

STATE OF VERMONT
BOARD OF NURSING

MINUTES

DATE: January 9, 1995

PLACE: Office of Secretary of State
26 Terrace Street
Montpelier, VT 05602

I. CALL TO ORDER:

A. Board Members:	Present:	Absent:
Brenda Smith	<u>X</u>	<u> </u>
Ingrid Brodin	<u> </u>	<u>X</u>
Ruth Woodard	<u>X</u>	<u> </u>
Raymond Phillips	<u>X</u>	<u> </u>
Catherine McGee	<u>X</u>	<u> </u>
Marjorie Allard	<u>X</u>	<u> </u>
Margaret Luce	<u>X</u>	<u> </u>
Effie Chamberlin	<u>X</u>	<u> </u>

Others Present: Anita Ristau, Nancy Morin, Brenda Chamberlin, Jackie Pierce, John Chase, Diane Zamos, Mary Guyette, Jim Milne, Sister Thibeault

Jim Milne, the new Secretary of State, introduced himself to the Board. He urged the Board representative to be at the next Interboard meeting. He will meet with the Board at a later time to discuss issues of concern.

II. A. APPROVAL OF MINUTES OF DECEMBER 12, 1995 and
DECEMBER 29, 1994.

Effie moved, seconded by Ruth, to approve the December 19, 1994 minutes.
Motion passed.

Ruth moved, seconded by Marge, to approve the December 12, 1995 with corrections. **Motion passed.**

III. ADMINISTRATION:

A. BRENDA CHAMBERLIN, CNAP COORDINATOR - Brenda reported.

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- B. **ANITA RISTAU'S EXECUTIVE DIRECTOR'S REPORT** - Anita reported on meetings she had attended the previous month. Anita described a disciplinary data bank that was demonstrated at the last Executive Director's meeting. Anita also discussed the emergency legislation that John Chase was drafting to allow for temporary licenses for CNA's.
- C. **PROPOSED RULES DRAFT** - Board members will review and submit commits to the Board Office by January 11, 1995. As soon as all comments are received the changes will be made and the final proposed rules will be filed with the Administrative Rules Committee. Marge moved, Ruth seconded, to approve the proposed legislative change to the VSA 26 Chapter 28, subchapter 2 law to allow temporary licenses for CNA's waiting to take the exam and for endorsement applicants. **Motion passed.**
- D. **FINANCIAL STATEMENT FOR OCTOBER AND NOVEMBER** - Jack reported on the Board's financial status. The Board questioned items on postage and investigation in the Financial Statement. Jack will check on these items.

IV. **LICENSURE:**

- A. **BEATRICE BELL'S APPLICATION FOR ENDORSEMENT** - Marge moved, seconded by Ruth to deny Beatrice Bell's application for licensure by endorsement because she has never taken the NCLEX exam. **Motion passed.**
- B. **CHRISTINA ALGER'S APPLICATION FOR EXAMINATION** - Marge moved, Ruth seconded, to go into deliberative session. **Motion passed.** After coming out of deliberative session Marge moved, Ruth seconded, to approve Christina Alger's application for examination. **Motion passed.**
- C. **LICENSURE OF FOREIGN NURSES** - The Board discussed the licensure of foreign nurses. The Board consensus was that all foreign nurses according to our rules would have to take the NCLEX.
- D. **APRN APPLICATION** - Ruth moved, Marge seconded to approve the APRN application guidelines as corrected. **Motion passed.**

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- E. **RN AND LPN RENEWAL APPLICATION FORM** - Catherine moved, Marge moved, to accept the RN and LPN renewal application form with the correction of question 5 and 6 being combined. **Motion passed.**
 - F. **WAIVING, DEEMING, ENDORSEMENT AND EXAM APPLICATION FORMS** - Ruth moved, Marge seconded, to approve the waiving, deeming, endorsement and exam application forms with corrections. **Motion passed.**
 - G. **BORIS VINOGRADSKY REQUEST FOR WAIVER TO TAKE NURSING EXAM** - Marge moved, Ruth seconded, to not approve Boris Vinogradsky's request for waiver to take the NCLEX because Mr. Vinogradsky does not meet the requirements under Title 26 VSA Chapter 28 §1576 (a) which states "An applicant for registration and a license to practice registered or practical nursing shall submit to the Board evidence deemed satisfactory to it that the applicant has completed all requirements in an approved nursing education program preparing individuals for the practice of either registered or practical nursing." **Motion passed.** The Board recommended that Mr. Vinogradsky look into taking the CNA course or the Regents Program.
 - H. **PROFESSIONAL LICENSING REPORT RE: COMPUTERIZED TESTING LEGAL ISSUES** - For Board information
- V. **EDUCATION:**
- A. **ANNUAL REPORTS FROM SCHOOLS OF NURSING**
 - 1. **NORWICH UNIVERSITY ASSOCIATE DEGREE NURSING PROGRAM** - Ruth moved, seconded by Effie, to accept the recommendation for continued approval of Norwich University Associate Degree Nursing program. **Motion passed.**
 - 2. **UNIVERSITY OF VERMONT ASSOCIATE DEGREE NURSING PROGRAM** - Marge moved, Ruth seconded to accept the recommendation for continued approval of the University of Vermont Associate Degree Nursing Program. **Motion passed.**
 - 3. **SOUTHERN VERMONT ASSOCIATE DEGREE NURSING PROGRAM** - Effie moved, seconded by Ruth, to accept the recommendation for continued approval of Southern Vermont Associate Degree Nursing program. **Motion passed.**

**B. LPN PROGRAM CONTEMPLATION OF STARTING UP GRANT FOR
DISLOCATED WORKERS - For Board information**

VI. PRACTICE:

**A. PEDIATRIC CARE AND ADULT NURSE PRACTITIONER PRACTICE
ADVISORY OPINION** - Marge moved, Ruth seconded, to approve the
pediatric care and adult nurse practitioner practice advisory opinion. **Motion
passed.**

B. INSERTION OF PESSARIES BY RN's - Anita will respond for the Board
and send guidelines Faith Brothers at Southern Vermont Home Health.

C. DOES AN RN NEED A LICENSE TO WORK IN A FOOT CLINIC? -
Anita will respond for the Board that an individual needs a RN license to
provide foot care.

**D. MARY GUYETTE - CLINICAL NURSE SPECIALIST RE: LICENSURE
AS APRN** - Mary Guyette appeared before the Board and discussed her
educational experience that would qualify her to be licensed as an advanced
practice registered nurse. The Board requested that she submit further
information. The Board will refer the issue of licensing clinical nurse
specialists to the Ad Hoc Practice Committee. The Board will appoint a
Clinical nurse specialist to the Committee.

**E. LETTER FROM MARJORIE KELSO RE: REGISTERED NURSE'S
ROLE IN PLACEMENT OF PROSTIN GEL FOR INDUCTION** - Anita
will respond for the Board that insertion of prostin Gel for induction is
appropriate for advanced practice nursing.

VII. DISCIPLINARY:

A. NU03-0792 DONNA WOLCOTT STIPULATION - 10:00 A.M. - John
Chase presided for the Board. Diane Zamos, Assistant Attorney General,
presented for the State. Donna Wolcott was not present or represented by
counsel. Marge moved, Catherine seconded, to go into deliberative session.
Motion passed. After coming out of deliberative session, John announced for
the Board, that the Board had voted to accept the stipulation to revoke Donna
Wolcott's license.

- B. **NU18-1292 SISTER LILLIAN THIBAUT - 10:15 A.M.-** John Chase presided for the Board. Diane Zamos, Assistant Attorney General, presented for the State. Sister Lillian Thibault was present but not represented by counsel. Marge moved, Catherine seconded, to go into deliberative session. **Motion passed.** John announced, after the Board came out of deliberative session, that the Board had voted to accept the stipulation and Consent order.
- C. **DENNIS CASEY, VRPP RE: TO ADDRESS BOARD ON CHANGES AT VRPP 11:00 A.M. -** Mr. Casey spoke to the Board about the changes occurring at VRPP. The Board commended Mr. Casey on all the changes that have occurred at VRPP since Mr. Casey had become the Executive Director.
- D. **DISCIPLINARY FOLLOW-UP -** Jackie Pierce reported on follow-up reports of disciplined nurses.
- E. **INVESTIGATIVE UPDATE - For Board information**
- F. **REGAN REPORT NOVEMBER 1994 - For Board information**
- G. **TIMOTHY DOYLE - REQUEST FOR CHANGE IN STIPULATION RE: TREATING PROFESSIONAL -** Ruth moved, seconded by Marge, to accept the treating professionals request for cessation of monthly treating professional reports pending receipt of a written request from Timothy Doyle that he no longer needs to see a treating professional. **Motion passed.**

VIII. NCSBN/NCLEX

- A. **NCSBN NEWSLETTER DECEMBER 16, 1994 - For Board information**
- B. **NCSBN CALL FOR NOMINATIONS - For Board information**
- C. **NCSBN DISCIPLINARY DATA BANK SURVEY -** The Board completed the survey form.
- D. **NCSBN CONTINUING EDUCATION OFFERINGS TASK FORCE SURVEY -** The Board completed the survey form.
- E. **NCSBN REVISIONS TO THE NCLEX-PN TEST PLAN -** Ruth and Effie will work with Anita Ristau to complete the survey form.

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IX. VSNA

X. CNAP

XI. OTHER: Jack encouraged the Board to have a representative at the next Interboard Meeting as Jim Milne and a representative from VRPP would be there.

XII. ADJOURNMENT - Marge moved, Ruth seconded, to adjourn the meeting at 4:50 p.m. **Motion passed.**

STATE OF VERMONT
BOARD OF NURSING

MINUTES

DATE: February 13, 1995

PLACE: Office of Secretary of State
26 Terrace Street
Montpelier, VT 05602

I. CALL TO ORDER:

A. Board Members:	Present:	Absent:
Brenda Smith	<u>X</u>	_____
Ingrid Brodin	<u>X</u>	_____
Ruth Woodard	<u>X</u>	_____
Raymond Phillips	<u>X</u>	_____
Catherine McGee	<u>X</u>	_____
Marjorie Allard	<u>X</u>	_____
Margaret Luce	<u>X</u>	_____
Effie Chamberlin	<u>X</u>	_____

Others Present: Anita Ristau, Nancy Morin, Brenda Chamberlin, Jackie Pierce, John Chase, Reggie Bragg, Eve Jacobs-Carnahan, Diane Zamos, Laura Barrett, Dianna Lee, Catherine Spencer, Maureen Rappeno, Gail Falk, Nancy Chard, Tom Lyman, Pat Menchini

- II. A. **APPROVAL OF MINUTES OF JANUARY 9, 1995** - Marge moved, Ruth seconded to accept the minutes with corrections as noted. **Motion passed.**

III. ADMINISTRATION:

- A. **BRENDA CHAMBERLIN, CNAP COORDINATOR** - Brenda reported
- B. **ANITA RISTAU'S EXECUTIVE DIRECTOR'S REPORT** - Anita reported on meetings she had attended the previous month and on meetings with interested parties concerning the Administrative Rules.
- C. **PROPOSED RULES DRAFT** - The Board discussed the changes that had been proposed by the medical community.

Collaborating physician: Ingrid moved, Marge seconded, to use the following language: a physician licensed to practice medicine in the State of Vermont who has formally agreed to be available for collaboration, consultation and referral.

Collaboration: Marge moved, Ruth seconded, to use the following language:

A process which involves two or more health care professionals working together, though not necessarily in each other's presence, each contributing one's respective area of expertise to provide more comprehensive care than one alone can offer. **Motion passed.**

Collaboration as it pertains to advanced practice: Ingrid moved, Ruth seconded, to use the following language: The Advanced Practice Registered Nurse acts independently in dealing with the nursing needs of the individual; and independently by practice guidelines with a physician who holds a current license and engages in active clinical practice for all related medical functions or by clinical privileges approved by the facility or facilities at which the individual practices. **Motion passed.**

Chapter 4, Rule VIII C (4)(a): Marge moved, Ingrid seconded, to use the following language: APRN performs medical acts independently within a collaborative practice with a licensed physician under practice guidelines which are mutually agreed upon between the APRN and collaborating physician and which are jointly acceptable to the medical and nursing professions. Practice guidelines will be reviewed and approved by the Board of Nursing and kept on file in the workplace and be made available to the Board of Nursing at any time upon request. **Motion passed.**

Chapter 4, Rule VIII D (4)(d): Ruth moved, Ingrid seconded, to use the following language: The Board will be notified in writing, and will review and approve any major changes in practice guidelines, requested by both parties, including mechanisms for consultation, collaboration and referral. **Motion passed.**

Chapter 4, Rule VIII D (4)(e): Margaret moved, Ingrid seconded, to use the following language: Practice guidelines will be reviewed, mutually agreed upon, and signed annually by the advanced practice registered nurse and the collaborating physician and placed on file in the workplace. **Motion passed.**

- D. **SCHEDULE OF BOARD MEETINGS FOR 1995 - For Board information**
- E. **INTERBOARD ADVISORY COMMITTEE PACKET - For Board information**

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IV. LICENSURE:

- A. LETTER FROM LESLIE WHITE RE: TAMMY BENT'S LICENSURE AS A NURSING ASSISTANT** - Margaret moved, Ruth seconded, to allow Tammy Bent to use specially adaptive equipment to take the nursing assistant test. The Board did not approve waiving the blood pressure component of the exam. **Motion passed.**
- B. LETTER FROM WALTER BROWN RE: ENDORSEMENT OF APPLICANTS THAT DID NOT COMPLETE AN APPROVED PROGRAM** - Margaret moved, Cathy seconded, that the requirements for licensure cannot be waived. An applicant must complete an approved program. **Motion passed.** Anita will write Mr. Brown for the Board.
- C. 2:30 - LAURA BARRETT RE: LICENSURE OF LEVEL III AND LEVEL IV NURSING ASSISTANTS** - The Board discussed with Laura Barrett, Dept of Aging and Disability, Dianna Lee, VT Health Care Assoc., Catherine Spence, Maureen Rappeno, and Gail Falk of the Division of Mental Retardation the issue of licensing Nursing Assistants who are employed at Level III and Level IV facilities and intermediate care facilities for the mentally retarded. Margaret moved, Effie seconded, to not issue licenses to Nursing Assistants who are licensed at Level III and Level IV facilities because care is assistive and is not rendered under the supervision of a nurse. **Motion passed.**
- D. APRN LICENSES RE: WORDING ON LICENSES** - The Board will endorse APRN's who are employed out-of-state but the license will indicate inactive status until they work in Vermont and have practice guidelines on file. If a nurse is not practicing as an APRN the license will indicate the APRN as inactive.
- F. LETTER FROM DEBORAH KHAN RE: LICENSURE AS A CNA** - A letter will be written explaining to Ms. Khan that she will have to take the 75 hour NA training program to become a nursing assistant. If she wants to return to nursing as an RN she will have to take a refresher course.

V. EDUCATION:

- A. ANNUAL REPORTS FROM SCHOOLS OF NURSING**

 - 1. CASTLETON STATE COLLEGE ASSOCIATE DEGREE PROGRAM** - Tabled until March meeting.

