jump from \$4,000 to \$7,000?” No, the Town Clerk is not hording Post-Its. The increase covers the purchase of new specialized shelving, in the vault, for land records. We could have made this a separate line item, but then it needs to be kept as a line item for three years (even though no further funding is required). We felt it was more efficient to add it to Gen. Off. Misc. and explain the spike to the taxpayers.

The accounting firm, Batchelder Associates, finally finished the outside audit of FY 16/17. The Treasurer and the Auditors felt Batchelder’s recommendations were, going forward, helpful and professional. The Selectboard is in the process of lining up a “review audit” (think of it as a mini audit) for FY 17/18, and then returning to a full audit for FY 18/19.

Thanks to Tunbridge’s own, Geoff Hansen—our webmaster—the Town website (tunbridgevt.org) is looking great and working well. Selectboard minutes are being posted in a timely fashion. If you have suggestions on further improvements, please contact the Selectboard or Geoff (hansen.geoff@gmail.com).

EXPENDITURES/Public Safety

The board again opted to level-fund the Orange County Sheriff line item for the coming year. If residents feel the policing budget is too high or too low, this number can be changed, from the floor, at Town Meeting.

EXPENDITURES/Public Works

As we alerted Tunbridgians last year, the Transfer Station now accepts food scraps, but no longer takes any electronic devices (State law). Electronic devices must be disposed of at the Royalton/Bethel Transfer Station or at ARC in Barre (out back of the old TIMES-ARGUS building).

In spring, after the snow melts, the Friends of the Dump is planning a day to patch the palisade fence around the Transfer station. We will need volunteers bearing drill-drivers, muscles and baloney sandwiches.

EXPENDITURES/Town Buildings and the Capital Improvement Fund

In one of last year’s notable expenditures, the geriatric stone embankment behind the Town Office building was transformed into a stable slope by excavator *extraordinaire*, Matt Loftus. Matt was ably assisted by the Road Crew, and The Fair generously provided a slice of real estate for the slope’s footing. An estimated six-figure fix came in under \$25,000.

The big ticket items in the coming year will be the painting of the Town Office roof, a redesign of the Town Office computer network, and the renovation of the Town Hall kitchen (budgeted for last year).

Selectboard Report (cont.)

HIGHWAY BUDGET

GENERAL NOTES:

The proposed highway budget for FY 19/20 is \$889,845 with \$769,445 to be raised from taxes.

The budget proposal is \$58,785 more than was spent in FY 18/19, a 6.6% increase.

EXPENDITURES/Garage Costs

The Road Crew is enjoying the install of Windows '18; this is not a Microsoft product, but rather real windows, installed, last fall, in the Town Garage. Now, for the first time ever, swaths of natural light pour into the Highway Department's Headquarters, a space formerly not unlike a cave.

EXPENDITURES/Materials

It should come as no surprise that road materials—sand, hardpack, culverts—are all creeping up in price. The budget acknowledges that inflation.

EXPENDITURES/Fleet

As scheduled and budgeted, Tunbridge added a new Freightliner six-wheeler dump truck, a new backhoe, and a new industrial leaf-blower in FY 18/19. No large equipment is expected to be purchased in FY 19/20. With the grader and loader needing to be replaced in the next couple of years, we are attempting to mitigate the sticker shock by socking away extra savings in the Equipment Replacement Fund.

Unlike the current direction of school budgeting and education financing, the General Fund and Highway Department Budget remain understandable, accessible and democratic. The Selectboard is confident that they can explain every line item in the budget. They are also confident that the sharp eyes of residents will spot some gotcha! mistake. There are no better accountants than taxpayers! We might also be stumped by a question from the floor at Town Meeting; we see that as an opportunity to admit to our occasional ignorance and defer the inquiry to Tunbridge's talented municipal team, from Town Clerk to Treasurer to Administrative Assistant, from Listers to Auditors to Trustees for Public Funds, and let's not forget the Road Foreman—these officials know their stuff. And, if taxpayers want any part of the Selectboard's budget to be changed, up or down, there's a straightforward way to do just that on Town Meeting Day. Tunbridge is a place where common sense and a majority hold sway.

Gary Mullen, Chair (802-889-3323, barn or 802-889-3242, house; theflyingfarmer29@gmail.com); Mike McPhetres, Vice Chair (802-272-6108, cell or 802-728-3390, shop; farmallfix@yahoo.com); John O'Brien, Clerk (802-889-3474; bellwetherfilms@yahoo.com); Jillian Conner, Administrative Assistant (802-889-3744; tunbridge.adm.assist@gmail.com, Office Hours: Mon, Wed, Thurs, 9-1)

General Fund Report & Proposal

Account	B FY18	A FY18	B FY19	As of Jan 1st 2019	Budget FY20
General Fund Income					
Tax Revenues					
Current Property Taxes Co	357,772.25	148,162.42	244,839.36	164,341.82	287,455.00
Previous years Surplus					50,000.00
Property Tax Adjustment f	35,000.00	64,491.88	35,000.00	58,046.14	-
School Overpayment	-	87,348.47	-	-	-
Deficit Tax Collected	-	-	-	-	-
Civil Fines	100.00	262.65	100.00	146.50	100.00
State Current Use Payment	130,000.00	213,354.65	212,610.00	220,121.00	212,610.00
PILOT	1,300.00	2,219.65	1,930.00	2,102.33	1,900.00
State Grants	-	-	-	2,793.00	-
Planning Commission Grant	-	-	-	2,792.00	-
CVSWMD Grant	-	-	-	4,100.00	
GF Bank Interest	300.00	3,979.68	500.00	2,396.82	500.00
Refunds and Reimbursement	-	1,928.13	-	-	-
Total	524,472.25	521,747.53	494,979.36	456,839.61	552,565.00
Clerk Revenues					
Dog Licenses	2,000.00	1,106.00	2,000.00	120.00	1,200.00
Liquor	200.00	115.00	200.00	115.00	200.00
Marriage Licenses	300.00	150.00	300.00	170.00	300.00
Green Mountain Pass	-	20.00	-	6.00	-
Property Posting Fees	-	25.00	-	-	-
Recording Fees	10,000.00	10,970.47	10,000.00	5,130.00	10,000.00
Copy and Valult Fees	1,500.00	2,612.35	1,500.00	902.55	1,500.00
Total	14,000.00	14,998.82	14,000.00	6,443.55	13,200.00
Lister Income					
Lister Education Grant	390.00	-	390.00	-	-
Total	390.00	-	390.00	-	-
Treasurer Income					
School Treasurer Fee	1,100.00	1,100.00	1,100.00	-	1,100.00
Total	1,100.00	1,100.00	1,100.00	-	1,100.00
Delinquent Tax Income					
Interest on Delinquent Ta	5,000.00	21,925.08	5,000.00	6,935.18	5,000.00
Penalty on Delinquent Tax	3,000.00	17,966.46	3,000.00	14,608.36	3,000.00
Delinquent Taxes Collecte	-	40,408.96	-	(116.27)	-
Total	8,000.00	80,300.50	8,000.00	21,427.27	8,000.00
Transfer Station Income					
Transfer Station Tickets	24,000.00	24,362.75	24,000.00	11,600.00	24,000.00
Metal Recyc.and Trans. In	500.00	278.40	-	1,203.00	500.00
Total	24,500.00	24,641.15	24,000.00	12,803.00	24,500.00
Town Hall Income					
Building Rent	3,000.00	2,825.00	3,000.00	1,350.00	3,000.00
Total	3,000.00	2,825.00	3,000.00	1,350.00	3,000.00
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Total Income	575,462.25	645,613.00	545,469.36	498,863.43	602,365.00

General Fund Report & Proposal (cont.)

Account	B FY18	A FY18	B FY19	As of Jan 1st 2019	Budget FY20
Selectboard Expenses					
Selectboard Wage	4,050.00	4,050.00	4,050.00	4,050.00	4,050.00
Selectboard Employer FICA	309.83	309.84	310.00	309.84	310.00
Bank Fees	-	12.00	-	6.77	-
Legal Fees	2,000.00	-	2,000.00		2,000.00
Town Audit	10,000.00	15,453.75	10,000.00	1,417.84	15,000.00
Consulting Fees	-	8,912.13	-	2,297.02	1,000.00
Training	2,000.00	1,535.00	2,000.00	60.00	2,000.00
Staff Appreciation	-	600.00	600.00	600.00	-
Snow Removal	600.00	1,325.00	1,000.00	210.00	1,500.00
Mowing & Prop. Maint.	1,400.00	1,300.00	1,400.00	540.00	1,400.00
Copier Rental and Mainten	500.00	1,721.95	500.00	452.70	2,000.00
Liability Insurance	45,000.00	28,467.98	45,000.00	11,682.00	30,000.00
VLCT Unemployment	1,600.00	541.00	1,600.00	276.00	750.00
Worker Comp	20,000.00	14,952.02	20,000.00	7,367.50	16,000.00
Postage	2,500.00	3,020.59	2,500.00	1,663.93	3,000.00
Printing	1,000.00	134.60	1,000.00	-	250.00
Printing of the TQ	2,500.00	2,943.86	3,100.00	566.78	3,100.00
Milage	-	251.05	350.00	87.20	350.00
General Office Supplies	7,000.00	5,102.79	5,000.00	2,048.35	5,000.00
Street lights	5,600.00	5,832.05	5,600.00	1,637.93	6,000.00
Computers and Office Equi	5,000.00	3,835.31	5,000.00	356.56	10,000.00
Operating Dues	6,000.00	5,807.00	6,000.00	3,148.00	6,000.00
County Taxes	42,000.00	33,978.45	42,000.00	35,243.80	36,000.00
Tax Abatements	-	549.67	-	0.01	-
STATE PAYMENT OVERPAY	-	-	-	16,124.32	-
Debt Service:Interest	-	-	-	-	-
Debt Service	-	-	-	-	-
General Office Misc.	4,000.00	2,591.92	4,000.00	-	7,000.00
Total	163,059.83	143,227.96	163,010.00	90,146.55	152,710.00
AA Wages & Benefits					
Administrative Assistant	17,680.00	17,927.00	20,800.00	8,394.00	17,200.00
AA Employer FICA	1,352.52	1,371.41	1,592.00	642.13	1,310.00
AA Health Ins.	-	-	-		-
Total	19,032.52	19,298.41	22,392.00	9,036.13	18,510.00

General Fund Report & Proposal (cont.)

Account	B FY18	A FY18	B FY19	As of Jan 1st 2019	Budget FY20
Town Clerk Expenses					
Town Clerk Wage	30,401.00	31,171.28	33,280.00	15,371.60	34,220.00
Assistant Town Clerk Wage	3,045.00	3,676.50	3,045.00	1,822.50	3,100.00
Town Clerk Employer FICA	1,875.00	2,666.02	2,816.00	1,315.40	2,860.00
Town Clerk Employer Contr	2,000.00	1,246.98	1,664.00	635.36	1,500.00
Town Clerk Health Ins.	9,000.00	-	-	-	-
TC Dental	800.00	-	-	-	-
Town Clerk Eyemed	200.00	-	-	-	-
Town Clerk State Fees	1,000.00	170.00	1,000.00	-	-
TC Misc.	-	-	-	-	-
Total	48,321.00	38,930.78	41,805.00	19,144.86	41,680.00
Lister Expenses					
Lister Wage	25,000.00	26,796.11	25,381.20	10,252.25	30,000.00
Lister Employer FICA	1,900.00	2,049.95	1,941.66	784.30	2,050.00
Lister Misc	-	-	-	-	-
Total	26,900.00	28,846.06	27,322.86	11,036.55	32,050.00
Treasurer Expenses					
Treasurer Wage	21,383.00	22,205.88	21,400.00	9,046.84	22,000.00
School Treasurer Stipend	-	-	-	1,100.00	1,100.00
Assistant Treasurer Wage	3,045.00	2,013.71	3,045.00	1,053.32	3,190.00
Treasurer Employer FICA	1,875.00	1,852.88	1,875.00	856.85	2,000.00
Treasurer Employer Contr	2,000.00	890.04	2,000.00	420.73	1,000.00
Treasurer Group Insurance	9,000.00	8,445.52	9,000.00	3,383.60	9,000.00
Treasurer Dental	800.00	422.08	800.00	161.30	500.00
Treasurer Eyemed	200.00	163.67	200.00	62.95	200.00
Treasurer Misc	-	-	-	-	-
Total	38,303.00	35,993.78	38,320.00	16,085.59	38,990.00
Auditor Expenses					
Auditor Wage	6,000.00	5,635.19	6,000.00	-	6,800.00
Auditor Employer FICA	470.00	431.09	470.00	-	480.00
Postage for Town Report	800.00	515.64	800.00	-	700.00
Printing of the Town Repo	3,400.00	3,355.00	3,400.00	-	3,500.00
Total	10,670.00	9,936.92	10,670.00	-	11,480.00
Delinquent Tax Collector					
DTC Wage	-	17,973.31	-	5,817.80	-
DTC Employer FICA	995.00	1,374.96	1,000.00	445.07	1,500.00
Total	995.00	19,348.27	1,000.00	6,262.87	1,500.00
Election Expenses					
Election Wages	300.00	942.00	1,400.00	1,608.00	500.00
Election Stipends	300.00	516.00	800.00	534.00	500.00
Election Employer FICA	48.90	72.04	170.50	106.51	50.00
Election Postage	-	-	-	-	-
Total	648.90	1,530.04	2,370.50	2,248.51	1,050.00
IT					
IT Stipened	-	-	1,000.00	-	1,000.00
Total	-	-	1,000.00	-	1,000.00

General Fund Report & Proposal (cont.)

Account	B FY18	A FY18	B FY19	As of Jan 1st 2019	Budget FY20
Public Safety Expenses					
Ambulance Services	52,398.00	52,398.00	52,585.00	34,491.65	52,266.00
Sheriff	6,000.00	5,385.75	6,000.00	1,219.00	6,000.00
Dog Catcher	400.00	-	400.00	-	500.00
Constable	250.00	-	250.00	-	250.00
Health Officer	400.00	30.00	400.00	-	400.00
Flood Coordinator Stipene	-	-	500.00	-	500.00
Total	59,448.00	57,813.75	60,135.00	35,710.65	59,916.00
Transfer Station Expenses					
Transfer Station Attendan	6,500.00	6,424.92	6,500.00	2,671.92	7,000.00
TS Attendant employer FIC	500.00	491.42	500.00	204.39	500.00
Trash Disposal	20,000.00	18,382.46	20,000.00	5,256.18	20,000.00
Removal of Metal Bin and	2,000.00	2,574.55	3,000.00	908.60	3,000.00
Recycling Disposal	7,500.00	4,672.76	7,500.00	2,023.60	10,000.00
Hauling of Trash and Recy	19,000.00	17,328.67	19,000.00	5,658.55	22,000.00
Compost Fees	5,000.00	-	5,000.00	455.00	5,000.00
Trash Container Rental Fe	-	3,250.00	3,000.00	1,000.00	3,250.00
Repairs and maintence	1,500.00	1,343.91	1,500.00	4.47	1,500.00
Propane	500.00	155.62	500.00	-	500.00
CVSWD GRANT	-	-	-	4,147.00	-
Total	62,500.00	54,624.31	66,500.00	22,329.71	72,750.00
Library Building Expenses					
Repair and Maintance	1,000.00	2,345.00	1,000.00	-	3,000.00
Total	1,000.00	2,345.00	1,000.00	-	3,000.00
Town Hall Expenses					
Town Hall Supervisor Wage	1,500.00	1,625.00	1,500.00	625.00	1,500.00
Town Hall Cleaning	-	637.50	-	994.50	2,750.00
THS employer FICA	110.00	38.24	110.00	47.80	115.00
Town Hall Cleaning FICA	-	48.76	-	76.11	210.00
Cleaning of Town Hall	1,600.00	1,624.00	2,100.00	-	-
Repair and Maintance	4,400.00	5,645.31	4,400.00	275.00	5,000.00
Phone and Internet	3,000.00	984.75	2,000.00	485.40	1,500.00
Maintance Supplies	500.00	89.99	500.00	78.74	500.00
Electricity	2,200.00	1,290.15	2,200.00	413.38	2,200.00
Propane	1,000.00	101.61	1,000.00	110.95	500.00
Heating Oil	2,000.00	4,690.58	2,200.00	608.08	4,000.00
Deposit Reimbursement	-	50.00	-	-	-
Town Hall Misc.	-	-	-	51.96	-
Total	16,310.00	16,825.89	16,010.00	3,766.92	18,275.00

General Fund Report & Proposal (cont.)

Account	B FY18	A FY18	B FY19	As of Jan 1st 2019	Budget FY20
Town Office Expenses					
Town Office Cleaning	-	476.00	-	748.00	1,850.00
Town Office Cleaning FICA	-	36.47	-	57.29	150.00
Cleaning of Town Office	5,000.00	4,018.23	5,000.00	-	-
Town Office Repair and Ma	1,000.00	2,095.74	3,000.00	-	3,000.00
Phone and Internet	3,000.00	3,584.43	4,000.00	1,440.12	4,000.00
Maintance Supplies	-	26.98	500.00	54.55	500.00
Electricity	3,000.00	2,134.16	2,500.00	847.75	2,500.00
Heating Oil	3,000.00	2,502.53	4,000.00	348.59	4,000.00
Total	15,000.00	14,874.54	19,000.00	3,496.30	16,000.00
School Generator Expense					
School Generator R&M	750.00	929.00	750.00	-	750.00
Total	750.00	929.00	750.00	-	750.00
Transfers					
Due to Recreation Fund	9,000.00	-	9,000.00	9,000.00	9,000.00
Due to Cemetery Fund	11,500.00	-	10,094.00	10,094.00	14,639.00
Due to Library Fund	57,224.00	-	60,090.00	60,090.00	74,065.00
Due to Reserve Fund	-	-	-	-	-
Due to Capital Improvemen	5,000.00	-	5,000.00	5,000.00	5,000.00
Appropriations	-	-	-	-	-
Due to TVFD equipment rep	30,000.00	-	30,000.00	30,000.00	30,000.00
Total	112,724.00		114,184.00	114,184.00	132,704.00
	-----	-----	-----	-----	-----
Total Expenses	575,662.25	444,524.71	585,469.36	333,448.64	602,365.00
	-----	-----	-----	-----	-----
	(200.00)	201,088.29	(40,000.00)	165,414.79	-

Foundry

INSERT PICTURE TITLED "FOUNDRY"

Highway Report & Proposal

Account	B FY18	A FY18	B FY19	As of Jan 1st 2019	Budget FY20
Highway Income					
Deficit Tax	-	-	-	-	
Overweight Permits	200.00	380.00	400.00	20.00	400.00
State/ERAF Grant Money	-	19,256.00	-	20,000.00	-
State Aide for Roads	110,000.00	120,165.50	120,000.00	60,074.21	120,000.00
Other State Grants	-	-	-	-	-
Federal/FEMA Grants	-	-	-	-	-
Metal Recycling	-	-	-	-	-
Refunds and Reimbursement	-	2,179.51	-	1,508.09	-
Desiel Reimbursement	-	-	-	-	-
Insurance Reimbursement	-	-	-	-	-
Property Tax	730,500.00	730,500.00	710,660.00	710,660.00	769,445.00
TPF Money	-	-	-	-	-
Auditor Adjustment	-	1,061.41	-	-	-
Miscellaneous Income	-	-	-	-	-
Total	840,700.00	873,542.42	831,060.00	792,262.30	889,845.00
Highway Expense					
Highway Wages					
Foreman Wages	47,000.00	53,270.64	47,000.00	23,392.13	55,500.00
Road Crew Wages	130,700.00	133,792.76	130,000.00	57,279.21	140,000.00
Garage Cleaner	-	110.50	-	153.00	460.00
Total	177,700.00	187,173.90	177,000.00	80,824.34	195,960.00
Highway FICA and Benefits					
Highway Employer FICA	14,000.00	14,310.60	14,000.00	6,171.32	15,000.00
Garage Cleaner FICA	-	8.40	-	11.63	35.00
Retirement Contributions	9,000.00	7,370.39	9,000.00	3,327.65	9,000.00
Highway Group Health Insu	57,300.00	46,301.52	57,300.00	18,797.80	53,000.00
Vision	1,000.00	652.00	1,000.00	279.80	800.00
Dental	1,700.00	1,787.00	1,700.00	719.40	1,900.00
Uniforms	2,900.00	3,094.65	3,000.00	1,442.04	3,300.00
Total	85,900.00	73,524.56	86,000.00	30,749.64	83,035.00

Highway Report & Proposal (cont.)

Account	B FY18	A FY18	B FY19	As of Jan 1st 2019	Budget FY20
Highway Maint.					
Garage Cleaning	240.00	399.81	500.00	-	-
Garage Repair and Maint.	1,760.00	9,327.61	1,760.00	753.88	2,000.00
Radios	2,000.00	125.40	2,000.00	-	2,000.00
1995 Truck #1 Maintance	5,000.00	11,429.53	5,000.00	280.00	6,000.00
2015 Freightliner #2 Main	5,000.00	8,176.68	5,000.00	3,542.13	6,000.00
2017 Freightliner #3 Main	-	79.72	-	1,511.68	6,000.00
Dodge Truck #4 Maintance	1,000.00	4,280.40	1,000.00	2,302.33	6,000.00
2009 Freightliner #5 Main	10,000.00	12,505.54	10,000.00	-	-
2014 Freightliner #6 Main	5,000.00	5,445.43	5,000.00	7,498.69	6,000.00
2011 Case Loader Maintanc	3,000.00	1,683.59	3,000.00	-	3,000.00
1998 Case Backhoe Maintan	1,500.00	874.54	1,500.00	819.26	1,500.00
2005 John Deere Grader Ma	20,000.00	9,076.87	20,000.00	1,390.85	20,000.00
2006 Challenger Tractor/M	3,000.00	833.48	3,000.00	729.21	3,000.00
Rake Maint.	1,000.00	-	1,000.00	-	1,000.00
Generator Maint.	200.00	-	200.00	-	200.00
Chainsaw Maint.	-	62.69	150.00	20.49	200.00
Steam Cleaner Maint.	200.00	-	200.00	-	200.00
Sander Maint.	1,000.00	-	1,000.00	-	2,000.00
Plow Maint.	2,000.00	3,194.71	2,000.00	1,071.32	4,000.00
Hone Maint.	750.00	-	750.00	-	1,000.00
Chloride tank maint.	200.00	359.80	200.00	8.84	200.00
Tool Maint.	1,000.00	-	1,000.00	-	1,000.00
Equipment Rental	1,500.00	547.00	1,500.00	-	1,500.00
Contracted Services	17,000.00	23,005.00	17,000.00	5,780.00	30,000.00
Total	82,350.00	91,407.80	82,760.00	25,708.68	102,800.00
Phone Service					
Phone	1,000.00	515.77	750.00	203.41	1,000.00
Total	1,000.00	515.77	750.00	203.41	1,000.00
Highway Supplies					
Garage Supplies	2,000.00	6,194.17	5,000.00	3,529.89	6,000.00
Maintenance Supplies	7,500.00	7,341.33	9,000.00	1,451.38	9,000.00
electricity	2,000.00	2,301.34	2,300.00	843.71	2,300.00
Heating Oil	8,000.00	6,508.98	8,000.00	2,123.82	8,000.00
Diesel	55,000.00	50,787.90	44,000.00	23,385.62	50,000.00
Gas	1,500.00	2,029.03	1,500.00	347.25	2,000.00
Gravel	100,000.00	101,284.10	115,000.00	71,381.00	115,000.00
Sand	72,000.00	72,000.00	72,000.00	59,033.75	80,000.00
Road Salt	19,000.00	18,907.12	25,000.00	6,948.10	25,000.00
Chloride	15,000.00	13,484.00	21,000.00	4,920.00	21,000.00
Culverts	12,000.00	4,900.80	12,000.00	345.20	12,000.00
Signs	5,000.00	1,786.50	5,000.00	1,726.00	2,000.00
Guardrails	2,000.00	-	2,000.00	-	2,000.00
Total	301,000.00	287,525.27	321,800.00	176,035.72	334,300.00

Highway Report & Proposal (cont.)

Account	B FY18	A FY18	B FY19	As of Jan 1st 2019	Budget FY20
Special Projects	30,000.00				
Monarch Bridge Project	-	-	-	106,879.38	-
Garage Building Improveme	-	-	-	14,700.00	-
Bridge Repair	10,000.00	22,505.48	10,000.00	23,500.00	20,000.00
Auditor Adjustment	-	(3,027.59)	-	-	-
Garage Misc.	1,000.00	538.92	1,000.00	1,869.93	1,000.00
Misc. Materials	750.00	1,379.95	750.00	294.84	750.00
Due to Equipment Fund	106,000.00	106,000.00	106,000.00	106,000.00	106,000.00
Due to Paving Fund	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00
Total	192,750.00	172,396.76	162,750.00	298,244.15	172,750.00
	-----	-----	-----	-----	-----
Total Expense	840,700.00	812,544.06	831,060.00	611,765.94	889,845.00
	-----	-----	-----	-----	-----
	-	60,998.36	-	180,496.36	-

Hutchinson Bull

INSERT PICTURE TITLED "HUTCHINSON BULL"

Appropriations Proposal

FY20 Tunbridge Appropriations Requests	
Organization	Request
Vermont Rural Fire Protection Task Force	\$ 100.00
Stagecoach Transportation Services	\$ 1,400.00
Central Vermont Council on Aging	\$ 500.00
Orange County Court Diversion	\$ 240.00
Green Up Vermont	\$ 100.00
Visiting Nurse and Hospice for VT and NH	\$ 2,780.00
Chelsea Area Senior Center	\$ 1,500.00
Public Health Council of the Upper Valley	\$ 129.00
Vermont Center for Independent Living	\$ 150.00
The White River Partnership	\$ 250.00
Vermont Association for the Blind and Visually Imp	\$ 150.00
Central Vermont Adult Basic Education	\$ 1,200.00
Safeline	\$ 750.00
Green Mountain Economic Development Corporat	\$ 654.50
The Arts Bus	\$ 800.00
American Red Cross	\$ 500.00
Orange County Parent Child Center	\$ 1,000.00
Tunbridge Neighbors Helping Neighbors	\$ 450.00
Clara Martin Center	\$ 2,019.00
TOTAL	\$ 14,672.50

Hutchinson House

INSERT PICTURE TITLED "HUTCHINSON HOUSE"

Treasurer Report

FY Ending June 30, 2018

This has been another busy year. We completed an audit for 2017 with Batchelder and Associates. I have learned so much through this process and I hope to bring all that knowledge with me into this year. The final report is available at the town offices if anyone would like to look at it. The auditors were able to help me find some of our weaknesses and try to strengthen them for the next year.

We completed a full year with NEMRC. I am learning all the wonderful things that this program brings with it and all the things that I am have to learn to do a bit differently. The one challenge is learning how each module of NEMRC talks to each other and remembering to close periods on time.

Currently I am also working on getting a credit card system for paying Property Taxes. We have been approved and soon it will be on our website. Please be patient with us as we learn how this new system will work.

In 2018 the town did a great job of remembering to file their homesteads. Keep up the great work this year. I had only \$716.79 in late filing fees compared to the previous year's \$5660 in fees due to late filing. Keep remembering that you need to file them every year by April 15th. Even if you have an extension on paying your income taxes you do NOT have an extension on your Homestead. Also remember to open your tax bill immediately to make sure that everything is correct. If you have any questions please call us.

As always if you have any questions or concerns you can contact me Monday through Friday from 8am to 12pm at 889-3571 or email me at treasurer@tunbridge.biz.

Rebecca Hoyt, Tunbridge Town Treasurer

Milk Cart at Swan House

Insert picture titled "Milk Cart at Swan House"

Auditors' Report

In accordance with Title 24 V.S.A., which requires that town auditors “examine and adjust the accounts of all town and town school district officers and all other persons authorized by law to draw orders on the town treasurer,” and “report their findings in writing and cause the same to be mailed or otherwise distributed to the legal voters of the town,” we have prepared this Annual Report of Town Officers. The Auditors have examined and reconciled (with the town treasurer) all town transactions and accounts for fiscal year 2018. The town checking account has been reconciled monthly. The auditors continue random audits of all fund accounts. The School District has an independent outside auditor for its accounts and we have not tried to duplicate those professional efforts.

According to the *Vermont League of Cities and Towns 2008 Handbook for Locally Elected Auditors*, “it is the auditor’s duty to simply gather and report the financial information of the town,” and “it is the auditor’s function to present an easy-to-understand picture of the town’s finances to the people of the town”. In our opinion, the information in the Town Report gives a clear picture of the Town’s finances as of June 30, 2018. The reports are arranged into groups based on how they are funded. The intent of this arrangement is to show the “financial health of Tunbridge” with more clarity. We have presented reports of outside organizations but have not conducted any audits of those accounts; they have been printed as received.

As reported last year, we anticipated a few changes/adjustments to be made when the final audit from Batchelder Associates was received. Those changes involved internal transfer of funds, incorporating Payroll and Tax Funds into the General Fund, and end of year adjustments. *End of year adjustments are when bills for one FY arrive during next FY (ex. June invoices received in July).* Those internal transfers & adjustments are reported under auditor adjustments in this year’s fund reports.

Our outside audit identified and suggested several ways to keep our internal transactions from being handled by one person, thus protecting town business. Those practices were initiated last FY. Also, based on recommendations from outside audit, changes have been made in the town accounting practice moving from cash basis towards modified accrual. *This is a step towards being G.A.S.B. compliant in case there becomes a need for state bonds or federal money “exceeding a very large amount”.*

Additionally, there has been a change in the Library Fund. The town in the past has processed/recorded only library payroll. The library had a separate bank account for the all other finances. Now the library funds are all in town bank account and all invoices go through the same process as other town accounts.

The voters approve budgets for all expenditures. Tax anticipation loans and long term borrowing is only done with voter authorization. Town department budgets are printed in this Town Report. The budgets will be voted in conjunction with the voting of the report from each department.

Auditors' Report (cont.)

There will be a vacant position on the Board of Auditors. We encourage anyone interested in running to talk to one of the auditors.

We wish to thank everyone who contributed to the Town Report, including the Town Clerk, the Town Treasurer, the Selectboard, School Board and the Supervisory Union representatives, and representatives from outside organizations.

Maxine Young, Betsy Race, Linda Hoyt – **auditors@tunbridge.biz**

Reminder of Town Report Deadlines

Every year it is difficult to collect the information for the Town Report. A few groups have a December fiscal year and need time in January to prepare their reports, but this is not typical. Most groups and departments should be able to complete the work earlier, for example groups that operate on a fiscal year ending June 30 are encouraged to submit their reports and budgets at the end of the summer or early fall.

PLEASE NOTE: The following deadlines will apply for next year's report: ALL financial reports and narratives for groups following a July-June fiscal year are due by December 2, 2019. Those organizations following a calendar year, including the Delinquent Tax Report, and School Budgets, are due **January 3, 2020. If we do not receive reports by the above deadlines we do not guarantee that we can include them in the Town Report.**

Sargents Blacksmith

INSERT PICTURE TITLED "SARGENTS BLACKSMITH"

Tax Report for 2017-2018

Tax Rate Calculation

	Tax Rate	x 1% Grand List	Total to be Raised
Municipal			
General Fund	0.2210	1,616,471.00	357,240.57
Highway	0.4512	1,616,471.00	729,291.49
Appropriations	0.0085	1,616,471.00	13,740.18
Veterans	0.0041	1,616,471.00	6,627.59
Local Agreements	0.0022	1,616,471.00	3,556.37
Fire Dept.	0.0193	1,616,471.00	31,197.91
Education			
Homestead	1.3871	971,338.00	1,347,343.01
Non-Residential	1.319	645,468.56	851,373.24
Late Homestead Penalty			5,665.21
Total Taxes to be raised			3,346,035.57
2017-2018 Taxes collected			2,701,958.68
Total State Payments			464,210.25
*2017-2018 Delinquent Taxes			179,866.64
*This is the amount of Delinquent Taxes before penalties and interest has been added. For the amount that is still owed with penalties and interest added please consult Delinquent Tax Collectors report.			

Auditors' Estimate of Taxes

As Voted and Proposed

	2016-2017 as voted	2017-2018 as voted	2018-2019 as Voted	2019-2020 as Proposed
Town				
General Fund *	\$384,964	\$357,772.25	\$242,845.36	\$ 287,455.00
Highway Fund	\$714,100	\$730,500.00	\$710,660.00	\$ 769,445.00
Fire Dept. Appropriation	XXXXX	\$31,300.00	\$ 39,450.00	\$ 39,746.46
Appropriations	\$13,541	\$13,592.00	\$ 13,842.00	\$ 14,672.50
Total Town	\$1,112,605	\$1,131,268.25	\$1,006,797.36	\$1,111,318.96
Total Tax Rate (voted)	\$0.6818	\$0.6948	\$ 0.6196	Est. .6859
Total Tax Rate (billed)	\$0.7123	\$.7063	\$ 0.6296	
School				
School Residential (billed)	1.3841	\$1.3871	\$ 1.3809	
School Non-Residential (billed)	1.3356	\$1.3190	\$ 1.4227	
NOTE: The actual tax rate is set in August each year based on 2019 Grand List.				

