

**Board of Professional Engineering
Secretary of State, Office of Professional Regulation
89 Main Street, 3rd Floor, Montpelier, VT
Unapproved Minutes
Meeting of October 3, 2013**

1. The meeting was called to order at 8:45 a.m.

Members present: William Atkinson, P.E., Chair; Robert Kischko, P.E., Vice-Chair; Katherine Hill, P.E. Secretary; and Bonnie Giuliani, public member. Absent: Brad Aldrich, P.E.

OPR Personnel present: Terry Gray, Licensing Administrator.

Others present: Michael Desrochers, Acting Director of Vermont Division of Fire Safety, and Matthew Lindhiem, Fire Safety Building Engineer with Vermont Division of Fire Safety.

2. The Chair called for the approval of the minutes of September 5th meeting. Ms. Hill made a motion, seconded by Mr. Kischko, to approve the September 5, 2013 minutes as submitted. Motion passed unanimously.

3. **Reports/Guests/ Legislative Updates:**

Mr. Desrochers introduced Mr. Lindheim to the Board as the Division of Fire Safety's new building engineer. Mr. Lindheim brings engineering skills to a division that has historically focused mostly on fire safety and Mr. Desrochers would like to use this opportunity to improve outreach to the Board and other industry groups on building safety issues. The Board identified concerns with projects being permitted without the required PE/RA stamps and with delegated design of items required to be signed and sealed by a PE. Mr. Desrochers would like to meet again with the Board to work on these and other building safety issues.

4. **Hearings/Stipulations:**

5. **Complaints/Follow ups:**

Carla Preston made her case managers report. There are currently fourteen cases pending.

6. **NCEES Correspondence:**

7. **Miscellaneous Correspondence:**

Wall certificates for persons approved for licensure at the last meeting could not be signed due to a printing error.

8. **Other Business Introduced by the Board:**

Election of Officers: Ms. Hill made a motion, seconded by Mr. Kischko, to nominate Mr. Atkinson as Chair. Mr. Kischko made a motion, seconded by Ms. Hill, to nominate Mr. Aldrich as Vice-Chair. Mr. Atkinson made a motion, seconded by Ms. Giuliani, to nominate Ms. Hill as Secretary. Motions passed unanimously.

Ms. Gray reported on the status of Vermont's preparation for computer based testing for the NCEES Fundamentals of Engineering (FE) examination. The NCEES online application process can check whether an applicant is enrolled in an ABET program, but cannot confirm if the applicant has completed five semesters at the time of application as required by Board Rule. Ms. Hill made a motion, seconded by Mr. Kischko, for the Board to continue with manual review of FE applications for this reason. Motion passed unanimously.

The Board encouraged Ms. Gray to attend the NCEES MBA (Member Board Administrators) Forum in Scottsdale, Arizona on February 5, 2014 as it has been several years since a Board administrator has attended an NCEES event. The Board is concerned it is missing out on administrative resources and support available to us through NCEES, and would like to strengthen the direct connection between the Board's administrative staff and NCEES.

9. Public Comment:

- 10.** Ms. Hill made a motion, seconded by Mr. Atkinson, to approve the following applicants for licensure on the basis of endorsement from another state and/or their National Council of Examiners for Engineering and Surveying's Record indicating "Model Law Engineer." Motion passed unanimously.

Bisol, Andrew, P (**Structural I not Civil**)
Diep, Van, V (**Structural I not Civil**)
Perry, John, M (Civil)
Neupane, Pankaj (Electrical)
Thomas, William, M (Electrical)
O'Dell, Daryl, R (Environmental)
Martin, William, H (Structural II)

Bradford, Turner, C (Civil)
Drouin, Jr., Joseph, M (Civil)
Letkiewicz, Darek (Electrical)
Retelle, Patrick, L (Electrical)
Wetternach, Joseph, B (Electrical)
Volkerding, Scott. J (Fire Protection)

Watson, Erik, M – (Mechanical) – The Board found his application to be incomplete. Mr. Watson will be notified.

- 11.** Ms. Hill made a motion, seconded by Mr. Atkinson, to approve the following application(s) to sit for the Principals and Practice exam. Motion passed unanimously.

Kaufman, Christopher, A (Civil)

- 12. Review the following application(s) to sit for the Fundamentals of Engineering exam:**

- 13.** There being no further business, the Board meeting adjourned at 11:50 a.m.

Respectfully submitted,

Katherine E. Hill
Secretary, Board of Professional Engineering