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- B. 3:30 - PATRICIA MENCHINI RE: VTC TO CONDUCT A PRACTICAL NURSE EDUCATION PROGRAM IN THE NORTHEAST KINGDOM -** Patricia Menchini, Administrator for the schools of practical nursing, Nancy Chard, Vermont State Colleges and Tom Lyman of the VT Dept. of Employment and Training addressed the Board for approval to conduct a practical nurse education program in the northeast kingdom. Margaret moved, Marge seconded, to grant approval for the planning and implementation of a practical nursing program in the northeast kingdom. **Motion passed.**

VI. PRACTICE:

- A. LETTER FROM RITA LAFERRIERE REQUESTING CONSIDERATION FOR APPOINTMENT TO THE AD HOC COMMITTEE ON ADVANCE PRACTICE -** Marge moved, Ruth seconded, to appoint Rita Laferriere to the Ad Hoc Committee on Advance Practice. **Motion passed.**
- B. MARY GUYETTE REQUEST FOR ENDORSEMENT AS A CLINICAL SPECIALIST -** Anita will respond for the Board that if Mary Guyette takes the pharmacology course offered at UVM for credit and passes it the Board will endorse her as an APRN.
- C. LETTER FROM NANCY PETRY RE: UVM'S SUBSTANCE ABUSE TREATMENT CENTER -** For Board information
- D. NEW HAMPSHIRE BOARD OF NURSING'S DEFINITION OF PSYCHIATRIC MENTAL HEALTH/GERIATRIC -** For Board information
- E. NCSBN'S MEMBER BOARDS TYPES OF ADVANCED PRACTICE REGULATED -** For Board information
- F. ADVISORY OPINION REQUEST FROM FRED WORDELMANN RE: STANDING ORDER FOR MEDICATION -** Anita will respond to Mr. Wordelmann that medical diagnosis is beyond the scope of practice of a registered nurse and that a nurse would need to be an advanced practice registered nurse to diagnose.

VII. DISCIPLINARY:

- A. NU01-0892 SHIRLEY LAURENCELLE REQUEST FOR STAY - 10:00 A.M. -** John Chase presided for the Board. Eve Jacobs-Carnahan, Assistant Attorney General, presented for the State. Shirley Laurencelle was not present or represented by counsel. Marge moved, Ingrid seconded, to go

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into deliberative session. **Motion passed.** After coming out of deliberative session, John announced that the Board voted to deny Shirley Laurencelle's request for a stay.

- B. **NU03-0794 WENDY LAGRO STIPULATION - 10:30 A.M.** - John Chase presided for the Board. Diane Zamos, Assistant Attorney General, presented for the State. Wendy Lagro was not present or represented by counsel. Ingrid abstained from participating in the hearing as she knew Wendy Lagro. Effie moved, Ruth seconded, to go into deliberative session. **Motion passed.** After coming out of deliberative session, John announced that the Board voted to approve the stipulation and consent order.
- C. **NU16-1293 CRISTINA COOMBS STIPULATION - 11:00 A.M.** - John Chase presided for the Board. Diane Zamos, Assistant Attorney General, presented for the State. Cristina Coombs was not present or represented by counsel. Ingrid moved, Marge seconded, to go into deliberative session. **Motion passed.** After coming out of deliberative session, John announced that the Board voted to approve the stipulation and consent order.
- D. **NU41-0394 AND NU06-1091 ROBIN LYNN DEMING 1:30 P.M.** - John Chase presided for the Board. Diane Zamos, Assistant Attorney General, presented for the State. Robin Deming was not present or represented by counsel. Brenda moved, Marge seconded, to go into deliberative session. Motion passed. After coming out of deliberative session, John announced that the Board voted to revoke Robin Deming's license.
- E. **CLOSING REPORTS FOR BOARD RESPONSE:**
 - A. NU04-0794 - Brenda moved, Ruth seconded, to approve the recommendation of the I-team to close NU04-0794. **Motion passed.**
 - B. NU35-0593 - Ingrid moved, Ruth seconded, to approve the recommendation of the I-team to close NU35-0593. **Motion passed.**
 - C. NU40-0693 - Marge moved, Ingrid seconded, to approve the recommendation of the I-team to close NU40-0593. **Motion passed.**
 - D. NU17-1293 - Ingrid moved, Effie seconded, to approve the recommendation of the I-team to close NU17-1293. **Motion passed.**

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- E. NU11-0992 - Marge moved, Ingrid seconded, to approve the recommendation of the I-team to close NU11-0992. **Motion passed.**
- F. NU26-0193 - Marge moved, Ruth seconded, to approve the recommendation of the I-team to close NU26-0193. **Motion passed.**
- G. NU06-0993 - Ingrid moved, Effie seconded, to approve the recommendation of the I-team to close NU06-0993. **Motion passed.**
- H. NU10-1094 - Ruth moved, Ingrid seconded, to approve the recommendation of the I-team to close NU10-1094. **Motion passed.**
- I. NU35-0194 - Ingrid moved, Cathy seconded, to approve the recommendation of the I-team to close NU35-0194. **Motion passed.**
- J. NU45-0494 - Marge moved, Ruth seconded, to approve the recommendation of the I-team to close NU45-0494. **Motion passed.**
- K. NU24-0193 CLOSING REPORT - Ingrid moved, Ruth seconded, to approve the recommendation of the I-team to close NU24-0193. **Motion passed.**
- L. NU14-1194 CLOSING REPORT - Marge moved, Ingrid seconded, to approve the recommendation of the I-team to close NU14-1194. **Motion passed.**
- F. **LETTER FROM JULIA RIVERS RE: PUBLISHING OF NAMES OF DISCIPLINED INDIVIDUALS IN THE NEWSLETTER** - Anita will respond for the Board.
- G. **NEWSPAPERS REPORTING OF DISCIPLINED INDIVIDUALS - For Board information**
- H. **DISCIPLINARY FOLLOW-UP - Jackie Pierce reported**
- I. **INVESTIGATIVE UPDATE - For Board information**
- J. **REGAN REPORT DECEMBER 1994 - For Board information**

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- K. **LETTER FROM SUSAN PETERSON RE: NAMES OF SUSPENDED OR REVOKED NURSES LISTED IN NEWSLETTER** - John Chase and Anita will draft a letter to send to Ms. Peterson explaining that they are sorry she was embarrassed by having the same name as another nurse that was disciplined and listed in the newsletter. The Board feels it has an obligation to make the public aware of individuals with suspended or revoked licenses. The Board listed the current license number to identify the Susan Peterson that had her license suspended. The Board will send a letter of good standing to Ms. Peterson to show to her employer and colleagues.
- L. **NU34-0493 AND NU02-0794 ENTRY REGARDING MOTION** - Ruth moved, Margaret seconded to approve the entry regarding motion prepared by John Chase. **Motion passed.**

VIII. NCSBN/NCLEX

- A. NCSBN NEWSLETTER JANUARY 13, 1995 - For Board information
- B. NCSBN STATEMENT OF REVENUE AND EXPENSE 10/93 - 9/94- For Board information
- C. **NCSBN AREA MEETINGS AND REGULATORY DAY OF DIALOGUE** - Ruth, Marge and Anita will attend the meeting Area IV meeting.
- D. NCSBN ISSUES - For Board information
- E. NCSBN-RN SELECTION OF DENNIS ROSS OF MIDDLEBURY, VT AS ITEM WRITER PANEL ALTERNATE - For Board information
- F. NCSBN NEWSLETTER 1/27/95 - For Board information

IX. VSNA

X. CNAP

XI. OTHER:

- XII. **ADJOURNMENT** - Ruth moved, Margaret seconded to adjourn the meeting at 5:35 p.m. **Motion passed.**

STATE OF VERMONT
BOARD OF NURSING

MINUTES

DATE: March 13, 1995

PLACE: Office of Secretary of State
26 Terrace Street
Montpelier, VT 05602

I. CALL TO ORDER:

A. Board Members:	Present:	Absent:
Brenda Smith	<u>X</u>	<u> </u>
Ingrid Brodin	<u>X</u>	<u> </u>
Ruth Woodard	<u>X</u>	<u> </u>
Raymond Phillips	<u>X</u>	<u> </u>
Catherine McGee	<u>X</u>	<u> </u>
Marjorie Allard	<u>X</u>	<u> </u>
Margaret Luce	<u> </u>	<u>X</u>
Effie Chamberlin	<u>X</u>	<u> </u>

Others Present: Anita Ristau, Brenda Smith, Nancy Morin, Jacqueline Pierce, Diane Zamos, Jim Milne, John Chase, Reginald Bragg, Alfred Wolters, Officer Glidden, Jeannie Swanier, Tammy Godfrey, Richard Davis, Jr., Elyse Long, Eve Jacobs Carnahan, Michael Zimmerman, Peter Clark, Jack Detore

II. A. APPROVAL OF MINUTES OF FEBRUARY 13, 1995

Ingrid moved, Marge seconded, to approve the minutes of February 13, 1995 with corrections as noted. **Motion passed.**

III. ADMINISTRATION:

A. **BRENDA CHAMBERLIN, CNAP COORDINATOR** - Brenda reported on nursing assistant education program activities.

Ruth moved, Ingrid seconded, to approve June Greene's application for licensure as a nursing assistant by waiver. **Motion passed.**

B. **ANITA RISTAU'S EXECUTIVE DIRECTOR'S REPORT** - Anita reported that the modular furniture had been installed in the Board Office. Anita told the Board that she had visited Castleton and Norwich to talk with the Board about the NCLEX exam, the Nurse Practice Act and the Rules.

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- C. **PROPOSED RULES DRAFT** - Ruth moved, Ingrid seconded to approve, the changes made in the Administrative Rules.

The Board extended their thanks to Anita, Brenda Chamberlin and Nancy for all of their work on the rules.

The Board also requested thank you letters go out to Lynne Dapice, VSNA and Rosemary Dale for their help in the passage of the Rules.

- D. **JOHN HOWLAND'S LETTER TO SUSAN PETERSON** - Brenda Smith will respond to John Howland with the Board's concern regarding his letter.

- E. **FINANCIAL STATEMENTS FOR DECEMBER AND JANUARY** - Jack reported on the Board's financial status and the 1996 Budget. Anita will review the budget and look for ways to cut expenses. Jack discussed with the Board the need for a renewal fee increase and the legislative process for approval of an increase. Ruth moved, Marge seconded, to raise the renewal fees by \$10.00 and to request the increase at this year's legislative session. **Motion passed.**

- F. **MEMO TO JOHN CHASE FROM US DEPARTMENT OF JUSTICE RE: QUESTIONS ON LICENSING AND RENEWAL APPLICATIONS** - Tabled until April meeting.

IV. **LICENSURE:**

- A. **APPROVAL OF THE FOLLOWING RENEWAL APPLICATIONS FOR LICENSURE** - For Board response

1. **Mary Zagroba, RN** - Marge moved, Ingrid seconded to approve Marie Mary Zagroba's renewal application. **Motion passed.**
2. **Edith Kent, RN** - Ruth moved, Effie seconded to approve Edith Kent's renewal application. **Motion passed.**
3. **Veronica Bell, RN** - Marge moved, Catherine seconded, to approve Veronica Bell's renewal application. **Motion passed.**
4. **Marie Ann O'Connor, RN** - Marge moved, Ruth seconded to approve Marie Ann O'Connor's renewal application. **Motion passed.**

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5. **Hilary Smith, RN** - Ingrid moved, Marge seconded, to approve Hilary Smith's renewal application. **Motion passed.**

6. **Barbara Kerin, RN** - Ingrid moved, Effie seconded, to approve Barbara Kerin's renewal application. **Motion passed.**

B. **REQUEST FROM LAURA INTABLY TO RETAKE THE NCLEX** - Marge moved, Ingrid seconded, to approve Laura Intably to retake the NCLEX after successfully completing a reentry program. **Motion passed.**

V. **EDUCATION:**

A. **ANNUAL REPORTS FROM SCHOOLS OF NURSING**

1. **CASTLETON STATE COLLEGE ASSOCIATE DEGREE PROGRAM** - Ingrid moved, seconded by Ruth, to accept the recommendation for continued approval of Castleton's Associate Degree Nursing program. **Motion passed.**

VI. **PRACTICE:**

VII. **DISCIPLINARY:**

A. **NU07-1090 JUDITH BLAKELY STIPULATION 10:00 A.M.** - John Chase presided for the Board. Diane Zamos, Assistant Attorney General, presented for the State. Judith Blakely was not present and not represented by counsel. Marge moved, Effie seconded, to approve the stipulation and consent order as presented. **Motion passed.**

B. **NU05-0792 PETER CLARK STIPULATION - 10:30 A.M.** - John Chase presided for the Board. Michael Zimmerman, Assistant Attorney General, presided for the State. Peter Clark was present and his attorney, Samuel Palmisano was present by speaker phone. Marge moved, Ingrid seconded, to go into deliberative session. **Motion passed.** John announced, for the Board, after coming out of deliberative session that the Board had voted to approve the stipulation and consent order as presented. **Motion passed.**

C. **NU12-1193 ELYSE LONG HEARING - 1:30 P.M.** - John Chase presided for the Board. Eve Jacobs-Carnahan, Assistant Attorney General presided for the State. Elyse Long was present and represented by Richard Davis. Jacqueline

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Pierce, Jeannie Swanier and Tammy Godfrey testified for the State. Ruth moved, seconded by Ingrid to go into deliberative session. **Motion passed.** John Chase announced, for the Board, after coming out of deliberative session that no decision would be announced and that a written decision would be sent to Elyse Long and her attorney Richard Davis.

- D. **NU50-0594 CLOSING REPORT** - Marge moved, seconded by Ruth, to approve the recommendation of the I-team to close NU50-0594. **Motion passed.**
- E. **NEWSPAPERS REPORTING OF DISCIPLINED INDIVIDUALS - For Board information**
- F. **DISCIPLINARY FOLLOW-UP** - Tabled until April Board meeting
- G. **INVESTIGATIVE UPDATE - For Board information**
- H. **MEMO FROM JOHN CHASE RE: NEW DISCIPLINARY PROCEDURES - For Board information**
- I. **APPNU01-0793 PETER DAVID - 9:00 a.m.** - John Chase presided for the Board. Peter David was present and addressed the Board. Ruth moved, Ingrid seconded to preliminarily deny Peter David's application for licensure. **Motion passed.**
- J. **NU37-0395 - ROBERTA PALMER SUMMARY SUSPENSION HEARING** - John Chase presided for the Board. Diane Zamos, Assistant Attorney General presented for the State. Roberta Palmer was not present or represented by Counsel. Chief Glidden of Williston Police Department, Alfred Wolters, Investigator for the Secretary of State and Reginald Bragg, Investigator for the Secretary of State testified for the State. Marge moved, Ingrid seconded, to go into deliberative session. **Motion passed.** John Chase announced the Board's decision, after coming out of deliberative session to summarily suspend Roberta Palmer's license.
- K. **REGAN REPORT 2/95 - For Board information**
- L. **NU30-0393 CLOSING REPORT** - Ingrid moved, seconded by Marge, to approve the recommendation of the I-team to close NU30-0393. **Motion passed.**

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VIII. NCSBN/NCLEX

- A. NCSBN NEWSLETTER February 10, 1995 - For Board information
- B. **NCSBN AREA MEETINGS AND REGULATORY DAY OF DIALOGUE**
RE: WHO WILL DEFINITELY ATTEND - Brenda Smith, Anita Ristau
and Marge Allard will attend the Area IV meeting in Maine.