* This includes all transfers to other funds.

** This Estimate of Taxes used the 2018 billed Grand List.

Fund Reports of all Funds as of June 30, 2018

Main Operating Funds

The income for these accounts is raised from property taxes and other revenues.

	General Fund	Highway Fund	Total
see details on:	Page 9	Page 14	
Ending Balance 2017	77,282.82	277,449.35	354,732.17
(see below)	*211,290.78	*(160,120.70)	51,170.08
FY '17-'18 Starting Cash Balance	288,573.60	126,122.18	414,695.78
Revenues			
Property Taxes	212,654.30	730,500.00	943,154.30
Tax Revenues **	221,744.76	0	221,744.76
Other Revenue ***	123,865.47	21,815.51	145,680.98
State Aid	0	120,165.50	120,165.50
School Overpayment	87,348.47	0	87,348.47
Total Income	645,613.00	873,542.42	1,519,155.42
Starting Cash Balance Plus Revenue	934,186.60	999,664.60	1,933,851.20
Total Expenses	444,524.71	812,544.06	1,257,068.77
Ending Cash Balance	489,661.89	187,120.54	676,782.43
Ending balances with Assets & Liabilities			
Delinquent Taxes Owed & Other Assets****	33,222.00	0	33,222.00
Loans & Other Liabilities		0	
Ending Fund Balance	522,883.89	187,120.54	710,004.43

* Adjustments to end of year balances are due to, reversals, change in software, changes in accounting practices, transfers to other funds & professional audit.

** PILOT (payment in lieu of taxes), state current use payment, civil fines, bank interest, refunds and reimbursements

*** Other revenue includes delinquent tax, licenses & permits, transfer station, building rent.

**** Includes Delinquent Taxes Owed (Principal only) as of June 30, 2017 and Fuel Assistance Funds owed

Other Operating Funds

The income for these accounts is transferred from General Fund, Highway Fund, donations and/or fund raisin

	Recreation Fund	Library Fund	Cemetery Fund	Appropriations Fund	Ending Totals
see details on:	Page	Page 46	Page 30	Page 17	
Beginning Balance	* 15,817.34	*1799.74	* 12,903.92	0	
Income					
GF & HW Fund Transfers	9000.00	57,224.00	3000.00	44,842.00	
Donations, Fundraising, Trust Fund	19,916.12	22,016.91	15,850.00		
Total Income	28,916.12	79,240.91	18,850.00	44,842.00	
Total Expenses	18,789.20	86,101.55	21,093.88	44,842.00	
Auditor Adjustments**		629.60	992.00		
Ending Fund Balance	25,944.26	(5060.90)	11,652.04	0	32,535.40

* Adjustments to end of year balances are based on the professional audit.

** Auditor adjustments made for end of year reversals.

Fund Reports of all Funds as of June 30, 2018

Reserve Funds

The income for these accounts is raised through taxes for a specific purpose.

	Equipment Fund	TVFD Equipment Replacement Fund	Paving Fund	Capital Improvement Fund	Town Hall Lift Fund	Ending Total
see details on:		Page				
Beginning Balance	216,993.16	87,368.65	13,131.28	62,563.87	*1542.21	
Income	108,215.22	30,988.63	185,686.31	58,726.11	14.41	
Expenses	159,815.00	0	198,805.95	79,934.50	1281.00	
Ending Fund Balance	165,393.38	118,357.28	11.64	41,355.48	275.62	325,393.40

* Change due to end of year reversals and interest charges

Special Revenue and Trust Funds

The income for these accounts is received through other sources for a specific purpose.

	Reappraisal Fund	Fuel Assistance Fund	Reserve Fund	Special Revenues Ending Total	Combined Trust Funds
see details on:					Page 41
Beginning Balance	82,610.69	5,577.38	10,011.69		917,934.66
Income	9,457.87	275.34	100.16		56,492.94
Expenses	0	0	0		(65,453.59)
Ending Fund Balance	92,068.56	5,852.72	10,112.85	108,034.13	908,974.01

Schedule of Indebtedness

	Term	Original Amount	FY 16-17 Payment	FY 17-18 Payment	Balance 6/30/2018
*2002 School Bond (Note 2)	15 yr.	310,000	20,000	20,000	0 due
Total Debt					0 due

*School Bonds are paid by the school

Highway Orders July 2017 – June 2018

Airgas East	59.85		
All States Asphalt, Inc.	13,484.00	R.E. Tucker	3,850.00
American Rock Salt	18,907.12	Randall Hoyt	4,937.17
ATCO	504.00	Randolph Plumbing	5,905.32
B-B Chain, Inc.	282.30	Rebecca Hoyt	246.88
Beauregard Equipment Inc.	1,246.04	Rouse Tire Sales	6,107.00
Button's Store	5,460.80	Royal Auto Inc.	7,130.57
Central Equipment	46.92	Rule Signs	240.00
Clark's Truck Center	2,174.92	Sabil & Sons Inc.	7,336.90
Corner Stop	1,421.10	Tenco Industries, Inc.	4,982.26
Crystal Rock Bottled Water	147.00	The Herald of Randolph	103.92
Evans Motor Fuels	51,512.09	Townline Equipment Sales, Inc.	716.28
Farm-All-Fix	507.10	Upper Valley Equipment	390.00
Fair Point/Consolidated Comm.	515.77	VMHA	60.00
Foley Services Inc.	3,152.69	VTDEC-Watershed	240.00
Foster Motors Inc.	2,358.60	VT Fire Extinguisher	173.90
Freightliner of NH, Inc.	14,571.43	Vermont Tree	700.00
Freshcoat Asphalt	10,800.00	Welch's True Value	1,061.72
Future Supply Corp	1,546.12	Worksafe	1,546.50
Gardner Moses Jr.	125.00	Zonar Systems	132.96
Gateway	77.66		
Goodrich Maple	46.42		
Green Mountain Power	2,301.34	Subtotal - Orders	406,967.84
Hook Construction	17,500.00		
Howard P. Fairfield, LLC	3,833.07		
Irving Oil Corp.	6,392.72	Transfers to Other Funds	
Jackie Higgins	47.00	Equipment Fund	106,000.00
Jonny's Automotive	1,325.90	Paving Fund	45,000.00
Judy Howe	354.94	Subtotal - Highway Transfers	151,000.00
Kent Gilman	375.00		
Kibby Equipment Inc.	1,553.73	Highway Personnel	
L.F. Trottier & Sons Inc.	6,122.20	Wages	187,173.90
Lawson Products Inc.	768.81	FICA	14,319.00
Lowell McLeod, Inc.	2,049.89	Retirement	7,370.39
Lucky's Trailer Sales Inc.	1,823.15	Health Benefits	48,740.52
Matt Loftus	8,805.00	Subtotal - Personnel	257,603.81
Matteson Tri-Gas Inc.	97.15		
McCullough Crushing Inc.	118,923.35		
Michael Howe	65.00	Highway Subtotal	815,571.65
North Country Welding Supply, LLC	275.43		
Pickett's Inc.	53,210.75	Auditor adjustment	(3,027.59)
Portland Glass	320.33	Total Highway Orders	812,544.06
Powerplan	5,529.12		
R & R Communications, Inc.	485.65		

Miscellaneous Orders**July 2017 – June 2018**

Recreation Orders	
Aaron Moses	300.00
Big Green T's	611.00
Butlers Bus	912.60
David Smart	200.00
Green Mountain Power	536.17
JB Enterprises	1,400.00
Kathy Galluzzo	4,252.85
Kevin Barnaby	480.61
LF Trottier & Son	48.81
Reinhart Foodservice	1,295.90
Sandy's	2,018.99
Sharon Beef	650.00
Stateline Sports	205.00
Tunbridge Central School	500.00
The Herald	10.50
Tunbridge Food Shelf	1,000.00
Welch's True Value	230.44
WRVSU One Planet	3,000.00
Subtotal Recreation Orders	17,652.87
<i>Auditor adjustment</i>	59.81
Payroll	1,000.00
FICA	76.52
Grand Total Recreation Orders	18,789.20

Cemetery Maintenance Orders	
Flag Shop of Vermont	684.88
Green Valley Memorials Inc.	1,170.00
Mayer & Mayer	2,000.00
Orange County Property Maintenance	17,194.00
Rules Sign & Graphics	45.00
Total Cemetery Maint. Orders	21,093.88

Paving Fund Orders	
Blaktop Inc.	627.20
Pike Industries	198,178.75
	198,805.95
Town Hall Lift Fund	
Access Mobility	931.00
Vermont Elevator	350.00
	1281.00

Capital Improvement Fund	
Catamount Kitchens & Design	23,655.50
Randall Hoyt	55,595.00
Staples	684.00
	79,934.50
Highway Equipment Fund Orders	
Freightliner of NH, Inc.	159,815.00

Library Fund	
Bob McLean	187.50
Brocklebank Craft Plumbing	223.82
Casey Potter	13.14
Charter Communications	799.90
Commonwealth of Mass.	12.00
Dead River	4,348.68
Dr. Heat Inc.	182.54
Fairpoint	385.21
Friends of the Library	225.00
Green Mountain Library Consortium	675.44
Green Mountain Power	2,144.16
Jaquith Public Library	33.00
Jean Wolfe	8,585.64
Lake Sunapee	32.00
Librarians of Upper Valley Co-op	215.00
Lincoln Library	11.00
Mastercard	2,678.31
Mid-Vermont Electric	365.08
Peter Miller	59.00
Spaulding Press	99.00
US Postal Service	144.00
VT Dept. of Public Libraries	375.00
Wardsborough Public Library	24.00
Subtotal Library Fund	21,818.42

Library Personnel	
Wages	59,507.63
FICA	4,552.42
Benefits	223.08
Subtotal Library Fund Personnel	64,283.13

Total Library Fund	86,101.55
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TOTAL MISC. ORDERS	565,821.08
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General Fund Orders (July 2017 – June 2018)

All Metal Recycling Inc.	1,922.60	Purchase Power	2,068.28
All Temp	784.00	Randolph Plumbing	5,534.60
Amber Tree	775.00	Rebecca Hoyt	86.34
Ann Fragnella	194.37	Robert Sponable	18.00
Ann Leeds	2,100.00	Royalton Fire District	31,083.00
Anthony Brock	50.00	Shari Murawski	108.00
APEX	215.00	Spaulding Press Inc.	6,560.47
Batcheller Associates	15,453.75	Spectra Associates	429.50
Bethel Mills	233.98	Staples Inc.	3,181.33
Bethel Royalton Transfer Station	305.95	Swazey & Son Plumbing	85.00
Betsy Race	90.34	Systems Plus Computers, Inc.	216.00
Bushey's Generator	704.00	The Herald of Randolph	540.18
Casella	43,195.89	Todd Tyson	50.00
Chad Martin	549.67	Two - Rivers Ottawaquechee	10,722.13
Charter Communications	4,569.18	Unifirst	1,942.55
Corner Rail Fence Co.	825.00	US Postal Service	1,466.20
CVSWMD	1,286.00	UVM Extension	325.00
Dan Ruddell	67.98	VT Assessors & Listers' Assoc.	100.00
Dandelion Acres	320.00	Vermont Awards	23.50
Dave's Window	250.00	Vermont Department of Health	15.00
Dead River Company	257.23	Vermont Department of Taxes	501.50
DeLage Landen	916.95	Vermont Fire Extinguisher	370.00
Deluxe Business	537.95	Vermont State Treasurer	170.00
Eastern Sales	196.39	Vermont Superior Court	30.00
Eli B. Childs	915.00	VLCT	2,751.00
Elizabeth Sponable	121.34	VLCT PACIF	43,420.00
Ellen Bogardus	72.00	VLCT Unemployment Ins. ERBT	541.00
First Branch Ambulance	21,315.00	VMCTA	405.00
Flag Shop of Vermont	288.73	VTGFOA	80.00
Geoff Hansen	720.00	W.B. Mason	325.00
Good-Way Document Services	45.00	Welch's True Value	327.81
Green Mountain Power	9,256.36	Subtotal of GF Orders	282,143.95
Hook Construction	1,530.00		
IDS	157.73		
Irving Oil Corp.	7,193.11		
Jackie Higgins	600.00		
Janet Zug	320.58		
Joanne Goodnow	198.00		
Jola Brock-Colson	241.06		
Judy Howe	4,133.00		
Judy Tucker	60.00		
Kevin Wayne Barnaby	1,390.00		
Mascoma Bank	12.00		
Magee Office Products	480.00		
Michael Howe	1,658.30		
Mid-Vermont Electric	225.00		
Nancy Chapman	60.00		
NEMRC	2,509.91		
Orange Co. Sheriff's Dept.	5,385.75		
Orange County Treasurer	33,978.46		

General Fund Orders**July 2017 – June 2018****Transfers to Other Funds**

Recreation Fund	9,000.00
Capital Improvement Fund	5,000.00
Cemetery Fund	11,500.00
Highway Fund	730,500.00
TVFD	30,000.00
Appropriations	44,842.00
Library	57,224.00
School	1,846,603.13

Subtotal of GF Transfers	2,734,669.13
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General Fund Personnel

Wages	140,429.40
FICA	10,743.08
Retirement	2,137.02
Health Benefits	9,031.27
Subtotal Personnel	162,340.77

General Fund	
Grand Total	444,484.72

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Town Payroll **July 2017 – June 2018**

	Gross Wages
Colson, Jola	11,120.34
Fisk, Mary	114.00
Fisk, Rodney	270.00
Galluzzo, Kathy	250.00
Galluzzo, Matt	250.00
Hayslett III, Homer T.	250.00
Higgins, Jacqueline M.	32,004.25
Higgins, Marsha	9,504.00
Howe, Judy	1,850.00
Hoyt, Linda	2,160.00
Hoyt, Rebecca	22,223.88
Hoyt, Rodney L.	53,270.64
Hoyt, Thomas S.	41,713.93
Johnson, Seth	250.00
Lawrence, Mariah	341.00
McPhetres, Michael	1,250.00
Miller, Joyce	2,391.00
Moses, Gardner M.	2,996.25
Mullen, Gary M.	1,550.00
O'Brien, John K.	1,250.00
O'Donnell, Helen L.	10,353.78
O'Donnell, Michael J.	18.00
Paquin, Joseph M.	3,896.06
Potter, Casey M.	6,110.88
Race, Betsy	2,230.57
Ruddell, Daniel P.	8,903.20
Sponable, Elizabeth	31,171.28
Tatro, Bert F.	6,154.92
Tucker, Judith E.	\$198.00
Ware, James A.	40,492.06
Wight, Lawrence	48,590.52
Wolfe, Benjamin M.	8,695.50
Wolfe, Jean N.	34,856.25
Young, H. Maxine	1,430.62
Subtotal Gross Wages	388,110.93
FICA	29,691.02
Retirement	9507.41
Health Benefits	57,994.87
Auditor Adjustment	-\$68.64
Subtotal Benefits	97,124.66
Total Town Payroll	485,235.59

Cemetery Commissioners' Report

The Cemetery Commissioners would like to begin its report by thanking the Tunbridge people that mowed cemeteries on a volunteer basis throughout the mowing season; Kay Jorgensen (Jorgensen), Scott and Patricia Beavers (Ward Hill), Tom Hoyt (Drew), Ed and Nancy Howe (Ridell), Brian Clark (Dickerman), David Race (Kelsey Mountain), and Nancy and Randy Chapman (Old Spring Road). A big thank-you to all these people.

As a reminder, we ask that residents do not mow town cemeteries without approval of the commissioners for the following reason: town insurance will not cover damage to property or self unless the volunteer is identified in the town insurance policy. The cemetery will be under the mowing contract. If a cemetery appears to not have been taken care of, please call a member of the commission.

RESTORATION: For FY19, we anticipate an overall expense of about \$3,000.00. We are trying to preserve our invested funds to the best of our ability. Our numerous volunteer mowers help keep the costs down. The budget we present represents a continuation of the same level of maintenance and restoration that the town expects. The voters of Tunbridge will decide if this level of maintenance should continue.

In 2018, we hired the Orange County Property Management LLC to maintain the Village, Hutchinson Lot, Hutchinson Cemetery, South Tunbridge, Button, Ordway, Mount Pleasant, Meeting House, Strafford Road, Durkee, Whitney Hill, Monarch Hill and Dickerman Hill cemeteries. This organization did the best job in maintaining these cemeteries that we have ever had.

All cemetery commissioner meetings are open to the public.

Respectfully submitted, Baxter Doty, Chair; Euclid Farnham, Secretary; and Dennis Cilley.

Cemetery Commissioners' Report (cont.)

Account	B FY18	A FY18	B FY19	As of Jan. 2019	B FY 20
Cemetery Maint. Income					
Grant	-	-	-	-	-
Interest	-	-	-	-	-
Reimbursements	-	-	-	-	-
Sale of lot	-	350.00	-	-	-
donation	-	-	-	-	-
TPF	7,000.00	7,000.00	7,000.00	7,000.00	3,000.00
Due From Town	8,500.00	8,500.00	7,094.00	7,094.00	11,639.00
Total	15,500.00	15,850.00	14,094.00	14,094.00	14,639.00
Cemetery Rest. Income					
Grant Money	-	-	-	-	-
Due From Town	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
Total	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
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Total Income for Cemetery	18,500.00	18,850.00	17,094.00	17,094.00	17,639.00
Cemetery Maint. Expense					
Legal	2,000.00	2,000.00	-	-	-
Mowing	13,200.00	16,344.00	11,904.00	4,960.00	12,499.00
Fence	-	-	-	-	-
Maintenance	1,200.00	895.00	1,150.00	-	1,150.00
Newspaper Ads	-	-	50.00	-	-
Flags	990.00	684.88	990.00	323.85	990.00
Total	17,390.00	19,923.88	14,094.00	5,283.85	14,639.00
Cemetery Rest. Expense					
Restoration	3,000.00	1,170.00	3,000.00	32.50	3,000.00
Total	3,000.00	1,170.00	3,000.00	32.50	3,000.00
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Total Expense for Cemetery	20,390.00	21,093.88	17,094.00	5,316.35	17,639.00
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Net Surplus or Deficit	(1,890.00)	(2,243.88)	-	11,777.65	-

Listers' Report

Greetings from the Tunbridge Listers. Our transfer report shows 56 transfers from April 1, 2017 to March 31, 2018, a 9% increase over last year. Of that number, 21 were valid sales ("fair market"- not family members, divorce, life estates, etc.) – a 23% increase over the 16 from last year. Four of the transfers were sub-divisions.

Our January 2018 sales study determined our CLA (Common Level of Appraisal) to be 111.06% (down from last year's 116.38%) and our COD (Coefficient of Dispersion) at 11.15% (up slightly from 9.75%). The CLA helps equalize sales values across towns; the COD is a measure of equity within the town. A COD of less than 10% is considered indicative of a high degree of equity within town. We are mandated to do a town-wide reappraisal if our CLA drops below 80% or our COD exceeds 20%; neither applies for the upcoming year.

We set our grievance date in June every year. You may grieve any year, but only at that time set in June. The date is posted locally, and in the Randolph Herald. We are required to send a property owner a notice if we change the property value; you may also call us and we will set a flag so you get a notice mailed to you.

This year we are doing our northeast quarterly rotation. Notices went out in early summer to property owners in that section of town. Our goal is to update pictures and see if there are any changes to the property such as new construction or possible depreciation that may have occurred. We don't always get to every property during the rotation but make our best effort. Thank you for your hospitality as we come knocking on your door.

A few statistics from the 2018 Grand List: 1,010 Total Parcels (includes tax-exempt, Town-owned, and "Inactive" parcels currently combined with a contiguous property under same owner)

- 868 Taxable Parcels
- 17 Veteran Exemptions
- 207 Enrolled in Current Use
- 441 Taxable Homesteads

IMPORTANT REMINDERS:

- *File HOMESTEAD DECLARATION and PROPERTY TAX ADJUSTMENT claims each year on or before APRIL 15. Failure to declare by April 15th may subject you to a late filing penalty EVEN IF YOU FILE AN EXTENSION for your income taxes. Estimate your income based on the previous year to file the Property Tax Adjustment.*
(https://myvtax.vermont.gov/WebFiles/instructions_popup.html)
- *No transfer will be included in the 2019 Grand List unless it is recorded on or before April 1st, and properties are assessed as they stand on that date.*

Our office hours remain the same, Tuesdays and Fridays from 9:00 am to 3:00 pm. You may call us at (802) 889-3571 for email at lister@tunbridge.biz

Tunbridge Board of Listers: Daniel Ruddell, Helen O'Donnell, Jola Brock

DATE	BUYER	SELLER	DESCRIPTION	LOCATION	SALE PRICE
5/3/17	POTTER, CAROL	ZEIGFINGER, SUSAN	1 1/2 ST DW/0.38 AC	9 POTASH HILL RD	\$142,750
6/16/17	SLAYTON, MATTHEW	STAVASKI, KATHLEEN	MISC LAND 40 AC	304 KELSEY MT RD	\$75,000
7/21/17	CONNER, JILLIAN F & ROLLINS, CHARLES JR	BOSENBERG, BRIAN & ELIZBETH	BARN WITH APARTMENT/ 80.10 AC	131 WHITNEY HILL	\$389,000
8/2/17	BUCKNER, HEATHER & OGLE, SEAN	JOLLEY, WESS & GOGUEN, YVON	1 ST DW/GARAGE/10 AC	34 GEE HILL RD	\$225,000
8/3/17	CAMPBELL, DONALD & WENDY	PRESCOTT, CARL	1 1/4 ST DW/GARAGE/31 AC	53 STONE HOUSE RD	\$275,100
8/10/17	CHASE, ROBERT & MELISSA	KENNEDY, DANA & JANET	1 1/2 ST LOG DW/GARAGE/ 2.5 AC	26 DURKEE RD	\$219,000
8/21/17	MORIARTY, MAUREEN	MERRILL, KAHLEEN	1 1/2 ST DW/0.75 AC	570 V RTE 110	\$180,000
9/12/17	OBENSKI, CRAIG	MORSE, FREDERICK & JEAN	1 1/4 DW/67 AC	51 MARY WHITE RD	\$175,000
10/23/17	YOUNG, SHANE K & JENNIFER E YOUNG	COMER, STEWART	MISC LAND 30.10 AC	386 STRAFFORD RD	\$72,000
11/7/17	READ, STEPHEN & PATRICIA	PETERS, SUSAN	200.2 AC/ DW/GUEST HSE/ OUTBLDG	106 GILLEY RD	\$1,100,000
11/20/17	SMITH, RICHARD & BILLIE	SEARS, ALDEN	1 1/2 ST DW/1 ACRE	507 VT RTE 110	\$135,000
11/27/17	CAMPBELL, LORI J RIKERT	MORIARTY, MAUREEN	1 1/4 ST DW/3.50 AC	704 VT RTE 110	\$97,000
11/29/17	SWEET-MCDONNELL, JENNY L & EDWARD C	SATRE, JOHN JOSEPH	1 1/2 ST DW/GARAGE/2.50 AC	7 CLARKSVILLE RD	\$194,000
11/30/17	MORRISON, CAMDEN, & MICHAEL & ANISSA	SARGENT, ROGER EST C/O TAVIAN MAYER	1 1/2 ST DW/0.75 AC	475 VT RTE 110	\$30,000
12/4/17	PUCHALIK, ANDREW & LAUREN ADAMOLI	CAMPBELL, JUSTIN & BRANDI	1 1/2 ST.DW/24.8 AC	161 MONARCH HILL	\$285,000
12/11/17	THURSTON, ROBERT II AND CAROLAN, JOHN	PHILLIPS, SHERMAN	MISC LAND 40 AC/SMALL CAMP	92 GILLEY RD	\$55,000
1/2/18	MAHER, SEAN & KATHARINE ADAMS	LAWRENCE, GEORGE & JIMOI, JACQUELYN	1 1/4 ST DW/10.40 AC	52 ORDWAY RD	\$236,000
1/8/18	ECHEVERRIA, JOHN & PRATT, CARIN	BRIERE, TIMOTHY	MIS 50 AC WOODS	463 STRAFFORD RD	\$106,500
3/7/18	JACKSON, ROBERT B. AND SARAH M.	CINTRON, CHARLES & BURNHAM, GINNY	1 1/2 ST DW/GARAGE APT/80 AC	40 WHALEN RD	\$625,000
3/20/18	BILLINGS, MARK A. & MELISSA	MARTIN, TIMOTHY SR. BETTY MARTIN	2.8 AC MISC LAND	6 GEE HILL	\$10,000
3/29/18	KEISER, BRYON & JENNA LAPACHINSKI	RIXFORD, BARBARA, & STEPHEN	A-FRAME DW/10 AC	25 MONARCH HILL	\$200,600

VALID PROPERTY SALES

Delinquent Tax Report

Current Delinquent Taxes

Delinquent Tax Year	Total Delinquent Taxes
2018	\$115,816.04
2017	\$21,928.08
2016	\$2,548.78
2015	\$269.48

2018

Menkiti, I
 Flanders, E
 Goodwin Twin LLC
 Farina, C
 Farina, K
 Henault, J
 Flesch, C.P.
 Joseph, H
 Roberts, D
 Kirkwood, J
 Banks, A
 Duggins, J
 Welch, J
 Whitney, N
 Chambers, L
 Miller, R
 Stockwell, A
 Avery, K
 Salls, S
 Arnold, V
 Lockyear, R
 Lyman, B
 Clague, D
 Morrill, B
 Christian NRG Mission
 Coogan, J
 Stavaski, K

2018 (Cont.)

Schlueter, M
 Abruzzese, R
 Votta, J
 Carter, R
 Magoon, W
 Goodwin, A
 Hyde, E
 Lowell, R
 Pierpoint, B
 Guiles, C
 Lang, C
 Galluzzo, K
 Thurston, R
 Vincelette, A
 Freeman, L
 Fletcher, F
 Needs, B
 Merriam, F
 Billings, M
 Mason, C
 Del Core, J
 Rogers, R
 Hilliker, S
 Karumba, K
 Brown, A
 Akroyd, G
 West, S

Delinquent Tax Report (cont.)

2018 (Cont.)

Dove, M

2017

Greer, E

Farina, K

Flesch, C.P.

Kirkwood, J

Duggins, J

Salls, S

Clague, D

Lowell, R

Pierpoint, B

Freeman, L

Hilliker, S

2016

Clague, D

Hilliker, S

2015

Hilliker, S

Take note of new Delinquent Tax Collector Policy.

Delinquent Tax Collector Contact Information:

Joseph Paquin

P.O. Box 252

Tunbridge, VT 05077

josephmpaquin@gmail.com

802-280-8382

Delinquent Tax Report (cont.)

Town of Tunbridge Delinquent Tax Collector Policy

The purpose of this policy is to establish clear guidelines so that all delinquent taxpayers will be treated fairly and will know what to expect.

- A. As soon as the warrant has been received, and each month afterwards, the tax collector will send a notice to each delinquent taxpayer indicating the amount of taxes, penalty, and interest owed.
- B. Only Payment arrangements that will pay the bill in full before the due date of next year's bill will be accepted.
- C. If the tax on personal property is not paid in full within 10 days of the notice, the tax collector will seek the authorization of the Selectboard to place a lien on the property. If such authorization is given and a lien is placed on the property, a filing fee of \$20 will be added to the balance owed to cover filing fees with the Town Clerk.
- D. Mortgage holders and lien holders will be notified of the delinquent taxes 30 days after the first notice has been sent to the taxpayer and again prior to tax sale.
- E. Partial payments will be applied first to the interest portion of the amount due, and the remainder will be divided proportionally between the principal amount of the tax and the 8% fee.
- F. If the amount due is less than \$500 and no satisfactory payment arrangements have been made by January 15, or if the prior payment agreement has not been met, the tax collector will file a complaint with small claims court.
- G. If the amount due is \$500 or more and no satisfactory payment arrangements have been made by January 15, or if the prior agreement has not been met, the tax collector will begin the following actions to conduct a tax sale of the property or as much of the property as necessary to pay the tax, plus costs and fees:
 - 1. The collector will notify the taxpayer and all mortgage and lien holders of the tax sale decision and the costs to expect once the sale process begins.
 - 2. If the deadline date of January 15 has passed and full payment has not been received, the collector will proceed with a tax sale according to the procedures specified in 32 V.S.A. § 5252.
 - 3. Costs of preparing and conducting the sale, including legal fees up to a maximum of 15% of the amount of the delinquent tax, will be charged to the delinquent taxpayer. If a tax sale is started a \$60 filing fee will be added to the balance owed to cover filing fees with the Town Clerk.
- H. Each taxpayer has the right to apply for abatement of the property taxes based on any of the grounds listed in 24 V.S.A. § 1535.
- I. If no one purchases the property at tax sale, or if, in the judgement of the tax collector, proceeding with the tax sale is inadvisable, the tax collector shall collect the delinquent taxes using any or all the methods permitted by law.
- J. Any overpayments made to the delinquent tax collector, including excess filing fees, overpayments on tax sale fees versus actual costs, will be applied to the taxpayer's tax account for the following tax year.

Joseph Paquin

Collector of Delinquent Taxes

Town of Tunbridge

Recreation Committee Report

We have made more improvements to the field this year. We built a new cook shack and also put some seating behind home plate. We keep getting increased use of the field as improvements are made. We hope to continue.

The swimming pool is going to be a focus for us this year so if anyone has ideas or wants to help let us know. We have a balance of \$15,817.34 in our savings account. This is all donations and fundraising dollars to support special projects and improvements.

We also continue to support and help fund Ski Runners as well as swimming lessons for our kids.

The ice rink is up and being used at the school. Thanks to everyone who helps to make that happen and keep it maintained.

Banners are a continuing project for us. We have a new location for them to be displayed at the field and hope to add to the number we have. It is a great advertisement for businesses. Please see Matthew Galluzzo or Kevin Barnaby if you are interested in advertising your business.

The Breakfasts are still happening and are very popular. If you have not made it to one yet they are on the second Sunday of every month from 8-12. A special shout out to Margaret Sherlock, Rick & Loraine Barnaby, and Larry and Laura Gillen who donate so much of their time to help us pull this off.

We are always looking for new ideas and new people to join us. Thornton Hayslett has recently resigned from the committee, and would like to express his appreciation for all of the help and support from people in town, and the collaboration over the years with other committee members.

Kevin Barnaby

Matt Galluzzo

Seth Johnson

Kathy Galluzzo

Recreation Committee Budget

Recreation Committee	Budget FY18	Actual 7/17-6,	Budget FY 19	Proposed Budget FY20
Programs Income				
Interest	-	168.77	100.00	150
Field Rent	600.00	1,000.00	200.00	600
Ski Runners program	400.00	320.00	200.00	300
Town	9,000.00	9,000.00	9,000.00	9000
Total Program Income	10,000.00	10,488.77	9,500.00	10,050.00
Program Expense				
Committee Stipends	1,250.00	1,000.00	1,250.00	1250
Recreation Employer FICA	75.00	76.52	95.00	76
Mowing	300.00	48.81	100.00	50
Ball Field	2,500.00	23.76	1,200.00	500
Pool Maint.	2,600.00	-	1,000.00	2500
Skating Rink Maint.	500.00	-	500.00	1000
Porta Potty Rental	1,500.00	1,400.00	1,500.00	1400
Ski Runners expense	850.00	912.60	1,000.00	1000
Swimming lessons	3,000.00	3,000.00	3,000.00	3000
Electricity	200.00	536.17	300.00	550
Total Program Expense	12,775.00	6,997.86	9,945.00	11,326.00
Fundraising / Special Project Income				
Banners	6,000.00	3,800.00	3,000.00	3600
Rec Breakfast	7,000.00	9,667.15	8,400.00	9000
Donation	700.00	601.50	700.00	700
Tournament	4,000.00	3,121.00	3,000.00	3000
Cook Shack	2,550.00	737.70	2,500.00	800
Fund Raising	500.00	500.00	500.00	500
Total Fundraising / Special Project Income	20,750.00	18,427.35	18,100.00	17,600.00
Fundraising / Special Project Expense				
K-8 Support/Athletic Fund	1,000.00	-	1,000.00	1000
Fundraising expense	1,050.00	135.38	-	250
Food and Equip. for Cook Shack	1,200.00	1,062.02	1,200.00	1000
Tournament Expense	2,000.00	3,683.22	2,100.00	3700
Recreation Breakfast	4,700.00	4,581.20	5,200.00	4700
Capital Projects	8,000.00	1,390.88	6,500.00	5000
Donation to Tunbridge Food Shelf	-	1,000.00		1000
Total Fundraising / Special Project Expense	17,950.00	11,852.70	16,000.00	16,650.00
NET INCREASE (DECREASE)	25.00	10,065.56	1,655.00	(326.00)



One Planet Afterschool Program

Bethel, Chelsea, Newton, Sharon, Stockbridge, Rochester, Royalton, Tunbridge

Dear Tunbridge Recreation Department,

October 22, 2018

We want to thank you for your support of \$3,000 for our 2018 Summer Camp. Please see below for a report on the 2018 Summer Camp. We would like to request \$3,000 again for the 2019-20 fiscal year to support our 2019 camp.

REPORT for SUMMER 2018:

2018 First Branch One Planet Summer Camp engaged 40 children in grades K-6 th with exciting theme-based projects for 5 weeks this summer. Projects included exploring the world of Harry Potter during “Young Wizards Week”, creating unique art during “3-D Art”, using engineering concepts to build “Things That Go”, building campfires during “Vermont Backwoods” and making archaeological discoveries during “Can You Dig It”. Students also wrote about their adventures daily during Reading and Journaling and went on weekly theme-related field trips.

36 participants completed 2 weeks of swim lessons at UVAC with 100% showing improved skills and 50% advancing to the next level. Lastly, the counselors-in-training program provided middle school students with leadership and decision-making skills. The staff saw amazing growth among all our students...they observed the strengthening of friendships as students worked together to accomplish a task, improvement in academic skills as students played ancient Mayan math games and increased physical abilities as students practiced their crawl stroke. It was truly a great summer!

Town of Tunbridge Recreation Dept contribution of \$3,000 supported the swimming lessons portion of our program:

Tunbridge Swim Lesson Budget Summer 2018

EXPENDITURES

Swim Lessons (\$7/day per student for 10 days)	\$ 1,379.00
Transportation (~\$175 per day for 10 days)	\$ 1,750.00
TOTAL	\$ 3,129.00

We expect similar expenditures for Summer 2019. Please let me know if you need any more information or have questions.

Carrie McDonnell, Program Director, cmcdonnell@wrvsu.org, 802-763-7775, ext 4

2019 Dog and Wolf Hybrid Licenses

A dog or wolf-hybrid **MUST** be licensed on or before APRIL 1, 2019, or when it becomes six (6) months of age during the year or within 30 days of acquiring the dog or wolf-hybrid.

I cannot accept a certificate of rabies unless a licensed veterinarian administered the vaccine in accordance with State Statutes section 3581 of Title 20. Spayed and neutering certificates must be filed when licensing.

For the purpose of licensing a dog or wolf-hybrid, a current vaccination against rabies means that:

A dog or wolf-hybrid of less than one year of age has been vaccinated.

A dog or wolf-hybrid of one or more years, but less than two (2) years of age has been vaccinated within the preceding 12 months; or

A dog or wolf-hybrid of two (2) or more years of age has been vaccinated within the preceding thirty six (36) months.

Rabies vaccinations are good for three (3) years if the dog is two (2) or more years of age.

The fees below include a \$5.00 assessment for each license sold. The Clerk shall forward the fees collected to the State Treasurer's Office on or before the fifteenth (15th) day of January, May and September of each year. The funds collected under the subsection are to be used for the Rabies Control Program and the Spay/Neuter your pet program.

There is a 50% penalty for late license registration. Puppies, new dog(s) or wolf-hybrid(s) licensed after October 01, pay half the yearly license amount.

License Fees: \$ 9.00 Neutered/Spayed Dog or Wolf-Hybrid

\$13.00 Non neutered/non sprayed Dog or Wolf Hybrid

There will be a rabies clinic (for dogs and cats) on March 23rd, 2019 at the Chelsea Town Hall from 9am-12:00. The cost per vaccine will be \$15.00. You may also license your dog(s) at this time even though they may not need a rabies vaccine. Please call the Town Clerks Office with any questions 802-889-5521.

Dog Report

For January 1, 2018 – December 31, 2018

Sex	#	Rate	Fees	State	Kennel	Late Fees	Total Fees
Spayed	105	4.00	420.00	525.00		54.00	\$999.00
Neutered	102	4.00	408.00	510.00		74.00	\$992.00
Female	16	8.00	128.00	80.00		24.00	\$232.00
Male	18	8.00	144.00	90.00		22.00	\$256.00
Female	9	0.00	0.00	0.00	31.00	0.00	\$ 31.00
Male	13	0.00	0.00	0.00	62.00	0.00	\$ 62.00
Neutered	1	0.00	0.00	0.00		0.00	\$ 0.00
	#		Fees	State	Kennel	Late Fees	Total Fees
Totals	264		\$1100.00	\$1,205.00	\$ 93.00	\$174.00	\$2,572.00

Respectfully submitted,

Elizabeth Sponable
Town Clerk

Trustees of Public Funds

<u>Account Name</u>	<u>Begin Asset Value as of 7/1/17</u>	<u>Withdrawals</u>	<u>Contributions</u>	<u>Investment Earnings</u>	<u>End Balance 6/30/18</u>	<u>Return</u>
Public Cemeteries	\$ 100,541	(\$5,000)	\$ 1,800	\$ 3,566	\$ 100,907	3.55%
Village Cemetery	\$ 38,434	(\$2,000)	\$ -	\$ 1,325	\$ 37,759	3.45%
School Libraries	\$ 131,949	(\$3,000)	\$ -	\$ 5,830	\$ 134,779	4.42%
Fire Department	\$ 27,608	\$0	\$ -	\$ 1,954	\$ 29,563	7.08%
Town Highway	\$ 373,669	\$0	\$ -	\$ 16,738	\$ 390,408	4.48%
Special Projects	\$ 75,818	(\$46,150)	\$ -	\$ 6,546	\$ 36,215	8.63%
Public Library	\$ 169,915	\$0	\$ -	\$ 9,430	\$ 179,345	5.55%
TOTAL	\$ 917,935	(\$56,150)	\$ 1,800	\$45,389	\$ 908,974	4.94%

Trustees of Public Funds Fiscal Year 2018 Town Report

This written report and financial statement covers the time period of July 1, 2017 – June 30, 2018 (FY18). By the time you receive the Town Report, the reporting period will be more than half a year in the past, so the report will not reflect the most recent conditions or activities.

The Trustees manage seven accounts: the Public Cemetery, Village Cemetery, School Library, Fire Department, Town Highway, Special Projects, and Public Library accounts. In FY18, we received several requests for distributions to beneficiaries of the managed funds, and we made distributions as requested. Specifically, we made net distributions of:

- \$5,000 from the Public Cemetery fund;
- \$2,000 from the Village Cemetery fund;
- \$3,000 from the School Library fund; and
- \$46,150 from the Special Projects Fund.

In addition, we had a net addition of \$1,800 to the Public Cemetery fund.

FY18 saw a continuation of a trend that we have seen in recent years, with no significant additions to the funds that the Trustees manage. As we have previously noted, our ongoing policy of making regular distributions from accounts – even of relatively modest amounts – without any contributions to those accounts will likely, over the long term, result in depletion of those accounts. We all benefit – whether using the town roads or library or enjoying the security of having a well-supplied fire department – from earlier acts of generosity from our fellow townspeople. The Trustees would therefore encourage readers of this Report to consider making even modest bequests to town funds to ensure that they will continue to benefit future generations of Tunbridge residents.

All disbursements reflected in this report were in accordance with our standard policy of making distributions in response to requests from beneficiaries of the Public Fund accounts; the Trustees typically do not make distributions absent a request for funds. In FY18, the Trustees continued its standing policy of allowing distributions of up to five percent (5%) of an individual fund's principal amount at the time of the request. For example, if an individual fund has a principal amount of \$100,000 at the time of the request, the Trustees would usually permit a distribution of \$5,000.

Trustees of Public Funds (cont.)

The Trustees' policy is to encourage beneficiaries to request distributions that do not exceed their interest income, so as to preserve principal. The trustees will, however, make distributions from the principal amount as part of the standard five percent distribution. In FY18, the Trustees approved a distribution from the Village Cemeteries fund of an amount that was slightly in excess of five percent (5%). Because the Tunbridge Cemetery Commission administers both the Village Cemetery and Public Cemeteries, we assess the consolidated amounts between both of those funds when we apply the five percent cap. In FY18, the amount that the Cemetery Commissioners requested was marginally more than five percent of aggregate funds between the two accounts, so our distribution of \$7,000 in the aggregate between the two funds represents an exception to our rule on distributions.

The Trustees weigh the long-term goal of preserving each trust's principal against the short-term needs of the account beneficiaries and may on a case-by-case basis deviate from standard policies if they deem it is in the best interests of a beneficiary. With an eye towards extending the longevity of Town Funds, the Trustees have decided to change their policy on permitted withdrawals starting in FY18. Starting in FY19, Trustees will permit withdrawals of four percent (4%) per year, rather than the five percent (5%) the Trustees previously permitted. This decision, made in consultation with the Trustees investment advisor, reflects current recommended practices for extending the effective life of investment funds.

The Trustees monitor the broad investment and economic climates and have from time to time imposed temporary moratoria on distributions in response to poor market performance. When such a policy is in effect, the Trustees permit distributions only in response to "emergency requests" for funding. At the time of the writing of this report, global stock markets have been buffeted by significant volatility. The Trustees will continue to observe market conditions as they consider whether to grant FY19 requests.

The performance of individual Public Funds accounts varies. The approximate returns for the Public Cemeteries, Village Cemetery, School Library, Fire Department, Town Highway, Special Projects, and Public Library accounts respectively are: 3.55%, 3.45%, 4.42%, 7.08%, 4.48%, 8.63%, and 5.55%. Total investment return across all funds was 4.94%.

Remember that the above stated returns are for the period of July 1, 2017 – June 30, 2018. They do not reflect present returns. There will be more reporting and commentary on FY19 in next year's town report, and we encourage anyone having questions or comments to contact us.

Respectfully submitted December 16, 2018.

Matt Frost (Chairman)
Jonni Spaulding (Treasurer)
Rob Howe (Secretary)

Tunbridge Public Library

Monday & Wednesday 3-8; Thursday & Friday 3-6; Saturday 9-3

Librarian, Jean Wolfe Website: Tunbridgelibrary.org Telephone: 889-9404 Email: tunbridgelibrary@gmail.com

The library provides enrichment, connection, and service to the Tunbridge community. We continue to expand our collection of books, audiobooks, films, kits, passes, downloadable audio and e-books, as well as the services and events we offer to the public. If you can't find what you're looking for at the library, just ask and we'll do our best to find what you need. The library continues to grow and change, and we count on your suggestions to guide us. We are excited to offer something for everyone, from Winter Evenings and Story Hours to art displays and book discussions. Our goal is to provide an inviting place where people can come to meet their needs for work and explore their own interests and passions. With your help, we look forward to helping the library continue to develop as a place where every one of you can gather, learn, and enjoy yourself - whatever your age, interests, or background.

Beginning with the very youngest in our community, we offer activities and support for children and their families so that young minds integrate reading, learning and creativity in their lives all year long. Our offerings range from Story Hours with Mariah Lawrence, to activities with the ArtsBus and family book nights. The Library is here to offer activities, books, and stories for kids--infants to grade school students--to enjoy books, words, sharing, and socializing in a safe and friendly environment.

For young people that are able to read and explore independently, we support exploration outside of the school environment. This summer we provided numerous summer events in our Race to Read, concluding with awards from Tunbridge's own racing reader, Gary Mullen. We've offered cartoon workshops, cooperative activities, and reading challenges over school vacations to help kids keep their brains and reading skills sharp. We've even had inspiring young people offer their own events to teach skills and crafts to other children.

The library offers a wide range of activities for adults to continue learning. We've welcomed a new book discussion group focusing on mountain literature--the Upper Valley Mountain Literature Society--led by aspiring mountaineer Wright Frost. In collaboration with the Vermont Humanities Council, we held a community reading of the work of abolitionist Frederick Douglass, bringing themes of race, rights, and power through history to our present time. We've brought engaging events like a raptor program from the Vermont Institute of Natural Science, as well as an original film and discussion provided by BALE.

The library also makes art exhibits available throughout the year under the leadership of Fern Strong, our new ArtSpace Coordinator. Fern has carried on the tradition of displaying a broad array of artwork from diverse local artists, covering media such as local photography (John Duffy, Allison Clayton, and Marianne Benior), abstract painting (Jennifer Palkowski Jacques), landscape painting (Jan Fowler), and felted sculpture (Marion Lent). The library is proud to host an ongoing gathering of fiber artists who meet 1st and 3rd Wednesday evenings, sharing their creativity throughout the year.

We are looking forward to providing another season of Winter Evenings with stories and experiences to engage every interest and background. (1st and 3rd Friday evenings January to March). You can look forward to meeting masters of diverse disciplines, from brewing beer and graphic design to baking and radio-broadcasting. We'll even hear from a nationally renowned expert on Town Meeting itself!

Tunbridge Public Library (cont.)

As always, we offer a diverse collection of quality books. Did you know we also make other resources available to the public? We provide reference help; interlibrary loan service; computers with high-speed internet; individual computer help; wireless internet 24/7; downloadable audio and E-books; a growing collection of audio CDs and DVDs; over four dozen magazines; online subscriptions; online courses; family passes to Billings Farms Museum, Champlain Maritime Museum, Echo Center, Vermont State Parks and State Historic Sites, and the Vermont Institute Of Natural Science (VINS). We even have transfer station tickets! If you don't see something you need, ask if we can help you find it. We also offer a space for groups to meet in the Community Room, built thanks to the generosity of Dr. Michael Sporn and other community members. Any Tunbridge resident can pick up a reservation form.

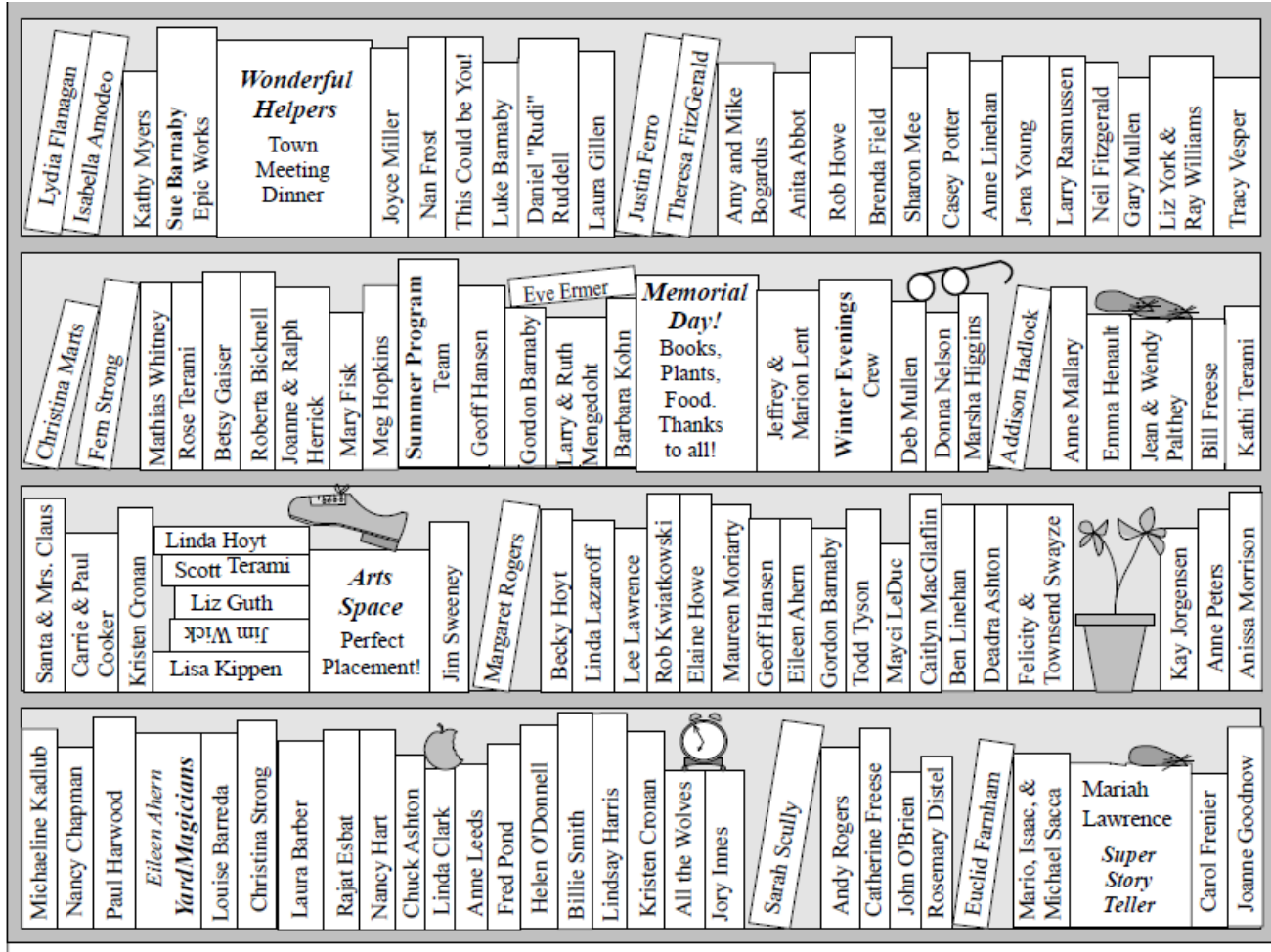
We're looking forward to making this next year even better. The secret of the library's success in 2019 might be... you! Volunteerism and cooperation from community members like you have helped make what we do possible, whether by assisting at the desk, contributing to a book discussion, or preparing for a Winter Evening. Are you eager to share a skill, be part of a book discussion, or share a film at the library? Your contributions of time, energy, and ideas help us make the impossible happen. We are grateful for the support of the town and of every person who helped out; each one of you is truly a Friend of the Tunbridge Library. Donations were received in honor of Nancy Howe, Barbara Kohn, Tim & Kellyann Wolfe and Laura Young and in memory of

Wally & Elaine Anthony, Lyn M. Baldwin, Stan Blakeney, Rose Anne Burstein, Anne Comstock, Margaret 'Peg' Feierabend, Dana Goodnow, Barbara Howe, David Howe, Wally Leeds, Richard E. Moses, Mike Sherlock, Arlene Stockwell, Tom Stone, John L. Swayze III, Jonathan 'Davey' Wolfe, Martin L Young Sr.

Respectfully submitted, Jean Wolfe, Librarian

Library Trustees: Theresa FitzGerald and Anne Linehan (Co-Chairs), Anne Mallary, Sarah Scully, and Eve Ermer

Tunbridge Public Library (cont.)



Tunbridge Public Library (cont.)

Library Income	Budget 2019 - 2020
14-4-55 Library Income	
14-4-55-039.00 Grants	
14-4-55-042.00 Copier fees	
14-4-55-051.00 Bank Interest	
14-4-55-063.00 Community Room Rent	
14-4-55-067.00 Fundraising	
14-4-55-067.01 Fundraising Letter	9,000.00
14-4-55-068.00 Donations	500
14-4-55-068.01 Memorial Donations	500
14-4-55-069.00 Friends of the TPL	
14-4-55-069.01 Misc.	
14-4-55-091.00 Due To Library Fund	74,065.00
14-4-55-092.00 TPF Investment	7,000.00
Total Income	91,065.00
Library Expense	
14-5-55-110.00 Library Wage	58,946.00
14-5-55-220.00 Library Employer FIC.	4,509.00
14-5-55-251.00 Health Insurance refu	7,800.00
14-5-55-253.00 Vision Insurance	200
14-5-55-313.00 Bank Charges	0
14-5-55-350.00 Training	0
14-5-55-431.00 Building Repairs	2,000.00
14-5-55-432.00 Technology Repairs	300
14-5-55-530.00 Internet and phone	1,400.00
14-5-55-531.00 Postage	410
14-5-55-583.00 Mileage	300
14-5-55-591.00 Programs	1,200.00
14-5-55-601.00 Supplies	1,250.00
14-5-55-611.00 supplies for fundraisi	200
14-5-55-622.00 electricity	2,400.00
14-5-55-623.00 Propane	4,800.00
14-5-55-640.00 Books	3,500.00
14-5-55-650.00 New technology	-
14-5-55-731.00 New equipment	900
14-5-55-733.00 New furniture and fix	-
14-5-55-812.00 membership fees	950
14-5-55-990.00 Misc.	
Total Expense	91,065.00

Tunbridge Volunteer Fire Department

TVFD saw an increase in calls this year. This year the fire department has responded to 36 calls for assistance. The breakdown of these calls are as follows: 6 medical assist, 4 mutual aid, 9 service calls, 4 chimney fires, 7 weather related calls (trees on power lines) and 6 motor vehicle accidents.

In 2018 the Tunbridge Fire Department held our 9th annual Easter Egg Hunt at the Tunbridge School on March 31st. About 40 children swarmed the school playground searching for the hundreds of Easter Eggs. On May 28th, the members of the fire department cooked over 600 halves of chicken for the Memorial Day Chicken BBQ. The members of the fire department begin preparing for this event weeks before, and the day of the BBQ our firefighters arrive before 7:00 am to begin lighting the pits and filling the racks with chicken. As always Tunbridge residents and fair goers were very supportive in this years Coin Drop. This years donations helped raise over \$11,000. We would like to send our appreciation to all that help support this cause. We would also like to thank the VTC Cross Country team, and Tunbridge residents for helping staff the coin drop this year. As always the fair is a busy week for the fire department and our volunteers are our greatest asset during this time. Anyone over 18 years of age is welcome to assist and volunteer to staff the coin drop. On October 25th The Firefighters held a Fire Safety Day at the Tunbridge School, and we also went to visit the children at the Orange County Parent Child Center. Educating these young town members on fire prevention and safety is of high importance to us all. We would like to thank John, and Emily O'Brien for the hard work they put in to organizing, and setting up the Haunted Forest again this year. Unfortunately an early snow storm this year forced the cancellation of the second day of this event.

With the \$18,600 grant we received from the State of Vermont / FEMA last year we were able to purchase, and install a new dispatch repeater to help improve communication throughout the town.

This years annual meeting will be held in March 2019. During this meeting we gather together for a pot-luck dinner, we elect the TVFD Fire chief, auditor, secretary and trustees. Officers are then appointed by the chief. We welcome the community to join us as this is a great opportunity to obtain valuable feedback from the members of our community. The date for this will be announced in the Tunbridge Quarterly, and the Herald.

Simon Bradford, Chief; Mike Morrison, Deputy Chief; Shawn Young, Assistant Chief; Matt Loftus, Captain; Gary Wight, Captain

Tunbridge Volunteer Fire Department Budget

	07/01/2017 TO 6/30/2018 BUDGET	07/01/2017 TO 6/30/2018 ACTUAL	07/01/2018 TO 6/30/2019 BUDGET	07/01/19 TO 6/30/2020 PROPOSED
BALANCE FORWARD	\$4,625.11	\$0.00	\$300.82	\$696.46
INTEREST INCOME	\$0.00	\$62.94	\$0.00	\$0.00
TOWN TAX REVENUES	\$31,300.00	\$31,300.00	\$39,450.00	\$39,050.00
TOTAL	\$35,925.11	\$31,362.94	\$39,750.82	\$39,746.46
DISPATCH EXPENSE	\$1,200.00	\$1,222.30	\$1,200.00	\$1,200.00
ELECTRICITY	\$1,600.00	\$1,508.68	\$1,750.00	\$1,750.00
PROPANE - BUILDING	\$2,600.00	\$1,865.02	\$3,000.00	\$3,000.00
FUEL - GAS & DIESEL	\$200.00	\$35.83	\$100.00	\$100.00
INSURANCE - GENERAL & DISABILITY	\$10,500.00	\$11,109.00	\$11,500.00	\$11,500.00
INSURANCE - WORKER'S COMP	\$3,000.00	\$3,000.00	\$1,600.00	\$1,600.00
COMPENSATION	\$0.00	\$0.00	\$5,000.00	\$5,000.00
MAINTENANCE-FIRE STATION	\$1,000.00	\$9.27	\$2,000.00	\$2,000.00
MAINTENANCE-RADIO & EQUIP.	\$7,000.00	\$7,531.72	\$6,000.00	\$6,000.00
MAINTENANCE-TRUCKS	\$3,500.00	\$6,736.25	\$3,000.00	\$3,000.00
MISCELLANEOUS	\$825.11	\$117.74	\$600.82	\$596.46
SUPPLIES	\$500.00	\$134.10	\$500.00	\$500.00
TELEPHONE	\$1,000.00	\$959.68	\$1,000.00	\$1,000.00
FOAM	\$1,000.00	\$0.00	\$500.00	\$500.00
TRAINING	\$1,000.00	\$62.00	\$1,000.00	\$1,000.00
BOOKKEEPER	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
TOTAL	\$35,925.11	\$35,291.59	\$39,750.82	\$39,746.46
BALANCE REMAINING	\$0.00	(\$3,928.65)	\$0.00	(\$0.00)

FUND NAME	BALANCE 6/30/2017	INCOME/ ADDITIONS	EXPENDITURES/ SUBTRACTIONS	BALANCE 6/30/2018
GENERAL FUND	\$4,925.93	\$31,362.94	(\$35,291.59)	\$997.28
BUILDING FUND	\$28,832.03	\$8,115.14	\$0.00	\$36,947.17
TRUCK FUND	\$46,036.34	\$8,274.96	\$0.00	\$54,311.30
FRIENDS OF THE FIRE DEPT.	\$10,359.09	\$116.03	\$0.00	\$10,475.12
EQUIPMENT FUND	\$33,860.37	\$8,115.14	(\$1,908.25)	\$40,067.26
ENDOWMENT FUND	\$26,897.49	\$166.41	\$0.00	\$27,063.90
MORGAN STANLEY INVESTMENTS	\$19,768.12	\$2,426.19	\$0.00	\$22,194.31
TOTAL FUNDS ON HAND	\$170,679.37	\$58,576.81	(\$37,199.84)	\$192,056.34

First Branch Ambulance and Rescue Report



FIRST BRANCH AMBULANCE

Serving the Towns of Chelsea & Tunbridge

2018 was a very busy Year for First Branch. We responded to 312 calls- 167 Chelsea, 62 Tunbridge, 12 Washington, 23 Mutual Aid, and 48 Transfers.

This Year was a challenging year as our second ambulance was down for a chunk of time due to an end of year 2017 crash.

In 2018, we added Sundays to our paid crew staffing. We are staffing a crew in the station from 8am-5pm 7 days a week now.

We have purchased and placed into service Nitrous Oxide, a form of pain control that can be used on injuries as an alternative to Narcotics.

We are still selling the Red house signs that are big and reflective. They are an effective way to number your house so Emergency services can find you in an emergency. You can call the station at 685-3112 or stop by to purchase or if you're in Tunbridge, give Judy Tucker a call. In Washington contact Ryan Bressette.

We meet every other month on the Third Tuesday of the month. Anyone is welcome to attend

With the generous grant from the Chelsea Health Center Inc., House Calls continue to grow. We do everything from wellness checks to blood draws. If you or a loved one could benefit from our program please call. We also help with Meals on Wheels by coordinating the drivers for meal delivery from this grant.

First Branch is always looking for Volunteers to join our squad. With a 2-year commitment we will put you through and EMR/EMT class Free of charge. Contact us at the station if interested.

We would like to Thank our Squad members for all of there time and commitment along with the Overwhelming support of The towns people - without you First Branch wouldn't be able to provide this Great service.

If you have questions please feel free to give us a call 685-3112. We also wish to thank you for your generous response to our fund raising letter. There is still time to donate. Thank you

Sincerely

The First Branch Ambulance Board Of Directors

First Branch Ambulance and Rescue Budget

FIRST BRANCH AMBULANCE			
2019 Proposed Budget			
		Actual	Budget
		Jan - Dec 18	2019
INCOME			
Total Town Funding		64,862.00	64,600.00
House Calls/ Community outreach, events		13,512.96	15,000.00
Total Payment For 911 Services		111,705.99	114,000.00
Total Payment for Transfers Services		27,455.21	28,500.00
Total Operating Budget		217,536.16	\$222,100.00
EXPENSES			
Total Billing / Bookkeeping/Office Ex		14,189.00	\$14,600.00
Total Building Expenses		6,203.90	\$6,600.00
Total Communications		2,493.26	\$2,500.00
Total Insurance		19,568.50	\$19,600.00
Total Operation Expenses		25,754.17	\$23,000.00
Community Outreach		3,699.45	\$3,955.00
Total Operational Expenses		2,452.00	\$2,345.00
Total Payroll		127,719.46	\$140,000.00
Total Vehicle expense		11,127.11	9,500.00
Total Expense		213,206.85	\$222,100.00

South Royalton Rescue - 2019

South Royalton Rescue Squad Town Reports 2019

South Royalton Rescue Responded to 440 calls in fiscal year 2018- 281 in Royalton, 74 in Sharon and 68 in Tunbridge. The remainder of those 17 calls consisted of mutual aid and paramedic intercepts with neighboring towns. South Royalton Rescue is staffed 24/7 ensuring a timely response to 911 emergencies in our coverage areas. We currently have three paramedics with another provider nearing completion of his paramedic licensure. We have six Advanced EMTs, five basic EMTs and one EMR rounding out our highly qualified staff. In recent months, we have drastically cut over-time hours by bringing in several new hires. It is our goal to provide the highest level of care in a timely manner to the residents and visitors of our communities.

Blood Pressure Clinics

It has been the goal of South Royalton Rescue Squad to expand our footprint in the community. We have accomplished this task by providing free blood pressure clinics at several community events. These events have included the Royalton Farmers Market, the Royalton Food Truck Festival, and after services at the Royalton Red Door Church. We are currently trying to coordinate similar clinics in Sharon and Tunbridge.

Stand-by Events

South Royalton Rescue has provided coverage at several local events including the Sprouty Race and the Vermont Law School 9/11 Memorial Road Race, The Ranger bike race in Tunbridge, The Food Truck Festival in Royalton and The Prouty Bike Race. We have provided coverage free of charge and see this as a way to help better serve our community.

Training

Making sure that our staff is trained to the highest level possible, regular monthly, in-house trainings are scheduled for squad members. The trainings cover many topics including, but not limited to, patient and crew safety, review of medications and equipment, proper documentation, and other various challenges faced by EMS professionals today.

Food Drive

Community outreach and engagement is very important to the staff at South Royalton Rescue. During the month of November, South Royalton Rescue Squad sponsored an area-wide food drive. We have collection boxes in Royalton, Sharon and Tunbridge where non perishable items are being gathered for the local Food Shelf organizations.

VLS Contract

We are currently working very closely with the Vermont Law School to provide EMS coverage for all of their club sporting events. This allows us to be more active in the community, continue

South Royalton Rescue – 2019 (cont.)

to grow strong ties with our neighbors and generate additional revenue, allowing us to be a more self-sustaining service.

New Ambulance

We are currently in the process of purchasing a new ambulance, a 2019 Ford F550, designed by Life Line Emergency Services. The new ambulance will be equipped with improved features and safety measures for both patient and crew. Just a few of these features are, five-point safety harnesses for patient and crew in the patient compartment, liquid spring suspension for a smoother ride, and improved exterior lighting for better visibility.

Advisory Board

The Towns of South Royalton, Sharon and Tunbridge are represented by three appointed community members of each town to make up the Advisory Board. Please review volunteer lists in your town report for a list of board members (*or consider adding the entire list of reps in this report for all towns*). This board meets twice a month for reviewing finances, reviewing and improving policy and procedures, as well as, providing support and guidance for the administrative staff at the South Royalton Rescue Squad. These members work tirelessly to serve the interests of their communities.

The need for our service continues to increase each year. We now respond to approximately 400 calls annually. We strive to improve services and financial stability. Fiscal Year 2018 marks the third consecutive year that we have met our budget goals. In recent months, we have instituted call reviews which have increased our monthly billing revenue. The improvements to our service and operations is due in large part to the hard work and diligence our dedicated staff.

Moving Forward

In July 2018 South Royalton Rescue welcomed new administrator Stephen Belmont. Since then our focus has been on improving an already solid foundation laid by outgoing Administrator David Palmer, who has moved onto other endeavors after seven years of dedicated service. South Royalton Rescue has set goals of improving the service, improving ourselves as providers and improving our impact on the community. We strive everyday to reach these goals.