IX. VSNA

X. CNAP

XI. OTHER: CITIZEN ADVOCACY NEWS FOURTH QUARTER 1994 - For Board
information

XII. ADJOURNMENT - Marge moved, Ingrid seconded, to adjourn the meeting at 5:40
p.m. **Motion passed.**

STATE OF VERMONT
BOARD OF NURSING

MINUTES

DATE: April 10, 1995

PLACE: Office of Secretary of State
26 Terrace Street
Montpelier, VT 05602

I. CALL TO ORDER:

A. Board Members:

Present:

Absent:

Brenda Smith

X

Ingrid Brodin

X

Ruth Woodard

X

Raymond Phillips

X

Catherine McGee

X

Marjorie Allard

X

Margaret Luce

X

Effie Chamberlin

X

Kim Keaton

X

Margery Kerr

X

Others Present: Anita Ristau, Nancy Morin, Brenda Chamberlin, Jackie Pierce, John Chase, Merrill Cray, Eve Jacobs-Carnahan, Diane Zamos, Anne Jermain, Vickie Pelkey, Holly Lewis

- II. A. **APPROVAL OF MINUTES OF MARCH 13, 1995** - Marge moved, Ruth seconded to approve the minutes of March 13, 1995 with corrections as noted. **Motion passed.**

III. ADMINISTRATION:

- A. **BRENDA CHAMBERLIN, CNAP COORDINATOR** - Brenda reported. Margaret moved, Marge seconded for continuing approval for the following programs:

1. Essex Technical Center - One year health careers program
2. Essex Technical Center - 80 hour adult education program
3. Lamoille Vocational Technical Center - One year health & human services program
4. Northlands Job Corps - Health Occupations training program

Motion passed.

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- B. **ANITA RISTAU'S EXECUTIVE DIRECTOR'S REPORT** - Anita reported on the meetings she had attended. Anita reported on her orientation with the Executive Director of the Delaware Board. Anita talked with the Board about testifying before the Legislative Ways and Means Committee on the need for the renewal fee increase. Margaret moved, Marge seconded, to raise the renewal fee to \$50.00 plus a \$5.00 surcharge. **Motion passed.**
- C. **MEMO TO JOHN CHASE FROM US DEPARTMENT OF JUSTICE RE: QUESTIONS ON LICENSING AND RENEWAL APPLICATIONS** - Tabled until May meeting.
- D. **LETTER FROM DIANNE PROBOLA RE: CONDUCTING A RESEARCH PROJECT IN THE AREA OF DRUG ABUSE IN NURSING** Margaret moved, Marge seconded, to approve Diane Probola's request to conduct a survey in the area of drug abuse in nursing. **Motion passed.** The Board requests that a copy of the survey questions be sent to the Board.

IV. **LICENSURE:**

- A. **APPROVAL OF THE FOLLOWING RENEWAL APPLICATIONS FOR LICENSURE - For Board response**
 - a. **Alyze Ronzo, RN** - Marge moved, Ruth seconded, to approve Alyze Ronzo's renewal application. **Motion passed.**
 - b. **Sandra Jefferis, RN** - Ruth moved, Margery seconded, to not approve Sandra Jefferis's renewal application because she did not meet the practice requirement. **Motion passed.**
 - c. **Anne Vantischler, RN** - Brenda moved, Ruth seconded, to approve Anne Vantischler's renewal application. **Motion passed.**
 - d. **Nancy Heath, RN** - Marge moved, Ruth seconded, to approve Nancy Heath's renewal application and then send it to the I-team. **Motion passed.**
 - e. **Kathleen Chatot, RN** - Tabled until May meeting because further information is needed prior to making a decision on her renewal application.

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- B. **OLGA KARY ENDORSEMENT APPLICATION** - Brenda moved, Ruth seconded to not approve Olga Kary's request for endorsement because she has not taken the NCLEX exam which is the criteria for endorsement. **Motion passed.**
- G. **LETTER PUBLISHED IN THE CLINICAL NURSE SPECIALIST BY MARY GUYETTE** - Anita will write to the Clinical Nurse Specialist and clarify the Board's statute and rules on APRNs.
- H. **JOYCE GOOD 3: 00 P.M. - RE: WAIVER FOR CLINICAL PRACTICE HOURS** - Tabled until May meeting.
- B. **LICENSE AS NURSING ASSISTANT - UHC MEDICAL OFFICE ASSISTANT** - The Board discussed the job description and agreed that if the assistant was supervised by an RN then the assistant could be licensed as a Nursing Assistant but if the assistant was supervised by a physician than the position did not meet the requirements for Nursing Assistant licensure.
- C. **LETTER FROM PETER FRAZIER, CRNA, REQUEST FOR WAIVER FOR APRN PRIVILEGES** - Brenda moved, Marge seconded, to deny Peter Frazier's request for a waiver of the requirements until he meets the practice requirements as outlined in the Nurse Practice Act and the Administrative Rules. **Motion passed.**
- D. **LETTER FROM SALLY LANPHER RE: LICENSURE AS APRN** - Marge moved, Ruth seconded, to endorse Sally Lanpher as a Family Nurse Practitioner because she was a waiver candidate and should have originally been endorsed as a Family Nurse Practitioner not as an Adult Nurse Practitioner. **Motion passed.**
- E. **LETTER FROM AMY LISTON RE: LICENSURE BY ENDORSEMENT** - Marge moved, Margery seconded, to deny Amy Liston's request for licensure by endorsement because she did not graduate from an approved RN program. **Motion passed.**
- V. **EDUCATION:**
 - A. **LETTER FROM PATRICIA MENCHINI RE: STATUS OF THE VTC/DET PROGRAM** - For Board information

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VI. PRACTICE:

- A. LETTER FROM MOLLIE CHAMBERLAIN RE: WAIVER OF BOARD'S OPINION ON AGE OF CLIENTS TREATED BY ADULT APRN** - Marge moved, Ruth seconded, that since protocols were approved in 1987 and the protocols reflected she was treating pediatric clients, the Board will allow her to continue her practice as outlined in the protocols but strongly encourages her to become certified as a Family Nurse Practitioner so that certification will reflect her practice. **Motion passed.**
- B. POLICY APPROVAL REQUEST FOR EMERGENCY DISBURSEMENT OF MEDICATION FROM NORTHWESTERN MEDICAL CENTER** - Margaret moved, Ruth seconded, to deny Northwestern Medical Center's request that the Board of Nursing provide formal written confirmation that it is within the scope of practice of the registered nursing license to dispense medication from the Emergency Department. **Motion passed.** John Chase will respond for the Board.

VII. DISCIPLINARY:

- A. NU27-0293 HOLLY LEWIS REQUEST FOR MODIFICATIONS IN HER STIPULATION 9:30 A.M.-** John Chase presided for the Board. Eve Jacobs-Carnahan presented for the State. Holly Lewis was present and not represented by Counsel. Vickie Pelkey and Anne Jermain testified in Holly Lewis's behalf. Marge moved, Ray seconded, to go into deliberative session. John announced for the Board, after coming out of deliberative session, that the Board granted Ms. Lewis's request to be able to give medications without supervision but denied her request to shorten the length of the stipulation. **Motion passed.**
- B. NU47-0494 LORI WELLS STIPULATION 10:00 A.M. -** John Chase presided for the Board. Diane Zamos presented for the State. Lori Wells was not present or represented by Counsel. Margaret moved, Marge seconded, to approve the stipulation and consent order as presented.
- C. NU10-0992 JANE SUMNER STIPULATION - 10:30 A.M. -** John Chase presided for the Board. Diane Zamos presented for the State. Jane Sumner was not present or represented by Counsel. Margaret moved, Marge seconded, to approve the stipulation and consent order as presented. **Motion passed.**
- D. APPNU18-0493 STIPULATION - 11:00 A.M.-** Brenda presided for the Board. John Chase presented for the State. Amy Ruggles was not present or represented by Counsel. Ray moved, Margery seconded, to approve the stipulation and consent order as presented. **Motion passed.**

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- E. **NU01-I-84 MARGARET KERSEY REINSTATEMENT** - Brenda moved, Margaret seconded, to approve Margaret Kersey's request that all conditions be removed from her license. **Motion passed.**
- F. **DISCIPLINARY FOLLOW-UP** - Jackie Pierce reported
- G. **INVESTIGATIVE UPDATE - For Board information**
- H. **APPNU01-0994 CLOSING REPORT** - Margaret moved, Ruth seconded, to approve the recommendation of the I-team to close APPNU01-0994. **Motion passed.**

VIII. NCSBN/NCLEX

- A. NCSBN NEWSLETTER March 24, 1995 - For Board information
- B. LETTER FROM NCSBN SELECTING ANITA RISTAU TO SERVE ON THE LICENSURE VERIFICATION TASK FORCE

IX. VSNA

X. CNAP

XI. OTHER:

- A. **CLEAR NEWS SPRING 1995 - For Board information**

XII. ADJOURNMENT - Marge moved, Ruth seconded, to adjourn the meeting at 3:20 p.m. **Motion passed.**

STATE OF VERMONT
BOARD OF NURSING
MINUTES

DATE: May 8, 1995

PLACE: Green Mountain Power
Green Mountain Drive
Montpelier, VT 05602

I. CALL TO ORDER:

A. Board Members:	Present:	Absent:
Brenda Smith	<u>X</u>	<u></u>
Ingrid Brodin	<u></u>	<u>X</u>
Ruth Woodard	<u>X</u>	<u></u>
Raymond Phillips	<u>X</u>	<u></u>
Catherine McGee	<u>X</u>	<u></u>
Marjorie Allard	<u>X</u>	<u></u>
Margaret Luce	<u>X</u>	<u></u>
Effie Chamberlin	<u>X</u>	<u></u>
Kim Keaton	<u>X</u>	<u></u>
Marjory Kerr	<u>X</u>	<u></u>

Others Present: Anita Ristau, Nancy Morin, Jacqueline Pierce, John Chase, Eve Jacobs-Carnahan, Ethel Altiery, Julie Lorette, Joyce Good, Martha Ide, Mary Gill

Brenda Smith introduced and welcomed Kim Keaton, a new RN Board member, to the Board.

II. A. APPROVAL OF MINUTES OF APRIL 10, 1995

M. Allard moved, R. Woodard seconded, to approve the minutes of April 10, 1995, with corrections. **Motion passed.**

III. ADMINISTRATION:

A. **BRENDA CHAMBERLIN, CNAP COORDINATOR** - Anita reported for B. Chamberlin who was at a nursing assistant conference in Maryland.

R. Woodard moved, M. Allard seconded, to accept B. Chamberlin's recommendation for continuing approval for the 1995-1997 biennial period for the following:

1. Barre Vocational Technical Center
2. Riverbend Career & Technical Center - Bradford
3. Springfield Health & Rehab Center - Springfield

Motion passed.

R. Woodard moved, M. Allard seconded, to approve Ellen Casey, as a waiver applicant for licensure if all facts as presented are accurate. **Motion passed.**

- B. ANITA RISTAU'S EXECUTIVE DIRECTOR'S REPORT** - A. Ristau reported on her meetings with the APRN Ad Hoc Committee re: Clinical Specialists and on the orientation of the two new Board members. She provided and discussed the statistical compilation of APRN's and their specialty category.
- C. MEMO TO JOHN CHASE FROM US DEPARTMENT OF JUSTICE RE: QUESTIONS ON LICENSING AND RENEWAL APPLICATIONS** - M. Kerr moved, R. Woodard seconded to approve the following questions to be used on applications:
1. Have you made or caused someone else to make a false, fraudulent or forged statement or representation on a license application or renewal? Have you caused someone else to do so on your behalf, or in support of your application? If yes, please attach an explanation.
 2. Have you been subject to a disciplinary proceeding before a state board of nursing? Has your license as a nurse been revoked, suspended, limited, restricted or conditioned in any state? Has your application for a license been denied by any state board of nursing? If yes please attach order of discipline or official notification of denial.
 3. Have you been convicted of any felony in this state or any other jurisdiction? If so, does that offense show unfitness to practice nursing? Have you been convicted of any other crime? If so, is that crime related to the practice of nursing? If yes please provide name and address of court where convicted and date of conviction. Explain how the conviction is related to nursing.
 4. Are you currently engaged in the illegal use of drugs? If yes, please give detailed explanation.
 5. Are you currently dependent on the use of alcohol or habit forming drugs? If yes, please provide detailed information.
 6. Do you have or have you had a mental, emotional or physical disability the nature of which would interfere with your current ability to practice nursing competently? If yes, please provide medical confirmation.
- Motion passed.**
- D. LIST OF BOARD MEETING DATES AND LOCATIONS** - For Board information
- E. LIST OF BOARD MEMBERS** - For Board information
- F. NEW ADDRESS OF SYLVAN TEST CENTER** - For Board information

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- G. THANK YOU CARD FROM INGRID FOR FLOWERS SENT BY THE BOARD - For Board information

IV. LICENSURE:

- A. **APPROVAL OF SHIRLEY JOHNSON'S RENEWAL APPLICATION FOR LICENSURE** - R. Woodard moved, E. Chamberlin seconded, to approve Shirley Johnson's renewal application pending receipt of a job description that meets the requirements for renewal. **Motion passed.**
- B. **3:00 P.M. APPROVAL OF JOYCE GOOD'S RENEWAL APPLICATION FOR LICENSURE, TABLED FROM APRIL MEETING** - R. Woodard moved, E. Chamberlin seconded, to approve Joyce Good's renewal application. **Motion passed.**
- C. **APPROVAL OF KATHLEEN CHATOT'S RENEWAL APPLICATION FOR LICENSURE, TABLED FROM APRIL MEETING** - M. Luce moved, R. Woodard seconded, to approve Kathleen Chatot's renewal application. **Motion passed.**
- D. STATISTICAL EXAM RESULTS FROM 1990 TO DECEMBER 1994 - For Board information
- E. **11:30 A.M. ALEXIS VAN HORN RE: DELEGATION AND TRAINING OF HEALTH CARE WORKERS TO CARE FOR INDIVIDUALS WITH DEVELOPMENTAL DISABILITIES** - Ethel Altiery and Julie Loret, employees of United Counseling Service of Bennington County, Inc. addressed the Board re: use of an unlicensed personnel caring for a resident at Dewey House, a ICFMR facility. R. Woodard moved, E. Chamberlin seconded, to approve the request under the conditions outlined, provided that this request is not in violation of ICFMR regulations. **Motion passed.**
- F. **2:00 P.M. MARY GILL AND MARTHA IDE RE: LICENSING REQUIREMENT FOR NURSING ASSISTIVE PERSONNEL** - Mary Gill and Martha Ide discussed with the Board their concerns regarding delegation of medications to unlicensed personnel. The Board will meet with individuals from the Department of Education in the fall. Data will be collected from school nurses concerning delegation.

V. EDUCATION:

- A. **APPROVAL OF NORTH DAKOTA NURSES ASSOCIATION LPN REFRESHER PROGRAM** - M. Allard moved, E. Chamberlin seconded, to approve the North Dakota LPN refresher program. **Motion passed.**

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VI. PRACTICE:

- A. LETTER FROM JOHN CHASE TO ANNE CRAMER RE: EMERGENCY DISBURSEMENT OF MEDICATIONS WRITTEN BY JOHN CHASE - For Board information
- B. **REQUEST FROM VALERIE VALCOUR FOR ADVISORY OPINION ON NURSING PRACTICE** - Tabled until June. The Board needs further information prior to making a decision.