The community outpouring of support over the last year has been nothing short of amazing and for that we are very grateful. The money received from the coin drop and other generous donations have allowed us to lower our per capita and not increase the tax burden. We continue to have a large group of supporters who, without their efforts, we could not have some of the equipment and other items that we currently possess. We will keep striving to improve our service and our operations. THANK YOU for the continued support. You can contact us at 802-763-8133 or feel free to stop in at the station at any time. In an emergency, call 911.

South Royalton Rescue – 2019 (cont.)

South Royalton Rescue Squad		BUDGET	UNAUDITED	VARIANCE	BUDGET	UNAUDITED	VARIANCE	BUDGET	BUDGET
Budget FY 2020		JUL '16 to	JUL '16 to	JUL '16 to	JUL '17	JUL '17	JUL '17	JUL '18	JUL '19
10/28/2018		JUN '17	JUN '17	JUN '17	JUN '18	JUN '18	JUN '18	JUN '19	JUN '20
Income									
Total 303 - Emergency Services		116,000	153,556	37,556	145,500	160,193	14,693	150,258	175,011
Total Other Income		19,770	22,224	2,454	20,661	33,143	12,482	21,521	23,100
Total Income		135,770	175,779	40,009	166,161	193,336	27,175	171,779	198,111
Expense									
Total Contract Services		29,685	33,457	3,772	29,131	30,655	1,524	36,294	36,785
Coin Drop Total		-	-	-	-	48	48	3,500	3,500
Total Insurance		23,997	23,253	(744)	25,785	28,993	3,208	25,785	31,200
Total Maintenance & Repairs		1,000	-	(1,000)	1,500	949	(551)	800	500
Total Prof. Membership & Train.		3,500	7,690	4,190	7,592	5,048	(2,544)	7,592	5,274
Total Office		1,700	2,256	556	2,050	3,395	1,345	2,050	2,375
Total Payroll		295,536	286,056	(9,480)	304,948	316,049	11,101	304,948	316,955
Total Supplies & Equipment		6,022	8,836	2,814	10,600	8,181	(2,419)	10,100	11,950
Total Utilities		8,467	5,571	(2,896)	5,976	7,624	1,648	6,276	5,891
Total Rent		8,400	8,900	500	9,600	9,870	270	11,160	11,160
Total Vehicle		22,586	23,908	1,322	34,585	58,527	23,942	33,508	37,000
Total Expense		400,893	399,926	(967)	431,767	469,339	37,571	442,013	462,590
Net Income		(265,123)	(224,147)	40,976	(265,606)	(276,003)	(10,396)	(270,234)	(264,479)
Total Appropriation Needed		265,123			265,606			270,234	264,479
Total Capita All 3 towns (4,828)		4,828			4,828			4,828	4,828
Charge Per Capita		54.91			55.01			55.97	54.78
Covered Town Population									
Royalton		2,773							
Sharon		1,490							
Tunbridge		565							
Total Covered Population		4,828							
308 - Town Appropriations									
308a-Royalton		146,858	146,858	-	152,553	152,553	-	155,211	151,906
308b-Sharon		73,297	73,297	-	81,970	81,970	-	83,398	81,623
308c - Tunbridge		29,922	32,416	2,494	31,083	31,083	-	31,624	30,951
Total		250,077	252,571	2,494	265,606	265,606	-	270,233	264,479

Tunbridge Better Bones

The Better Bones program offers free sessions of balance and weight-bearing exercises upstairs at the Town Hall. Men and women (with doctor's permission) are invited to join the program which aims to increase bone density at an age when bone mass is lost and many people become susceptible to osteoporosis.

At this writing (November 2018) sessions are offered on Tuesdays and Thursdays at 6:30 a.m. and 5 p.m. Additional sessions can be arranged if there is interest. An experienced participant leads each one. A new Better Bones with Music session on Mondays at 9 a.m. is to begin January. Linda Howe leads the class which is designed to strengthen muscles and improve coordination while participants get a cardiovascular workout, strength training and stretching.

Better Bones began in July 2005. Donations funded purchase of arm and leg weights which are kept at the Town Hall. The program operates under the Recreation Commission umbrella. Shelia Mitchinson retired last fall after many years as the Better Bones director.

For information about the schedule, visiting or joining a session contact Kay Jorgensen at 889-5528 or kjayvt@gmail.com.

Tunbridge Conservation Committee

Tunbridge Conservation Commission

Annual Report:

Chair, Aaron Weed, 889-3282, aaron.weed@gmail.com

The conservation commission held monthly meetings to discuss projects, happenings within the town relevant to the commission's mission, and other topical issues related to the town's resources. During the course of the year commission members attended many meetings and webinars related to local to regional conservation planning such as forest fragmentation, water quality, unique biological communities and climate change, contributed to and reviewed sections of the town plan, and met on occasion with other town committees and with surrounding conservation commissions.

A continuing theme of importance in our meetings is finding ways for the commission and town residents to develop a better understanding of the town's natural resources. Not only is it important for the town to know what and where these resources are located, but this information is also used at the state and regional scales for developing assessments that are in turn useful for planning purposes. In response to this, the commission devised plans and projects to help fill this information gap that involved town residents. For example, in April the commission received funding from the Upper Valley chapter of the Sierra Club to organize and host a vernal pool workshop focused on involving town residents in mapping potential vernal pool sites in the town. The workshop, lead by the VT Center of Ecostudies of Norwich, provided a hands-on look at the critters inhabiting our local pools, included a discussion of the importance of vernal pools to wildlife, and provided the materials and information needed to confirm additional pool sites. We had roughly 20 people in attendance. While the majority of attendees were Tunbridge residents, participants also attended from nearby towns. From our perspective the workshop and subsequent mapping was an excellent success and we thank all landowners for responding to our inquiries and contributing to the mapping effort. Photos from last year's workshop are posted on the town's website. We would like to especially thank everyone that attended the workshop and the landowners for hosting the workshop. Given the success of the project and the feedback we received, we plan to repeat this effort again next spring so please stay tuned and send me information if you think you may have a vernal pool on your site that you would like assessed.

The commission is always interested in hearing more from town residents about concerns or new and interesting findings they may wish to share related to the town's resources. We are exploring options for activities on how to connect residents and youth to our mission. Some initial thoughts are to organize talks and workshops on themes related to natural communities and to develop opportunities with the school.

Tunbridge Fuel Loan Assistance Program

Everyone needs to stay warm in cold weather, and heat has become one of the larger financial burdens local households must bear. This substantial cost, sometimes called an “energy burden,” arrives with the cold weather, and it leaves more and more households squeezed to find money for heat. This results in many folks forced to choose between warmth and other essentials such as food, transportation, or medical care. In Tunbridge, community members determined to help residents get necessary heat without forgoing other basic necessities, and they formed the Tunbridge Fuel Assistance Committee.

The Tunbridge Fuel Assistance Committee aims to help residents learn more about heating resources including our Fuel Assistance Loan Fund. This Fund was formed to make no-interest loans available to Tunbridge residents to pay for heating fuel of any kind. In short, this is a loan program designed to spread the high costs of winter fuel over a longer period. The Tunbridge Fuel Assistance Committee is charged with reviewing applications and administering loans for this Fund in a confidential manner. We make an effort to work with recipients to work out loan details that make repayment as reasonable as possible. Approved applications result in payment made directly to the fuel dealer. The Committee’s role includes holding open meetings each year to review its by-laws and processes, as well as to act as stewards of the Fund, using it wisely so that it is sustained for all who need it.

The Fund is made up entirely of donations, so your tax-deductible donations gives us the ability to meet the needs of our neighbors. The Committee is grateful for all the good will individuals and organizations have shown us, enabling us to do this important work. You can send donations to the “Town of Tunbridge” specifying “Fuel Loan Assistance” in the memo lines of checks. These may be given to the Treasurer or mailed to: Town Treasurer; P.O. Box 6; Tunbridge, VT 05077.

For the past year, the appointed members of the Committee have been: Sue Barnaby, David Wolfe, Anne Mallary (co-chair), Joanne Goodnow (secretary); Helen O’Donnell (co-chair), Shari Murawski, Betsy Sponable (winter secretary), Rebecca Hoyt (treasurer), and Ben Wolfe (co-chair). Don’t hesitate to contact any one of us if you have any questions or ideas.

If you are finding it difficult to make ends meet in order to afford heat--our Committee is here to help you! We ask applicants to seek fuel assistance first through state resources and by contacting Capstone Community Action. We will help you learn what heating resources are available, so that you can get the benefit of fuel assistance grants before you apply for a loan through our committee. As such, we urge you to reach out as soon as you can foresee a need in the future. For more applications for Community Action programs, our local Fuel Loan Assistance Fund, and other resources, just ask for a Fuel Assistance packet at the Town Clerk’s office, the Tunbridge Church’s Food Shelf, and the Public Library.

Recently, our committee has received some requests for dry kindling and firewood. By studying the successes of some surrounding communities, we are hoping to develop ways to meet some of the needs of residents with locally sourced wood. If you have dry kindling or wood you are interested in helping out in other ways, please contact Betsy Sponable at the Town Clerk’s Office (889-5521), or email her at tctunbridge@live.com. If you have questions about applying for a loan, or if you would like to share ideas and learn about the Committee’s activities, you may contact a member of the Committee, including Ben Wolfe (889-9467), or send an email to tunbridge.fuel.assistance@gmail.com

Tunbridge Historical Society

Thank you to the Tunbridge Historical Society and Mick Maguire for providing the pictures for this year's town report.

Austen Farm

INSERT PICTURE TITLED "AUSTEN FARM"

Tunbridge Neighbors Helping Neighbors

889-3437

What is Tunbridge Neighbors Helping Neighbors?

TNHN has been started by local residents in order to improve the lives of residents of Tunbridge, Vermont and the immediate surrounding area.

Tunbridge Neighbors Helping Neighbors, Inc.

P.O. Box 21

Tunbridge, VT 05077

Call 889-3437

TNHN provides needed services to residents through volunteer actions and acts as a clearinghouse and coordinator for volunteer efforts.

How it Works

Anyone needing help with something should call 889-3437. Someone will take your request and try to find a volunteer who can do it. The volunteer will then call you back and agree on the time, what needs to be done, and so on. If your request is reasonable and we can find a volunteer, we will do it. Everyone needs help with something sometime, so please call.

There will be **no charge** for any service. You don't have to be a member of anything to get help. There are no dues or fees. If you want to reimburse a volunteer for gas or such, that is OK.

We are not able to provide emergency or daily services. As a practical limit, we are able and willing to do a couple of calls per month for the same person.

The Neighbors Helping Neighbors phone line is not answered 24 hours a day; you should leave a message stating your request. One board member is responsible for taking the calls each month. When a message comes in, that board member will start calling volunteers until a volunteer can be found for that specific request. We do the best that we can to find a volunteer who is available for that specific request at that specific time and date, however, this is not always possible. Therefore, we need sufficient lead time to call around and if we cannot find a volunteer, this gives us enough time to notify the individual calling that we were unable to comply with that specific request.

What Services are Offered?

You can ask for anything you need some help with; if the request makes sense and we have a volunteer who can do it, you can get the help. Examples are:

- Transportation to and from medical appointments, other local transportation and errands, rides to church or local events;
- Picking up prescriptions or other goods from stores;
- Doing errands for those unable to do so;
- Bringing someone back from the mechanic, if they have had to leave their car for service;
- Short-term loans of medical equipment, such as wheelchairs or crutches;
- Help lifting or moving large objects;
- Friendly visiting or reading to shut-ins or others;
- Helping people use their computer, or get on the Internet;
- Delivery of library books;

Tunbridge Neighbors Helping Neighbors (cont.)

- Delivery of Food Shelf items;
- Referral for services from state, county, or federal agencies;
- Occasional help with gardening or lawn care.

How Do I Volunteer?

Call **889-3437** and we will put you on the list. You may then be called from time to time. No one is going to be asked to do something week after week.

Let us know if there are particular things that you might be able to do.

Donations

We are supported so far entirely by donations, and we welcome contributions from community members and others. This year we are requesting a small amount from the town to cover yearly phone expenses.

Board Members

Pam Dietz, President; Pat Howe, Vice President and Treasurer; Maxine Young, Secretary; Jory Innes; David Wolfe; Michael O'Donnell

Tunbridge Planning Commission

After more than two years of work, the final version of our Town Plan was approved by the Selectboard in June 2018. The Town Plan is comprised of over 10 different chapters ranging in topics from Education to Land Use. Within each chapter we have created recommendations and goals based on the feedback we have received from members of the town. We will be gathering feedback this spring to focus on working on three of these recommendations/goals. We will be asking for feedback during Town Meeting. Please look for announcements about a Potluck Forum in April. The intent is to complete the goals over time and not just list them on paper. The most important part of creating a Town Plan is not to just put the recommendations/goals on paper, but to actually accomplish or work toward accomplishing them over the duration in which the Town Plan is in effect and for future years to come. Town Plans used to have a five year life cycle, but now they have an eight year life cycle. We see this as an ongoing process moving forward, with periodic public potlucks to report on progress and gather continuous feedback as we move to meet the goals and recommendations of our current and future Town Plans.

We'll also benefit from experienced facilitators courtesy of the Vermont Council on Rural Development, who will be coordinating a three to six month Community Visit program involving Tunbridge, Strafford, Sharon and Royalton starting in early 2019; keep an eye out for more news on that front. At the time that you read this, the steering committee for this project will have already met and commenced working on this project to see how and what, if any, way we can work together with these other towns, for everyone's benefit.

The Planning Commission regularly meets on the first Tuesday of the month @ 6:30pm in the Town Office Building, unless otherwise posted.

Ingrid Van Steamburg

The Arts Bus

The Arts Bus has been on the road since 2010, providing children, ages 1 – 14, with opportunities to explore their individual creativity and develop their innovative abilities through the arts. A diverse curriculum of performing, visual and literary arts instruction and related projects and activities is offered by a talented and committed staff of artist-mentors, all of whom live and work in the communities we serve. When a child, or adult, walks on to the the bus, they will find any number of activities prepared for them to enjoy: ceramics, music and movement, painting, mask making, visual arts, writing and storytelling, paper arts, theater and drama, clowning and mime. . . the list goes on and on, limited only by the boundless imaginations of our artists. There is no charge to participants to come on board the bus and enjoy our art activities; Arts Bus funds its programming through local donations, grants and fundraisers. Arts Bus thanks all those who have contributed to our organization, which has kept the bus rolling, as well as our wonderful volunteers! Working together on this locally developed, grassroots organization has made it possible to not only arrive at our 10 year milestone, but to grow and expand along the way (our original route in 2010 included 4 towns, and we are now up to 13 towns, with as many as 100 stops a year.)

The Arts Bus is requesting \$800 in town appropriations for the 2019 fiscal year. In 2018, the Arts Bus visited the Tunbridge library and served Tunbridge residents at the Orange County Parent Child Center and Arts Bus events in Randolph and in Chelsea. The Arts Bus is already planning a visit to Tunbridge in the early spring. Need more information? Visit our website: www.artsbusvt.org.

American Red Cross

Orange County Service Delivery July 1, 2017 – June 30, 2018

The mission of the American Red Cross is to prevent and alleviate human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors. We are a non-profit organization dedicated to helping local communities prepare for, respond to and recover from local disasters, most commonly home fires.

Our work also includes the collection and supply of blood and blood products throughout the United States, emergency communication services for Military Service Members and their families, training courses for emergency preparedness, as well as certification courses for Licensed Nurse Assistants, babysitting, and First Aid/CPR.

In order to provide these essential services, the American Red Cross of New Hampshire and Vermont is grateful to receive municipal support from our friends in the Town of Tunbridge. This year, we respectfully request an appropriation of 500.00. These funds will stay right here in our region, so that we can continue to serve your friends and neighbors during their hours of greatest need.

Last year, the American Red Cross of New Hampshire and Vermont provided the following services throughout the region:

- We assisted a local family in the face of disaster, on average, once every 17 hours, helping nearly 1,500 individuals.
- We installed more than 3,400 smoke and carbon monoxide detectors in homes through our Home Fire Campaign.
- Trained 24,500 people in first aid, CPR, and water safety skills.
- We collected 90,447 units of blood at over 3,400 blood drives. All 40 hospitals in NH and VT depend on Red Cross collections.
- In NH/VT, 275 service members were connected with their families through the Emergency Communications efforts of our Service to the Armed Forces department.

As you know, a disaster or emergency can strike anyone at any time without warning, and the American Red Cross is committed to being in the Tunbridge community to help your residents in times of need.

Your support will go a long way to ensure that people in this region receive the support they need, when they need it.

On behalf of the 1,300 volunteers and staff throughout New Hampshire and Vermont, I thank you for your consideration of this request to support the humanitarian work that we do. While we sincerely hope that no disasters effect your area in the coming year, you can rest assured that if they do, the American Red Cross will be there.

Disaster Response

In the past year, the American Red Cross has responded to **9 disaster incidents**, assisting **28 residents** of **Orange County**. Most commonly, these incidents were home fires. Red Cross workers were on the scene to provide food, clothing, lodging, emotional support, and more to families during their hours of greatest need. Our teams also provide Mass Care to first responders. Things like food, water, and warm drinks strengthen the brave men and women of your local Fire and Police Departments as they answer the call to keep your residents safe.

Town/City	Disasters	Individuals
Braintree	1	4
Fairlee	1	2
Randolph	1	2
Tunbridge	1	1
Vershire	1	1
West Fairlee	1	1
Williamstown	3	17

Sincerely, Rachel Zellem, Regional Development Specialist

Central Vermont Adult Basic Education in Tunbridge



Local Partnerships in Learning - www.cvabe.org

Central Vermont Adult Basic Education, Inc. (CVABE), a community-based nonprofit organization has served the adult education and literacy needs of Tunbridge residents for fifty-three years.

CVABE serves as central Vermont's resource for free, individualized academic tutoring for individuals (ages 16- 90+) in:

- Basic skills programs: reading, writing, math, computer and financial literacy
- English Language Learning and preparation for U.S. citizenship
- High school diploma and GED credential programs
- Academic skill readiness for work, career training and/or college

Tunbridge is served by our Bradford and Randolph learning centers. These sites have welcoming learning rooms (with computers, laptops and internet access to support instruction). CVABE staff and volunteers also teach students at the library or other local sites as needed.

CVABE does ongoing outreach into the town and provides education services to an average of 2 Tunbridge residents annually. Teachers instruct students one-to-one and/or in small groups. Each student has a personalized education plan to address his/her learning goals. These goals might include: getting or improving a job, earning a high school credential, helping one's children with homework, budgeting and paying bills, reading important information, obtaining a driving license, preparing for college, gaining citizenship, and more. *As parents gain literacy, their children are twice as likely to grow up literate themselves.*

CVABE provides free instruction to nearly 500 people annually in the overall service area of Washington, Orange and Lamoille Counties. It currently costs CVABE \$3,055 per student to provide a full year of instruction. *Nearly all students are low income.* Over 100 community volunteers work with CVABE's professional staff to meet the large need for these services while keeping overhead low.

We deeply appreciate Tunbridge's voter-approved *past* support. This year, your level support is again critical to CVABE's free, local education services. Only a portion of CVABE's budget is comprised of state and federal support. Funding is needed each year from the private sector and from the towns and cities we serve, to ensure we can help the neighbors who need education for a better life.

For more information regarding CVABE's adult education and literacy instruction for students, or volunteer opportunities, contact **Central Vermont Adult Basic Education, Inc.** at:

Bradford Learning Center

24 Barton St., PO Box 917

Bradford VT 05033

(802) 222-3282

or

Randolph Learning Center

10 S. Main St., PO Box 84

Randolph VT 05060

(802) 728-4492

Central Vermont Council on Aging



Promoting Healthy Aging
Senior HelpLine: 1-800-642-5119

Central Vermont Council on Aging Report of Services to Town of Tunbridge FY18 October 30, 2018

Central Vermont Council on Aging is a private, nonprofit organization that is dedicated to the mission of supporting elders to age with dignity and choice.

For more than 40 years, Central Vermont Council on Aging has assisted older Vermonters aged 60 and up to remain independent for as long as possible. We connect the elders in our communities to the network of benefit programs and services that they need to thrive. All services are made available to our clients at no charge without regard to health, income or resources.

Some of the options we make available include:

- Senior HelpLine – (800) 642-5119 – has the answers to hundreds of common questions from elders, families and caregivers
- Information & Assistance staff counsel elders and families on the many available benefit programs and services, such as 3SquaresVT, seasonal fuel assistance, and more
- Case Managers work with clients in their homes to assess needs and develop, implement and coordinate individualized long-term care plans
- Nutrition Services oversees the menu development for home-delivered and community meals and provides the largest source of funding for the 14 meal sites that prepare and deliver these meals
- State Health Insurance Program (SHIP) provides personalized Medicare counseling, group training, and enrollment assistance for Medicare Part D plans
- Family Caregiver Support promotes the well-being of the family members who help to make it possible for seniors to remain in their home

During the last year, Central Vermont Council on Aging provided one or more of the above services to 35 Tunbridge residents. Case Manager, Karen Eddy is designated to work directly with the seniors in Tunbridge. Central Vermont Council on Aging devoted a total of 261 hours of service to Tunbridge seniors.

All of us at Central Vermont Council on Aging extend our gratitude to the residents of Tunbridge for their ongoing commitment to the health, independence, and dignity of those who have contributed to making the Central Vermont communities what they are today.

Central Vermont Solid Waste Management Services

Central Vermont Solid Waste Management District
137 Barre Street, Montpelier, VT 05602 | cvswmd.org | 229-9383
CVSWMD FY 2018 Report for Tunbridge

The Central Vermont Solid Waste Management District serves 19-member cities and towns and approximately 52,000 residents to reduce and manage solid waste. The representative seat for Tunbridge is vacant on the CVSWMD Board of Supervisors. Contact your Selectboard to become a Board member and represent your town. CVSWMD is committed to providing quality programming, meeting state mandates and providing information and resources to our member communities.

In FY18, CVSWMD provided \$9816 in School Zero Waste and Lawrence Walbridge Reuse Grants, and \$6207 in Green Up Day Grants. The District invites all member municipalities to apply for an annual non-competitive Green Up Day Grant each spring. The District invites all member municipalities to apply for an annual non-competitive Green Up Day Grant each spring.

In FY18, CVSWMD implemented a grant from the High Meadows Fund, which helped the Tunbridge Transfer Station by paying for equipment, hauling services, and outreach for new food scrap collection service.

The District continues to provide award-winning programming, including:

Residential Composting: CVSWMD sells Green Cone food digesters, Soil Saver composting bins and kitchen compost buckets at cost to district residents. CVSWMD also offers free workshops about backyard composting, recycling, safe non-toxic cleaning, and zero waste initiatives.

Events Assistance: In FY18 the district added three events programs: a bin loan program providing recycling, compost, and trash bins with clear signs, an “event kit” for events under 300 people, providing reusable dishware, flatware, linens and more to help community events reduce waste, and staff assistance to larger event organizers, including downloadable templates for zero waste events on our website, cvswmd.org/zero-waste-events.

School Programming: Our School Zero Waste Program works with all 26 schools in the District, teaching solid waste lessons in classrooms and facilitating the recycling of paint, bulbs, electronics, batteries and more. In FY18, we led three special programs at Tunbridge Central School. School Program Coordinators work with maintenance staff and teachers to help schools compost on site and mentor student groups who lead initiatives toward zero waste in their schools.

Special Collections: In 2017, 10 events were held, in which CVSWMD collected hazardous waste, paint, batteries and fluorescent bulbs.

A household hazardous waste collection in Tunbridge served a total of 34 households.

Additional Recyclables Collection Center (ARCC): The ARCC, at 540 N. Main St. in Barre, is open M, W, F noon-6pm and the third Sat. of each month, 9-1pm. **Please note that ARCC hours may change in 2019.** The ARCC is a recycling drop-off for over 40 hard-to-recycle materials, cvswmd.org/arcc. Blue bin recyclables are not accepted at the ARCC.

In FY18, 12 residents from Tunbridge recycled at the ARCC.

Web Site: CVSWMD posts useful information including what can be recycled, what can be composted, how to dispose of hazardous waste, leaf and yard waste, Act 148, details of our special collections, and an A to Z Guide listing disposal options for many materials.

Chelsea Area Senior Center

P.O. Box 44
Chelsea, Vt. 05038
802-685-2290
10/19/2018

Chelsea Area Senior Center (comprised of Chelsea, Tunbridge, and Vershire) completed their year as of October 1, 2018.

The nutrition program served a total of 7,191 meals. The total program cost per meal was \$ 8.00. We are making every effort to keep the elderly in their homes where they are happy and comfortable.

We have a Case manager/ Advocate worker at the Center, who helps the seniors with information on such items as Fuel Assistance, SSI, Medicare/Medicaid and other problems. The advocate worker is at the center once a month. She also does home visits by appointment. If you are interested in a home visit or are in the need for some help call Karen Eddy at 763-2907.

The Center offers a Blood Pressure clinic once a month, a foot clinic every other month. We offer a Flu Shot clinic once a year. We also offer a health training exercise program and have health speakers and entertainment come to the center.

The Center does such things as the Christmas Bazaar, card parties, raffles, Variety Show, Rest area fundraising and Suppers to earn money to help keep the center running.

Our recreation consists of going on day trips such as dinner shows and plays. We also have done overnight trips such as a 7 day trip to Myrtle Beach. Trip are paid for by the participants.

We provide transportation to some to and from the meal site and some shopping.

We appreciate the interest and financial support given by the United Church of Chelsea, The area Businesses and the towns of Chelsea, Tunbridge and Vershire.

Respectfully Submitted,

Susan H. Pirie- Director

Spauldings

INSERT PICTURE TITLED "SPAULDINGS"

Clara Martin Center (cont.)

Supportive & Transitional Housing	31	Supportive & Transitional Housing	0
Substance Abuse Services	537	Substance Abuse Services	6
Corrections Services	60	Corrections Services	0
Emergency Contacts/Walk-in Clinic	460	Emergency Contacts/Walk-in Clinic	6
Access	1179	Access	27
Total Served - unduplicated	2234	Total seen:	45
CVSAS	632	CVSAS	1

As one of 10 Designated Agencies in the state of Vermont, Clara Martin Center provides mental health and addiction recovery services for Orange County and the greater Upper Valley area.

Clara Martin Center's broad range of programs serve children, families, couples and individuals. Services are confidential and include counseling, psychiatric services, consultations, short term crisis intervention, school and home-based services, education for families related to emotional and behavioral challenges, community resource assistance, hospital diversion, respite care, housing, vocational services, alcohol and other drug treatment, a walk-in clinic and 24 hour emergency services.

The agency continues to work with a wide variety of local partners to enhance community health and wellness including Stagecoach, local police departments, primary care providers, schools and supervisory unions, the Chelsea Health Center Board and local officials, to name a few.

With 50 years of experience and leadership under our belt, we remain positioned to rise to meet the needs and challenges of the communities we serve, such as the opiate crisis. Clara Martin Center is at the forefront of this epidemic, providing help to those in the community dealing with this problem.

Prevention programming for at-risk teens through Clara Martin Center's TAY (Transition Age Youth) puts clinicians out on the street to engage and connect with youth in order to intervene and/or treat substance abuse and mental health issues that impact their ability to thrive in the world. This program aims to reduce the risk factors for youth by helping them to obtain and keep stable housing, jobs, and build skills to achieve long term success in their lives for themselves and others.

For more information about Clara Martin Center services, visit our website at www.claramartin.org.

EC Fiber

ECFiber 2018 Report for Tunbridge

Good news! ECFiber is in the process of building on all remaining roads in Tunbridge with a completion date of the end of 2019. The first of the new road customers will not start coming on line until the fall. Crews have already surveyed all the poles and have put in requests for poles to be made ready to hang our fiber on them. Once the poles have been reconfigured to accept our fiber by the utilities that originally put the poles in ECFiber contractors will start hanging fiber and drop to the houses. No service can be provided until that fiber is "lit" and tested for proper fiber glass welds. Then inside crews will come to your residence for the final install. Getting your subscription on the [ecfiber](http://ecfiber.com) website will help streamline the process and get you connected as early as possible.

Some statistics:

Miles of road serviced end of 2018	19 miles
Miles to be built in 2019	60 miles
Customers being served end of 2017	51
Customers being served end of 2018	81
Subscriptions made but not yet built	145
Subscription not yet placed	582
Approximate cost of each mile of fiber	\$30,000

This is a "Wicked fast" state of the art fiber internet network built through borrowed money with no obligation to or money from the towns. 24 towns in the region have come together to provide this service and ECFiber is owned by those towns. It also pays taxes to those towns for the value of its infrastructure in those towns. Much volunteer effort has gone into proving this first in the nation rural fiber to the premise build and now it is being replicated over and over again. In tunbridge Janet Zugg and Henry Swayze shepherd it through its first 7-9 years and now new governing board representatives Jim Ludwig and Amy Frost have volunteered to serve Tunbridge. Janet has retired and Henry is helping with Amy and Jim's transition. High speed service is a powerful thing and we have much to do to unleash that power for our own use. If you have interest in working on this contact henryswayze@gmail.com.

In 2019, ECFiber will raise its basic service offerings to 25, 50, 200 and 700 Mbps symmetrical – again raising speeds without raising prices. ECFiber also plans to continue to raise capital through the municipal bond market in 2019 and beyond in order to complete 1400 miles of network covering all underserved locations in its 24 towns by 2022.



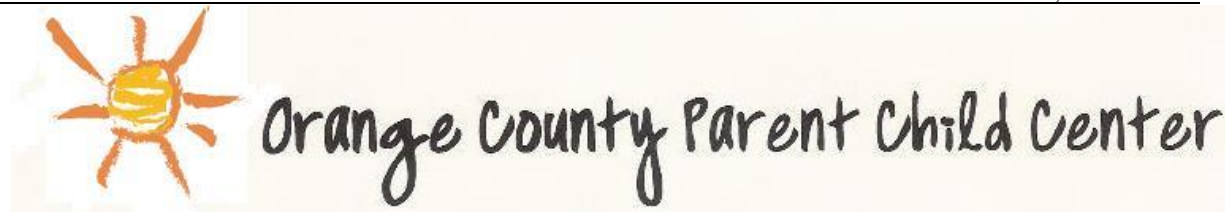
Green Mountain Economic Development Corporation

35 Railroad Row, Suite 101
White River Junction, VT 05001

Annual Report FY2018

7/1/17 to 6/30/18

- Green Mountain Economic Development Corporation (GMEDC) is actively supporting new, growing and relocating businesses that are wrestling with retention, expansion and other critical issues. We team with the Departments of Economic Development (DED), Labor and Education, the Vermont Workforce Development Council, 3 Regional Technical Centers (RTCs) and other partners to help businesses advance their performance levels through training with state and federally funded programs. This is a top priority and we devote a large portion of our time and attention to it.
- During the past 7 years, GMEDC has purchased 2 commercial facilities for tenants. We currently have a 30,000sf Build to Suit facility under construction in Randolph for a rapidly growing manufacturer made possible by a \$1M Community Development Block Grant (CDBG) from DED and HUD. VEDA provided a mortgage loan for the balance. Combined our tenants employ over 250 people.
- Working with DED, we provide customized and confidential assistance to out-of-state companies interested in relocating to Vermont and companies hoping to stay here. Businesses receive individualized attention on matters regarding site location, financing, training programs, the Vermont Economic Growth Initiative (VEGI) tax incentives and a variety of other important issues including permitting, availability of housing and Federal grants.
- GMEDC helps business and organizations secure financing from Vermont Economic Development Authority (VEDA) and other entities including USDA – Rural Development. We also manage Revolving Loan Funds for business support and disaster recovery. These provide gap financing not available elsewhere, especially following emergencies.
- We facilitate forums for career and technical education, manufacturing, forestry and other key sectors. We rely on resources provided by DED that are available through grants to non-profits, municipalities and community groups. Our Small Business Development Center (VtSBDC) is staffed with a Business Advisor who is an expert in helping start-ups and established companies alike.
- GMEDC works collaboratively with Two Rivers Ottaquechee Regional Commission (TRORC- same district) to encourage appropriate land use, settlement and transportation patterns to stimulate healthy and vibrant communities, as desired by our 30 member towns. Recent assignments have included providing guidance, support and grant assistance to redevelop vacant public buildings, start a community store and purchase real property.
- Brownfield Redevelopment of contaminated sites has become an important part of our services. We assist prospective purchasers with professional guidance and support required to return contaminated sites to productive use. We are willing to consider taking title as an interim owner and leverage our expertise with state and federal funding. This increases employment and improved Grand Lists.
- We continued our work with our CEDS District (Combined Economic Development District) with our partners, TRORC, Springfield Regional Development Corporation (SRDC) and Southern Windsor County Regional Planning Commission to pursue regional initiatives. Our current mission is in support of strengthening and promoting the Creative Economy in collaboration with our neighbors in NH and the VT Council of the Arts.



Orange County Parent Child Center
693 Vermont Rte. 110 Tunbridge, VT 05077
802-685-2264 www.orangecountypcc.org

The Orange County Parent Child Center Inc. (OCPCC) is a non-profit organization serving Orange and northern Windsor counties. We would like to request an appropriation from the Town of Tunbridge in the amount of \$1000 in 2019.

Our mission is to help families with young children build a sense of place within their communities by connecting them to education, support, advocacy and wellness opportunities. Since 1989, families and providers have come to know us and access us as their primary community resource for any topic or need related to children and families.

OCPCC's programs include: Children's Integrated Services Family Support and Family Support Nursing, Welcome Baby visits, six free community playgroups, Kids Place supervised visitation and exchanges, Reach Up case management, Families Learning Together program, Early Care & Education for children 6 weeks to 6 years, parent education, kinship care support groups, and resource & referral services. You can learn more at www.orangecountypcc.org.

The attached report of services provides the specific number of families served from Tunbridge during the past year.

One of 15 parent child centers in Vermont, the Orange County Parent Child Center strengthens families with young children and connects them to their communities. We accomplish this through home visiting, supervised visitation, weekly playgroups, case management, onsite programming, and community outreach events. Some of our programs serve all families while others require income eligibility or place an emphasis on pregnant and parenting teens and families lacking support due to social isolation, poverty, insecure housing, or lack of other vital community resources.

OCPCC's programs include: Children's Integrated Services Family Support and Family Support Nursing, Welcome Baby visits, six free community playgroups, Kids Place supervised visitation and exchanges, Reach Up case management, Families Learning Together program, Early Care & Education, parent education, kinship care support groups, and resource & referral services. You can learn more at www.orangecountypcc.org.

Last year, with the continued support of your community, we were able to serve 46 families from Tunbridge including 81 adults and 76 children.

Mary Ellen Otis
Executive Director

Orange County Court Diversion

ORANGE COUNTY COURT DIVERSION

Orange County Court Diversion (OCCD) is a community based restorative justice program, offering cost effective alternatives to the criminal and civil court system. Our programs include:

- **Court Diversion** for youth and adults referred by the State's Attorney who are facing criminal charges in court. A Restorative Panel, comprised of volunteers, works with clients to address the harm they caused to victims and the community, while working on underlying factors that contributed to the criminal act. Clients must take responsibility for their actions and be accountable for completing a contract that they develop with the Restorative Panel. Approximately 90% of the clients successfully complete our Court Diversion program. Those who fail have their cases returned to court for prosecution.
- **Youth Substance Abuse Safety Program (YSASP)** for youth receiving civil complaints for underage alcohol or marijuana possession;
- **Driver's License Suspension Program (DLS)**, helping Vermonters reinstate their licenses through income-sensitive fine repayment plans;
- **Pre-Trial Services Program**, providing support and services related to mental health and substance abuse for adults facing charges in criminal court.

During the fiscal year that ended June 30, 2018, 214 clients were referred for services, a 17% increase from the previous year. Of those, 92 were referred from juvenile and adult court for criminal offenses, 70 were referred for YSASP, 5 for DLS and 47 were referred for Pre-Trial Services. With few exceptions, all cases involved offenses that occurred in Orange County. In FY18, OCCD worked with 5 cases in which the offender either resided in and/or the offense occurred in Tunbridge.

OCCD's FY18 operating budget was \$119,007. We are proud to be supported by appropriations from every town in Orange County. Tunbridge appropriated \$200 for FY18 to support OCCD. OCCD requests a modest increase to \$240 for FY19.

Thank you for your continued support. For additional information contact Jessica Schmidt, Executive Director, Orange County Court Diversion at 802-685-3172 or jessie@occdp.org.

County of Orange, Vermont Annual Report 2018

County of Orange Annual Report 2018

This report highlights the activities and expenses of Orange County during the county's 2018 fiscal year which began February 1, 2018 and ended January 31, 2019.

County Support for the Sheriff's Department

The Orange County budget supports basic operations at the Sheriff's Department except the salaries of the Sheriff and deputies. The Sheriff's department budget accounts for about 63% of the total county budget. During 2018 the county addressed deterioration of the external gasoline fuel tank set-up. A new tank and concrete pad were installed with a spill barrier. Inside the building the hot water heater needed replacement. The county also took the first step to look at what might be needed to optimize the use of the building and redesign a public entrance. Vermont Architects Collaborative prepared some preliminary designs and discussions will continue through 2019 about the feasibility of this project. The Sheriff's Department is staffed 24/7 so as to provide safety to court staff and those seeking help after hours, especially regarding domestic violence situations. Improvements to the building would provide much better service to the public. Costs for 24/7 staffing are shared between the county and the Sheriff's law enforcement budget. An attempt is made to level-fund the Sheriff's department budget as appropriate. Staffing costs are the main source of budget increases. You can call the Sheriff's department directly for assistance at all hours--685-4875.

County Courthouse

The primary driver of increases in the courthouse budget are the costs of maintenance and building improvements. During the summer of 2018 an emergency generator was installed behind the courthouse which means that court will no longer be canceled in the case of a power outage. The funds for the generator were taken from the county capital reserve fund. The north side of the courthouse was repainted and the shutters repaired and painted using funds budgeted for that purpose.

Annual contributions to the Capital Reserve Fund mean that a savings account exists for large expenditures. That fund was used to pay for the fuel tank project at the Sheriff's Department as well as for the architect's design. This fund needs replenishment as it seems that there are always unexpected needs when trying to keep old buildings in good repair. In the fall it was determined that the oldest parts of the air conditioning system in the courthouse need to be replaced in spring 2019. This will involve using a crane to remove the old units from the attic and hoist up the replacements. The plan is to use capital reserve funds that for that project as well.

The Assistant Judges always encourage more interest and participation in the budgeting process. The preliminary budget hearing is always held in mid December and the annual meeting in the last week of January. As per statute, notices of these meetings and copies of the proposed budget are sent to town clerks and selectboards and notices published in *The Journal Opinion* and *The Herald of Randolph*.

You may contact the Assistant Judges with questions or comments at the courthouse 685-4610
Orange County Assistant Judges: Joyce McKeeman, Corinth and Vickie Weiss, Tunbridge.

Orange County Sheriff's Department

Tunbridge Town Report

In 2018 the Orange County Sheriff's Office provided a wide variety of proactive and reactive services in the town of Tunbridge. In addition to the town contract hours, the Sheriff's office utilized funding from grants and other sources to provide Tunbridge with law enforcement presence.

The Sheriff's responded to a wide varied of calls to include burglaries, larcenies, vandalisms, family problems, juvenile problems, sex crimes and traffic problems to name a few. DUI patrols and safety check points were conducted in Tunbridge at various times throughout the year.

Once again during 2018, our office has responded to many theft reports and most of these thefts are related back to drug issues. Opiates are still the number one drug of choice. This has been the main reason for us to patrol the back roads.

In reviewing our records over the past four years and this year our calls for service was up by 20% we have seen a rise in thefts/burglaries in Tunbridge and throughout Orange County. I strongly recommend you talk to your select board members about increasing our contract. The opiate abuse is out of control. Having our fully marked Sheriff's vehicle has been making a direct deterrence to would be burglars.

The Orange County Sheriff's Office looks forward to continuing to provide law enforcement services to the Town of Tunbridge.

William Bohnyak, Sheriff

Tucker Barns

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Safeline, Inc.

P.O. Box 368, Chelsea, VT 05038
safelineinfo@safelinevt.org
(802) 685-7900 office
(800) 639-7933 24/7 hotline

Safeline, Inc. is a 501(c)(3) non-profit organization that provides free and confidential services for victims of domestic violence, sexual abuse and stalking in Orange County and northern Windsor County.

During the fiscal year ending June 30, 2018, Safeline's staff and volunteers provided 2,383 services for 334 individuals of domestic violence, sexual abuse and stalking which included 58 children. 147 services were provided for 15 individuals (12 women, 2 men, and 1 girl) who identified themselves as residents of Tunbridge. It is likely that these statistics are understated, as victims often choose not to give any identifying information out of fear for their own safety. Most of the victims have children within their family.

A trained advocate is always available to provide crisis support, safety planning, resources, information and referrals through Safeline's 24 hours a day/7days a week Hotline (1-800-639-7233). Survivors can also choose from a wide array of additional services including legal advocacy, day shelter services, job readiness skills development, and financial management education.

In addition to providing direct services, Safeline is a resource for the community at large and is committed to changing the culture of violence. As part of this work, Safeline offers a full range of prevention education for community organizations, schools, medical centers, faith communities, youth groups, and anyone who is seeking information about domestic violence, sexual abuse and stalking. This year, Safeline's staff provided information about domestic violence, teen dating violence, and healthy relationships at the Tunbridge Lawn Sale and the Memorial Day event.

We thank the voters of Tunbridge for your support as we work to end domestic violence and sexual abuse in Tunbridge.

Stagecoach Transportation Services, Inc.



PO Box 356, 1 L Street, Randolph, Vermont 05060
Phone 802-728-3773, Fax 802-728-6232
www.stagecoach-rides.org

REPORT TO TUNBRIDGE ON STAGECOACH SERVICES September 2018

Thank you for your support of community transportation services. **In the past year, Stagecoach's Dial-A-Ride System directly provided 1,701 door-to-door rides for Tunbridge residents** either by volunteer drivers or on wheelchair accessible vehicles. Stagecoach's Bus, Dial-a-Ride, and Partners Systems provided a total of **112,899 rides**. All of Stagecoach's transportation programs enable community members to maintain their independence, gain and keep employment and access critical healthcare services. Thank you for your past support of community transportation services.

Dial-A-Ride System –Focuses on specialized populations including elders, persons with disabilities and low-income families/individuals who are unable to access the bus system. **In Tunbridge, Dial-A-Ride offers direct access from home to: medical treatments, meal site/senior programs, adult day care services, pharmacies, food shopping, social services, radiation & dialysis and substance abuse treatment.**

Bus System – Promotes economic development, energy conservation, mobility independence and quality of life. **Tunbridge residents can access bus services** to employment and shopping centers in White River Junction, and the Hanover-Lebanon NH.

Volunteer Driver Program – Stagecoach uses an extensive network of Volunteer Drivers to provide coordinated and caring rides throughout our rural service area. Volunteer Drivers are essential in providing cost effective and community driven services, and are the foundation of our Dial-A-Ride Program. *Volunteer Drivers connect friends, support independence and promote healthy living.*

If you are interested in becoming a Stagecoach Volunteer Driver, please contact our office.

Information-- Please feel free to contact us with questions or to request additional information on Stagecoach services at 802-728-3773.

Two Rivers-Ottawquechee Commission

TRORC 2018 YEAR-END REPORT

The Two Rivers-Ottawquechee Regional Commission is an association of thirty municipalities in east-central Vermont that is governed by a Board of Representatives appointed by each of our member towns. As advocates for our member towns, we seek to articulate a vision for building a thriving regional economy while enhancing the Region's quality of life. The following are highlights from 2018:

Technical Assistance

Our staff provided technical services to local, state and federal levels of government and to the Region's citizens, non-profits, and businesses. TRORC staff assisted numerous towns with revisions to municipal plans, by-laws and studies, and assisted towns with Municipal Planning Grant (MPG) applications.

Creative Economy and Public Health

This year, TRORC received a USDA Rural Development Grant to support the Region's creative economy. Staff hosted several Cornerstone Creative Community of Vermont (3CVT) steering committee meetings, as well as informational and networking events. TRORC also worked on several public health projects, including health planning and food access.

Emergency Management and Preparedness

TRORC conducted a Hazardous Materials Statewide Commodity Flow Study to inform and update emergency response plans, hazard analysis, and response procedures. Our Local Emergency Planning Committee efforts with local emergency responders and town officials continue across the Region. TRORC has been preparing the final municipal Hazard Mitigation Plans in the TRO Region. Staff participated in developing municipal Local Emergency Management Plans.

Municipal Energy Plans

During this second year of energy plan funding, TRORC assisted five more towns on Enhanced Energy Plans to further the state energy goals to meet 90% of Vermont's energy needs from renewable sources by 2050. Towns meeting Energy Planning Standards receive a Determination of Energy Compliance and receive Substantial Deference on their input under the Section 248 review process for electricity generation facilities.

Transportation

TRORC is managing the Department of Environmental Conservation (DEC)'s Municipal Roads Grants-In-Aid program in our Region. This provides funding for towns to implement Best Management Practices (BMP) on municipal roads ahead of the state's forthcoming Municipal Roads General Permit provisions. We have 29/32 municipalities participating with \$460,000 grant funding in the Region to construct projects including grass and stone-lined ditches, improvement and replacement of culverts, and stabilizing catch basin outlets. TRORC continues to seek and obtain VTrans grants under many state grant programs.

Specifically in Tunbridge this past year, we completed work on a Municipal Planning Grant, prepared a VTrans Better Roads Grant application for Monarch Hill Road ditching, selected Hanson Road ditching for Year 2 of the Department of Environmental Conservation's Municipal Roads Grants-In-Aid program, and are completing the road erosion inventory per the DEC's Municipal Roads General Permit standards.

We are committed to serving you, and welcome opportunities to assist you in the future.

Respectfully submitted, Peter G. Gregory, AICP, Executive Director

Jerry Fredrickson, Chairperson, Barnard

Vermont Association for the Blind and Visually Impaired

Report of Services for Town of Tunbridge

The Vermont Association for the Blind and Visually Impaired's 2018 Fiscal Year was an exciting one. We served more clients than ever before and we launched our new iOS Training program for adult clients.

It's clear to us at VABVI that our mission and services will continue to play a critical role in the lives of many Vermonters well into the future. We are working harder than ever to support anyone living in Vermont who is experiencing vision loss.

iOS Training Program: Starting in January 2018 VABVI began providing clients with one on one iOS Training on smartphone and tablet technology.

PALS (Peer Assisted Learning and Support) Groups: PALS Groups, held throughout Vermont, are monthly meetings where members share coping strategies and to discuss the practical, social and emotional challenges of vision loss.

HAPI (Helping Adolescents Prepare for Independence): The HAPI program enables Teachers of the Visually Impaired and Certified Vision Rehabilitation Therapists to work one-on-one with students to practice daily living skills.

IRLE Summer Camp (Intensive Residential Life Experience): IRLE camp helps VABVI students develop social skills, meet fellow visually impaired peers, meet adult mentors, learn independent living skills, and improve self-advocacy skills.

During Fiscal Year 2018, we served 1770 from all 14 counties in Vermont. This included 1 student and 1 adult client in Tunbridge, and 11 students and 36 adult clients in Orange County.

For more information about VABVI's services, or to volunteer, please contact Katie Shappy at (800) 639-5861 ext. 219, or at kshappy@vabvi.org or visit us our website at www.vabvi.org. Feel free to "like" us on Facebook at www.facebook.com/vabvi.org.

Vermont Center for Independent Living

TOWN OF TUNBRIDGE SUMMARY REPORT

Request Amount: \$150.00

Since 1979, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

Preliminary numbers for our FY'18 (10/2017-9/2018) show VCIL responded to over **3,700** requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **315** individuals to help increase their independent living skills and **11** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **149** households with information on technical assistance and/or alternative funding for modifications; **83** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **87** individuals with information on assistive technology; **45** of these individuals received funding to obtain adaptive equipment. **532** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. We are also home to the Vermont Telecommunications Equipment Distribution Program (VTEDP) which served **41** people and provided **33** peers with adaptive telecommunications enabling low-income Deaf, Deaf-blind, Hard of Hearing and individuals with disabilities to communicate by telephone.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont. Our Windham County office also houses the Vermont Interpreter Referral Service (VIRS) (previously under the VT Center for the Deaf and Hard of Hearing) and provides statewide interpreter referral services for sign language, spoken English and CART services for assignments in medical, legal, mental health, employment, educational, civil and recreational settings.

During FY '18, **1** residents of **Tunbridge** received services from the following program:

- Information Referral and Assistance (I,R&A)

To learn more about VCIL, please call VCIL's toll-free I-Line at:
1-800-639-1522, or, visit our web site at www.vcil.org.



State of Vermont

[phone] 802-295-8820

Department of Health

[fax] 802-295-8832

White River Junction District Office

[toll free] 888-253-8799

118 Prospect Street, Suite 300

HealthVermont.gov

White River Jct., VT 05001

Your local office is in White River Junction at the address and phone number above. Available to help individuals and families at worksites, schools, town meetings, or by appointment, we work hard to provide you with knowledgeable and accessible care, resources, and services. We also partner with local organizations and health care providers to ensure we're equipped to respond to the community's needs. In 2018, we worked in partnership with communities to:

- Increase capacity statewide to prevent underage and binge drinking and reduce prescription drug misuse and marijuana with [Regional Prevention Partnerships \(RPP\)](#).
- Prevent and control the spread of [infectious disease](#). In 2018 we spent \$13,729,406 on vaccines provided at no cost to healthcare providers around the state to make sure children and adults are protected against vaccine-preventable diseases. We also responded to 244 cases of infectious disease.
- [Promote wellness](#) by focusing on walking and biking safety, reducing tobacco exposure, and increasing access to healthy foods through the implementation of local projects and municipal strategies.
- Support [healthy families](#) by helping kids stay connected with providers and dentists following transfer into foster care.
- Serve families and children with the Women, Infants, and Children ([WIC](#)) Nutrition Education and Food Supplementation Program. In 2018, we served over 11,000 families.
- Provide trainings on [Help Me Grow](#) to Healthcare and Early Childhood Education Providers to support improved access to resources and services for parents and families with young children.
- Share new data and reports including the [Vermont Lead in School Drinking Water Testing Pilot Report](#) which is helping Vermonters understand and address the risk of lead in school drinking water, and the [Injury and Violence in Vermont](#) report, which is shedding light on the risk of suicide among youths.
- Work with businesses in planning and starting [worksite wellness](#) strategies to improve on-the-job opportunities for health for local residents, including creating Breastfeeding Friendly locations to support growing families.
- Work with local partners, including, schools, hospitals, and emergency personnel, to ensure we are prepared to distribute medicine, supplies, and information during a [public health emergency](#).
- Improve understanding of how to stay healthy at work, home, and in the community through initiatives and resources related to 3-4-50, Help Me Grow, WIC, Building Bright Futures, Be Tick Smart, 802Quits, and the Breastfeeding Friendly Employer project.





The New Vital Records Law (Act 46) and What It Means for You

The Vermont Legislature passed Act 46 in May 2017, which significantly changes the state laws that govern vital records –namely, birth and death certificates. The new law and rules will enhance the safety and security of birth and death certificates, provide better protection against misuse of these legal documents, and reduce the potential for identity theft. Additionally, the changes streamline the entire statewide system for creation, storage and tracking of birth and death certificates. Act 46 will impact anyone who seeks a copy of a Vermont birth or death certificate. **The changes go into effect on July 1, 2019.**

The most notable changes are:

- Only family members (as defined in Act 46), legal guardians, certain court-appointed parties or legal representatives of any of these parties can apply to obtain a certified copy of a birth or death certificate. In the case of a death certificate only, the funeral home or crematorium handling disposition may apply for a certified copy.
- An individual must complete an application and show valid identification when applying for a certified copy of a birth or death certificate.
- An individual who refuses to complete the application or cannot provide valid identification will be ineligible and referred to the Vital Records Office.
- Certified copies of birth and death certificates can be ordered from any town, not just where the birth or death occurred or where the person was a resident.
- Certified copies will be issued on anti-fraud paper.
- Access to noncertified copies (previously called “informational” copies) is not significantly changed by the new law or rules.
- Marriage, civil union, divorce or dissolution certificate copies and processes are not affected by the new law or rules.

For text of Act 46, go to

<https://legislature.vermont.gov/Documents/2018/Docs/ACTS/ACT046/ACT046%20As%20Enacted.pdf>



GREEN UP VERMONT

P.O. Box 1191

Montpelier, Vermont 05601-1191

(802)229-4586, or 1-800-974-3259

greenup@greenupvermont.org

www.greenupvermont.org

Green Up Day marked its 48th Anniversary, with 22,700 volunteers participating! Green Up Vermont is a nonprofit organization, not a state agency. With your town's help, we can continue Vermont's unique annual tradition of taking care of our state's lovely landscape and promoting civic pride. Green Up Day is a day each year when people come together in their communities to remove litter from Vermont's roadsides and public spaces. Green Up Vermont also focuses on education for grades K-2 by providing free activity booklets to schools and hosts its annual student poster design and writing contests for grades K-12. To learn more please visit www.greenupvermont.org.

Support from cities and towns continues to be an essential part of our operating budget. It enables us to cover fourteen percent of our operating budget. All town residents benefit from clean roadsides! Funds help pay for supplies, including over 55,000 Green Up trash bags, promotion, education, and two part-time staff people.

Seventy-five percent of Green Up Vermont's budget comes from corporate and individual donations. People can donate to Green Up Vermont on Line 29 of the Vermont State Income Tax Form or anytime online through our website.

Follow our blog for updates throughout the year! You can also link to Green Up Vermont's Facebook, Instagram, and Twitter pages by visiting our website.

Save the date: Always the first Saturday in May, Green Up Day is May 4, 2019. A Vermont tradition since 1970!

Vermont League of Cities and Towns

Vermont League of Cities and Towns 2018 Overview Serving and Strengthening Vermont Local Government

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities and directed by a 13-member Board of Directors that is elected by the membership and comprising municipal officials from across the state.

VLCT's mission is to serve and strengthen Vermont local government. It is the only statewide organization devoted solely to delivering a wide range of services to local officials who serve municipalities of varying populations and geographic regions but face similar requirements with disparate resources. All 246 Vermont cities and towns are members of VLCT, as are 139 other municipal entities, including villages, solid waste districts, regional planning commissions, and fire districts.

Local governments in Vermont provide essential services to residents and visitors alike. From managing budgets, conducting elections, assessing property and maintaining roads to providing public safety services, recreational programs, water and sewer infrastructure, street lighting, and libraries, the work carried out by appointed and elected officials and community volunteers is both critical and challenging. The demands on local government are complex and require resources that are not always available in every city, town or village in the state.

VLCT provides legal, consulting, and education services to its members, offering important advice and responses to direct inquiries, as well as training programs on specific topics of concern to officials as they carry out the duties required by statute or directed by town meeting voters. We represent cities and towns before the state legislature and state agencies, ensuring that municipal voices are heard collectively and their needs are met. VLCT also advocates at the federal level, primarily through its partner, the National League of Cities, and directly with Vermont's Congressional delegation.

VLCT offers opportunities to purchase risk management products and services that directly meet the specific and specialized needs of local government through the VLCT Employee Resource and Benefit (VERB) Trust and the VLCT Property and Casualty Intermunicipal Fund (PACIF).

During the 2018 calendar year, VLCT News converted to a magazine style publication from its newsletter format, with the intent to provide more content and diverse information in each edition.

VLCT also finalized the details of moving its digital data to the "cloud," thereby increasing operational efficiency and enhancing cybersecurity and redundant protection of information. This move also reduced the need to acquire, maintain, and replace costly capital equipment. Improvements to the website are ongoing, and in concert with this effort is the research into a new customer relations management system, designed to help VLCT provide important information to members, but also to simplify ways that members provide information to VLCT that is shared among all municipalities.

VLCT conducted a series of Listening Sessions in 12 communities around the state to hear directly from local officials about services received from VLCT and whether any changes are needed, including whether new services should be initiated or outdated ones eliminated. Further discussions will be held with the Board of Directors. Members will be kept apprised of progress in setting future goals and priorities.

At the heart of all these activities is VLCT's commitment to serving as a good steward of member assets, and we are proud of the continued progress being made in that effort. Members

To learn more about the Vermont League of Cities and Towns, including its audited financial statements, visit the VLCT website at www.vlct.org.

Visiting Nurse Association & Hospice for VT & NH

Home Health, Hospice and Maternal Child Health Services in Tunbridge, VT

Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) is a compassionate, non-profit healthcare organization committed to providing the highest quality home health and hospice services to individuals and their families. VNH provides care for people of all ages and at all stages in life, and delivers care to all, regardless of ability to pay.

VNH services reduce costs associated with town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2017 and June 30, 2018 VNH made 2,147 homecare visits to 46 Tunbridge residents. This included approximately \$36,018 in unreimbursed care to Tunbridge residents.

- **Home Health Care:** 538 home visits to 35 residents with short-term medical or physical needs.
- **Long-Term Care:** 219 home visits to 2 residents with chronic medical problems who need extended care in the home to avoid admission to a nursing home.
- **Hospice Services:** 1,374 home visits to 8 residents who were in the final stages of their lives.
- **Skilled Pediatric Care:** 16 home visits to 1 resident for well baby, preventative and palliative medical care.

Additionally, residents made visits to VNH wellness clinics at local senior and community centers throughout the year, receiving low- and no-cost services including blood pressure screenings, foot care, cholesterol testing, and flu shots.

Tunbridge's annual appropriation to VNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, we thank you for your continued support.

Sincerely,



Hilary Davis, Director Community Relations and Development (1-888-300-8853)

White River Partnership 2018 Annual Report to Tunbridge

The White River Partnership (WRP) is a membership-based, nonprofit organization formed in 1996 by a group of local people who shared common concerns about the long-term health of the White River and its watershed. The WRP envisions a White River watershed in which individuals and communities work together to make informed decisions that protect and improve water quality, fish and wildlife habitat, flood resilience, and recreational river access. Here are some highlights from our work in 2018:

- The WRP coordinated 5 “Second Sunday Events” from May through September to **provide individuals and groups with hands-on opportunities to get involved in the WRP’s work**
- The WRP worked with partners and 500 volunteers – including 29 Tunbridge Central School students and teachers – to **plant 3,300 native trees and shrubs** along the White River and its tributaries to improve water quality, fish and wildlife habitat, and flood resilience.
- The WRP worked with partners and 35 volunteers to **improve recreational access to the White River** by clearing 5 river access trails and erecting informational signs at 5 sites.
- The WRP worked with partners and 75 volunteers to **remove over 2,500 pounds of man-made trash** from the White River and its tributaries.
- WRP staff and 25 trained volunteers **completed the 18th year of our water quality monitoring program**, testing three parameters at 23 sites – including the Tunbridge Fairgrounds and Tunbridge Town Pool Tributary sites – every two weeks from June through September. We shared results via email, our website, and our Facebook page.
- The WRP worked with partners to engage 1,000 students and teachers at 21 watershed schools – including Tunbridge Central School – in classroom and field work activities that **raise awareness about watershed issues and create opportunities for place-based education.**

For more information

White River Partnership
PO Box 705
S. Royalton, VT 05068
(802) 763-7733
info@whiteriverpartnership.org
www.whiteriverpartnership.org
www.facebook.com/WhiteRiverPartnership

School District Reports

Principal's Report, Tunbridge Central School

When I was applying for the principal's position in Tunbridge, I had the opportunity to talk with some folks from Tunbridge. They wanted to talk with me about what a special place Tunbridge was---words like unique, caring, family come to mind. The Tunbridge Central School motto caught my attention as well: Learning, Community, Respect. These words mirror my thoughts as an educator. The local folks were certainly correct. Tunbridge is like a huge family and I am so very appreciative that you welcomed me into your family.

My background in educating spans 37 years. I began my career as a business education teacher in New Hampshire and I enjoyed that part of my career for 26 years. Another door in education was opened to me as I became a principal. At the end of 2019, I will be completing 11 years in administration which includes my time in New Hampshire and Vermont. For 36 years, my focus in education has been with middle/high school. In the fall of 2018, I began a new adventure which now includes elementary/middle school. Each day has been a new adventure as I become more familiar with the programs at Tunbridge. Getting to know you and your children has been a wonderful experience for me. Thank you so much for your patience as this teacher learns.

In December 2018, The Tunbridge Central School had 108 students enrolled in PreK-8. We currently have 12 students in Kindergarten with projections for 12-15 students for the 2019-2020 school year. In June 2019, Tunbridge Central School, will graduate 13 students from 8th grade. Although our students leave the area to attend a variety of high schools which include: Thetford Academy, White River Valley High School, Sharon Academy, Randolph High School/Randolph Technical Career Center and Hartford Technical Career Center, they all call Tunbridge home and consider their small school as family. The closeness that all of our students and staff experience serves as a strong foundation that will carry them through their educational journey. We have all played a role in the educational journey of our young adults. It is through this partnership that we have been able to witness success in our students.

I would like to give special recognition to the members of the School Club who continue to celebrate and recognize the work of our students and staff. We are very lucky to have your support and a thank you is not enough. On behalf of the school community, we appreciate you!

Experiences to Grow and Learn:

Technology Education: 40 Chromebooks which move toward a 1:1 in house program.

One Planet after school programming and joint summer programming with Chelsea at The Tunbridge Campus.

Kindergarten outdoor learning experience with Forest Fridays.

Community volunteers with our Everyone Wins! Reading Program at the elementary school level

Elementary Assembly Fridays which includes each class presenting a project or theme to their classmates

Principal's Report, Tunbridge Central School (cont.)

First Branch Unified District High School Information Night for middle school students and families

Coordination of high school campus visitations

Joint K-4 and Grades 5-8 Winter Music Concerts

First Branch Collaborative -- Fall -- Grades 5-6 Curiositorium and Grades 7-8 Branching Out Week

Joint field trip opportunities to The Hulbert Outdoor Education Center for Grades 5-6 and New York City for Grades 7-8

Supervisory Union Faculty and Early Release and Inservice Opportunities on K-12 proficiency curriculum work and literacy

Washington, DC trip for 8th grade---Culminating trip for 8th Grade during Spring 2019

Partnership with The Montshire Museum for Science Education---Field Trips and Guest Speakers on Campus

Miss Lucy Neel and Mr. Don Holtz and The Abenaki Tribal Lore

Holiday School Store---donation of \$350 in gift cards to community members

The Great Book Give Away---largest donation of books to students and family members

The Tunbridge Central School welcomed the following people who joined our team:

Mr. Christopher Cassell - Third Grade

Mrs. Sandra Farbman - Special Education

Mr. Adam Boyd - Choral/Instrumental---Shared with Tunbridge and Chelsea

Mr. Lou Maraget - Director of Maintenance for Tunbridge and Chelsea

Mrs. Joanne Melanson - Principal - K - 8

Mrs. Rossana Landau - Spanish - Shared with Tunbridge and Chelsea

Ms. Stephanie Perkins - Long-Term Substitute for Mrs. Rachel Brown -- Grades 1-2

Ms. Lily Trombly - Para - Educator

Ms. Jennifer Birch - Para - Educator

Mr. John Bailey - Custodian

Mrs. Emily Marshia - Student Support shared with Chelsea

Facility:

Painting of the gymnasium

Protective film on the front windows - safety grant

Ventilation System Cleaned

Weather Carpeting Upstairs

Upstairs bathrooms painted, new floors and new doors

Front Foyer TeleScreen which Celebrates our Students' Education

Fence surrounding our playground for children's safety

Playground improvements

Security locks on outside doors of library, grades 1-2 and kindergarten classrooms

Blacktop ramp outside of the gymnasium

Middle School Program Efforts: During the fall, the First Branch Unified Board began a

Principal's Report, Tunbridge Central School (cont.)

study on a possible merger of middle school students at a single location. They have held two community forums and have administered surveys to both parents and students. In addition, a joint faculty committee has been formed with the Tunbridge and Chelsea School Principals to provide information to the Board on a variety of middle school configurations. As of this writing, the committee has been working with the University of Vermont's Tarrant Institute on best practices as well as site visit opportunities of recommended middle school programs. Site visits to date have included Floodbrook School in Londonderry, VT; Manchester Elementary Middles School with planned visits to Sharon Academy Middle School and middle school programs in the Williston School District. The Board is expected to hear a report by administration and the committee at a special meeting on January 17, 2019.

The 2019-2020 First Branch Unified Budget will be presented at the school district annual meeting at 7:00 PM on Monday, March 4, 2019 at the Tunbridge Central School.

It is obvious that the foundation of Tunbridge Central School values the students, staff and community. As we all work together, I know we can make a significant impact on the educational journey of our children. Our children matter:

You are enough; You have influence; You are a genius; You have a contribution to make; You have a gift that others need; Your actions define your impact; You matter

~Angela Maiers

Joanne C. Melanson, Principal

Principal's Annual Report @ Chelsea Public School

In December 2018, the Chelsea Public School had 135 students enrolled PreK-8. This represents a increase of four students over the figure recorded last year. During the last three years, our enrollment at grades PreK-8 has averaged 133 students. Current enrollment at grades K-8 is 116 students down from 118 students last year. At Kindergarten, our enrollment is 13 students with projections for 12 students next year.