VII. DISCIPLINARY:

- A. **NU06-0792 THERESA DEASY STIPULATION 10:00 A.M.** - John Chase presided for the Board. Eve Jacobs-Carnahan presented for the State. Theresa Deasy was not present or represented by counsel. M. Allard moved, B. Smith seconded, to approve the stipulation as presented. **Motion passed.**
- B. **NU39-0693 HAZEL D. GRANT STIPULATION - 10:30 A.M.** - John Chase presided for the Board. Eve Jacobs-Carnahan presented for the State. Hazel Grant was not present or represented by counsel. M. Allard moved, E. Chamberlin seconded, to approve the stipulation as presented. **Motion passed.**
- C. **NU11-1094 MARY GERTRUDE BARNES STIPULATION - 11:00 A.M.** - John Chase presided for the Board. Eve Jacobs-Carnahan presented for the State. Mary Barnes was not present or represented by Counsel. R. Woodard moved, M. Kerr seconded, to approve the stipulation as presented. **Motion passed.**
- D. **NU18-1294 CLOSING REPORT** - R. Woodard moved, M. Kerr seconded, to approve the recommendation of the I-team to close NU18-1294. **Motion passed.**
- E. **NU16-1294 CLOSING REPORT** - M. Allard moved, R. Woodard seconded, to approve the recommendation of the I-team to close NU16-1294. **Motion passed.**
- F. **NU27-1293 CLOSING REPORT** - R. Woodard moved, M. Allard seconded, to approve the recommendation of the I-team to close NU27-1293. **Motion passed.**
- G. **NU25-1293 CLOSING REPORT** - R. Woodard moved, M. Kerr seconded, to approve the recommendation of the I-team to close NU25-1293. **Motion passed.**
- H. **NU20-1293 CLOSING REPORT** - E. Chamberlin moved, R. Woodard seconded, to approve the recommendation of the I-team to close NU20-1293. **Motion passed.**

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- I. **NU19-1293 CLOSING REPORT** - R. Woodard moved, M. Allard seconded, to approve the recommendation of the I-team to close NU19-1293. **Motion passed.**
- J. **NU30-1293 CLOSING REPORT** - R. Woodard moved, M. Allard seconded, to approve the recommendation of the I-team to close NU30-1293. **Motion passed.**
- K. **REGAN REPORT MARCH 1995** - For Board information
- L. **DISCIPLINARY FOLLOW-UP** - Jackie Pierce reported.
- M. **INVESTIGATIVE UPDATE** - For Board information
- N. **NU28-0195 CLOSING REPORT** - R. Woodard moved, M. Kerr seconded, to approve the recommendation of the I-team to close NU28-0195. **Motion passed.**

VIII. NCSBN/NCLEX

- A. **NCSBN NEWSLETTER 4/21/95** - For Board information

IX. VSNA

X. CNAP

XI. OTHER:

- A. **THE JOURNAL OF PRACTICAL NURSING**
- B. **CITIZEN ADVOCACY NEWS**
- C. **ARTICLE FROM JONA RE: WORKPLACE DEVIANCE AMONG NURSES** - For Board information
- D. **ARTICLE FROM BURLINGTON FREE PRESS READERS FORUM RE: PATIENT ADVOCATES** - For Board information

XII. ADJOURNMENT- R. Woodard moved, E. Chamberlin seconded, to adjourn the meeting at 3:40 p.m. **Motion passed.**

STATE OF VERMONT
BOARD OF NURSING

MINUTES

DATE: June 12, 1995

PLACE: Green Mountain Power
Green Mountain Drive
Montpelier, VT 05602

I. CALL TO ORDER:

A. Board Members:	Present:	Absent:
Brenda Smith	<u>X</u>	_____
Ingrid Brodin	<u>X</u>	_____
Ruth Woodard	<u>X</u>	_____
Raymond Phillips	<u>X</u>	_____
Catherine McGee	<u>X</u>	_____
Marjorie Allard	<u>X</u>	_____
Margaret Luce	<u>X</u>	_____
Effie Chamberlin	<u>X</u>	_____
Kim Keaton	<u>X</u>	_____
Marjory Kerr	<u>X</u>	_____

Others Present: Anita Ristau, Brenda Chamberlin, Nancy Morin, Jacqueline Pierce, John Chase, Ron West, Diane Zamos, Bob Gagnon, Peter David

II. A. APPROVAL OF MINUTES OF MAY 8, 1995

M. Allard moved, K. Keaton seconded, to approve the minutes of May 8, 1995 with corrections. **Motion passed.**

III. ADMINISTRATION:

A. BRENDA CHAMBERLIN, CNAP COORDINATOR REPORT -

B. Chamberlin reported.

R. Woodard moved, M. Allard seconded, to accept B. Chamberlin's recommendation for continuing approval for the 1995-1997 biennial period for the following:

1. Barre Vocational Technical Center - Barre
2. Brookside Nursing Home - Bradford
3. Cedar Hill Health Care Center - Windsor
4. Greensboro Nursing Home - Greensboro
5. Hartford Area Vocational Center - White River Junction
6. Newport Health Care Center - Newport

Motion passed.

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- B. ANITA RISTAU'S EXECUTIVE DIRECTOR'S REPORT - MONTHLY REPORT** - A. Ristau reported on status of the APRN Ad Hoc meetings regarding Clinical Specialists and that the Psychiatric Clinical Specialist plan on presenting their viewpoint to the Board. A. Ristau reported on the number of investigative cases. A. Ristau told the Board how much she enjoyed meeting with the nursing students.

A. Ristau updated the Board on new personnel at the Secretary of State; Sunflower Sutherland, secretary to Jim Milne and Susan Holland, Director of the Office of Professional Regulation (pending Interboard approval).

- C. LETTER FROM ANNE CRAMER RE: PROPOSED LEGISLATION REGARDING REGISTERED NURSES' EMERGENCY DISBURSEMENT OF MEDICATIONS** - Tabled until July meeting.
- D. INTERBOARD AGENDA 6/13/95** - For Board information
- E. LEGISLATIVE MANDATE FROM SENATE FINANCE COMMITTEE AND HOUSE WAYS AND MEANS COMMITTEE** - A. Ristau, E. Chamberlin and I. Brodin will work on the report. They will analyze the earning power, that the Legislative Committee mandated, of Licensed Practical Nurses versus Registered Nurses.

IV. LICENSURE:

- A. APPROVAL OF SUE LUNDY'S RN EXAM APPLICATION** - M. Allard moved, I. Brodin seconded, to approve Sue Lundy's application to take the NCLEX RN exam. **Motion passed.**
- B. APPROVAL OF PAULA ERBA'S LPN ENDORSEMENT APPLICATION** - R. Woodard moved, K. Keaton seconded, to approve Paula Erba's application for licensure as a Practical Nurse by endorsement. **Motion passed.**
- C. APPROVAL OF TRICIA GRUSENDORF'S NURSING ASSISTANT EXAM APPLICATION** - M. Kerr moved, M. Allard seconded, to approve Tricia Grusendorf's application for licensure as a nursing assistant by examination. **Motion passed.**
- D. APPROVAL OF ROBERTA MOREY'S NURSING ASSISTANT EXAM APPLICATION** - R. Woodard moved, E. Chamberlin seconded, to approve Roberta Morey's application for licensure as a nursing assistant by examination. **Motion passed.**

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- E. **APPROVAL OF DONNA MAINWARING'S RN RENEWAL APPLICATION** - R. Woodard moved, I. Brodin seconded, to approve Donna Mainwaring's RN renewal application. **Motion passed.**
- F. **APPROVAL OF JESSICA WOLFF'S REQUEST FOR WAIVER OF NATIONAL CERTIFICATION REQUIREMENT** - M. Allard moved, K. Keaton seconded, to deny Jessica Wolff's request for waiver of the Board's requirement of national certification for endorsement of APRN. **Motion passed.**
- G. **REQUEST FROM LORRAINE BOURASSA RE: PRACTICE HOURS FOR RENEWAL OF LICENSE** - Tabled until July meeting.
- H. **RENEWAL/APPLICATION FORM** - M. Allard moved, I. Brodin seconded to approve the renewal/application form. **Motion passed.**
- I. **APPROVAL OF ROBIN JOSEPH'S APPLICATION FOR LICENSURE BY EXAMINATION** - M. Allard moved, I. Brodin seconded to approve Robin Joseph's application for RN licensure by examination. **Motion passed.**
- J. **APPROVAL OF CARMEN ROBERTS'S APPLICATION FOR LICENSURE BY EXAMINATION** - E. Chamberlin moved, M. Kerr seconded, to approve Carmen Roberts's application for RN licensure by examination. **Motion passed.**
- V. **EDUCATION:**
 - A. LETTER FROM PATRICIA MENCHINI RE: LPN PROGRAM IN NORTHEAST KINGDOM - For Board information
 - B. **LETTER FROM ANITA RISTAU TO PATRICIA MENCHINI RE: RESPONSE TO THOMPSON SCHOOL OF PRACTICAL NURSING UPDATE OF SURVEY VISIT** - R. Woodard moved, I. Brodin seconded, to approve report of A. Ristau to Thompson School for Practical Nursing. **Motion passed.**
- VI. **PRACTICE:**
 - A. **APPROVAL OF LINDA GOODMAN'S CERTIFIED NURSE MIDWIFE GYNECOLOGIC PRACTICE GUIDELINES** - M. Allard moved, Ingrid ⁶ seconded, to approve the gynecologic protocols submitted by Linda Goodman. **Motion passed.**

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- B. **APPROVAL OF MARY A. FRANCIS'S CLINICAL SPECIALIST PSYCHIATRIC AND MENTAL HEALTH PRACTICE GUIDELINES -** R. Woodard moved, I. Brodin seconded, to approve Mary Francis's practice guidelines. **Motion passed.**
- C. **APPROVAL OF ELIZABETH MCGRATH'S RADIATION THERAPY NURSING PROTOCOLS -** I. Brodin moved, M. Luce seconded to approve E. McGrath's Practice Guidelines. **Motion passed.**
- D. **LETTER FROM JUDY BARONE RE: REQUEST FOR LETTER OF INSTRUCTION AND OR OPINION OF THE BOARD -** John Chase will respond to Ms. Barone's letter citing the Board's opinion on delegation.
- E. **LETTER FROM DONNA GOLDSMITH, HOWARD CENTER FOR HUMAN SERVICES RE: MEDICATIONS GIVEN TO CHILDREN IN RESIDENTIAL TREATMENT PROGRAMS -** M. Allard moved, I. Brodin seconded to approve Donna Goldsmith's proposal for providing medication to children in Baird's residential treatment program providing it is not in conflict with Mental Health Regulations. **Motion passed.**

VII. DISCIPLINARY:

- A. **NU37-0395 ROBERTA PALMER STIPULATION - 9:30 A.M. -** John Chase presided for the Board. Roberta Palmer was not present or represented by counsel. R. Woodard moved, M. Kerr seconded, to approve the Stipulation Regarding Summary Suspension. **Motion passed.**
- B. **APPNU01-0793 PETER DAVID PRE-DENIAL HEARING 10:00 A.M. -** John Chase presided for the Board. Bob Gagnon presented for the State. Peter David was present but was not represented by Counsel. B. Smith moved, I. Brodin seconded, to go into deliberative session. **Motion passed.** The Board came out of deliberative session to request further information. I. Brodin moved, R. Woodard seconded, to go back into deliberative session. **Motion passed.** After coming out of deliberative session John Chase announced for the Board that a written decision would be sent to Peter David.
- C. **NU25-0591 CLAUDIA CONLAN'S REQUEST FOR REMOVAL OF CONDITIONS - 11:30 A.M.-** I. Brodin moved, M. Kerr seconded, to remove all conditions from Claudia Conlan's license. **Motion passed.**
- D. **NU03-S-0287 PAMELA LAWRENCE'S REQUEST FOR REMOVAL OF CONDITIONS - 1:00 P.M. -** M. Allard moved, I. Brodin seconded, to remove all conditions from Pamela Lawrence's license. **Motion passed.**

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- E. NU24-0195 CLOSING REPORT** - M. Allard moved, I. Brodin seconded, to approve the recommendation of the I-Team to close NU24-0195. Motion passed.
- F. NU35-0395 CLOSING REPORT** - R. Woodard moved, I. Brodin seconded, to approve the recommendation of the I-Team to close NU35-0395. **Motion passed.**
- G. NU42-0394 CLOSING REPORT** - R. Woodard moved, E. Chamberlin seconded, to approve the recommendation of the I-Team to close NU42-0394. **Motion passed.**
- H. NU46-0494 CLOSING REPORT** - M. Allard moved, M. Kerr seconded, to approve the recommendation of the I-Team to close NU46-0494. **Motion passed.**
- I. DISCIPLINARY FOLLOW-UP REPORT** - Jacqueline Pierce reported.

Margaret Luce reported on the paper Christine Coombs submitted as part of her stipulation. M. Allard moved, I. Brodin seconded, to not accept the paper as written and to write Ms. Coombs and request that she submit an addendum to the paper and address timely administration of medications. **Motion passed.**
- J. INVESTIGATIVE UPDATE - For Board information**
- K. NU29-0195 CLOSING REPORT** - M. Kerr moved, I. Brodin seconded, to approve the recommendation of the I-Team to close NU29-0195. **Motion passed.**

VIII. NCSBN/NCLEX

- A. NCSBN NEWSLETTER 5/19/95 - For Board information**
- B. NCSBN 1995 ANNUAL MEETING RE: BOARD MEMBERS**
ATTENDING - I. Brodin, A. Ristau and M. Allard will be attending the NCSBN 1995 Annual Meeting in St. Louis, Missouri.
- C. NCSBN NP & E NURSING REGULATION SUBCOMMITTEE RE: STATE STRATEGIES FOR HEALTH CARE WORKFORCE REFORM FROM PEW HEALTH PROFESSIONS COMMISSION** - Staff will send copies to the Board members.
- E. NCSBN NEWSLETTER 6/2/95 - For Board information**

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F. NCSBN LETTER RE: NOMINATIONS OF INDIVIDUALS TO PARTICIPATE IN A SYMPOSIUM - For Board response

G. NCSBN ISSUES - For Board information

IX. VSNA

X. CNAP

XI. OTHER:

A. COPY OF GRANT FOR RETRAINING HEALTH CARE WORKERS FROM ROSEMARY DALE - The Board recommends that A. Ristau represent them on the Committee. Copies of the Grant proposal will be sent to all Board members.

XII. ADJOURNMENT - R. Woodard moved, M. Allard seconded, to adjourn the meeting at 3:15 P.M. **Motion passed.**

STATE OF VERMONT
BOARD OF NURSING

MINUTES

DATE: July 10, 1995

PLACE: Berlin Regional Library
Paine Turnpike
Berlin, Vermont

I. CALL TO ORDER:

A. Board Members:	Present:	Absent:
Brenda Smith	<u>X</u>	<u> </u>
Ingrid Brodin	<u>X</u>	<u> </u>
Ruth Woodard	<u>X</u>	<u> </u>
Raymond Phillips	<u>X</u>	<u> </u>
Catherine McGee	<u>X</u>	<u> </u>
Marjorie Allard	<u>X</u>	<u> </u>
Margaret Luce	<u>X</u>	<u> </u>
Effie Chamberlin	<u>X</u>	<u> </u>
Kim Keaton	<u>X</u>	<u> </u>
Marjory Kerr	<u> </u>	<u>X</u>

Others Present: Anita Ristau, Nancy Morin, Brenda Chamberlin, John Chase, Diane Zamos, Eve Jacobs-Carnahan, Aime LaClair, Joan, LaClair, Adrien Cannata-Reiss, Mary Ingvaldstad, Valerie Valcour

II. A. APPROVAL OF MINUTES OF JUNE 12, 1995

M. Allard moved, R. Woodard seconded to approve the minutes with corrections as noted. **Motion passed.**

III. ADMINISTRATION:

A. BRENDA CHAMBERLIN, CNAP COORDINATOR - B. Chamberlin reported. M. Allard moved, R. Woodard seconded, to accept B. Chamberlin's recommendation for continuing approval for the following programs for the 1995-1997 biennial period:

1. Brookside Nursing Home - White River Junction
2. Eden Park Nursing Home - Rutland
3. Gill Odd Fellows Nursing Home - Ludlow
4. Green Mountain Chapter American Red Cross - Bennington
5. Maple Lane Nursing Home - Barton
6. McKerley Health Care Center - Rutland
7. Randolph Vocational Center - Randolph
8. Sager Nursing Home - Fair Haven

Motion passed.

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- B. ANITA RISTAU'S EXECUTIVE DIRECTOR'S REPORT** - A. Ristau reported on meetings and workshops attended. A. Ristau updated the Board on the increase in disciplinary cases.

A. Ristau discussed with the Board the complexity in differentiating the role of nursing assistants versus unlicensed personnel and personnel care attendants. The Board suggested setting-up a task force to study this issue.

- C. LETTER FROM ANNE CRAMER RE: PROPOSED LEGISLATION REGARDING REGISTERED NURSES' EMERGENCY DISBURSEMENT OF MEDICATIONS** - A. Ristau updated the Board on the Pharmacy Board's position on registered nurses disbursement of emergency medications via prescription through the Emergency Room. The Board will respond to Anne Cramer after receiving the Pharmacy Board's written response on this issue. The Board does not support legislative changes.

- D. BOARD GOALS FOR 1996** - The Board discussed and revised the Goals of the Board.

- E. FINANCIAL STATEMENT FOR 4/30/95** - The Board discussed the Financial Statement and asked that Susan Hollins be invited to the August Board meeting to discuss the Board's budget.

- F. ELECTION OF OFFICERS:** M. Allard moved, K. Keaton seconded, to accept the following slate of officers: Brenda Smith, Chair, Ingrid Brodin, Vice-Chair, Catherine McGee, Secretary. **Motion passed.**

IV. LICENSURE:

- A. REQUEST FROM LORRAINE BOURASSA RE: PRACTICE HOURS FOR RENEWAL OF LICENSE** - The Board discussed Lorraine Bourassa's request to use on-call hours to meet the practice requirement for renewal. M. Luce moved, R. Woodard seconded, to deny the request. **Motion passed.**

V. EDUCATION:

- A. COPY OF GRANT FOR RETRAINING HEALTH CARE WORKERS FROM ROSEMARY DALE** - The Board discussed the grant and requested that Rosemary Dale be invited to a Board meeting to discuss the grant.

VI. PRACTICE:

- A. 1:00 P.M. REQUEST FROM VALERIE VALCOUR FOR ADVISORY OPINION ON NURSING PRACTICE** - Adrien Cannata-Reiss, Mary Ingvaldstad and Valerie Valcour addressed the Board. The Board requested

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that a completed package of all information be submitted to the Board prior to issuing an opinion.

- B. **1:30 P.M. REQUEST FROM ARTHUR FLIBOTTE FOR ADVISORY OPINION ON AN LNA DRAWING BLOOD** - Arthur Flibotte prior to the Board meeting withdrew his request for an opinion on an LNA drawing blood stating that he and his employer had reached a decision. The Board discussed the issue and A. Ristau will write Mr. Flibotte stating that if qualified, Mr. Flibotte may draw blood under the job description of Phlebotomist.
- C. **APPROVAL OF QUESTIONNAIRE FOR ADVISORY OPINION ON NURSING PRACTICE FORM** - The Board approved the revised form for advisory opinion's on nursing practice.
- D. **LETTER FROM LYNN NURCZYNSKI RE: MEDICATION** - The Board requested staff send an advisory opinion on nursing practice form to Ms. Nurczynski.

VII. DISCIPLINARY:

- A. **NU48-0595 AIME LACLAIR STIPULATION - 9:00 A.M.** - John Chase presided for the Board. Diane Zamos, Assistant Attorney General, presented for the State. Aime LaClair was present but not represented by Counsel. Joan LaClair, his wife, was also present. B. Smith moved, M. Allard seconded, to approve the Stipulation and Consent order pending receipt and approval of the treatment plan by the 2 Board members on the I-Team. The treatment plan must be received in the Board Office by July 24, 1995. **Motion passed.**
- B. **NU25-0193 COLLEEN HERRITY STIPULATION - 9:30 A.M.** - John Chase presided for the Board. Diane Zamos, Assistant Attorney General, presented for the State. M. Allard moved, K. Keaton seconded, to accept the Stipulation and Consent Order as presented. **Motion passed.**
- C. **NU15-1291 VIRGINIA MALIN-BUSZTA REQUEST FOR REMOVAL OF CONDITIONS - 10:00 A.M.** - Virginia Malin-Buszta request for removal of conditions was withdrawn prior to the Board meeting.
- D. **NU40-0394 KAREN M. DIVIS REQUEST FOR MODIFICATION OF CONSENT ORDER - 11:00 A.M.** - John Chase presided for the Board. Eve Jacobs-Carnahan, Assistant Attorney General, presented for the State. I. Brodin moved, K. Keaton seconded, to go into deliberative session. **Motion passed.** John announced for the Board, after coming out of deliberative session, that the Board denied Karen Divis's request for modification of her Consent Order.

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- E. **NU52-0595 CLOSING REPORT** - R. Woodard moved, E. Chamberlin seconded, to approve the recommendation of the I-Team to close NU52-0595. **Motion passed.**
- F. **DISCIPLINARY FOLLOW-UP REPORT - For Board information**
- G. **INVESTIGATIVE UPDATE - For Board information**
- H. **APPROVAL OF FORMS FOR USE IN MONITORING URINE COLLECTION** - The Board approved the monitoring urine collection forms.
- I. **REGAN REPORT ON NURSING LAW MAY 1995 - For Board information**
- J. **CLARIFICATION OF UNPROFESSIONAL CONDUCT TO BE REPORTED TO THE BOARD - For Board information**
- K. **INTERCOLLEGIATE CENTER FOR NURSING EDUCATION MEDICATION ERRORS COURSE - For Board information**
- L. **STATE'S REQUEST FOR CONTINUANCE RE: SHELLY SISTI - For Board information**
- M. **NU26-0590 DARLA COTA REQUEST FOR MODIFICATION OF STIPULATION** - John Chase presided for the Board. Diane Zamos, Assistant Attorney General, presented for the Board. Darla Cota was not present or represented by Counsel. B. Smith moved, M. Allard seconded, to approve the modification to Darla Cota's Stipulation and Consent Order. **Motion passed.**
- N. **APPROVAL OF RESEARCH PAPER SUBMITTED BY CHRISTINE COOMBS** - R. Woodard moved, I. Brodin seconded, to approve the research paper that was required by stipulation, submitted by Christine Coombs. **Motion passed.**

VIII. NCSBN/NCLEX

- A. **NCSBN NEWSLETTER 6/16/95 - For Board information**
- B. **NCSBN 1995 ANNUAL MEETING VOLUNTEER INFORMATION - For Board information**
- C. **NCSBN NEWSLETTER 6/30/95 - For Board information**
- D. **NCSBN INSIGHT SPRING 1995 - For Board information**

IX. VSNA

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X. CNAP

XI. OTHER:

- A. RECONSIDERING NURSING EDUCATION: THE REPORT OF THE PEW HEALTH PROFESSIONS COMMISSION - For Board information
- B. ARTICLE ON OREGON NURSING ASSOCIATION'S FIGHT WITH LEGISLATURE NOT TO CHANGE THEIR NURSE PRACTICE ACT - For Board information

XII. ADJOURNMENT: R. Woodard moved, I. Brodin seconded, to adjourn the meeting at 3:10 p.m. **Motion passed.**

STATE OF VERMONT
BOARD OF NURSING

MINUTES

DATE: August 14, 1995

PLACE: Berlin Regional Library
Paine Turnpike
Berlin, Vermont

I. CALL TO ORDER:

A. Board Members:	Present:	Absent:
Brenda Smith	<u>X</u>	_____
Ingrid Brodin	<u>X</u>	_____
Ruth Woodard	<u>X</u>	_____
Raymond Phillips	<u>X</u>	_____
Catherine McGee	_____	<u>X</u>
Marjorie Allard	<u>X</u>	_____
Margaret Luce	<u>X</u>	_____
Effie Chamberlin	<u>X</u>	_____
Kim Keaton	<u>X</u>	_____
Marjory Kerr	<u>X</u>	_____

Others Present: Anita Ristau, Nancy Morin, Brenda Chamberlin, John Chase, Eve Jacobs-Carnahan, Diane Zamos, Sue Hollins, Julia Chackel

II. A. APPROVAL OF MINUTES OF JULY 10, 1995

M. Allard moved, R. Woodard seconded, to approve the July 10, 1995 minutes with corrections. **Motion passed.**

III. ADMINISTRATION:

A. BRENDA CHAMBERLIN, CNAP COORDINATOR - B. Chamberlin reported. B. Chamberlin will survey the nursing assistant training programs on the length of their training programs. The issue of hours needed in a training program for adequate training of nursing assistants will be referred to the Nursing Assistant Advisory Committee.

I. Brodin moved, M. Allard seconded, to accept B. Chamberlin's recommendation for new program approval for Rutland Area Visiting Nurse Association. **Motion passed.**

B. ANITA RISTAU'S EXECUTIVE DIRECTOR'S REPORT - A. Ristau reported on the meetings she had attended. She reported that the APRN Task Force would be coming before the Board at the September meeting to present their recommendations of APRN's regarding criteria for endorsement.

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A. Ristau reported on the number of nursing assistant disciplinary cases and the upcoming meeting with Laura Barrett, Director of Licensing and Protection. The meeting will address the need for a better working and sharing relationship between Licensing and Protection and the Board of Nursing so that investigations would not be duplicated.

- C. KIM KEATON'S APPOINTMENT TO BOARD - For Board information
- D. BOARD GOALS FOR 1996 - For Board information

IV. LICENSURE:

- A. **APPROVAL OF C.D.'S APPLICATION TO TAKE THE LPN EXAMINATION** - M. Allard moved, I. Brodin seconded, to refer C.D.'s application to an Investigating Team. **Motion passed.**
- B. **APPROVAL OF J.K.'S APPLICATION TO TAKE THE LPN EXAMINATION** - M. Allard moved, K. Keaton seconded, to approve Jason Kerson's application for licensure pending passage of the NCLEX exam. **Motion passed.**
- C. **APPROVAL OF S.D.'S APPLICATION TO TAKE THE LPN EXAMINATION** - R. Woodard moved, M. Allard seconded, to approve Shelly Deline's application for licensure pending passage of the NCLEX exam. **Motion passed.**
- D. **APPROVAL OF D.D.'S APPLICATION TO TAKE THE LPN EXAMINATION** - M. Allard moved, K. Keaton seconded, to approve Danielle Day's application for licensure pending passage of the NCLEX exam. **Motion passed.**
- E. **APPROVAL OF V.B.'S APPLICATION TO TAKE THE LPN EXAMINATION** - M. Luce moved, M. Kerr seconded, to approve Victoria Boutin's application for licensure pending passage of the NCLEX exam. **Motion passed.**
- F. **LETTER FROM KATHLEEN TABOR, NMC RE: IMPLEMENTATION OF PRACTICE ACT WHICH REQUIRES NURSE AIDE CERTIFICATION** - A. Ristau will respond for the Board thanking her for her comments and indicating that to provide for the safety of the public the Board must be assured that licensees are qualified to practice.
- G. **APPROVAL OF MICHAEL KENNEDY'S PRACTICE GUIDELINES** - M. Allard moved, I. Brodin seconded, to approve Michael Kennedy's practice guidelines, Healthcare and Rehabilitation Services of Southeastern Vermont. **Motion passed.**

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- H. LETTER FROM KAREN HALL RE: LICENSURE AS A APRN -**
I. Brodin moved, M. Allard seconded to approve Karen Hall's request to function as an Family Nurse Practitioner applicant while awaiting the Family Nurse Practitioner examination in June of 1996. **Motion passed.** E. Chamberlin abstained.
- I. APPROVAL OF ANA ROSALES'S PRACTICE GUIDELINES -**
R. Woodard moved, M. Allard seconded, to approve the practice guidelines of Ana Rosales Psychiatry and Mental Health at N.P.P. Associates. **Motion passed.**
- J. APPROVAL OF THOM NAMAYA'S PRACTICE GUIDELINES FROM LANDMARK COLLEGE -** M. Allard moved, R. Woodard seconded, to approve the practice guidelines for Thom Namaya Landmark College pending clarifications. **Motion passed.**
- K. CAROLYN MILLER WAIVER APPLICATION -** I. Brodin moved, R. Woodard seconded, to approve Carolyn Miller's request for a waiver of the July 1, 1995 deadline for licensure by waiver. **Motion passed.** The Board agreed to the waiver because licensure for Nursing Assistants was in a transitional period.
- L. DENISE WEBSTER DEEMING APPLICATION -** I. Brodin moved, K. Keaton seconded, to deny Denise Webster's request for deeming and a waiver of the July 1, 1995 deadline because she did not meet the requirements. **Motion passed.**
- M. Kerr moved, M. Allard seconded, to allow Denise Webster to take the written and manual skills exam. If she fails the exam she would be required to take a 75 hour nursing training program. **Motion passed.**
- M. LETTER FROM LINDA SHINN REQUESTING A WAIVER OF THE REQUIREMENT OF A RN REFERENCE LETTER FOR ENDORSEMENT -** I. Brodin moved, R. Woodard seconded. to waive the requirement of a reference letter for Linda Shinn's endorsement of her RN License from New York because the agency in which she was associated has a policy that indicates that no references will be given and she had not worked anywhere else. **Motion passed.**

V. EDUCATION:

- A. APPROVAL OF REPORT RECEIVED FROM VTC RE: NEW PROGRAM -** M. Allard moved, R. Woodard seconded, provisional approval of Vermont Technical Colleges Step 1 of the new program approval process pending receipt of clarification of the following:

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1. philosophy, purposes and accreditation status of the controlling institution
2. organizational and administrative relationships of the controlling institution and the program
3. evidence of community readiness to accept and support the program
4. availability of adequate resources; faculty; clinical and academic facilities including classroom, conference room, library and office space.

Motion passed.

VI. PRACTICE:

- A. **APPROVAL OF MARY LEE RITTER AS A REPLACEMENT FOR KATHY BOYKIN ON THE APRN AD HOC COMMITTEE** - M. Allard moved, R. Woodard seconded, to appoint Mary Lee Ritter as a replacement for Kathy Boykin to the APRN Ad Hoc Committee. **Motion passed.**
- B. **LETTER FROM VERMONT ASSEMBLY OF HOME HEALTH AGENCIES, INC. RE: REGISTERED HOME CARE NURSES POSSESSING AND ADMINISTERING CERTAIN LEGEND DRUGS ACCORDING TO PROTOCOLS AND AGENCIES POLICIES** - Tabled pending review by John Chase.
- C. **LETTER FROM KATHLEEN GALLUZZO, CRNA RE: PRESCRIPTIVE AUTHORITY** - The Board discussed the issue of CRNA's needing DEA numbers. The Board allows for prescriptive authority. The Federal Agency provides a DEA number.
- D. **JOHN CHASE'S REPLY TO JUDY BARONE REQUEST FOR CLARIFICATION OF AN UNLICENSED AIDE ADMINISTERING MORPHINE** - For Board information
- E. **LETTER FROM PHARMACY BOARD RE: REGISTERED NURSES' EMERGENCY DISBURSEMENT OF MEDICATIONS** - Anita will respond for the Board.