For high school students in Chelsea, this marked the first year 63 students were granted school choice. Chelsea high school students spread their wings to 11 area high schools. Among the many high schools, Thetford Academy, Randolph High School/Randolph Technical Career Center and Sharon Academy were the top choices of our students and their families.

While Chelsea Public School continues to move positively forward in our work with the First Branch Unified District, it has also kept in mind its motto "Learning, Community, Respect" in the following initiatives, foundations, and grants to support programs. For 2018-2019, the school and district has accomplished the following:

- ✓ Third year recipient of 21st Century Grant Funds to support One Planet after school programming and joint summer programming with Tunbridge at the Chelsea School Campus.
- ✓ Continuation of the kindergarten Education Children Outdoors Program or *Woods Wednesdays*.
- ✓ Community volunteers to support *Everybody Winds!* Reading Program at elementary.
- ✓ Continued implementation and professional training at K-5 on *Conscious Discipline* philosophy to support classroom culture and climate.
- ✓ Elementary Celebration Fridays! Early release assemblies for elementary students to share accomplishments, participate in shared readings, activities and songs for families to join us.
- ✓ First Branch Unified District High School Information Night for middle school students and families.
- ✓ Joint K-4 and Grades 5-8 Winter Music Concerts.
- ✓ First Branch Collaboratives – Fall Grades 5-6 Curiositorium and Fall Grades 7-8 Branching Out Week.
- ✓ Joint field trip opportunities to Hulbert Outdoor Education Center for Grades 5-6 and New York City for Grades 7-8.
- ✓ Supervisory Union Faculty Early Release and Inservices on K-12 proficiency curriculum work.

Middle School Program Efforts: During the fall, the First Branch Unified Board began a study on a possible merger of middle school students at a single location. They have held two community forums and have administered surveys to both parents and students. In

Principal's Annual Report @Chelsea Public School (cont.)

addition, a joint faculty committee has been formed with the Tunbridge and Chelsea School Principals to provide information to the Board on a variety of middle school configurations. As of this writing, the committee has been working with the University of Vermont's Tarrant Institute on best practices as well as site visit opportunities of recommended middle school programs. Site visits to date have included Floodbrook School in Londonderry, VT; Manchester Elementary Middles School with planned visits to Sharon Academy Middle School and middle school programs in the Williston School District. The Board is expected to hear a report by administration and the committee at a special meeting on January 17, 2019.

The 2019-2020 First Branch Unified Budget will be presented at the school district annual meeting at 7:00 PM on Monday, March 4, 2019 at the Tunbridge Central School.

While honoring the many accomplishments of the Chelsea Public School and Tunbridge Central School, I am convinced that with all of us working together as a unified district we can fulfill the dreams of our students and build upon the many achievements that the communities of Chelsea and Tunbridge represent. Thank you for your continued support.

Mark Blount, Principal, Chelsea Public School

First Branch Unified District School Board Report

The first school year of the newly formed First Branch Unified District is underway. With the writing of this we were nearly half way thru the school year.

Rebranding:

For the first year of operation, the FBUD Board decided to focus on fully exploring a merged Middle School (more to come on that) and to hold off on activities related to rebranding. This was a conscious decision to prioritize the Middle School work and to allow both communities time to adjust to our newly merged district status. But we did commit to addressing the subject of mascot, colors, and rebranding by fall. We will be forming a rebranding committee and advertising for members. We would like membership to include students, parents, and other interested community members. The goal is to determine First Branch branding details by the end of the school year so that new uniforms can be purchased in time for the 2019 soccer season. You may recall we created a rebranding reserve fund. We have a fairly sizable surplus from the 2017/2018 budget (more on that below) primarily due to a revenue budgeting oversight and we will be asking to allot some of the surplus to the rebranding reserve. Please contact a member of the Board to express your interest in participating in the Rebranding Committee.

Energy Committee:

The FBUD Board has also decided to create an Energy Committee. We have advertised in the paper for membership with little success so we wanted to take this opportunity expand on this need. The Tunbridge school building's aging and failing heating systems have long been a topic of concern. We have also been made aware the heating system in the Chelsea school gym is also a system we need to have on our radar for replacement. Regarding the Tunbridge school building's systems, three years ago the systems were experiencing continual issues and on at least two occasions experts were brought in to make adjustments. Those improvements appear to have made a very positive impact resulting in no real issues with the systems last winter and none so far this winter (we are almost afraid to put that in writing!). But we know the systems will need to be replaced and we would like to proactively determine the plan. John F. Penney, P.E. came in and completed an Energy Audit and Envelope Evaluation in March of 2018. He indicated some smaller scale projects that could be done to improve energy conservation but his overall findings were the school's systems would need to be converted to more efficient options for real improvement and that we should consider these options when we replace the existing systems. His report costed out some options but what became clear to the Board was that we are not the experts in this area and that we have community and faculty members who are! We also have students who are very interested in topic. We want to create a committee comprised of students, faculty members, parents and other interested community members. Please contact a member of the Board to express your interest in participating.

First Branch Unified District School Board Report (cont.)

Middle School Exploration:

As noted above, the FBUD Board has devoted a significant amount of time and energy into exploring the question of a merged middle school, which was a requirement of the Article of Incorporation. We started by inviting a representative of the Tarrant Institute back to a school board meeting to discuss middle school education, middle school structural configurations, and to field questions from the board and community members about what possibilities exist. Out of that meeting the Board determined next steps to include the creation of a MS Exploration Committee that included faculty from both the Chelsea School and the Tunbridge School. The Board also charged the administration with gathering feedback from staff & faculty, students, and parents. The administration and a few faculty members created two surveys- one for parents, one for students. Surveys were sent out to parents to complete and return. Student surveys were administered to kids in grades 4 – 7 during school hours. Staff and faculty feedback was gathered thru in-person staff meetings with the administrators, as well as one combined staff meeting which was attended by two School Board Directors as observers. The school board then held two community forums- one in Chelsea and one in Tunbridge- in an attempt to hear from the broader communities and to allow individuals an opportunity for face-to-face communication. Following the Community Forums, the MS Exploration Committee presented to the Board with their initial thoughts around MS education and merger possibilities. The Board asked the committee to continue their work and come back on January 17 with recommendations. As part of their work the MS Exploration Committee visited a number of middle schools in Vermont that work with the Tarrant Institute or that follow their principles. January 11 there was a public meeting held in Tunbridge that was organized by a Tunbridge school faculty member. Two school board members attended to listen. The board was then submitted a document containing the pros and cons of a merged middle school that was generated at the meeting. On January 15 three members of the Board attended a presentation given by Nancy Doda at The Sharon Academy Middle School regarding the unique developmental and educational needs of the middle school student. January 17 the school board held a special meeting which was devoted entirely to the middle school discussion. The MS Exploration Committee presented for the second time – they reviewed their school visit experiences, summarized the key findings, and then closed the presentation indicating as a committee they were unable to come to a single recommendation before the meeting. The Board knows this was not an easy task and it was time consuming – we want to thank the MS Exploration Committee for all of their work. At the conclusion of the meeting the Board indicated we needed to process all of the information we had been presented with from all of the different sources and that we would spend time at the January 23 meeting decided next steps and a timeline for those steps/any decisions. By the time this report hits your mailboxes, it will be out of date! Please refer to the First Branch Unified District meeting minutes for more up to date information.

First Branch Unified District School Board Report (cont.)

Tunbridge Campus Principal Search...or Not?

We know this is a topic many of you have been asking about. Last year the FBUD offered a 1 year interim principal contract. That contract will be complete on June 30 but obviously before then the Board needs to make a decision regarding whether we are offering the current principal a new contract or doing do a principal search. We anticipate this is another one of those topics that may be resolved by the time you are reading this. Please refer to the First Branch Unified District meeting minutes for more up to date information.

2019/2020 Budget:

The 2019/2020 budget includes a 1.01% increase over last year's budget. The Board worked very hard to limit any increases to the budget. There are a lot of factors that contributed to this number.

- Many of you will remember that in the 2018/2019 budget we had the opportunity to add in some additional funds without impacting the tax rate due to a technicality in the way in which Act 46 was written. We added an additional \$20,000 for extended classroom experiences, an additional \$50,000 for continuing education, an additional \$10,000 for computers, an additional \$100,000 for building repairs and maintenance, an additional \$6,000 for field trips, and an additional \$19,000 for tuition (because we had no historical trend data to use for determining where the Chelsea students would choose to attend for High School). In this budget we “backed out” these increases so they are not replicated again in this year.
- Salaries increased 3% per the negotiated contracts. This added over \$72,000 in salary expenses to this budget over last year.
- Insurance benefits increased 11% per the negotiated contracts and in our district our actual costs went up 15% due to that negotiated increase as well as due to some specific election changes for our faculty. This added over \$39,000 to our overall budget over last year.
- In addition, the overall costs at the Supervisor Union (including Special Education funding) increased AND the portion of the SU assessment that First Branch is responsible for also increased. This added over \$59,000 to our budget over last year.
- Most of the other expenses were kept at or under (based on historical actuals) the budgeted amount from the previous year.

As a result of all of these changes, the proposed overall budget for 2019/2020 is \$6,707,457. This makes the resulting per pupil spending \$17,317.33 (versus last year of \$16,810.93) and our FY20 Equalized Tax Rate 1.5636 (versus last year of 1.5683). The final proposed tax rate in Chelsea will be 1.5911 versus 1.6130 of last year which is a 0.219 cent decrease. The final proposed tax rate in Tunbridge will be 1.4755 versus 1.3809 of last year, which is a 0.946 cent increase.

First Branch Unified District School Board Report (cont.)

While the “common level of appraisal” or CLA in Chelsea increased slightly from 97.23% last year to 98.27% this year, unfortunately the CLA in Tunbridge went from 111.10% last year down to 105.97% this year. The relationship between the CLA and the tax rate is such that a decrease in the CLA will result in an increase in the tax rate, all other factors being equal. And this was a fairly large decrease over the course of a single year.

Given that the CLA plays a large part in the actual tax rate each town will pay, we felt it may be helpful to provide information on the CLA. The information below is copied from the Vermont Official State Website, Agency of Administration, Department of Taxes, Frequently Asked Questions.

“In 1997 the Vermont Legislature passed Act 60 in an effort to equalize education funding across the state. Before Act 60 was passed, the amount a town could raise to fund its schools was limited by the amount of property value in the town. Because of that, levels of school funding and therefore educational opportunity varied widely across the state. Act 60 shifted education funding to the state level, creating a statewide education property tax rate and a state “Education Fund” to collect the revenue. This new arrangement of shared education funding responsibility made it necessary to check the accuracy of the town grand lists since they are maintained by town listers, not the state. If the grand list in a town didn’t reflect fair market value, then the town would have ended up sending more or less tax revenue than its fair share to the statewide Education Fund. Since towns don’t reappraise every year, and real estate markets are constantly changing, a correction factor, or “Common Level of Appraisal,” was developed to equalize what is paid in education property taxes across towns. The Common Level of Appraisal (CLA) for every Vermont town is the primary result of the Equalization Study performed by the Tax Department every year. The equalization study compares the ratio of the grand list listed value to the sale price for all the arms-length sales in the town over the prior three-year period. The study considers sales price as the best measurement of fair market value. If grand list values are generally less than sale prices for the recent sales, the town will end up with a CLA less than one hundred percent. If grand list values are generally more than sale prices for the recent sales, the town will end up with a CLA of more than one hundred percent. Once the CLA is determined, it is used to adjust the homestead and non-residential education tax rates. The CLA doesn’t change taxpayer’s property values, only the education tax rate in a town - an example of *indirect* equalization.” (<https://tax.vermont.gov/property-owners/understanding-property-taxes/education-tax-rates/faqs> referenced 1/22/19)

First Branch Unified District School Board Report (cont.)

2017/2018 Budget Surplus:

The audit of the 2017/2018 Budget year is complete and it was determined we have a \$153,373 surplus. The Board will be asking to put that surplus into various reserve funds we have set up.

We are requesting:

- \$20,000 into the Tuition Reserve Fund (equivalent to approximately the tuition for one student for one year at the highest tuition rate)
- \$60,000 into the Building Reserve Fund (for future building needs including possibly the heating systems as noted above)
- \$20,000 into the Rebranding Reserve Fund (for uniforms, repainting, signage, etc)
- \$53,373 into the Capital Reserve Fund (a general fund that allows these dollars to be used for any capital purchases including technology)

Board Members:

Chelsea
Deb Ackerman (dackerman@wrvsu.org)
Michael Gray (mgray@wrvsu.org)
Susan Kay (skay@wrvsu.org)

Tunbridge
Maryann Caron (mcaron@wrvsu.org)
Kathy Galluzzo (kgalluzzo@wrvsu.org)
Jena Young (jyoung@wrvsu.org)

White River Valley Supervisory Union website -- <https://wrvsu.org/>

PRELIMINARY

Three Prior Years Comparisons - Format as Provided by AOE

ESTIMATES
ONLY

District: First Branch USD		Property dollar equivalent yield		U082		Homestead tax rate per \$10,000 of spending per equalized pupil	
County: Windsor		10,666		White River Valley		1.00	
		13,104				Income dollar equivalent yield per 2.0% of household income	
Expenditures		FY2017	FY2018	FY2019	FY2020		
1.	Adopted or warned union district budget (including special programs and full technical center expenditures)	-	-	\$6,637,796	\$6,707,457	1.	
2.	plus Sum of separately warned articles passed at union district meeting	-	-	-	-	2.	
3.	Adopted or warned union district budget plus articles	-	-	\$6,637,796	\$6,707,457	3.	
4.	plus Obligation to a Regional Technical Center School District if any	-	-	-	-	4.	
5.	plus Prior year deficit repayment of deficit	-	-	-	-	5.	
6.	Total Union Budget	-	-	\$6,637,796	\$6,707,457	6.	
7.	S.U. assessment (included in union budget) - informational data	-	-	-	-	7.	
8.	Prior year deficit reduction (if included in union expenditure budget) - informational data	-	-	-	-	8.	
Revenues							
9.	Union revenues (categorical grants, donations, tuitions, surplus, federal, etc.)	-	-	\$667,794	\$568,635	9.	
10.	Total offsetting union revenues	-	-	\$667,794	\$568,635	10.	
11.	Education Spending	-	-	\$5,970,002	\$6,138,822	11.	
12.	First Branch USD equalized pupils	-	-	368.29	354.49	12.	
Education Spending per Equalized Pupil							
13.	Less net eligible construction costs (or P&I) per equalized pupil	-	-	\$16,210.06	\$17,317.33	13.	
14.	minus Less share of SpEd costs in excess of \$50,000 for an individual (per equp)	-	-	-	-	14.	
15.	minus Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed (per equp)	-	-	\$20.11	-	15.	
16.	minus Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils (per equp)	-	-	-	-	16.	
17.	minus Estimated costs of new students after census period (per equp)	-	-	-	-	17.	
18.	minus Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition (per equp)	-	-	-	-	18.	
19.	minus Less planning costs for merger of small schools (per equp)	-	-	-	-	19.	
20.	minus Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per equp)	-	-	-	-	20.	
21.		-	-	-	-	21.	
22.	plus Excess spending threshold	-	threshold = \$17,386	threshold = \$17,816	threshold = \$18,311	22.	
23.	plus Excess Spending per Equalized Pupil over threshold (if any)	-	\$17,386.00	\$17,816.00	\$18,311.00	23.	
24.	plus Per pupil figure used for calculating District Equalized Tax Rate	-	-	\$16,210	\$17,317.33	24.	
25.	Union spending adjustment (minimum of 100%)	-	-	158.611%	162.360%	25.	
		based on \$9,701	based on yield \$10,160	based on \$10,225	based on yield \$10,566		
26.	Anticipated equalized union homestead tax rate to be prorated [\$17,317.33 ÷ (\$10,666 / \$1.00)]	-	-	\$1.5061	\$1.6236	26.	
		based on \$1.00	based on \$1.00	based on \$1.00	based on \$1.00		
Prorated homestead union tax rates for members of First Branch USD							
		FY2017	FY2018	FY2019	FY2020	FY20 F	
T046	Chelsea	-	-	1.5061	1.5636	-	
T210	Tunbridge	-	-	1.5061	1.5636	-	
	Chelsea (projected rate after CLA)	-	-	-	\$ 1.5911	-	
	Tunbridge (projected rate after CLA)	-	-	-	\$ 1.4755	-	
		-	-	-	-	-	
		-	-	-	-	-	
		-	-	-	-	-	
		-	-	-	-	-	
		-	-	-	-	-	
		-	-	-	-	-	
		-	-	-	-	-	
27.	Anticipated income cap percent to be prorated from First Branch USD [((\$17,317.33 ÷ \$13,104) × 2.00%)]	0.00%	0.00%	2.49%	2.64%	27.	
		based on 2.00%	based on 2.00%	based on 2.00%	based on 2.00%		
Prorated union income cap percentage for members of First Branch USD							
		FY2017	FY2018	FY2019	FY2020	FY20 F	
T046	Chelsea	-	-	2.49%	2.64%	-	
T210	Tunbridge	-	-	2.49%	2.64%	-	
		-	-	-	-	-	
		-	-	-	-	-	
		-	-	-	-	-	
		-	-	-	-	-	
		-	-	-	-	-	
		-	-	-	-	-	
		-	-	-	-	-	
		-	-	-	-	-	

- Following current statute, the Tax Commissioner recommended a property yield of \$10,666 for every \$1.00 of homestead tax per \$100 of equalized property value.
 The Tax Commissioner also recommended an income yield of \$13,104 for a base income percent of 2.0% and a non-residential tax rate of \$1.58. **New and updated data will likely change the proposed property and income yields and perhaps the non-residential rate.**
 - Final figures will be set by the Legislature during the legislative session and approved by the Governor.
 - The base income percentage cap is 2.0%.

FIRST BRANCH UNIFIED AUDIT & FUND BALANCE REPORT
UNASSIGNED FUND BALANCE YEAR ENDING 2018

AUDIT & FUND BALANCE REPORT	
	Balance
Audit Report	
Annual fiscal audits for FY 2018 will be available at the town clerk's office or at the supervisory union central office.	
Fund Balances	
FIRST BRANCH FUND BALANCES & RESERVES	
Unobligated General Fund Balance FYE 2018	\$ 153,373
Tuition Reserve	\$ 20,000
Gymnasium Reserve	\$ 1,695
Capital Reserve	\$ 16,743
Building Projects Reserve	\$ 1,944

Welchs

Insert picture titled "Welchs"

FIRST BRANCH UNIFIED SCHOOL DISTRICT PROPOSED BUDGET
2019-2020

DESCRIPTION	FY19 Budget	FY20 Budget	DIFFERENCE	NOTE
1100 REGULAR ED INSTRUCTION	\$3,397,587.00	\$3,465,515.91	\$ 67,928.91	
101 TEACHER SALARY	\$1,099,035.00	\$1,163,660.15	\$ 64,625.15	Some shifts in budgeted expenditures reflect breakout to specific instructional subject areas or object codes throughout the budget as defined by statewide coding transition.
102 PARA SALARY	\$ 68,029.80	\$ 30,962.00	\$ (37,067.80)	
103 SALARY SUB	\$ 28,900.00	\$ 29,767.00	\$ 867.00	
109 OTHER SALARY	\$ 3,126.00	\$ 5,011.00	\$ 1,885.00	
210 HEALTH INSURANCE	\$ 193,704.00	\$ 194,777.00	\$ 1,073.00	
220 FICA	\$ 89,610.80	\$ 95,665.67	\$ 6,054.87	
230 RETIREMENT	\$ 7,213.95	\$ 16,782.83	\$ 9,568.88	
234 RETIREMENT-VMERS	\$ 11,626.05	\$ 13,561.00	\$ 1,934.95	
260 UNEMPLOYMENT	\$ -	\$ 9,284.51	\$ 9,284.51	
270 WORKERS COMPENSATION	\$ 9,319.40	\$ 8,162.00	\$ (1,157.40)	
280 DENTAL INS	\$ 11,149.00	\$ 10,193.00	\$ (956.00)	
291 LIFE	\$ 24.67	\$ 357.00	\$ 332.33	
293 LTD	\$ 1,773.33	\$ 253.00	\$ (1,520.33)	
320 CONTRACTED INSTRUCTIONAL SERVICES	\$ 19,500.00	\$ 20,084.76	\$ 584.76	
561 TUITION TO VT LEA	\$1,142,552.00	\$1,056,380.00	\$ (86,172.00)	
562 TUITION TO NON- VT LEA	\$ 121,326.00	\$ 123,346.00	\$ 2,020.00	
563 TUITION TO PRIVATE SOURCES	\$ 312,360.00	\$ 445,856.00	\$ 133,496.00	
569 TUITION-OTHER	\$ 188,780.00	\$ 188,231.00	\$ (549.00)	
610 SUPPLIES GENERAL	\$ 47,382.00	\$ 26,000.00	\$ (21,382.00)	
640 BOOKS & PERIODICALS	\$ 29,100.00	\$ 6,000.00	\$ (23,100.00)	
650 SUPPLIES TECHNOLOGY	\$ 2,400.00	\$ 3,238.00	\$ 838.00	
730 EQUIPMENT	\$ 4,025.00	\$ 4,000.00	\$ (25.00)	
739 EQUIPMENT-OTHER	\$ 5,800.00	\$ 4,158.00	\$ (1,642.00)	
810 DUES & FEES	\$ 850.00	\$ 3,800.00	\$ 2,950.00	
211 HRA	\$ -	\$ 5,986.00	\$ 5,986.00	
1102 ART	\$ 106,045.00	\$ 113,252.30	\$ 7,207.30	6.80%
101 TEACHER SALARY	\$ 82,624.00	\$ 86,738.00	\$ 4,114.00	
210 HEALTH INSURANCE	\$ 10,878.00	\$ 12,332.00	\$ 1,454.00	
220 FICA	\$ 6,320.00	\$ 6,635.44	\$ 315.44	
260 UNEMPLOYMENT	\$ -	\$ 23.00	\$ 23.00	
270 WORKERS COMPENSATION	\$ 703.00	\$ 365.86	\$ (337.14)	
280 DENTAL INS	\$ 882.00	\$ 886.00	\$ 4.00	
291 LIFE	\$ -	\$ 95.00	\$ 95.00	
293 LTD	\$ 236.00	\$ 9.00	\$ (227.00)	
610 SUPPLIES GENERAL	\$ 2,701.00	\$ 4,238.00	\$ 1,537.00	
640 BOOKS & PERIODICALS	\$ 200.00	\$ 250.00	\$ 50.00	
730 EQUIPMENT	\$ 1,501.00	\$ -	\$ (1,501.00)	
211 HRA	\$ -	\$ 1,680.00	\$ 1,680.00	
1106 WORLD LANGUAGE	\$ 45,378.00	\$ 80,583.30	\$ 35,205.30	77.58%
101 TEACHER SALARY	\$ 35,285.00	\$ 60,936.00	\$ 25,651.00	
210 HEALTH INSURANCE	\$ 4,584.00	\$ 11,446.70	\$ 6,862.70	
220 FICA	\$ 2,700.00	\$ 4,661.60	\$ 1,961.60	
260 UNEMPLOYMENT	\$ -	\$ 21.00	\$ 21.00	
270 WORKERS COMPENSATION	\$ 300.00	\$ 478.00	\$ 178.00	
280 DENTAL INS	\$ 158.00	\$ 158.00	\$ -	
291 LIFE	\$ -	\$ 35.00	\$ 35.00	
293 LTD	\$ 101.00	\$ 7.00	\$ (94.00)	
610 SUPPLIES GENERAL	\$ 1,800.00	\$ 1,600.00	\$ (200.00)	
640 BOOKS & PERIODICALS	\$ 450.00	\$ 400.00	\$ (50.00)	
211 HRA	\$ -	\$ 840.00	\$ 840.00	
1108 PE	\$ 163,963.00	\$ 173,346.46	\$ 9,383.46	5.72%
101 TEACHER SALARY	\$ 116,525.00	\$ 121,872.00	\$ 5,347.00	
210 HEALTH INSURANCE	\$ 31,840.00	\$ 32,043.50	\$ 203.50	
220 FICA	\$ 8,914.00	\$ 9,322.96	\$ 408.96	
260 UNEMPLOYMENT	\$ -	\$ 22.00	\$ 22.00	
270 WORKERS COMPENSATION	\$ 990.00	\$ 793.00	\$ (197.00)	
280 DENTAL INS	\$ 1,612.00	\$ 864.00	\$ (748.00)	
291 LIFE	\$ -	\$ 87.00	\$ 87.00	
293 LTD	\$ 332.00	\$ 192.00	\$ (140.00)	
610 SUPPLIES GENERAL	\$ 1,475.00	\$ 2,700.00	\$ 1,225.00	
640 BOOKS & PERIODICALS	\$ 975.00	\$ 1,250.00	\$ 275.00	
650 SUPPLIES TECHNOLOGY	\$ 200.00	\$ 450.00	\$ 250.00	
739 EQUIPMENT-OTHER	\$ 1,100.00	\$ -	\$ (1,100.00)	

FIRST BRANCH UNIFIED SCHOOL DISTRICT PROPOSED BUDGET
2019-2020

DESCRIPTION	FY19 Budget	FY20 Budget	DIFFERENCE	NOTE
211 HRA	\$ -	\$ 3,750.00	\$ 3,750.00	
1112 MUSIC	\$ 76,588.00	\$ 77,643.08	\$ 1,055.08	1.38%
101 TEACHER SALARY	\$ 57,765.00	\$ 58,222.00	\$ 457.00	
210 HEALTH INSURANCE	\$ 4,745.00	\$ 3,000.00	\$ (1,745.00)	
220 FICA	\$ 4,419.00	\$ 4,714.08	\$ 295.08	
260 UNEMPLOYMENT	\$ -	\$ 22.00	\$ 22.00	
270 WORKERS COMPENSATION	\$ 491.00	\$ 513.00	\$ 22.00	
280 DENTAL INS	\$ 317.00	\$ 844.00	\$ 527.00	
291 LIFE	\$ -	\$ 173.00	\$ 173.00	
293 LTD	\$ -	\$ 405.00	\$ 405.00	
320 CONTRACTED INSTRUCTIONAL SERVICES	\$ 901.00	\$ 900.00	\$ (1.00)	
430 REPAIRS & MAINTENANCE SERVICES	\$ 600.00	\$ 600.00	\$ -	
610 SUPPLIES GENERAL	\$ 1,700.00	\$ 1,975.00	\$ 275.00	
640 BOOKS & PERIODICALS	\$ 4,550.00	\$ 4,200.00	\$ (350.00)	
739 EQUIPMENT-OTHER	\$ 600.00	\$ 325.00	\$ (275.00)	
810 DUES & FEES	\$ 500.00	\$ 500.00	\$ -	
211 HRA	\$ -	\$ 1,250.00	\$ 1,250.00	
1200 SPECIAL ED INSTRUCTION	\$ 516,445.00	\$ 551,138.00	\$ 34,693.00	6.72%
593 SU-ASSESSMENT	\$ 516,445.00	\$ 551,138.00	\$ 34,693.00	
1400 ATHLETICS & COCURRICULAR	\$ 29,900.00	\$ 45,884.50	\$ 15,984.50	53.46%
109 OTHER SALARY	\$ 11,700.00	\$ 17,000.00	\$ 5,300.00	
220 FICA	\$ 895.00	\$ 1,300.50	\$ 405.50	
270 WORKERS COMPENSATION	\$ 105.00	\$ 109.00	\$ 4.00	
610 SUPPLIES GENERAL	\$ 7,200.00	\$ 17,000.00	\$ 9,800.00	
730 EQUIPMENT	\$ 2,500.00	\$ 2,625.00	\$ 125.00	
810 DUES & FEES	\$ 7,500.00	\$ 7,850.00	\$ 350.00	
2120 GUIDANCE	\$ 148,055.00	\$ 156,938.14	\$ 8,883.14	6.00%
101 TEACHER SALARY	\$ 118,150.00	\$ 124,211.00	\$ 6,061.00	
210 HEALTH INSURANCE	\$ 16,520.00	\$ 17,724.00	\$ 1,204.00	
220 FICA	\$ 9,039.00	\$ 9,502.14	\$ 463.14	
260 UNEMPLOYMENT	\$ -	\$ 25.00	\$ 25.00	
270 WORKERS COMPENSATION	\$ 978.00	\$ 1,001.00	\$ 23.00	
280 DENTAL INS	\$ 806.00	\$ 1,304.00	\$ 498.00	
291 LIFE	\$ -	\$ 86.00	\$ 86.00	
293 LTD	\$ 311.00	\$ 461.00	\$ 150.00	
610 SUPPLIES GENERAL	\$ 550.00	\$ 852.00	\$ 302.00	
640 BOOKS & PERIODICALS	\$ 1,501.00	\$ 1,480.00	\$ (21.00)	
810 DUES & FEES	\$ 200.00	\$ 292.00	\$ 92.00	
2130 HEALTH SERVICES	\$ 136,712.00	\$ 142,623.35	\$ 5,911.35	4.32%
101 TEACHER SALARY	\$ 105,156.00	\$ 108,924.00	\$ 3,768.00	
210 HEALTH INSURANCE	\$ 17,641.00	\$ 19,748.76	\$ 2,107.76	
220 FICA	\$ 8,044.00	\$ 8,332.59	\$ 288.59	
260 UNEMPLOYMENT	\$ -	\$ 17.00	\$ 17.00	
270 WORKERS COMPENSATION	\$ 894.00	\$ 844.00	\$ (50.00)	
280 DENTAL INS	\$ 1,288.00	\$ 760.00	\$ (528.00)	
291 LIFE	\$ -	\$ 69.00	\$ 69.00	
293 LTD	\$ 299.00	\$ 650.00	\$ 351.00	
320 CONTRACTED INSTRUCTIONAL SERVICES	\$ 1,000.00	\$ 1,008.00	\$ 8.00	
431 REPAIRS & MAINTENANCE NON-TECHNOLOGY	\$ 250.00	\$ 250.00	\$ -	
610 SUPPLIES GENERAL	\$ 1,300.00	\$ 1,300.00	\$ -	
640 BOOKS & PERIODICALS	\$ 700.00	\$ 520.00	\$ (180.00)	
810 DUES & FEES	\$ 140.00	\$ 200.00	\$ 60.00	
2190 OTHER SPECIAL SERVICES	\$ 61,562.00	\$ 63,417.20	\$ 1,855.20	3.01%
101 TEACHER SALARY	\$ 56,361.00	\$ 58,051.44	\$ 1,690.44	
220 FICA	\$ 4,312.00	\$ 4,440.76	\$ 128.76	
234 RETIREMENT-VMERS	\$ 493.00	\$ 503.00	\$ 10.00	
280 DENTAL INS	\$ 396.00	\$ 422.00	\$ 26.00	
2191 SUPPORT SERVICES	\$ 2,500.00	\$ 3,500.00	\$ 1,000.00	40.00%
320 CONTRACTED INSTRUCTIONAL SERVICES	\$ 2,500.00	\$ 3,500.00	\$ 1,000.00	
2212 CURRICULUM INSTRUCTION	\$ 109,884.00	\$ 61,982.90	\$ (47,901.10)	-43.59%
101 TEACHER SALARY	\$ 10,000.00	\$ 12,600.00	\$ 2,600.00	
107 SUMMER SALARY	\$ 12,000.00	\$ 12,000.00	\$ -	
220 FICA	\$ 1,683.00	\$ 1,881.90	\$ 198.90	