VII. DISCIPLINARY:

- A. **NU36-0294 JEANNE BARNER STIPULATION - 10:00 A.M.** - John Chase presided for the Board. Eve Jacobs-Carnahan, Assistant Attorney General, presented for the State. Jeanne Barner was not present and was not represented by Counsel. M. Allard moved, R. Woodard seconded, to approve the Stipulation and Consent Order. **Motion passed.**

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B. Smith moved, R. Woodard seconded to approve Jeanne Barner's treating professional plan. **Motion passed.**

- B. **NU10-1093 ANNE RYAN-MACY STIPULATION - 10:30 A.M.** - John Chase presided for the Board. Eve Jacobs-Carnahan, Assistant Attorney General, presented for the State. Anne Ryan-Macy was not present and was not represented by Counsel. I. Brodin moved, B. Smith seconded, to approve the Stipulation and Consent Order. **Motion passed.**
- C. **APPNU05-1194 DAVID B. VOEGTLE STIPULATION - 11:00 A.M.** - I. Brodin presided for the Board. John Chase presented for the State. David Voegtler was not present or represented by Counsel. M. Kerr moved, M. Allard seconded, to approve the Stipulation and Consent Order. **Motion passed.**
- D. **NU37-0593 JULIA CHACKEL STIPULATION - 1:30 A.M.** - John Chase presented for the Board. Diane Zamos, Assistant Attorney General, presented for the State. Julia Chackel was present but not represented by Counsel. M. Allard moved, I. Brodin seconded, to approve the Stipulation and Consent Order. **Motion passed.**
- E. **NU06-0894 CLOSING REPORT** - I. Brodin moved, R. Woodard seconded, to approve the recommendation of the I-Team to close NU06-0894. **Motion passed.**
- F. **APPNA12-0695 CLOSING REPORT** - M. Allard moved, M. Kerr seconded, to approve the recommendation of the I-Team to close APPNA12-0695. **Motion passed.**
- G. **DISCIPLINARY FOLLOW-UP REPORT - For Board information**
- H. **INVESTIGATIVE UPDATE - For Board information**
- I. **REGAN REPORT ON NURSING LAW MAY 1995 - For Board information**
- J. **ARTICLE FROM AJN "ARE YOU AT RISK FOR DISCIPLINARY ACTION?" - For Board information**
- K. **NU34-0295 MAUREEN LAFLAM STIPULATION - 2:00 P.M.** - John Chase presided for the Board. Diane Zamos, Assistant Attorney General, presented for the State. Maureen LaFlam was not present or represented by Counsel. I. Brodin moved, B. Smith seconded, to approve the Stipulation and Consent Order. **Motion passed.**

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- L. NU51-0595 CLOSING REPORT** - I. Brodin moved, M. Allard seconded, to approve the recommendation of the I-Team to close NU51-0595.
Motion passed.

VIII. NCSBN/NCLEX:

- A. NCSBN NEWSLETTER 7/14/95 - For Board information
- B. LETTER FROM NCSBN RE: DIAGNOSES COVERED UNDER THE AMERICANS WITH DISABILITIES ACT - For Board information
- C. NCLEX PERFORMANCE RATES FOR FIRST TIME WRITERS - For Board information
- D. REPORT OF NATIONAL COUNCIL ANNUAL MEETING BY INGRID BRODIN** - I. Brodin reported on the meetings she and A. Ristau attended.

IX. VSNA:

X. CNAP:

XI. OTHER:

- XII. ADJOURNMENT:** R. Woodard moved, M. Allard seconded, to adjourn the meeting at 2:30 p.m. **Motion passed.**

STATE OF VERMONT
BOARD OF NURSING

MINUTES

DATE: September 11, 1995

PLACE: Berlin Regional Library
Paine Turnpike
Berlin, Vermont

I. CALL TO ORDER:

A. Board Members:	Present:	Absent:
Brenda Smith	<u>X</u>	<u> </u>
Ingrid Brodin	<u>X</u>	<u> </u>
Ruth Woodard	<u>X</u>	<u> </u>
Raymond Phillips	<u> </u>	<u>X</u>
Catherine McGee	<u>X</u>	<u> </u>
Marjorie Allard	<u>X</u>	<u> </u>
Margaret Luce	<u>X</u>	<u> </u>
Effie Chamberlin	<u>X</u>	<u> </u>
Kim Keaton	<u>X</u>	<u> </u>
Marjory Kerr	<u>X</u>	<u> </u>

Others Present: Anita Ristau, Nancy Morin, Jacqueline Pierce, Brenda Chamberlin, John Chase, Eve Jacobs-Carnahan, Kelly Belville, Peter Hofstetter, Susan Hollins, Ann Cramer, Alice Kilpatrick, Karen Divis, Gail Mills, Kathleen Keleher, Lorraine Impey, Brenda Bissell

II. A. APPROVAL OF MINUTES OF AUGUST 14, 1995

M. Allard moved, I. Brodin seconded to approve the minutes of August 14, 1995 without correction. **Motion passed.**

III. ADMINISTRATION:

A. BRENDA CHAMBERLIN, CNAP COORDINATOR - B. Chamberlin reported. B. Chamberlin and the Board discussed the issue of instructors qualifications to teach. The Board referred the issue of recommending guidelines to use in determining instructors preparation for teaching adults to the Nursing Assistant Advisory Panel.

B. ANITA RISTAU'S EXECUTIVE DIRECTOR'S REPORT - A. Ristau reported on meetings she had attended. She reported on a meeting with other health agencies to clarify the rules for nursing assistants and the disciplinary process. A cooperative arrangement for reporting and investigating complaints is being drafted by Laura Barrett, Director, Licensing and Protection.

A. Ristau reported that UVM received a grant for a Nurse Practitioner Program. Under the new rules this program will have to be approved by the Board.

- C. REAPPOINTMENT OF BRENDA SMITH TO THE NURSE INFORMATION SYSTEM TASK FORCE - For Board information
- D. REAPPOINTMENT OF ANITA RISTAU TO THE LICENSURE VERIFICATION TASK FORCE - For Board information
- E. **MAY FINANCIAL STATEMENT** - S. Hollins addressed the Board on the Nursing Board's budget. She explained how the costs for maintaining the Board were figured. S. Hollins will explain the budget in greater detail at the Interboard meeting on September 12, 1995.
- F. **FINES BEING IMPOSED ON LICENSEES WHO ALLOW THEIR LICENSES TO LAPSE WHILE STILL EMPLOYED AS NURSES IN VERMONT** - John Chase discussed with the Board the options available to impose fines on licensees who allow their licenses to lapse while still employed as nurses in Vermont. A. Ristau will compile a list of fees that correspond to the length of time the license has lapsed for the next Board meeting.

IV. LICENSURE:

- A. **10:30 A.M. - APPROVAL OF KELLY BELVILLES REQUEST TO TAKE THE PRACTICAL NURSE EXAMINATION FOR THE FOURTH TIME** - R. Woodard moved, Ingrid seconded, to approve Kelly Belville's request to take the Practical Nurse Examination for the fourth time provided she passes the NLN exam with a raw score of 133 and submits a report from the tutor or instructor outlining the curriculum and evaluation process. **Motion passed.**
- B. **APPROVAL OF L.M.'S APPLICATION FOR LICENSURE AS AN RN BY ENDORSEMENT** - M. Luce moved, M. Allard, seconded to approve Linda Morris's application for licensure as an RN by endorsement. **Motion passed.**
- C. **APPROVAL OF S.G.'S APPLICATION FOR LICENSURE AS A NURSING ASSISTANT BY EXAMINATION** - Tabled pending receipt of further information.
- D. **APPROVAL OF S.B.'S APPLICATION FOR LICENSURE AS AN NURSING ASSISTANT BY EXAMINATION** - Tabled pending receipt of further information.
- E. **APPROVAL OF D.H.'S APPLICATION FOR LICENSURE AS AN NURSING ASSISTANT BY EXAMINATION** - I. Brodin moved, M. Luce seconded, to approve Denice Hackett's application for licensure as an nursing assistant by examination. **Motion passed.**

- G. **APPROVAL OF C.P.'S APPLICATION FOR LICENSURE AS AN NURSING ASSISTANT BY EXAMINATION** - K. Keaton moved, I. Brodin seconded, to refer C.P.'s application for licensure as a nursing assistant by examination to the I-Team. **Motion passed.**
- F. **APPROVAL OF E. H.'S APPLICATION FOR LICENSURE BY WAIVER** - R. Woodard moved, M. Allard seconded, to approve Elmer Harrington's application for licensure by waiver. **Motion passed.**
- G. **APPROVAL OF APPNA09-0495 APPLICATION FOR LICENSURE AS AN NURSING ASSISTANT BY ENDORSEMENT** - I. Brodin moved, R. Woodard seconded, to preliminarily deny Richard Dunton's application for licensure as a nursing assistant by endorsement because he had been convicted of theft from a nursing home. This crime is one that shows unfitness to act as a nursing assistant, and therefore is a basis for denial of an application under 26 VSA § 1595. **Motion passed.**
- H. **APPROVAL OF APPNU01-0795 APPLICATION FOR LICENSURE AS AN LICENSED PRACTICAL NURSE BY ENDORSEMENT** - I. Brodin moved, M. Kerr seconded, to preliminarily deny Nora Aguilar's application for licensure as a Licensed Practical Nurse by endorsement because she made a false statement on her application for licensure, and she omitted information about her employment. The false statement and omission are a basis to deny an application, 26 VSA § 1582. **Motion passed.**
- I. **APPROVAL OF KAREN M. ANGIER'S RENEWAL APPLICATION** - M. Allard moved, I. Brodin seconded, to approve the renewal application of Karen Angier. **Motion passed.**

V. **EDUCATION:**

- A. **UVM RECEIVES US PUBLIC HEALTH SERVICE GRANT** - For Board information
- B. **REAPPROVAL OF NEW HAMPSHIRE TECHNICAL COLLEGE LPN REENTRY PROGRAM** - M. Allard moved, R. Woodard seconded, to reapprove New Hampshire Technical College's Licensed Practical Nurse Reentry Program. **Motion passed.**

VI. **PRACTICE:**

- A. **11:00 A.M. - PETER HOFSTETTER, NORTHWESTERN MEDICAL CENTER RE: DISPENSING OF MEDICATIONS** - Petter Hofstetter, Northwestern Medical Center and Ann Cramer, Attorney for Northwestern Medical Center addressed the Board regarding emergency disbursement of medications by a registered nurse. Ann Cramer will coordinate with A. Ristau on a sub-committee of health care professionals to meet and discuss this issue. A. Ristau, I. Brodin, B. Smith and K. Keaton will serve on this committee.

- B. 2:15 P.M. - LORRAINE IMPEY AND KATHLEEN KELEHER RE: AD HOC COMMITTEE ON ADVANCED PRACTICE RECOMMENDATION FOR ENDORSEMENT OF CLINICAL NURSE SPECIALISTS** - Kathleen Keleher presented the final recommendation from the Ad Hoc Committee on Advanced practice on the endorsement of Clinical Nurse Specialists. R. Woodard moved, M. Allard seconded, that Clinical Nurse Specialists applying for Advanced Practice Registered Nurse endorsement must meet the qualifications for other APRN's; namely the CNS education requirements shall adhere to Chapter 4 Rule VII A(2) and the APRN formal educational program shall:

1. be a formal academic/educational didactic program within an accredited educational institution; a clinical component is part of the program and is specific to the scope of practice in the area of the CNS' specialty;

the clinical component is a supervised, clinical "hands-on" preceptorship;

the preceptor must be a licensed APRN or MD in the CNS' area of specialty;
2. include advanced physical assessment(or psycho/social assessment) and differential diagnosis as it applies to the CNS' area of specialty;
3. advanced pathophysiology as defined by the educational program's curriculum and transcript;
4. pharmacology-specifically clinically focused and geared toward the nurse prescriber with a clinical management component.

Motion passed.

Lorraine Impey addressed the Board on the issue of need for change to allow psychiatric nurse clinical specialists to continue to practice independently of a psychiatrist if they have a psychotherapy practice and are not prescribing medication. Lorraine recommended that under Title 26, V.S.A. Chapter 28 §1578 the Board could establish a separate designation for the Psychiatric Nurse Clinical Specialists.

M. Allard moved, I. Brodin seconded, for Kathleen Keleher and A. Ristau to meet with the Medical Board to discuss this issue. **Motion passed.**

- C. APPROVAL OF APRN SURVEY QUESTIONNAIRE** - The Board approved the survey questionnaire and it will be mailed to all APRNs.
- D. OPINION ON THE NEED FOR CRNA'S AT BRATTLEBORO MEMORIAL HOSPITAL TO HAVE DEA NUMBERS** - For Board information

- E. **LETTER FROM VSEA RE: MEDICATION DISTRIBUTION IN THE MARBLE VALLEY FACILITY** - Tabled until the October meeting so that Tom Powell can be invited to discuss medication distribution in the correctional facilities.

VII. DISCIPLINARY:

- A. **NU54-0595 ALICE KILPATRICK STIPULATION AND TREATMENT PLAN 1:30 P.M.** - John Chase presided for the Board. Eve Jacobs-Carnahan, Assistant Attorney General, presented for the State. Alice Kilpatrick was not present and was not represented by Counsel. B. Smith moved, R. Woodard seconded, to approve the Stipulation as presented. **Motion passed.**

M. Allard moved, E. Chamberlin seconded, to approve the Treatment Plan as presented. **Motion passed.**

- B. **NU01-0704 GAIL MILLS STIPULATION - 1:45 P.M.** - John Chase presided for the Board. Eve Jacobs-Carnahan, Assistant Attorney General, presented for the State. Gail Mills was present but was not represented by Counsel. B. Smith moved, I. Brodin seconded, to approve the Stipulation as presented. **Motion passed.**

- C. **NU31-0295 RACHEL MAY STIPULATION - 2:00 P.M.** - John Chase presided for the Board. Eve Jacobs-Carnahan, Assistant Attorney General, presented for the State. Rachel May was not present and was not represented by Counsel. B. Smith moved, M. Allard seconded, to approve the Stipulation as presented. **Motion passed.**

- D. **DISCIPLINARY FOLLOW-UP REPORT - For Board information**

- E. **INVESTIGATIVE UPDATE - For Board information**

- F. **REGAN REPORT 8/95 - For Board information**

- G. **NU09-1093 CAROL AUERBACH CHAFFEY STIPULATION- 11:45** - John Chase presided for the Board. Eve Jacobs-Carnahan, Assistant Attorney General, presented for the State. Carol Auerbach was not present and was not represented by Counsel. B. Smith moved, M. Allard seconded, to approve the Stipulation as presented. **Motion passed.**

VIII. NCSBN/NCLEX:

- A. **NCSBN NEWSLETTER 8/11/95 - For Board information**

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- B. NCSBN SURVEY OF "WHAT MAKES NURSING UNIQUE" - For Board information
- C. NCLEX EXAMINEE EVALUATION SUMMARY REPORT FOR 4/1/95 - 6/30/95 - For Board information
- D. NCSBN REPORT OF THE UNLICENSED PERSONNEL SUBCOMMITTEE- This article will be included in the Fall Newsletter.
- E. NCSBN ISSUES - For Board information
- F. NCSBN DELEGATION DECISION-MAKING PROCESS - For Board information

IX. VSNA:

X. CNAP:

XI. OTHER:

- A. CITIZEN ADVOCACY NEWS - Catherine reported.

XII. ADJOURNMENT: I. Brodin moved, R. Woodard seconded, to adjourn the meeting at 3:35 p.m. Motion passed.

STATE OF VERMONT
BOARD OF NURSING
MINUTES

DATE: October 9, 1995

PLACE: Learning Center
146 State Street
Montpelier, VT 05602

I. CALL TO ORDER:

A. Board Members:

Present:

Absent:

Brenda Smith

_____ X _____

Ingrid Brodin

_____ X _____

Ruth Woodard

_____ X _____

Raymond Phillips

_____ X _____

Catherine McGee

_____ X _____

Marjorie Allard

_____ X _____

Margaret Luce

_____ X _____

Effie Chamberlin

_____ X _____

Kim Keaton

_____ X _____

Marjory Kerr

_____ X _____

Others Present: Anita Ristau, Nancy Morin, Brenda Chamberlin, John Chase, Diane Zamos, Eve Jacobs-Carnahan, Tom Powell, Linda Foote, Kay Garrison, Sally Stone

II. A. APPROVAL OF MINUTES OF SEPTEMBER 11, 1995

R. Woodard moved, M. Kerr seconded to approve the minutes of September 11, 1995 with corrections. **Motion passed.**

III. ADMINISTRATION:

A. BRENDA CHAMBERLIN, CNAP COORDINATOR - B. Chamberlin reported. B. Chamberlin will discuss the issue of a survey asking all LNA's questions relating to the 75 hour training program with the LNA Advisory Committee.

B. ANITA RISTAU'S EXECUTIVE DIRECTOR'S REPORT - A. Ristau reported on meetings she had attended and updated the Board on the survey results from NIS. A. Ristau informed the Board that UVM was submitting a grant to Robert Wood Johnson entitled Vermont's Regional Collaboration for Nursing Workforce Development.

C. FINES IMPOSED ON LICENSEES WHO ALLOW THEIR LICENSES TO LAPSE WHILE STILL EMPLOYED AS NURSES IN VERMONT - The Board discussed the issue of individuals with lapsed licenses who continued to work. M. Luce moved, M. Allard seconded, to continue to charge a \$25.00 late fee for individuals whose licenses were renewed within one month of lapsing. A late fee of \$100.00 would be assessed for individuals renewing after 30 days of their licenses lapsing. **Motion passed.**

- D. **INTERBOARD REPRESENTATIVE TO REPLACE BRENDA SMITH -**
K. Keaton will replace B. Smith as the Board's Interboard representative.

IV. LICENSURE:

- A. **APPROVAL OF E.K.'S APPLICATION FOR LICENSURE AS AN LPN BY EXAMINATION** - M. Allard moved, K. Keaton seconded, to refer E.K.'s application to the I-Team. **Motion passed. I. Brodin abstained.**
- B. **APPROVAL OF S.G.'S APPLICATION FOR LICENSURE AS A NURSING ASSISTANT BY EXAMINATION** - R. Woodard moved, K. Keaton seconded, to approve Sandra Gonyo's application for licensure as a nursing assistant by examination. **Motion passed.**
- C. **APPROVAL OF S.B.'S APPLICATION FOR LICENSURE AS AN NURSING ASSISTANT BY EXAMINATION** - R. Woodard moved, M. Kerr seconded, to approve Sharon Buzzell's application for licensure as a nursing assistant by examination. **Motion passed.**
- D. **APPROVAL OF E.B.'S APPLICATION FOR LICENSURE AS AN NURSING ASSISTANT BY EXAMINATION** - R. Woodard moved, M. Kerr seconded, to approve Elizabeth Bishop's application for licensure as a nursing assistant by examination. **Motion passed.**
- E. **APPROVAL OF S.W.'S APPLICATION FOR LICENSURE AS AN NURSING ASSISTANT BY EXAMINATION** - R. Woodard moved, M. Kerr seconded to approve Stephen Wright's application for licensure as a nursing assistant by examination pending receipt of a letter from his physician certifying he can safely practice nursing. **Motion passed.**
- F. **APPROVAL OF R.F.'S APPLICATION FOR LICENSURE AS AN NURSING ASSISTANT BY EXAMINATION** - Tabled pending receipt of further information
- G. **APPROVAL OF R.R.'S APPLICATION FOR LICENSURE AS AN NURSING ASSISTANT BY ENDORSEMENT** - M. Allard moved, E. Chamberlin seconded, to approve Ronald Richard's application for licensure as a nursing assistant by endorsement. **Motion passed.**

V. EDUCATION:

VI. PRACTICE:

- A. **10:30 A.M. - TOM POWELL, CLINICAL DIRECTOR, DEPARTMENT OF CORRECTIONS RE: MEDICATION DISTRIBUTION IN THE MARBLE VALLEY FACILITY** - Tom Powell, Clinical Director, Kay Garrison, Chief of Nursing and Linda Foote of the Department of Corrections

addressed the Board on medication distribution in the Correctional facilities. Tom explained the bidding that is in process for a contract for medical care service in the State Correctional Facilities.

Linda explained the process of medication distribution and the training program. She handed out and explained the color coded medication cards that are used for tracking and dispensing medications to inmates.

Kay Garrison discussed the staffing at the Correctional Facilities.

Tom Powell will write to VSEA and explain the new medication system and will copy the Board.

- B. **JOHN CHASE'S RESPONSE TO PETER COBB RE: REGISTERED HOME CARE NURSES POSSESSING AND ADMINISTERING CERTAIN LEGEND DRUGS -** For Board information
- C. **APPROVAL OF LYNNE C. COLVILLE'S PRACTICE GUIDELINES -** M. Allard moved, R. Woodard seconded to approve Lynne Colville's practice guidelines. **Motion passed.**
- D. **APPROVAL OF DEBORAH BETHEL'S PRACTICE GUIDELINES -** M. Allard moved, R. Woodard seconded, to approve Deborah Bethel's practice guidelines. **Motion passed.**
- E. **LETTER FROM SAS CAREY RE: PRACTICE -** The Board discussed Sas Carey's letter and concurred that her practice falls within the nurse's scope of practice. A. Ristau will write her a letter.

VII. DISCIPLINARY:

- A. **NU29-0393 SALLY STONE STIPULATION AND CONSENT ORDER -** John Chase presided for the Board. Diane Zamos, Assistant Attorney General, presented for the State. Sally Stone was present but was not represented by Counsel. M. Allard moved, M. Kerr seconded, to go into deliberative session. After coming out of deliberative session I. Brodin announced that the Board had approved the Stipulation and Consent Order as presented. **Motion passed.**
- B. **NA14-0695 DEBBIE VEZINA HEARING-** Tabled until November meeting.
- C. **NU36-0395 PRISCILLA ADSIT STIPULATION AND CONSENT ORDER** John Chase presided for the Board. Eve Jacobs-Carnahan, Assistant Attorney General, presented for the State. Priscilla Adsit was not present and was not represented by Counsel. M. Allard moved, E. Chamberlin seconded, to approve the Stipulation and Consent Order as presented. **Motion passed**

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- D. **NU17-1294 CLOSING REPORT** - M. Allard moved, R. Woodard seconded, to approve the recommendation of the I-Team to close NU17-1294. Motion passed.
- E. **NA04-0795 CLOSING REPORT** - M. Allard moved, C. McGee seconded, to approve the recommendation of the I-Team to close NA04-0795. **Motion passed.**
- F. **NU38-0395 CLOSING REPORT** - R. Woodard moved, C. McGee seconded, to approve the recommendation of the I-Team to close NU38-0395. **Motion passed.**
- G. **NU05-0795 CLOSING REPORT** - R. Woodard moved, C. McGee seconded, to approve the recommendation of the I-Team to close NU05-0795. **Motion passed.**
- H. **NU14-1291 LINDA VINING'S REQUEST FOR MODIFICATION OF STIPULATION** - R. Woodard moved, M. Kerr seconded, to approve the request for modification of Linda Vining's stipulation and not require treating professional reports. **Motion passed.**
- I. **MEMO FROM LAURA BARRETT, DIRECTOR DIVISION OF LICENSING AND PROTECTION RE: GUIDELINES FOR REPORTING OF SUSPECTED ABUSE - FOR BOARD INFORMATION**
- J. **DISCIPLINARY FOLLOW-UP REPORT - For Board information**
- K. **INVESTIGATIVE UPDATE - For Board information**
- L. **NU05-0792 PETER CLARK'S REQUEST FOR MODIFICATION OF STIPULATION** - M. Allard moved, E. Chamberlin seconded, to approve Peter Clark's request for modification of his stipulation to allow him to administer medications while he is completing his refresher program. **Motion passed.**
- M. **NU40-0394 KAREN DIVIS'S REQUEST FOR MODIFICATION OF STIPULATION** - R. Woodard moved, E. Chamberlin seconded, to approve Karen Divis's request for modification of her stipulation to allow her treating professional to submit quarterly reports instead of monthly reports. **Motion passed.**
- N. **NU06-0795 CLOSING REPORT** - M. Allard moved, R. Woodard seconded, to approve the recommendation of the I-Team to close NU06-0795. **Motion passed.**

VIII. NCSBN/NCLEX:

- A. **NCSBN NEWSLETTER 9/8/95 AND 9/22/95 - For Board information**

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B. APPROVAL OF ANA ROSALES FOR NCLEX ITEM WRITER PANEL MEMBER - E. Chamberlin moved, M. Kerr seconded, to approve Ana Rosales for the NCLEX Item Writer Panel. **Motion passed.**

C. QUESTIONNAIRE FROM NCSBN ON RECOMMENDATIONS FROM PEW HEALTH PROFESSIONS COMMISSION - Board members completed a questionnaire from National Council regarding recommendations from PEW Health Professions Commission force on Health Care Workforce Regulations.

IX. VSNA:

X. CNAP:

XI. OTHER:

XII. ADJOURNMENT: M. Allard moved, R. Woodard seconded, to adjourn the meeting at 3:25 p.m. **Motion passed.**

STATE OF VERMONT
BOARD OF NURSING

MINUTES

DATE: November 13, 1995

PLACE: Berlin Regional Library
Paine Turnpike
Berlin, Vermont

I. CALL TO ORDER:

A. Board Members:	Present:	Absent:
Brenda Smith	<u>X</u>	<u> </u>
Ingrid Brodin	<u>X</u>	<u> </u>
Ruth Woodard	<u>X</u>	<u> </u>
Raymond Phillips	<u>X</u>	<u> </u>
Catherine McGee	<u>X</u>	<u> </u>
Marjorie Allard	<u>X</u>	<u> </u>
Margaret Luce	<u>X</u>	<u> </u>
Effie Chamberlin	<u>X</u>	<u> </u>
Kim Keaton	<u>X</u>	<u> </u>
Marjory Kerr	<u>X</u>	<u> </u>

Others Present: Anita Ristau, Nancy Morin, Brenda Chamberlin, John Chase, Eve Jacobs-Carnahan, Diane Zamos, Reggie Bragg, Merrill Cray, Fred Lewis, John Filipek, Douglas Guerin, Suzanna Swick, Debbie Vezina, Gertrude Crites

II. A. APPROVAL OF MINUTES OF OCTOBER 9, 1995

M. Allard moved, I. Brodin seconded to approve the minutes of October 9, 1995 with corrections. **Motion passed.**

III. ADMINISTRATION:

A. BRENDA CHAMBERLIN, CNAP COORDINATOR - B. Chamberlin reported on the nursing assistant education programs for the month of October. She reported on the questionnaire that was sent to administrators of each state approved program on the length of the nursing assistant programs. The administrators felt on an average they needed 11 additional hours added to the current facility-based curriculum to cover the required material.

R. Woodard moved, C. McGee seconded, to accept B. Chamberlin's recommendation for continuing approval for the following programs for the 1995-1997 biennial period:

Crescent Manor Nursing Home - Bennington
Visiting Nurse Alliance/VT & NH - White River Junction
Stafford Technical Center Health Careers Program - Rutland
Stafford Technical Center Adult Education Program - Rutland
Motion passed.

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- B. **ANITA RISTAU'S EXECUTIVE DIRECTOR'S REPORT** - A. Ristau reported on meetings attended during the month of October. A. Ristau reported on the VSNA convention she attended and Gerri Marullo, ANA Executive Director's keynote address.

A. Ristau updated the Board on the increase in disciplinary cases and the meetings she had with the Chair and Executive Director of the Nursing Home Administrators Board regarding cases that cover both the Nursing Board and Nursing Home Administrators Board.

- C. **FINANCIAL STATUS** - Sue Hollins met with the Board and discussed the Nursing Board budgetary progress to date. S. Hollins handed out some information on the budget process. She did not have a financial statement to give to the Board but assured the Board that she would have one for them by the December meeting.

- D. **NEWSLETTER** - M. Allard moved, K. Keaton seconded to approve the newsletter to be mailed to all licensees. B. Smith will write a letter to Susan Hollins with the Board's expectations that the newsletter would be mailed.

IV. **LICENSURE:**

- A. **APPROVAL OF M.C.'S APPLICATION FOR LICENSURE AS A REGISTERED NURSE BY EXAMINATION** -

R. Woodard moved, M. Allard seconded to send M.C.'s application for licensure to the I-Team. **Motion passed**

- B. **APPROVAL OF LPN RENEWAL APPLICATION** - B. Smith moved, M. Allard seconded, to approve the LPN renewal application pending comments from John Chase. **Motion passed.** I. Brodin, B. Smith and A. Ristau will review J. Chase's comments and make a decision.

- C. **REVIEW OF NATIONAL COUNCIL LICENSURE EXAMINATION QUARTERLY REPORT ON NCLEX RESULTS** - I. Brodin moved, R. Woodard seconded, to have Anita, for the Board, write the LPN schools of nursing congratulating them on their students NCLEX exam scores and to write the RN schools of nursing requesting information on the NCLEX exam scores which have fallen below the national average and their plan of action. **Motion passed.**

- D. **APPROVAL OF S.M.'S APPLICATION FOR LICENSURE AS A NURSING ASSISTANT BY EXAMINATION** - R. Woodard moved, M. Allard seconded to refer S.M.'s application for licensure to the I-Team. **Motion passed.**

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V. EDUCATION:

- A. **DISTRIBUTION OF ANNUAL REPORTS FROM SCHOOLS OF NURSING** - Annual reports for all the schools of nursing except Castleton and Norwich were distributed and members were requested to review them for the December meeting.