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FIRST BRANCH UNIFIED SCHOOL DISTRICT PROPOSED BUDGET
2019-2020

DESCRIPTION	FY19 Budget	FY20 Budget	DIFFERENCE	NOTE
320 CONTRACTED INSTRUCTIONAL SERVICES	\$ 84,700.00	\$ 34,000.00	\$ (50,700.00)	
580 TRAVEL	\$ 1,501.00	\$ 1,501.00	\$ -	
2220 LIBRARY/MEDIA SERVICES	\$ 131,416.00	\$ 140,089.41	\$ 8,673.41	6.60%
101 TEACHER SALARY	\$ 91,627.00	\$ 99,087.78	\$ 7,460.78	
102 PARA SALARY	\$ 5,815.00	\$ -	\$ (5,815.00)	
210 HEALTH INSURANCE	\$ 13,216.00	\$ 18,835.76	\$ 5,619.76	
220 FICA	\$ 7,009.00	\$ 8,491.87	\$ 1,482.87	
260 UNEMPLOYMENT	\$ -	\$ 17.00	\$ 17.00	
270 WORKERS COMPENSATION	\$ 779.00	\$ 762.00	\$ (17.00)	
280 DENTAL INS	\$ 297.00	\$ 338.00	\$ 41.00	
291 LIFE	\$ -	\$ 69.00	\$ 69.00	
293 LTD	\$ 123.00	\$ 450.00	\$ 327.00	
431 REPAIRS & MAINTENANCE NON-TECHNOLOGY	\$ 500.00	\$ 471.00	\$ (29.00)	
610 SUPPLIES GENERAL	\$ 1,000.00	\$ 1,042.00	\$ 42.00	
640 BOOKS & PERIODICALS	\$ 7,000.00	\$ 7,200.00	\$ 200.00	
739 EQUIPMENT-OTHER	\$ 600.00	\$ 325.00	\$ (275.00)	
810 DUES & FEES	\$ 3,450.00	\$ 3,000.00	\$ (450.00)	
2310 BOARD OF EDUCATION	\$ 38,401.00	\$ 38,632.00	\$ 231.00	0.60%
104 ADMIN SALARY	\$ 9,000.00	\$ 9,000.00	\$ -	
220 FICA	\$ 803.00	\$ 803.00	\$ -	
310 HRA ADMINISTRATION SERVICES	\$ 3,098.00	\$ 3,098.00	\$ -	
320 CONTRACTED INSTRUCTIONAL SERVICES	\$ 1,500.00	\$ 1,500.00	\$ -	
330 INSERVICES & TRAINING	\$ 450.00	\$ 450.00	\$ -	
520 INSURANCE OTHER THAN EMPLOYEE BENEFITS	\$ 7,700.00	\$ 7,931.00	\$ 231.00	
540 ADVERTISING	\$ 10,000.00	\$ 10,000.00	\$ -	
610 SUPPLIES GENERAL	\$ 1,850.00	\$ 1,850.00	\$ -	
810 DUES & FEES	\$ 4,000.00	\$ 4,000.00	\$ -	
2313 BOARD TREASURER	\$ 2,050.00	\$ 2,050.00	\$ -	0.00%
104 ADMIN SALARY	\$ 1,500.00	\$ 1,500.00	\$ -	
533 POSTAGE	\$ 550.00	\$ 550.00	\$ -	
2314 AUDITING	\$ 8,750.00	\$ -	\$ (8,750.00)	-100.00%
341 AUDITING SERVICES	\$ 8,750.00	\$ -	\$ (8,750.00)	
2315 LEGAL	\$ 10,000.00	\$ 10,000.00	\$ -	0.00%
342 LEGAL SERVICES	\$ 10,000.00	\$ 10,000.00	\$ -	
2320 EXECUTIVE ADMINISTRATION	\$ 66,871.00	\$ 79,603.35	\$ 12,732.35	19.04%
593 SU-ASSESSMENT	\$ 66,871.00	\$ 79,603.35	\$ 12,732.35	
2410 OFFICE OF THE PRINCIPAL	\$ 384,517.00	\$ 391,312.10	\$ 6,795.10	1.77%
104 ADMIN SALARY	\$ 189,087.00	\$ 188,778.93	\$ (308.07)	
106 CLERICAL SALARY	\$ 74,325.00	\$ 76,548.70	\$ 2,223.70	
210 HEALTH INSURANCE	\$ 34,201.00	\$ 36,492.91	\$ 2,291.91	
220 FICA	\$ 20,151.00	\$ 20,297.56	\$ 146.56	
230 RETIREMENT	\$ -	\$ 3,800.00	\$ 3,800.00	
234 RETIREMENT-VMERS	\$ 2,500.00	\$ 2,550.00	\$ 50.00	
260 UNEMPLOYMENT	\$ -	\$ 42.00	\$ 42.00	
270 WORKERS COMPENSATION	\$ 2,239.00	\$ 2,240.00	\$ 1.00	
280 DENTAL INS	\$ 713.00	\$ 662.00	\$ (51.00)	
291 LIFE	\$ 200.00	\$ 572.00	\$ 372.00	
293 LTD	\$ -	\$ 150.00	\$ 150.00	
330 INSERVICES & TRAINING	\$ 3,000.00	\$ 3,000.00	\$ -	
340 OTHER PROFESSIONAL SERVICES	\$ 1,250.00	\$ 1,677.00	\$ 427.00	
443 RENTALS OF COMPUTER & TECHNOLOGY	\$ 13,501.00	\$ 13,501.00	\$ -	
531 TELEPHONE SERVICES	\$ 10,000.00	\$ 10,000.00	\$ -	
533 POSTAGE	\$ 6,000.00	\$ 6,000.00	\$ -	
550 PRINTING & BINDING	\$ 10,000.00	\$ 10,000.00	\$ -	
580 TRAVEL	\$ 2,600.00	\$ 3,000.00	\$ 400.00	
610 SUPPLIES GENERAL	\$ 8,500.00	\$ 8,000.00	\$ (500.00)	
739 EQUIPMENT-OTHER	\$ 2,500.00	\$ -	\$ (2,500.00)	
810 DUES & FEES	\$ 3,750.00	\$ 4,000.00	\$ 250.00	
2490 TECHNOLOGY SUPPORT	\$ 84,941.00	\$ 70,714.00	\$ (14,227.00)	-16.75%
101 TEACHER SALARY	\$ 40,000.00	\$ 41,200.00	\$ 1,200.00	
210 HEALTH INSURANCE	\$ -	\$ 1,276.00	\$ 1,276.00	
220 FICA	\$ 3,061.00	\$ 3,152.00	\$ 91.00	
260 UNEMPLOYMENT	\$ -	\$ 9.00	\$ 9.00	

FIRST BRANCH UNIFIED SCHOOL DISTRICT PROPOSED BUDGET
2019-2020

DESCRIPTION	FY19 Budget	FY20 Budget	DIFFERENCE	NOTE
270 WORKERS COMPENSATION	\$ 380.00	\$ 340.00	\$ (40.00)	
280 DENTAL INS	\$ -	\$ -	\$ -	
291 LIFE	\$ -	\$ 37.00	\$ 37.00	
293 LTD	\$ -	\$ 200.00	\$ 200.00	
432 REPAIRS & MAINTENANCE TECHNOLOGY	\$ 1,000.00	\$ 1,000.00	\$ -	
610 SUPPLIES GENERAL	\$ 3,500.00	\$ 3,500.00	\$ -	
650 SUPPLIES TECHNOLOGY	\$ 37,000.00	\$ 20,000.00	\$ (17,000.00)	
2510 FISCAL SERVICES	\$ 143,744.00	\$ 164,492.00	\$ 20,748.00	14.43%
593 SU-ASSESSMENT	\$ 103,744.00	\$ 124,492.00	\$ 20,748.00	
835 INTEREST ON SHORT TERM DEBT	\$ 40,000.00	\$ 40,000.00	\$ -	
2580 ADMINISTRATIVE TECHNOLOGY	\$ 21,064.00	\$ 25,276.00	\$ 4,212.00	20.00%
593 SU-ASSESSMENT	\$ 21,064.00	\$ 25,276.00	\$ 4,212.00	
2590 OTHER CENTRAL SUPPORT	\$ 10,866.00	\$ 13,040.00	\$ 2,174.00	20.01%
593 SU-ASSESSMENT	\$ 10,866.00	\$ 13,040.00	\$ 2,174.00	
2610 OPERATION OF BUILDING	\$ 625,432.00	\$ 523,359.00	\$ (102,073.00)	-16.32%
103 SALARY SUB	\$ 1,000.00	\$ 11,200.00	\$ 10,200.00	
105 SUPERVISOR SALARY	\$ 54,948.00	\$ 56,604.00	\$ 1,656.00	
108 SALARY- GENERAL	\$ 148,789.00	\$ 126,174.00	\$ (22,615.00)	
210 HEALTH INSURANCE	\$ 28,704.00	\$ 32,798.00	\$ 4,094.00	
220 FICA	\$ 17,688.00	\$ 14,839.00	\$ (2,849.00)	
234 RETIREMENT-VMERS	\$ 1,648.00	\$ 1,681.00	\$ 33.00	
260 UNEMPLOYMENT	\$ 6,970.00	\$ 467.00	\$ (6,503.00)	
270 WORKERS COMPENSATION	\$ 4,306.00	\$ 918.00	\$ (3,388.00)	
280 DENTAL INS	\$ 1,178.00	\$ 1,515.00	\$ 337.00	
291 LIFE	\$ -	\$ 86.00	\$ 86.00	
293 LTD	\$ -	\$ 77.00	\$ 77.00	
421 WASTE REMOVAL	\$ 12,500.00	\$ 11,800.00	\$ (700.00)	
422 SNOW REMOVAL	\$ 7,000.00	\$ 8,000.00	\$ 1,000.00	
431 REPAIRS & MAINTENANCE NON-TECHNOLOGY	\$ 161,500.00	\$ 64,000.00	\$ (97,500.00)	
520 INSURANCE OTHER THAN EMPLOYEE BENEFITS	\$ 17,701.00	\$ 18,700.00	\$ 999.00	
610 SUPPLIES GENERAL	\$ 29,000.00	\$ 30,000.00	\$ 1,000.00	
622 ENERGY ELECTRICITY	\$ 60,000.00	\$ 65,000.00	\$ 5,000.00	
624 ENERGY FUEL OIL	\$ 69,000.00	\$ 72,000.00	\$ 3,000.00	
730 EQUIPMENT	\$ 3,000.00	\$ 4,000.00	\$ 1,000.00	
733 FURNITURE & FIXTURES	\$ 500.00	\$ 3,500.00	\$ 3,000.00	
2630 GROUNDS	\$ 2,000.00	\$ 6,000.00	\$ 4,000.00	200.00%
431 REPAIRS & MAINTENANCE NON-TECHNOLOGY	\$ 2,000.00	\$ 6,000.00	\$ 4,000.00	
2711 TRANSPORTATION-RESIDENT	\$ 237,125.00	\$ 244,239.00	\$ 7,114.00	3.00%
593 SU-ASSESSMENT	\$ 237,125.00	\$ 244,239.00	\$ 7,114.00	
2715 TRANSPORTATION-FIELD TRIPS	\$ 16,000.00	\$ 9,000.00	\$ (7,000.00)	-43.75%
519 STUDENT TRANSPORTATION PURCHASED FROM OTHER SOUR	\$ 16,000.00	\$ 9,000.00	\$ (7,000.00)	
2716 CO-CURR TRANSPORTATION	\$ 7,000.00	\$ 7,500.00	\$ 500.00	7.14%
519 STUDENT TRANSPORTATION PURCHASED FROM OTHER SOUR	\$ 7,000.00	\$ 7,500.00	\$ 500.00	
2790 OTHER TRANSPORTATION (504)	\$ 3,000.00	\$ 3,000.00	\$ -	0.00%
519 STUDENT TRANSPORTATION PURCHASED FROM OTHER SOUR	\$ 3,000.00	\$ 3,000.00	\$ -	
3100 FOOD SERVICES	\$ 50,000.00	\$ 43,325.00	\$ (6,675.00)	-13.35%
912 TRANSFER TO FOOD SERVICE	\$ 50,000.00	\$ 43,325.00	\$ (6,675.00)	
Grand Total	\$ 6,637,796.00	\$ 6,707,457.00	\$ 69,661.00	1.05%

FIRST BRANCH UNIFIED SCHOOL DISTRICT PROPOSED BUDGET REVENUES
2019-2020

Description	FIRST BRANCH BUDGET 2019	FIRST BRANCH PROPOSED BUDGET 2020
BAL. CARRYOVER FROM PRIOR YRS	\$ 181,597	\$ -
<u>REVENUES FROM LOCAL SOURCES</u>		
Interest	\$ 35,000	\$ 35,000
Tuition		
TuitionPK		
Miscellaneous	\$ 2,000	\$ 2,000
Rentals		
Bond Bank Savings Return	\$ 4,962	\$ 5,583
Donations	\$ 5,000	\$ 5,000
Total Local Source Revenues	\$ 46,962	\$ 47,583
<u>REV. FROM STATE/FED. SOURCES</u>		
Education Spending Revenue (ACT 68)	\$ 5,861,222	\$ 6,045,845
ACT 60 Related Transportation	\$ 94,000	\$ 108,019
Small School Grant	\$ 232,235	\$ 232,235
Trustee of Public Funds		
Vocational Transportation		
Adult Learning		
Driver Ed Reimbursement		
Medicaid Reimbursement (IEP & EPSDT)	\$ 50,000	\$ 50,000
Total Rev. From State/Fed. Sources	\$ 6,237,457	\$ 6,436,099
<u>OTHER GRANTS</u>		
School Wide CFP/previously Title I/other	\$ 63,000	\$ 130,798.00
ADAP Subgrant from SU		
Exp PK Subgrant from SU		
Total Other Grants	\$ 63,000	\$ 130,798
Vocational Education Ed Spending		
Tech Ctr from State to the Tech Ctr	\$ 108,780	\$ 92,977
Grand Total All Revenues	\$ 6,637,796	\$ 6,707,457

	FY19	FY20
Expenditures	\$ 6,637,796	\$ 6,707,457
Less local revenue	\$ (667,794)	\$ (568,635.00)
Education Spending	\$ 5,970,002	\$ 6,138,822
Equalized Pupils	355.13	354.49
Per Pupil Spending	\$ 16,810.93	\$ 17,317.33

White River Valley Supervisory Union

White River Valley Supervisory Union
Superintendent's Report
December 2018

I am once again very proud to write this annual report to the citizens of the ten towns comprising the White River Valley Supervisory Union. As a person engaged in this work for a number of years, I am pleased to have witnessed the seriousness and civility that was exhibited by all of the citizens and taxpayers in our Supervisory Union as we debated and decided the school consolidation question presented by Act 46.

Now that we know the outcome of the changes that this law brought to our Supervisory Union and to each of the towns within the region, I am sure that taxpayers are waiting to see if the promises that were made as a reason to make these changes in our district configurations will be kept.

We continue to work hard toward the goal of getting the Supervisory Union to function in an effective, efficient, and unified way. Since last school year we have negotiated our first unified teacher contract and support staff contracts. We have a new teachers evaluation model that we are now using. We have written 25 new policies and there are more being considered as I write this report to the towns. We have a unified bussing contract and we are following the work laid out in the White River Valley Strategic Plan just to name some of the areas we have worked on this last year.

The 2018 school year has been difficult with all of the decisions around Act 46 that needed to take place according to the law. It is no surprise that we finished somewhat exhausted because of the pace and the high stakes involved. Because of this grueling process and for some many long years of faithful service some of the board members have decided to move on. This has meant that there is a new group of board members serving now has needed board responsibility training in place to help them carry out their duties and responsibilities.

This Supervisory Union is a very special place that has been developed in the interests of students needs. We have a very successful One Planet after school program that continues to grow in all of the eight schools in the SU. We have developed three restorative classrooms, one at the middle school and two others in Royalton at the elementary school all under the direction of Special Education Direction Deborah Matthews and Dr. William Ketterer. We have hired a parent liaison to strengthen connections with parents. At the high school we have broadened our programming to include new and varied placement classes, math and science classes and additional electives for our students. We have been working with the Tarrant Institute to develop our middle schools in Bethel and also Chelsea and Tunbridge.

I am very proud of the steps that we have made throughout the system to work towards a higher level of student achievement and classroom instruction. We will continue on this path guided by our strategic plan.

Please contact me at our office if you have questions or concerns. I will try to respond to every email, letter or phone message. I will never take the public's trust for granted. I hope to work every day to earn it.

Respectfully Submitted,
Bruce C. Labs
Superintendent of School
White River Valley Supervisory Union

WHITE RIVER VALLEY SUPERVISORY UNION
REVENUE BUDGET 2019-2020

	FY18 SU Assessment	FY19 SU Assessment	FY20 Assessment	
	Amount	% Amount	% Amount	Change
BETHEL	\$ 189,055.00			
CHELSEA	\$ 124,521.00			
GRANVILLE	\$ 10,317.00			
HANCOCK	\$ 16,992.00			
ROCHESTER	\$ 83,759.00			
ROYALTON	\$ 254,441.00			
SHARON	\$ 137,303.00			
STOCKBRIDGE	\$ 45,467.00			
STRAFFORD	\$ 97,244.00			
TUNBRIDGE	\$ 96,491.00			
FBUD		19.6% \$ 218,520.00	20.10% \$ 242,411.35	\$ 23,891.35
GHUD		2.8% \$ 31,037.00	3.30% \$ 39,798.88	\$ 8,761.88
RSUD		11.5% \$ 127,784.00	10.90% \$ 131,456.90	\$ 3,672.90
SHARON		13.4% \$ 149,232.00	14.70% \$ 177,285.91	\$ 28,053.91
STRAFFORD		9.3% \$ 103,868.00	8.90% \$ 107,336.37	\$ 3,468.37
WRUD		43.4% \$ 482,464.00	42.10% \$ 507,737.20	\$ 25,273.20
	\$ 1,055,590.00	\$ 1,112,905.00	\$ 1,206,026.60	\$ 93,121.60

BUDGET EXPENDITURES \$ 1,645,055.60

LESS LOCAL SOURCE REVENUE

INDIRECT RATE \$ (24,000.00)

INTEREST \$ (2,000.00)

LESS DIRECT GRANT REVENUE

MEDICAID \$ (318,021.00)

FEDERAL TITLE FUNDS \$ (95,008.00)

LOCAL ASSESSMENT AMOUNT \$ 1,206,026.60

WHITE RIVER VALLEY SUPERVISORY UNION
EXPENDITURE BUDGET 2019-2020

DESCRIPTION	FY18 BUDGET	FY18 ACTUALS	FY19 Budget	FY20 Budget PROPOSED	NOTES
1400 COCURRICULAR/COLLABORATIVE	\$ 5,000.00	\$ 1,927.00	\$ -	\$ 5,000.00	REINSTATES COLLABORATIVE PROGRAM
101 TEACHER SALARY	\$ 1,500.00	\$ -	\$ -	\$ 3,000.00	
220 FICA	\$ 115.00	\$ -	\$ -	\$ 230.00	
340 OTHER PROFESSIONAL SERVICES	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	
580 TRAVEL	\$ -	\$ -	\$ -	\$ -	
610 SUPPLIES GENERAL	\$ 2,385.00	\$ 1,927.00	\$ -	\$ 770.00	
2212 CURRICULUM INSTRUCTION	\$ 182,990.00	\$ 225,213.00	\$ 156,893.93	\$ 357,892.86	REFLECTS STRATEGIC PLAN INITIATIVE FOR STUDENT ACHIEVEMENT. COSTS TO BE OFFSET BY EXISTING GRANT FUNDS.
101 TEACHER SALARY	\$ -	\$ -	\$ -	\$ 88,000.00	
104 ADMIN SALARY	\$ 140,280.00	\$ 174,729.00	\$ 128,000.00	\$ 121,005.00	
210 HEALTH INSURANCE	\$ 22,362.00	\$ 15,203.00	\$ 9,723.93	\$ 7,099.00	
220 FICA	\$ 10,731.00	\$ 13,099.00	\$ 9,792.00	\$ 13,593.32	
250 TUITION BENEFIT	\$ 2,000.00	\$ 571.00	\$ 2,500.00	\$ 5,000.00	
270 WORKERS COMPENSATION	\$ 1,263.00	\$ 8,158.00	\$ 1,218.00	\$ 902.08	
281 DENTAL INS	\$ 444.00	\$ 2,262.00	\$ 600.00	\$ 769.90	
291 LIFE	\$ 310.00	\$ 268.00	\$ 310.00	\$ 523.56	
320 CONTRACTED INSTRUCTIONAL SERVICES	\$ -	\$ 1,419.00	\$ -	\$ 35,000.00	
340 OTHER PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ 20,000.00	
580 TRAVEL	\$ 3,000.00	\$ 5,430.00	\$ 2,500.00	\$ 7,500.00	
610 SUPPLIES GENERAL	\$ 1,500.00	\$ 2,156.00	\$ 1,250.00	\$ 24,750.00	
640 BOOKS & PERIODICALS	\$ 500.00	\$ 518.00	\$ 400.00	\$ 28,900.00	
650 SUPPLIES TECHNOLOGY	\$ -	\$ 594.00	\$ -	\$ -	
810 DUES & FEES	\$ 600.00	\$ 806.00	\$ 600.00	\$ 4,850.00	
2219 OTHER IMPROVEMENT OF INSTRUCTION	\$ 66,601.00	\$ 51,222.00	\$ 74,168.58	\$ 113,754.12	REFLECTS STRATEGIC PLAN INITIATIVE FOR STUDENT ACHIEVEMENT. COSTS TO BE OFFSET BY EXISTING GRANT FUNDS.
109 OTHER SALARY	\$ 41,777.00	\$ 33,443.00	\$ 45,000.00	\$ 89,000.00	
210 HEALTH INSURANCE	\$ 14,908.00	\$ 11,920.00	\$ 18,215.96	\$ 11,923.62	
220 FICA	\$ 3,196.00	\$ 2,328.00	\$ 3,997.62	\$ 6,808.50	
250 TUITION BENEFIT	\$ 1,500.00	\$ 376.00	\$ 1,000.00	\$ -	
270 WORKERS COMPENSATION	\$ 376.00	\$ -	\$ 400.00	\$ 378.00	
281 DENTAL INS	\$ 444.00	\$ 262.00	\$ 355.00	\$ 444.00	
340 OTHER PROFESSIONAL SERVICES	\$ 1,000.00	\$ 126.00	\$ 1,000.00	\$ 1,000.00	
530 COMMUNICATIONS	\$ -	\$ -	\$ -	\$ -	
580 TRAVEL	\$ 1,500.00	\$ 2,579.00	\$ 2,500.00	\$ 2,500.00	
610 SUPPLIES GENERAL	\$ -	\$ 188.00	\$ 1,000.00	\$ -	

WHITE RIVER VALLEY SUPERVISORY UNION
EXPENDITURE BUDGET 2019-2020

DESCRIPTION	FY18 BUDGET	FY18 ACTUALS	FY19 Budget	FY20 Budget PROPOSED	NOTES
611 SUPPLIES-OTHER	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	
640 BOOKS & PERIODICALS	\$ 400.00	\$ -	\$ 200.00	\$ 200.00	
810 DUES & FEES	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	
2313 TREASURER	\$ 1,000.00	\$ 1,400.00	\$ 1,200.00	\$ 1,291.00	
104 ADMIN SALARY	\$ 1,000.00	\$ 806.00	\$ 1,200.00	\$ 1,200.00	
220 FICA	\$ -	\$ 594.00	\$ -	\$ 91.00	
2314 AUDITING	\$ 7,300.00	\$ 10,300.00	\$ 10,300.00	\$ 47,693.88	TRANSFER OF EXPENSE FROM DISTRICT TO SU BUDGET PER STATE RULES.
341 AUDITING SERVICES	\$ 7,300.00	\$ 10,300.00	\$ 10,300.00	\$ 47,693.88	
2320 EXECUTIVE ADMINISTRATION	\$ 329,911.00	\$ 332,505.00	\$ 342,230.34	\$ 281,048.11	TRANSFER OF SUPPORT POSITION TO FISCAL FUNCTION
104 ADMIN SALARY	\$ 121,729.00	\$ 122,641.00	\$ 122,979.00	\$ 126,668.08	
106 CLERICAL SALARY	\$ 92,220.00	\$ 66,389.00	\$ 94,720.20	\$ 49,514.19	
210 HEALTH INSURANCE	\$ 42,035.00	\$ 27,878.00	\$ 31,237.00	\$ 29,510.98	
220 FICA	\$ 16,367.00	\$ 13,856.00	\$ 16,500.82	\$ 13,320.38	
240 RETIREMENT CONTRIBUTION	\$ 4,962.00	\$ 3,651.00	\$ 6,763.85	\$ 2,525.00	
250 TUITION BENEFIT	\$ 6,500.00	\$ 1,926.00	\$ 4,000.00	\$ 4,000.00	
270 WORKERS COMPENSATION	\$ 1,926.00	\$ 3,582.00	\$ 834.48	\$ 381.48	
281 DENTAL INS	\$ 1,332.00	\$ 769.00	\$ 1,455.00	\$ 888.00	
291 LIFE	\$ 340.00	\$ 1,352.00	\$ 340.00	\$ 340.00	
330 INSERVICES & TRAINING	\$ 1,500.00	\$ 3,452.00	\$ 11,500.00	\$ 5,000.00	
342 LEGAL SERVICES	\$ 15,000.00	\$ 57,526.00	\$ 20,000.00	\$ 20,000.00	
430 REPAIRS & MAINTENANCE SERVICES	\$ 1,000.00	\$ -	\$ 500.00	\$ 500.00	
580 TRAVEL	\$ 5,000.00	\$ 5,424.00	\$ 5,000.00	\$ 5,500.00	
610 SUPPLIES GENERAL	\$ 4,000.00	\$ 5,534.00	\$ 4,000.00	\$ 5,000.00	
640 BOOKS & PERIODICALS	\$ 500.00	\$ 1,144.00	\$ 400.00	\$ 400.00	
730 EQUIPMENT	\$ 1,500.00	\$ 641.00	\$ 1,000.00	\$ -	
810 DUES & FEES	\$ 7,000.00	\$ 12,659.00	\$ 15,000.00	\$ 11,500.00	
890 FEES -SAFETY CHECK	\$ 7,000.00	\$ 4,081.00	\$ 6,000.00	\$ 6,000.00	
2400 GRANT ADMINISTRATION	\$ 66,612.00	\$ 61,556.00	\$ 67,799.95	\$ 66,691.69	
104 ADMIN SALARY	\$ 53,871.00	\$ 53,871.00	\$ 55,217.32	\$ 56,873.84	
210 HEALTH INSURANCE	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	
220 FICA	\$ 4,121.00	\$ 4,217.00	\$ 4,224.12	\$ 4,350.85	
250 TUITION BENEFIT	\$ 1,000.00	\$ 485.00	\$ 1,000.00	\$ 1,000.00	
270 WORKERS COMPENSATION	\$ 485.00	\$ 160.00	\$ 423.50	\$ 443.00	
281 DENTAL INS	\$ 355.00	\$ 133.00	\$ 355.00	\$ 444.00	
291 LIFE	\$ 280.00	\$ 405.00	\$ 280.00	\$ 280.00	

WHITE RIVER VALLEY SUPERVISORY UNION
EXPENDITURE BUDGET 2019-2020

DESCRIPTION	FY18 BUDGET	FY18 ACTUALS	FY19 Budget	FY20 Budget PROPOSED	NOTES
341 AUDITING SERVICES	\$ 3,000.00	\$ -	\$ 3,000.00	\$ -	
580 TRAVEL	\$ 800.00	\$ 29.00	\$ 800.00	\$ 800.00	
610 SUPPLIES GENERAL	\$ 500.00	\$ 566.00	\$ 500.00	\$ 650.00	
640 BOOKS & PERIODICALS	\$ 500.00	\$ -	\$ 250.00	\$ 250.00	
670 SOFTWARE	\$ 100.00	\$ -	\$ -	\$ -	
810 DUES & FEES	\$ -	\$ 90.00	\$ 150.00	\$ -	
2411 ADMINISTRATIVE PREK OVERSITE	\$ 10,765.00	\$ -	\$ 21,425.00	\$ 37,112.00	PREK OVERSITE TRANSITION
105 SUPERVISOR SALARY	\$ 10,000.00	\$ -	\$ 10,914.00	\$ 22,677.00	
220 FICA	\$ 765.00	\$ -	\$ 835.00	\$ 1,735.00	
260 UNEMPLOYMENT	\$ -	\$ -	\$ -	\$ 27.00	
270 WORKERS COMPENSATION	\$ -	\$ -	\$ -	\$ 123.00	
293 LTD	\$ -	\$ -	\$ -	\$ 50.00	
340 OTHER PROFESSIONAL SERVICES	\$ -	\$ -	\$ 9,676.00	\$ 11,000.00	
580 TRAVEL	\$ -	\$ -	\$ -	\$ 1,500.00	
2490 TECHNOLOGY SUPPORT	\$ 105,813.00	\$ 104,516.00	\$ 107,275.00	\$ 118,268.54	PARTIAL INCREASE IN TECH SUPPORT
105 SUPERVISOR SALARY	\$ 76,875.00	\$ 76,875.00	\$ 80,000.00	\$ 82,400.00	
109 OTHER SALARY	\$ -	\$ -	\$ -	\$ 5,000.00	
210 HEALTH INSURANCE	\$ 7,855.00	\$ 8,806.00	\$ 5,531.00	\$ 6,349.26	
220 FICA	\$ 5,881.00	\$ 5,783.00	\$ 6,120.00	\$ 6,686.10	
240 RETIREMENT CONTRIBUTION	\$ 4,228.00	\$ 4,338.00	\$ 4,400.00	\$ 4,530.20	
250 TUITION BENEFIT	\$ 1,500.00	\$ 289.00	\$ 900.00	\$ 2,876.11	
270 WORKERS COMPENSATION	\$ -	\$ 1,783.00	\$ 600.00	\$ 448.19	
281 DENTAL INS	\$ 444.00	\$ -	\$ 444.00	\$ 444.00	
291 LIFE	\$ 30.00	\$ 479.00	\$ 30.00	\$ 34.68	
340 OTHER PROFESSIONAL SERVICES	\$ 7,500.00	\$ 1,419.00	\$ 5,000.00	\$ 3,000.00	
580 TRAVEL	\$ 1,000.00	\$ 3,756.00	\$ 1,250.00	\$ 3,500.00	
650 SUPPLIES TECHNOLOGY	\$ -	\$ 529.00	\$ 500.00	\$ 3,000.00	
730 EQUIPMENT	\$ 500.00	\$ 459.00	\$ 2,500.00	\$ -	
2510 FISCAL SERVICES	\$ 384,565.00	\$ 415,310.00	\$ 394,923.24	\$ 488,155.52	POSITION TRANSFER OF HR FUNCTION TO FISCAL OVERSITE
108 SALARY- GENERAL	\$ 99,284.00	\$ 102,309.00	\$ 187,571.78	\$ 232,211.84	
109 OTHER SALARY	\$ 156,997.00	\$ 167,416.00	\$ 90,000.00	\$ 102,700.00	
210 HEALTH INSURANCE	\$ 55,961.00	\$ 52,503.00	\$ 46,048.49	\$ 78,790.69	
220 FICA	\$ 19,605.00	\$ 19,679.00	\$ 20,851.74	\$ 25,620.76	
240 RETIREMENT CONTRIBUTION	\$ 15,820.00	\$ 13,206.00	\$ 14,991.45	\$ 14,991.00	
250 TUITION BENEFIT	\$ 2,000.00	\$ 1,504.00	\$ 2,000.00	\$ 2,000.00	
260 UNEMPLOYMENT	\$ -	\$ -	\$ -	\$ 266.00	

WHITE RIVER VALLEY SUPERVISORY UNION
EXPENDITURE BUDGET 2019-2020

DESCRIPTION	FY18 BUDGET	FY18 ACTUALS	FY19 Budget	FY20 Budget PROPOSED	NOTES
270 WORKERS COMPENSATION	\$ 2,307.00	\$ 815.00	\$ 2,000.00	\$ 1,804.63	
281 DENTAL INS	\$ 1,721.00	\$ 1,707.00	\$ 2,131.78	\$ 2,508.60	
291 LIFE	\$ 370.00	\$ 839.00	\$ 400.00	\$ 486.00	
293 LTD	\$ -	\$ -	\$ -	\$ 822.00	
340 OTHER PROFESSIONAL SERVICES	\$ -	\$ 11,938.00	\$ 15,254.00	\$ 13,254.00	
430 REPAIRS & MAINTENANCE SERVICES	\$ 16,000.00	\$ 28,825.00	\$ 500.00	\$ 500.00	
580 TRAVEL	\$ 6,000.00	\$ 4,778.00	\$ 4,500.00	\$ 4,600.00	
610 SUPPLIES GENERAL	\$ 5,000.00	\$ 7,199.00	\$ 5,000.00	\$ 7,000.00	
730 EQUIPMENT	\$ 2,500.00	\$ 1,659.00	\$ 3,074.00	\$ -	
810 DUES & FEES	\$ 1,000.00	\$ 933.00	\$ 600.00	\$ 600.00	
2610 OPERATION OF BUILDING	\$ 109,083.00	\$ 106,203.00	\$ 130,703.97	\$ 128,147.28	
260 UNEMPLOYMENT	\$ 4,500.00	\$ -	\$ 4,000.00	\$ 4,000.00	
293 LTD	\$ -	\$ -	\$ 9,000.00	\$ 4,000.00	
420 CLEANING SERVICES	\$ 5,500.00	\$ -	\$ 5,000.00	\$ 5,000.00	
421 WASTE REMOVAL	\$ 2,200.00	\$ 1,211.00	\$ 1,500.00	\$ 1,500.00	
430 REPAIRS & MAINTENANCE SERVICES	\$ 3,000.00	\$ 2,026.00	\$ 2,000.00	\$ 2,000.00	
441 MAINTENANCE RENTALS OF LAND & BUILDINGS	\$ 55,483.00	\$ 55,608.00	\$ 56,593.00	\$ 58,121.01	
443 RENTALS OF COMPUTER & TECHNOLOGY	\$ 8,500.00	\$ 5,941.00	\$ 8,500.00	\$ 8,500.00	
520 INSURANCE OTHER THAN EMPLOYEE BENEFITS	\$ 7,200.00	\$ 7,899.00	\$ 7,500.00	\$ 7,875.00	
530 COMMUNICATIONS	\$ 3,200.00	\$ 5,849.00	\$ 5,980.17	\$ 6,141.63	
533 POSTAGE	\$ 4,000.00	\$ 6,758.00	\$ 5,000.00	\$ 5,135.00	
540 ADVERTISING	\$ 4,000.00	\$ 3,766.00	\$ 2,000.00	\$ 2,000.00	
610 SUPPLIES GENERAL	\$ 9,000.00	\$ 9,005.00	\$ 12,000.00	\$ 12,000.00	
211 HRA	\$ -	\$ -	\$ 8,128.00	\$ 8,371.84	
331 BENEFIT ADMIN FEE	\$ 2,500.00	\$ 8,140.00	\$ 3,502.80	\$ 3,502.80	
2900 ASSESSMENT TRANSFER	\$ -	\$ -	\$ -	\$ -	
Grand Total	\$ 1,269,640.00	\$ 1,310,152.00	\$ 1,306,920.00	\$ 1,645,055.00	
AMOUNT OF INCREASE DUE TO ABSORPTION OF AUDIT COSTS FROM DISTRICT BUDGETS TO SU					\$ 37,393.88 2.86%
AMOUNT OF INCREASE DUE TO MEETING STRATEGIC INITIATIVE-TO BE PAID BY EXISTING GRANT FUNDS					\$212,463.66 16.26%
AMOUNT OF INCREASE TO BE OFFSET BY OTHER GRANTS/OFFSETTING REVENUES					\$ 45,249.28 3.46%
NET INCREASE					\$ 43,029.00 3.29%

WRVSU FY20 SPECIAL EDUCATION ASSESSMENT

	FY19 SPED Assessment		FY20 Proposed Assessment		Change
	%	Amount	%	Amount	
FBUD	21.1%	516,445	22.1%	551,138	34,693
GHUD	5.6%	137,599	5.75%	143,464	5,865
RSUD	10.9%	267,915	10.5%	263,290	(4,625)
SHARON	15.1%	371,061	16.3%	406,828	35,767
STRAFFORD	10.5%	258,446	10.1%	251,952	(6,494)
WRUD	36.7%	899,249	35.2%	879,728	(19,521)
		2,450,715		2,496,400	45,685

SPECIAL EDUCATION

FY20 Assessment	
%	Amount
22.08%	\$ 525,803.96
5.75%	\$ 136,869.94
10.55%	\$ 251,187.44
16.30%	\$ 388,128.07
10.09%	\$ 240,370.76
35.24%	\$ 839,289.84
	\$ 2,381,650.00

EEE

FY20 Assessment	
%	Amount
22.08%	\$ 25,333.70
5.75%	\$ 6,594.51
10.55%	\$ 12,102.43
16.30%	\$ 18,700.35
10.09%	\$ 11,581.28
35.24%	\$ 40,437.73
	\$ 114,750.00

WHITE RIVER VALLEY SUPERVISORY UNION
SPECIAL EDUCATION BUDGET
2019-2020

			BUDGET		ACTUALS		BUDGET		BUDGET		ACTUALS		BUDGET		
Function	Object	Program Area	2016-2017		2016-2017		2017-2018		2018-2019		2018-2019		2019-2020		NOTES
Direct Instruction - EEE															
1200	110	Teacher Salaries	\$	154,671	\$	128,016	\$	131,856	\$	134,216	\$	129,136	\$	120,140	
	115	Support Salaries	\$	36,706	\$	9,877	\$	18,355	\$	12,958	\$	8,319	\$	14,302	
	210	Health Ins	\$	39,589	\$	29,639	\$	31,158	\$	20,773	\$	28,765	\$	23,059	
	220	Employer Taxes	\$	14,640	\$	10,248	\$	11,491	\$	11,259	\$	9,737	\$	10,284	
	240	Retirement Benefit-VSTRS	\$	953	\$	11,406	\$	8,163	\$	8,163	\$	31	\$	9,551	
	250	Workers Comp Ins	\$	1,531	\$	1,512	\$	1,187	\$	1,325	\$	-	\$	1,563	
	260	Unemployment			\$	-	\$	320	\$	320	\$	1,285	\$	340	
	270	Professional Development	\$	6,000	\$	1,487	\$	4,000	\$	4,000	\$	580	\$	4,000	
	290	Dental Ins	\$	1,420	\$	888	\$	915	\$	915	\$	532	\$	888	
	291	Disability Ins/Life Ins	\$	449	\$	318	\$	456	\$	400	\$	1,657	\$	380	
	300	Contracted Services	\$	15,000	\$	-	\$	10,021	\$	10,100	\$	321	\$	12,200	
	560	Tuition	\$	10,000	\$	-	\$	-	\$	3,000	\$	-	\$	3,000	
	580	Travel/Conference	\$	1,000	\$	1,712	\$	3,169	\$	3,300	\$	2,588	\$	3,300	
	600	Supplies and Materials	\$	6,000	\$	805	\$	3,000	\$	1,000	\$	803	\$	1,200	
	730	Equipment	\$	5,000	\$	491	\$	2,000	\$	500	\$	-	\$	5,000	
	800	Dues & Fees	\$	-	\$	-	\$	-	\$	-	\$	-	\$	1,000	
2140	300	Psychological Services	\$	10,000	\$	-	\$	-	\$	-	\$	-	\$	-	
2150		Speech Pathology & Audiology													
	100	Salaries	\$	57,788	\$	11,721	\$	42,325	\$	43,383	\$	-	\$	24,511	
	200	Benefits	\$	17,336	\$	4,474	\$	12,697	\$	13,078	\$	-	\$	7,609	
	330	Contracted Services	\$	-	\$	-	\$	-	\$	-	\$	300	\$	-	
	580	Travel	\$	-	\$	15	\$	500	\$	500	\$	-	\$	500	
2160		Occupational Therapy Services													
	100	Salaries	\$	65,206	\$	17,974	\$	21,200	\$	21,836	\$	29,305	\$	20,294	
	200	Benefits	\$	19,562	\$	9,440	\$	6,362	\$	7,201	\$	3,049	\$	3,346	
	300	Contracted Services	\$	-	\$	-	\$	4,000	\$	4,000	\$	2,242	\$	5,000	
	580	Travel	\$	-	\$	-	\$	500	\$	500	\$	1,318	\$	500	
2190		Other Support Serv	\$	8,750	\$	-	\$	5,000	\$	-	\$	-			
		Total Essential Early Ed	\$	471,601	\$	240,024	\$	318,675	\$	302,727	\$	219,968	\$	271,967	

WHITE RIVER VALLEY SUPERVISORY UNION
SPECIAL EDUCATION BUDGET
2019-2020

			BUDGET		ACTUALS		BUDGET		BUDGET		ACTUALS		BUDGET		
Function	Object	Program Area	2016-2017		2016-2017		2017-2018		2018-2019		2018-2019		2019-2020		NOTES
Direct Instruction K-12															
1200	110	Teacher Salaries	\$	812,012	\$	745,380	\$	783,876	\$	837,620	\$	780,866	\$	926,417	16.6 FTE
	110	Alt Program Prof Staff	\$	-	\$	-	\$	170,750	\$	128,942	\$	1,272,673	\$	138,920	3 FTEs
	115	Support Salaries	\$	865,674	\$	1,119,251	\$	1,081,197	\$	1,207,768	\$	17,728	\$	1,217,657	54.4 PARAs
	116	Summer Salaries	\$	24,000	\$	34,286	\$	35,000	\$	35,000	\$	97,675	\$	36,343	
	120	Substitutes	\$	30,000	\$	104,900	\$	40,000	\$	60,000	\$	460,085	\$	60,000	
	210	Health Ins	\$	488,036	\$	529,360	\$	664,108	\$	426,077	\$	162,911	\$	438,316	
	220	Employer Taxes	\$	132,474	\$	148,575	\$	161,478	\$	173,604	\$	(294)	\$	171,439	
	230	Life Ins	\$	504	\$	1,829	\$	1,680	\$	1,900	\$	47,143	\$	1,562	
	240	Emper Retirement Contribution	\$	53,782	\$	47,223	\$	59,466	\$	66,427	\$	18,069	\$	72,240	
	250	Workers Comp Ins	\$	13,613	\$	9,893	\$	18,637	\$	19,884	\$	10,242	\$	13,353	
	260	Unemployment	\$	10,000	\$	8,528	\$	9,235	\$	9,000	\$	(324)	\$	5,875	
	270	Prof Development	\$	-	\$	4,255	\$	-	\$	-	\$	19,775	\$	3,500	
	290	Dental Ins	\$	21,504	\$	7,990	\$	25,648	\$	29,734	\$	3,051	\$	30,689	
	291	Disability Ins	\$	2,355	\$	1,818	\$	6,107	\$	6,523	\$	158,185	\$	6,138	
	330	Contracted Serv	\$	59,523	\$	122,527	\$	231,095	\$	168,200	\$	1,214	\$	261,000	
	500	Phone/Postage/Advertising	\$	5,000	\$	36	\$	1,000	\$	4,200	\$	54	\$	4,200	
	560	Tuition	\$	512,841	\$	952,494	\$	1,073,164	\$	1,208,515	\$	1,171,282	\$	1,100,000	
	580	Travel	\$	5,000	\$	4,448	\$	4,000	\$	10,000	\$	5,705	\$	11,000	
	594	Excess Cost	\$	325,250	\$	457,014	\$	315,722	\$	632,000	\$	493,544	\$	764,000	
	600	Supplies/Books & Periodicals	\$	15,000	\$	3,432	\$	30,000	\$	43,000	\$	6,872	\$	40,000	
	650	Software	\$	15,000	\$	4,285	\$	5,000	\$	5,000	\$	5,540	\$	5,000	
	730	Equipment	\$	15,000	\$	9,518	\$	15,000	\$	20,000	\$	10,126	\$	25,000	
2140	Psychological Services														
	100-200	Salaries and Benefits	\$	-	\$	-	\$	54,636	\$	-	\$	-	\$	-	
	300	Contracted Services	\$	316,000	\$	280,466	\$	325,380	\$	316,000	\$	338,060	\$	395,371	
2150	Speech Pathology and Audiology														
	100	Salaries	\$	193,666	\$	208,983	\$	184,425	\$	151,669	\$	221,832	\$	195,924	
	200	Benefits	\$	79,619	\$	69,302	\$	62,808	\$	19,140	\$	63,099	\$	64,365	
	300	Contracted Services	\$	30,000	\$	110,058	\$	50,000	\$	50,000	\$	33,239	\$	87,800	
	500	Travel	\$	3,000	\$	1,603	\$	3,000	\$	3,000	\$	1,421	\$	3,000	
	600	Supplies/Books & Periodicals/Software	\$	4,000	\$	3,685	\$	4,000	\$	4,000	\$	2,689	\$	3,000	
	800	Dues/Fees	\$	2,000	\$	920	\$	1,500	\$	1,500	\$	949	\$	2,000	

WHITE RIVER VALLEY SUPERVISORY UNION
SPECIAL EDUCATION BUDGET
2019-2020

Function	Object	Program Area	BUDGET	ACTUALS	BUDGET	BUDGET	ACTUALS	BUDGET	NOTES
			2016-2017	2016-2017	2017-2018	2018-2019	2018-2019	2019-2020	
2160		Occupational Therapy Services							
	100	Salaries	\$ 126,531	\$ 124,312	\$ 121,032	\$ 130,351	\$ 149,562	\$ 67,645	
	200	Benefits	\$ 55,350	\$ 50,045	\$ 48,299	\$ 27,268	\$ 35,232	\$ 28,389	
	300	Contracted Services	\$ 1,500	\$ 36,978	\$ 25,000	\$ 25,000	\$ 29,014	\$ 5,000	
	500	Travel	\$ 1,500	\$ 1,208	\$ 3,000	\$ 3,000	\$ 2,887	\$ 3,000	
	600	Supplies/Books & Periodicals	\$ 3,000	\$ 2,129	\$ 3,000	\$ 3,000	\$ 2,498	\$ 20,000	
	730	Equipment	\$ -	\$ 745	\$ -	\$ -	\$ 167	\$ -	
2190	300	Other Support Services	\$ 12,000	\$ 45,745	\$ -	\$ -	\$ 4,875	\$ 36,250	
2200	200	Instructional Staff Trainings	\$ 30,000	\$ 29,006	\$ 25,000	\$ 30,000	\$ 27,137	\$ 40,000	
2420		Administration							
	100	Salaries	\$ 274,634	\$ 260,700	\$ 302,504	\$ 276,917	\$ 287,648	\$ 232,244	REDUCTION IN FTE. NOW 3.8 FTE
	200	Benefits	\$ 94,151	\$ 83,854	\$ 106,971	\$ 71,817	\$ 78,661	\$ 51,746	
	300	Contracted Services	\$ 8,000	\$ 5,631	\$ 8,000	\$ 4,000	\$ -	\$ 4,000	
	300	Legal	\$ 20,000	\$ 2,760	\$ 15,000	\$ 5,000	\$ 4,020	\$ 5,000	
	430	Repairs/Maintenance	\$ 2,000	\$ -	\$ 2,000	\$ 1,000	\$ 240	\$ 1,000	
	300	Child Find Activities	\$ 2,000	\$ -	\$ 2,000	\$ 1,000	\$ 236	\$ 500	
	500	Travel Reimbursement/Conference	\$ 4,000	\$ 4,561	\$ 6,000	\$ 5,000	\$ 5,167	\$ 5,000	
	500	Telephone/Postage	\$ -	\$ 1,925	\$ 1,000	\$ 2,000	\$ 1,124	\$ 1,000	
	610	Supplies	\$ 1,000	\$ 893	\$ 1,000	\$ 1,000	\$ 1,108	\$ 1,000	
	640	Books & Periodicals	\$ 1,000	\$ 410	\$ 500	\$ 500	\$ 376	\$ 500	
	730	Equipment & Contingency	\$ 500	\$ 2,611	\$ 1,000	\$ 2,500	\$ -	\$ 2,500	
	810	Dues & Fees	\$ 750	\$ 3,503	\$ 2,000	\$ 3,500	\$ 455	\$ 2,500	
2700		Transportation	\$ 281,000	\$ 268,047	\$ 325,000	\$ 424,174	\$ 374,522	\$ 480,000	
		HRA OOP Cost				\$ 38,800	\$ 11,337	\$ 39,964	
		HRA Admin Fees				\$ 2,264	\$ 60	\$ 2,264	
		TOTAL ALL SPECIAL EDUCATION	\$ 5,425,369	\$ 6,157,148	\$ 6,734,893	\$ 6,999,523	\$ 6,639,705	\$ 7,385,578	5.52%
									\$386,055.07
		EEE TOTAL BUDGET					\$ 271,967		
		SPECIAL ED DIRECT SERVICES BUDGET					\$ 7,113,611		
		TOTAL					\$ 7,385,578		

WHITE RIVER VALLEY SUPERVISORY UNION
SPECIAL EDUCATION BUDGET
2019-2020

Function	Object	Program Area	BUDGET 2016-2017	ACTUALS 2016-2017	BUDGET 2017-2018	BUDGET 2018-2019	ACTUALS 2018-2019	BUDGET 2019-2020	NOTES
SPECIAL EDUCATION REVENUE									
		IDEA B Basic Flow Through	\$ 350,000		\$ 510,000	\$ 514,003	\$ 514,003	\$ 556,797	
		IDEA B Pre-School	\$ 50,000		\$ 12,000	\$ 12,193	\$ 12,193	\$ 13,585	
		EEE						\$ 143,632	
		Block Grant			\$ 703,669	\$ 746,543	\$ 746,543	\$ 610,956	
		Extra-Ordinary Reimbursements			\$ 456,238	\$ 362,272	\$ 458,369	\$ 400,539	90% EXTRAORDINARY COST IS REIMBURSED BY STATE
		Expenditure Reimbursement			\$ 2,625,593	\$ 2,883,797	\$ 2,479,065	\$ 3,128,669	
		Admin Serv	\$ -		\$ -	\$ -			
		Tuition/Excess Cost	\$ -		\$ -	\$ -			
		Prior Yr Adjustment	\$ -		\$ -	\$ -			
		IEP Medicaid	\$ 30,000		\$ 30,000	\$ 30,000	\$ 30,000	\$ 35,000	
		TOTAL SU SPECIAL ED REVENUES	\$ 430,000	\$ -	\$ 4,337,500	\$ 4,548,808	\$ 4,240,173	\$ 4,889,178	
		MEMBER TOWN ASSESSMENT	\$ 4,995,369	\$ 6,157,148	\$ 2,397,393	\$ 2,450,715	\$ 2,399,532	\$ 2,496,400	1.86%
		TOTAL	\$ 5,425,369	\$ 6,157,148	\$ 6,734,893	\$ 6,999,523	\$ 6,639,705	\$ 7,385,578	
						\$ -			
		EEE NET EXPENSE TO BE ASSESSED						\$ 114,750	
		REGULAR SPECIAL ED SERVICES NET EXPENSE TO BE ASSESSED						\$ 2,381,650	

Town of Tunbridge School District

Annual School Meeting Minutes

March 5, 2018

Please note that these are condensed minutes only. Original minutes are available at the Town Clerk's Office.

- Art. 1. Euclid Farnham elected Moderator for a one year term.
- Art. 2. School District report read and accepted.
- Art. 3. The Town voted to elect 2 new School Directors. Kathy Galuzzo and Joe Paquin were elected.
- Art. 4. The Town voted to establish salaries for Town School District officers for the period of time beginning when they take office to the date the District ceases to exist (pursuant to the merger). A motion for a \$1500.00 stipend was made by Betsy Race. It was voted on and approved.
- Art. 5. Other business:
Mark McDonald was granted permission to speak. He wanted to recognize all of the long hours and hard work that has been put in by the School Board leading up to the organization of the Unified District.

Motion to adjourn at 7:53 pm. Seconded. Meeting adjourned at 7:53 pm.

Number of voters on the checklist is 992. Number of voters in attendance was 54.

Summary of the 2018 First Branch Unified District Meeting
May 14, 2018
Chelsea School Gym

- Art. 1 Voted to accept the reports of the School District.
- Art. 2 Voted to accept amended motion stating the Voters of the School District approve the School Board expend \$6,637,796, which is the amount the School Board determined to be necessary for the ensuing year. Original amount was \$6,915,414.00.
- Art. 3 Voted to establish a reserve fund for capital improvements.
- Art. 4 Voted to establish a reserve fund for student secondary education tuition expenses.
- Art. 5 Voted to establish a reserve fund for expenses incurred by the District to transition to a unified district governance and operational structure.
- Art. 6 Voted to authorize the School Board to borrow by issuance of bonds, or notes, or to establish a line of credit, not in excess of anticipated revenue.
- Art. 7 No other business. Voted to adjourn at 8:25 PM

FIRST BRANCH UNIFIED SCHOOL DISTRICT**ANNUAL MEETING WARNING**

The legal voters of the First Branch Unified School District, consisting of the towns of Chelsea and Tunbridge, are hereby notified and warned to meet at the Tunbridge Central School in Tunbridge, Vermont on Monday, March 4, 2019 at 7:00 PM to consider and act upon the following from the floor:

- Article 1: To elect a Moderator
- Article 2: To elect a School District Clerk for the term of July 1, 2019 to June 30, 2020.
- Article 3: To establish the annual salary of \$500.00 for the School District Clerk.
- Article 4: To elect a School District Treasurer for the term of July 1, 2019 to June 30, 2020.
- Article 5: To hear and act upon the reports of the School District Directors and officers.
- Article 6: Shall the voters authorize the School Board to borrow money by issuance of notes not in excess of anticipated revenue for the fiscal year July 1, 2019 through June 30, 2020?
- Article 7: Shall the voters authorize the School Board to establish a Capital Reserve Fund.
- Article 8: Shall the voters authorize the School Board to transfer any cumulative surplus existing on June 30, 2018, estimated to be \$16,743.00, from the Chelsea School District's Capital Reserve Fund to the First Branch Capital Reserve Fund?
- Article 9: Shall the voters authorize the School Board to transfer part of the audited fund balance existing on June 30, 2018 estimated to total \$153,373.00, in an amount not to exceed \$53,373.00 to the First Branch Capital Reserve Fund?
- Article 10: Shall the voters authorize the School Board to transfer part of the audited fund balance existing on June 30, 2018 estimated to total \$153,373.00, in an amount not to exceed \$60,000.00 to the existing Building and Grounds Reserve Fund?
- Article 11: Shall the voters authorize the School Board to transfer part of the audited fund balance existing on June 30, 2018 estimated to total \$153,373.00, in an amount not to exceed \$20,000.00 to the existing Tuition Reserve Fund?
- Article 12: Shall the voters authorize the School Board to transfer part of the audited fund balance existing on June 30, 2018 estimated to total \$153,373.00, in an amount not to exceed \$20,000.00 to the existing Re-branding Reserve Fund?
- Article 13: To elect the following positions to the First Branch Unified School District:

FIRST BRANCH UNIFIED SCHOOL DISTRICT**ANNUAL MEETING WARNING**

Chelsea	1 Director for a three (3) year term expiring in March of 2022
Chelsea	1 Director for the remaining year of a two year term expiring in March of 2020
Tunbridge	1 Director for a three (3) year term expiring in March of 2022

Article 14: Shall the voters of the school district approve the school board to expend \$6,707,457 which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$17,317.33 per equalized pupil. This projected spending per equalized pupil is 3.01% higher than spending for the current year.

Article 15: To transact any other business proper to come before this meeting.

DATED at Tunbridge, Vermont this 18 day of January, 2019.

Signatures

Kathy Galluzzo, Chair

Kathy Galluzzo

Maryann Caron, Member

Maryann Caron

Michael Gray, Member

Michael Gray

Deborah Ackerman, Member

Deborah Ackerman

Susan Kay, Member

Susan Kay

Jena Young, Clerk

Jena Young

Received for recording this 24th day of January, 2019.

Jena Young

Jena Young, Clerk
First Branch Unified School District

Tunbridge Vital Statistics

Births

<u>Babies Name</u>	<u>Fathers Name</u>	<u>Mothers Name</u>	<u>Date</u>	<u>Place</u>
Avelyn Lucielle Safford	Shane Arthur Safford Jr.	Leah Eloise McGinley	12/30/17	UVMC
Calvin Cross Chapman	Randall Corey Chapman	Ann Cross Chapman	07/14/18	GMC

Deaths

<u>Name</u>	<u>Date</u>	<u>Age</u>	<u>Cemetery</u>
Floyd O. McPhetres	01/31/18	90	Kelsey Mountain Cemetery
Kathleen E. Welch	02/04/18	95	Vermont Veterans Cemetery, Randolph
Martha Jean Frost	03/11/18	57	
Virginia Rae Nut Fails	04/14/18	82	Valley Crematory, White River Junction
Howard Frank Hoyt, Jr.	04/18/18	72	Drew Cemetery
Matthew B. Boles	04/19/18	77	Valley Crematory, White River Junction
Lorna L. Gregoire	07/28/18	61	Home Burial- 1460 Durgin Hill Rd, Vershire
Ruth O. Berger	08/16/18	81	Hunt Cemetery
Lorraine F. Palmer	10/14/18	87	Village Cemetery
Cynthia Anne Moore	10/18/18	50	Home Burial- own home
Patricia Jean Platenik	11/19/18	89	Valley Crematory, White River Junction
Dale R. Avery	11/12/18	60	Valley Crematory, White River Junction
Eloise H. McPhetres	11/15/18	89	Kelsey Mountain Cemetery
Barbara Mae Howe	12/29/18	95	Button Hill Cemetery

Brought Here For Burial

<u>Name</u>	<u>Date Buried</u>	<u>Cemetery</u>
Mildred E. Leahey	04/21/18	Hunt Cemetery
James E. Hewitt	07/01/18	Village Cemetery
Edith M. Whitney	07/10/18	Spring Road Cemetery
Philip N. Angell	06/16/18	Spring Road Cemetery
Scott H. Fisk	09/22/18	Spring Road Cemetery
Merland E. LaFrancis	10/13/18	Spring Road Cemetery

Marriages

<u>Partner</u>	<u>Residence</u>	<u>Partner</u>	<u>Residence</u>	<u>Date</u>
Troy Rodney Hoyt	Tunbridge, VT	Jennifer Lee Miller	Tunbridge, VT	02/11/18
Adam Robert Chamberlain	Tunbridge, VT	Emily Alissa Poe	Tunbridge, VT	05/04/18
Teresa Lynn Mullen	Needham, MA	Dominic Franco Codispoti	Needham, MA	06/02/18
Jessica Marie Patterson	Citrus Springs, FL	Stephen Mathew Rogers	Citrus Springs, FL	08/04/18
John Gary Oliver	Tunbridge, VT	Dee Ann D'Amico	Tunbridge, VT	08/25/18
Beverly Jean Curulla	Tunbridge, VT	Mark William Curulla	Tunbridge, VT	09/02/18
Heather Elise Buckner	Tunbridge, VT	Sean Thomas Ogle	Tunbridge, VT	09/02/18
Daniel George Guertin	Tunbridge, VT	Kevin James Lewis	Tunbridge, VT	09/01/18
Evan Samuel Reiss	Tunbridge, VT	Emily Renee Wheeler	Tunbridge, VT	09/22/18
Rachel Arianna Nadeau Larocca	Missoula, MT	Michael Robert Logan	Missoula, MT	10/08/18
Emily Jean Abbott	Tunbridge, VT	Paul Christian Russell	Tunbridge, VT	10/15/18
Rachel Esther Duncan	Tunbridge, VT	David Herman Kahn	Tunbridge, VT	10/24/18

Helpful Information

	Phone Numbers
Town Clerk	889-5521 Fax: 889-3544
Administrative Asst. to Selectboard	889-3744
Town Listers/Treasurer	889-3571
Town Garage	889-3319
Town Public Library	889-9404
Tunbridge Central School	889-3310
Tunbridge Neighbors Helping Neighbors	889-3437
Animal Control Officer	889-3240
First Constable	889-9810
Second Constable	763-8985
Fire Permits	889-5548 or 889-3408
Emergency	911
Fire and Ambulance	911
VT State Police	234-9933
Orange County Sheriff	685-4875
Bethel Family Health Center	234-9913
Central VT Medical Center	229-9121
Chelsea Health Center	685-4400
Dartmouth Hitchcock Medical Center	603-650-5000
Gifford Medical Center	728-4441
VT Poison Center	658-3456
NH Poison Center	1-800-562-8236
Chelsea Animal Hospital	685-3232
Country Animal Hospital	234-5999
CVSWMD	1-800-730-9475
White River Valley Supervisory Union	763-8840

Office Hours:

Town Clerk: Monday through Thursday: 7:30am-3:00pm

Administrative Asst: Monday, Wednesday and Thursday: 9:00 am-1:00 pm

Treasurer: Monday through Friday: 8:00 am-12:00pm

Listers: Tuesday and Friday: 9:00am-3:00pm

Library: Monday and Wednesday: 3pm-8pm: Thursday and Friday: 3pm-6pm.
Saturday: 9am-3pm

Select Board Meetings: Second and Fourth Tuesdays at 6:00pm. Town Office

Planning Commission: First Tuesday 6:30pm. Town Office

School Board: Third Wednesday at 6:30pm. Meetings alternate between Tunbridge and Chelsea School Libraries.

State Representative: John O'Brien 889-3474

State Senator: Mark McDonald 433-5867



VERMONT DEPARTMENT OF PUBLIC SAFETY
DIVISION OF FIRE SAFETY
 OFFICE OF THE STATE FIRE MARSHAL, THE STATE FIRE ACADEMY AND THE STATE HAZ-MAT TEAM



firesafety.vermont.gov

**** STATE BUILDING PERMITS **** **WHEN ARE THEY REQUIRED** **AND HOW TO OBTAIN THEM**

The owner, or a designated representative, of a building or premises shall obtain a state construction permit before beginning any new construction, addition, alteration, modification, renovation, demolition or installation of fixed building equipment within a public building as defined by state statute and the Vermont Fire and Building Safety Code

Public Building definition—In it's simplest terms, a public building can be defined as any building in the State of Vermont with the exception of single family owner occupied homes, registered home daycares, and some agricultural buildings. Some Examples of structures that are considered public buildings are:

- Apartment buildings
- One and Two family rentals
- Hotels/Motels
- Inns and B&B's
- Ski houses
- Businesses
- Restaurants / Bars
- Schools
- Town / Municipal buildings
- Store / retail buildings
- Storage buildings
- Repair garages

ADDITIONAL PERMIT AND LICENSING REQUIREMENTS

	State Construction Permit	State Electrical		State Plumbing	
		Permit	License	Permit	License
All public building excluding One and Two family rentals	Yes	Yes	Yes	Yes	Yes
One and Two Family Rentals	Yes	Yes	No	Yes	Yes
Single Family Owner-Occupied	NO	NO	NO	Yes*	Yes*

* Permit ONLY required for those on Public Water and/or Sewer. Those on private systems are not required to obtain a state permit.

HOW TO OBTAIN A STATE CONSTRUCTION PERMIT

- 1) Develop a project scope and construction documents, such as plans and specifications relating to the proposed construction work or equipment installation under consideration
- 2) Fill out a State DFS Construction Permit Application form in its entirety, and submit it to the DFS regional office with the required permit fee and above mentioned plans and specifications
- 3) The project will be reviewed by division staff and work can commence on the proposed project once the applicant receives a plan review letter and permit poster back in the mail.
- 4) It is always important to consult with your local town office to ensure compliance with any required local permits.

firesafety.vermont.gov

This town is served by the Barre Regional Office of the Vermont Division of Fire Safety.

For additional information regarding permitting requirements, or to obtain information out more about programs offered by the division such as inspections of rental properties please contact us

1311 US Rte 302, Suite 500, Barre, VT 05641

Phone: 802-479-4434, Fax: 802-479-4446

Permit Information

The following is intended as **basic information** on the most common kinds of permits, but is **not a complete list**. If you think you may need a permit, get help from an attorney, engineer, or other knowledgeable party.

Local Zoning: Tunbridge **does not** have zoning. You **do not** need a zoning permit from the Town for any building.

Driveway: You **do** need a driveway (access) permit to connect to a town road or state highway. Contact the Town Clerk for additional information.

Flood Plain Zoning: If your project is in the flood hazard zone near the White River (Town Clerk has a map) there are requirements and you need approval. The Town adopted this regulation so that people in Tunbridge can get flood insurance.

Act 250 Permits: Most projects except farm buildings and single family houses (and sometimes even them too) require an Act 250 permit from the state. The requirements are complicated; more information is available at www.anr.state.vt.us/dec/permit.htm.

Historic District: Unless you need to get an Act 250 permit you **do not** need any special permit to do work in our Historic District.

Septic Permits: The state **requires** a septic permit for **any new or altered** septic system. Talk to the Town Clerk for additional information.

Well Permits: Well drilling must be performed by licensed well-drillers; who should know the current regulations. To be legal, a well must be a certain distance from the nearest septic system, **whether on your property or not**. No well may be drilled in a public right of way.

Building Permit: Tunbridge does not have building permits, however there are restrictions on building within the flood plain (see above). The state requires a building permit for any building that is **not** a single family owner-occupied home or a farm building. The permit is from the Division of Fire Prevention; the Barre office covers Tunbridge. Visit www.vtfiresafety.org for more information.

Energy Certification: The state has adopted a new energy code. It applies to **every new building** that is heated, **including single family homes**. Mobile homes are exempt. Owner-built/owner-occupied homes are exempt, but must have a certificate showing the degree of compliance. The energy code is not retroactive to existing buildings except when they are remodeled. For more information call the Energy Code Assistance Center at 888-373-2255 regarding homes.

Electrical and Plumbing: You are allowed to personally do electrical work in your own home. Similarly you can do plumbing work in your own home **except when** it is connected to a public water supply. **Nearly all** other electrical or plumbing work needs a permit and license.

Gas Fitting: Nobody except a licensed gas installer may do any gas fitting.

Smoke Detectors and Carbon Monoxide Detectors: Smoke detectors are required in most buildings in Vermont, **including** single family homes. Smoke detectors must be of the photoelectric type. Carbon monoxide detectors are required in most buildings including new single family homes or any home if it is sold or transferred. Both kinds of detectors are a good idea. For more information go to www.dps.state.vt.us/fire/smoke.