VI. PRACTICE:

- A. **LETTER FROM VNA/VNH RE: LEGENDARY DRUGS** - A. Ristau will follow-up with the Pharmacy Board on this response.
- B. **APPROVAL OF GLORIA WHITE'S PRACTICE GUIDELINES** - I. Brodin moved, R. Woodard seconded, to approve Gloria White's practice guidelines pending receipt of a list of references. **Motion passed.**
- C. **AD HOC PRACTICE COMMITTEE REPORT** - A. Ristau reported on the meeting.
- D. **APPROVAL OF MARY ZABRISKIE'S PRACTICE GUIDELINES** - I. Brodin moved, K. Keaton seconded to approve Mary Zabriskie's practice guidelines. **Motion passed.**

VII. DISCIPLINARY:

- A. **NA13-1095 LAURIE HAZELTINE SUMMARY SUSPENSION 10:00 A.M.** John Chase presided for the Board. Eve Jacobs-Carnahan, Assistant Attorney General, presented for the State. Laurie Hazeltine was not present or represented by Counsel. John Filipek, Detective for State Police testified for the State. I. Brodin moved, K. Keaton seconded, to go into deliberative session. **Motion passed.** J. Chase announced for the Board, after coming out of deliberative session, that the Board had voted to summary suspend Laurie Hazeltine's license.
- B. **NA05-0495 DOUGLAS GUERIN HEARING 1:30 P.M.** - John Chase presided for the Board. Diane Zamos, Assistant Attorney General, presented for the State. Douglas Guerin was present but not represented by Counsel. Suzanne Swick testified for the State. B. Smith moved, R. Woodard seconded, to go into deliberative session. **Motion passed.** J. Chase announced for the Board, after coming out of deliberative session, that the Board had voted to revoke Douglas Guerin's license.
- C. **APPNU01-0795 NORMA AGUILAR CRAVEN HEARING 2:00 P.M.** - I. Brodin moved, M. Allard seconded, to postpone the hearing until May of 1996. **Motion passed.**

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- D. NA14-0695 DEBRA VEZINA HEARING 2:30 P.M. -**
John Chase presented for the State. Debra Vezina was present but not represented by Counsel. Brenda Chamberlin testified for the State. I. Brodin moved, E. Chamberlin seconded, to go into deliberative session. **Motion passed.** B. Smith announced after coming out of deliberative session that the Board had voted to allow Debra to keep her license but she must take and pass the manual skills part of the Nursing Assistant Exam within 3 months. If she fails or does not take the exam within 3 months her license will be revoked.
- E. NU15-1293 GERTRUDE CRITES HEARING 3:00 P.M. -** John Chase presided for the Board. Diane Zamos, Assistant Attorney General, presented for the State. Gertrude Crites was present but not represented by Counsel. Anita Ristau testified for the State. M. Allard moved, M. Kerr seconded, to go into deliberative session. **Motion passed.** J. Chase announced for the Board, after coming out of deliberative session, that the Board had voted to suspend Gertrude Crites license until she has met the requirements of the stipulation.
- F. NA03-0795 CLOSING REPORT -** I. Brodin moved, M. Allard seconded, to approve the recommendation of the I-Team to close NA03-0795. **Motion passed.**
- G. NA02-0795 CLOSING REPORT -** I. Brodin moved, M. Allard seconded, to approve the recommendation of the I-Team to close NA02-0795. **Motion passed.**
- H. NU56-0595 CLOSING REPORT -** R. Woodard moved, E. Chamberlin, seconded, to approve the recommendation of the I-Team to close NU56-0595. Motion passed.
- I. NA01-0395 TAMI LAMBERTON WITHDRAWAL OF LICENSE FOR NURSING ASSISTANT -** M. Allard moved, K. Keaton seconded, to allow Tami Lamberton to withdraw her license. **Motion passed.** I. Brodin and B. Smith abstained.
- J. DISCIPLINARY FOLLOW-UP REPORT - For Board information**
- K. INVESTIGATIVE UPDATE - For Board information**
- L. NU04-0795 CLOSING REPORT -** M. Allard moved, I. Brodin seconded, to approve the recommendation of the I-Team to close NU04-0795. **Motion passed.**
- M. APPNU03-0895 CLOSING REPORT -** M. Allard moved, I. Brodin seconded, to approve the recommendation of the I-Team to close APPNU03-0895. **Motion passed.**

STATE OF VERMONT
BOARD OF NURSING

MINUTES

DATE: December 11, 1995

PLACE: Berlin Regional Library
Berlin, Vermont

I. CALL TO ORDER:

A. Board Members:	Present:	Absent:
Brenda Smith	<u>X</u>	<u> </u>
Ingrid Brodin	<u>X</u>	<u> </u>
Ruth Woodard	<u>X</u>	<u> </u>
Raymond Phillips	<u>X</u>	<u> </u>
Catherine McGee	<u>X</u>	<u> </u>
Marjorie Allard	<u>X</u>	<u> </u>
Margaret Luce	<u>X</u>	<u> </u>
Effie Chamberlin	<u>X</u>	<u> </u>
Kim Keaton	<u>X</u>	<u> </u>
Marjory Kerr	<u>X</u>	<u> </u>

Others Present: Anita Ristau, Nancy Morin, Brenda Chamberlin, John Chase, Merrill Cray, Diane Zamos, Eve Jacobs-Carnahan, Marilyn Monk, Adele Eichel, Margie Yoder, Cynthia Taylor

II. A. APPROVAL OF MINUTES OF NOVEMBER 13, 1995

M. Allard moved, I. Brodin seconded, to approve the minutes of November 13, 1995 with corrections. **Motion passed.**

III. ADMINISTRATION:

- A. BRENDA CHAMBERLIN, CNAP COORDINATOR** - B. Chamberlin reported. M. Allard moved, I. Brodin seconded to accept B. Chamberlin's recommendation for approval for the following programs for the 1995-1997 biennial period:

Central Vermont/New Hampshire Valley Chapter American Red Cross
Headquarters - Rutland

Northern Vermont Chapter American Red Cross Headquarters - Burlington
Motion passed.

- B. ANITA RISTAU'S EXECUTIVE DIRECTOR'S REPORT** - A. Ristau reported on her trip to Chicago to attend a meeting on licensure and reported on a paper on Advanced Practice and Health Care that graduate student Melody Brown is preparing. A. Ristau also reported on disciplinary cases and the continuing rise in complaints.

- C. BUDGET** - Tabled until January.

IV. LICENSURE:

- A. APPROVAL OF SHARON LAVALLEY'S APPLICATION FOR LICENSURE BY ENDORSEMENT** - R. Woodard moved, M. Allard seconded to approve Sharon Lavalley's application for licensure by endorsement. **Motion passed.**
- B. MARILYN MONK REQUEST FOR WAIVER OF NCLEX RN EXAM** - M. Allard moved, K. Keaton seconded to approve Marilyn Monk's request to waive taking the NCLEX exam and approve her for endorsement. **Motion passed.**
- C. APPROVAL OF R.C.'S APPLICATION FOR RENEWAL OF NURSING ASSISTANT LICENSE** - R. Woodard moved, C. McGee seconded, to approve Rhean Cook's renewal of her nursing assistant license. **Motion passed.**
- D. APPROVAL OF C.G.S APPLICATION FOR RN LICENSURE BY ENDORSEMENT** - M. Allard moved, M. Kerr seconded, to refer her application to the I-Team. **Motion passed.** John Chase will write her a letter for the Board.
- E. APPROVAL OF S.T'S RN RENEWAL APPLICATION** - I. Brodin moved, M. Allard seconded, to refer her application to the I-Team. **Motion passed.**

V. EDUCATION:

- A. LETTER FROM ROSEMARY DALE, 1993 GRANT MONEY FOR POST-GRADUATE NURSE PRACTITIONER PROGRAM** - For Board information
- B. APPROVAL OF THE FOLLOWING ANNUAL REPORTS:**

 - 1. Thompson School for Practical Nursing**
R. Woodard moved, I. Brodin seconded, to accept the annual report and the recommendation for continued approval for Thompson School for Practical Nursing. **Motion passed.**
 - 2. Putnam School for Practical Nursing**
I. Brodin moved, M. Allard seconded, to accept annual report and the recommendation for continued approval for Putnam School for Practical Nursing. **Motion passed.**
 - 3. Fanny Allen School for Practical Nursing**
M. Allard moved, I. Brodin seconded, to accept the annual report and the recommendation for continued approval for Fanny Allen School for Practical Nursing. **Motion passed.**

- C. **FLETCHER ALLEN HEALTH CARE RE-ENTRY 5 YEAR PROGRAM REVIEW** - I. Brodin moved, R. Woodard seconded, to grant 5 year ongoing approval to Fletcher Allen Health Care Re-entry Program.

VI. PRACTICE:

- A. **VALERIE VALCOUR'S REQUEST FOR APPROVAL OF BIRTHING CENTER, COPLEY HOSPITALS'S PRACTICE POLICIES** - A. Ristau will respond that the Board has reviewed and accepted the report and commends Ms. Valcour for her diligence and for all the research that went into this final product.
- B. **REQUEST FROM NATIONAL ASSOCIATION OF NURSE MASSAGE THERAPISTS FOR A COMMON PRACTICE RULING REGARDING MASSAGE THERAPY BEING WITHIN THE SCOPE OF NURSING PRACTICE** - The Board selected not to respond to the request.
- C. **LETTER FROM AAOHN OPPOSING THE NCSBN PROPOSAL TO REQUIRE A SECOND LEVEL OF LICENSURE FOR APRN'S** - For Board information
- D. **APPROVAL OF TRUDEE ETTLINGER'S PRACTICE GUIDELINES** -
R. Woodard moved, I. Brodin seconded, to approve Trudee Ettlinger's practice guidelines pending receipt of a reference list. **Motion passed.**
- E. **APPROVAL OF DANIELLE BASTA'S PRACTICE GUIDELINES** -
R. Woodard moved, I. Brodin seconded, to approve Danielle Basta's practice guidelines (Carlos G. Otis Health Care Center, Inc. and Grace Cottage Family Health) pending receipt of a reference list and clarification of supervision. **Motion passed.**
- F. **LETTER FROM RICHARD JOSE RE: PRACTICE** - M. Allard moved, R. Woodard seconded, that range of motion exercises as described was an appropriate part of nursing care and did not violate the definition of an RN described in the Nurse Practice Act.
- G. **ABANDONMENT** - Tabled until January meeting.
- H. **LETTER FROM KAREN HALL RE: TREATMENT OF ALL ADULT PATIENTS UNDER HER GERONTOLOGICAL NURSE PRACTITIONER CERTIFICATION** - M. Allard moved, I. Brodin seconded, to approve K. Hall to treat adult and geriatric patients and to approve her practice guidelines (Little Brown Manual of Obstetrics and Outpatient Gynecology). **Motion passed.**

VII. DISCIPLINARY:

- A. NU09-0994 LISA MILCHMAN STIPULATION AND CONSENT ORDER 9:30 A.M.** - John Chase presided for the Board. Diane Zamos, Assistant Attorney General, presented for the State. Lisa Milchman was not present and not represented by Counsel. R. Woodard moved, M. Kerr seconded, to approve the stipulation and consent order to revoke Lisa Milchman's license. **Motion passed.**
- B. NU21-0195 SHELLEY SISTI DEFAULT JUDGEMENT REQUEST 9:45 A.M.** - John Chase presided for the Board. Diane Zamos, Assistant Attorney General, presented for the State. Shelly Sisti was not present and not represented by Counsel. M. Allard moved, I. Brodin seconded, to approve the request for default judgement and to set the disposition hearing for January 8, 1996. **Motion passed.** John Chase will put in writing for the Board the process for default judgement requests.
- C. NA02-0395 VICKY LEE LOCKE STIPULATION AND CONSENT ORDER 10:00 A.M.** - Brenda Smith presided for the Board. John Chase, Attorney for the Secretary of State presented for the State. Vicky Locke was not present or represented by Counsel. M. Allard moved, M. Kerr seconded, to approve the stipulation as presented. **Motion passed.**
- D. NU23-0592 ADELE EICHEL PETITION FOR PARTIAL SATISFACTION OF CONSENT ORDER - 10:30** - John Chase presided for the Board. Eve Jacobs-Carnahan, Assistant Attorney General, presented for the State. Adele Eichel was present but not represented by Counsel. I. Brodin moved, M. Allard seconded, to go into deliberative session. **Motion passed.** John Chase announced after coming out of deliberative session that the Board would not go forward with an oral review as requested by Ms. Eichel but would schedule it for later date. The Board will send a written decision on conditions one and two.
- E. NA11-0695 SCOTT HOWSON STIPULATION AND CONSENT ORDER - 1:30 P.M.** - John Chase presided for the Board. Diane Zamos, Assistant Attorney General, presented for the State. Scott Howson was not present or represented by Counsel. M. Allard moved, I. Brodin seconded, to approve the stipulation and consent order to revoke Scott Howson's license. **Motion passed.**
- F. NU32-0194 LISA SARGENT STIPULATION AND CONSENT ORDER - 1:45 P.M.** - John Chase presided for the Board. Eve Jacobs-Carnahan, Assistant Attorney General, presented for the State. Lisa Sargent was not present or represented by Counsel. M. Allard moved, I. Brodin seconded, to approve the stipulation and consent order. **Motion passed.**

M. Allard moved, R. Woodard seconded, to approve the treating professional and treatment plan. **Motion passed.**

- G. NU39-0394 MARGIE YODER STIPULATION AND CONSENT ORDER - 2:00 P.M.** - John Chase presided for the Board. Eve Jacobs-Carnahan, Assistant Attorney General, presented for the State. Margie Yoder was present but not represented by Counsel. I. Brodin moved, R. Woodard seconded, to approve the stipulation and consent order. **Motion passed.**

M. Allard moved, R. Woodard seconded, to approve the treating professional and treatment plan. **Motion passed.**

- H. NU55-0595 CYNTHIA TAYLOR SUMMARY SUSPENSION - 2:30** - John Chase presided for the Board. Diane Zamos, Assistant Attorney General, presented for the State. Cynthia Taylor was present but not represented by Counsel. M. Allard moved, R. Woodard seconded to approve stipulation to suspend Cynthia Taylor's license. **Motion passed.**

- I. NU47-0495 CLOSING REPORT** - I. Brodin moved, M. Allard seconded, to approve the recommendation of the I-Team to close NU47-0495. **Motion passed.**

- J. NA18-0995 CLOSING REPORT** - M. Allard moved, K. Keaton seconded, to approve the recommendation of the I-Team to close NA18-0995. **Motion passed.**

- K. NU62-0695 CLOSING REPORT** - R. Woodard moved, M. Allard seconded, to approve the recommendation of the I-Team to close NU62-0695. **Motion passed.**

- L. DISCIPLINARY FOLLOW-UP REPORT - For Board information**

- M. INVESTIGATIVE UPDATE - For Board information**

- N. NU72-0695 CLOSING REPORT** - R. Woodard moved, M. Kerr seconded, to approve the recommendation of the I-Team to close NU72-0695. **Motion passed.**

- O. NU32-0295 CLOSING REPORT** - R. Woodard moved, M. Allard seconded, to approve the recommendation of the I-Team to close NU32-0295. **Motion passed**

- P. REGAN REPORT 10/95 - For Board information**

VIII. NCSBN/NCLEX:

- A. NCSBN SURVEY FOR SELECTION OF CONTINUING EDUCATION OFFERINGS** - For Board response

- B. AUDREY RENAUD SELECTED AS NCSBN PANEL MEMBER** - For Board information

- C. SELECTION OF DATES FOR MEMBER BOARD NCLEX REVIEW** - Tabled until January

- D. NCSBN NEWSLETTER 11/17/95** - For Board information

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IX. VSNA:

X. CNAP:

XI. OTHER:

A. DIANA PIERCE WAS CHOSEN FOR THE NATIONAL HOSPICE NURSE OF THE YEAR AWARD - A letter of congratulations was sent for the Board.

XII. ADJOURNMENT: M. Allard moved, I. Brodin seconded, to adjourn the meeting.
Motion passed.